

EAST FORK FIRE PROTECTION DISTRICT

1694 County Road
Minden, Nevada 89423

Meeting Agenda

John Bellona, President, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nate Leising, Director, District 4
Mike Sommers, Secretary, District 5

Alan Ernst, District Fire Chief

Erica Amatore, Board Clerk

Tuesday, September 16, 2025

1:00 PM Board Meeting

To attend virtually-Contact Erica Amatore
In person-1694 County Road, Minden

MISSION STATEMENT

"Serving the Fire and Life Safety Needs of Our Community"

East Fork Fire Protection District will be conducting its meeting in person and electronically. The public is welcome to attend the meeting virtually or in person at the East Fork Fire Protection District Office located at 1694 County Road, Minden, NV. If you would like to view the East Fork Fire Protection District Board meeting, please contact Erica Amatore prior to the day of the meeting at 775-782-9040 or eamatore@eastforkfire.org for details on how to log into the meeting.

Public comment will be accepted prior to the East Fork Fire Protection District Board meeting through either the email address provided below or by setting up a phone appointment with the East Fork Fire Protection District Office up until the day before the East Fork Fire Protection District Board meeting.

- Blank public comment forms will be available at the East Fork Fire Protection District Office (1694 County Road, Minden, Nevada) and completed forms may also be left at the same location.
- Written public comments may also be emailed to eamatore@eastforkfire.org. All public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials.
- All written public comments received prior to 4:00 PM the day before the Board meeting will be compiled and will be added as supplemental material for the East Fork Fire Protection District Board and the public to review prior to the meeting.
- Any written public comment received on the day of the East Fork Fire Protection District Board meeting will be compiled and added as supplemental materials to the East Fork Fire District's website and distributed to the East Fork Fire Protection District Board within 24 hours after the meeting.

Members of the public may call Erica Amatore at 775-782-9040 to obtain help making public comments using the public comment methods.

Copies of the finalized agenda are posted at the following location prior to meeting day: East Fork Protection District Administrative Office. An electronic copy of the agenda and supporting materials are available on the following websites:

- East Fork Fire website: <https://eastforkfire.org/>
- Nevada Public notice: <https://notice.nv.gov>

Members of the public may request an electronic copy of the agenda or supporting materials by contacting Erica Amatore at eamatore@eastforkfire.org.

Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the East Fork Fire Protection District Board to protect the dignity of citizens who wish to comment before the Board. It is also the desire of the East Fork Fire Protection District Board to provide the citizens with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the East Fork Fire Protection District Board for action without interference.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations are requested to notify Erica Amatore in writing at 1694 County Road, Minden, Nevada 89423 or by calling 775-782-9040 at least 20 hours in advance.

EAST FORK FIRE PROTECTION DISTRICT

1694 COUNTY ROAD

MINDEN, NEVADA

FINAL AGENDA

SEPTEMBER 16, 2025

BOARD MEETING

1:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Barbara Griffin

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors but are not on the agenda for this meeting or those agenda items where public comment will not be taken as a public hearing is not legally required as where an item is for presentation only.

Public Comment may be limited to three minutes per speaker, which will be decided by the Board President or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The President will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item.
- (5.) Once the Board has concluded their discussion, public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are listed as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

- 1. For Possible Action.** Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (John Bellona, President) 5 minutes.

APPROVAL OF PREVIOUS MINUTES

- 2. For Possible Action.** Discussion and possible action to approve the draft meeting minutes of August 19, 2025, meeting of the East Fork Fire Protection District Board of Directors. (John Bellona, President) 5 minutes.

CONSENT CALENDAR

3. CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless separate consideration is requested by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar Items A-G

FINANCE

- A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of August 30, 2025. (Julie Andress, Director of Finance/CFO)
- B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- D. For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- E. For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of July 2025 in the amount of \$5,110.05. (Julie Andress, Director of Finance/CFO)
- F. For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of June 2025. (Julie Andress, Director of Finance/CFO)
- G. For Possible Action.** Discussion and possible action to enter into a Memorandum of Understanding (MOU) with the Nevada Division of Forestry (NDF) for the transfer of one East Fork Fire Protection District Type 3 Fire Apparatus that is no longer required for public use by the District. This transfer to the Nevada Division of Forestry RFP program is authorized by NRS 332.185(1)(b). (Larry Goss, Deputy Fire Chief, Business Operations)

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION IF ANY

- 4. For Presentation Only.** Budget Summary for month ending August 2025. (Julie Andress, Director of Finance/CFO) 5 minutes.
- 5. For Presentation Only.** Presentation on the first reading of a resolution to adopt the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
- 6. For Presentation Only.** Presentation on the first reading of a resolution to adopt the *2024 International Fire Code* and all model codes, with the exception of the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283,

and as amended by the District. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

- 7. For Presentation Only.** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Required Operational Permits and associated fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
- 8. For Presentation Only.** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Fire and Life Safety Plan Review, and associated fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
- 9. For Presentation Only.** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Development Review fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
- 10. For Presentation Only.** Presentation on the first reading of resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Miscellaneous Fees for service, in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
- 11. For Possible Action.** Discussion and possible action to approve a Memorandum of Understanding (MOU) with the Nevada Division of Forestry (NDF) regarding the use of East Fork Fire Protection District Fire Station 15 to house an NDF fire crew. (Alan Ernst, District Fire Chief) 15 minutes.
- 12. For Possible Action.** Discussion and possible action to approve the job description for the position of Apparatus Operator Volunteer. (Michael Shockey, Deputy Fire Chief, Emergency Operations) 15 minutes
- 13. For Possible Action.** Discussion and possible action on the 180-day performance evaluation of District Fire Chief Alan Ernst. (John Bellona, Board President) 15 minutes.
- 14. For Presentation Only.** Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 5 minutes.
- 15. For Presentation Only.** Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees

they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 5 minutes.

16. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 10 minutes.

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment has not already been taken. (John Bellona, President)

17. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (John Bellona, President) 5 minutes.

ADJOURNMENT

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (John Bellona, President) 5 minutes.
2. **Recommended Motion:** Motion to approve the meeting agenda for September 16, 2025.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Erica Amatore, Board Clerk
5. **Meeting Date:** September 16, 2025 **Time Required:** 5 minutes
6. **Agenda:** Initial Meeting Business
7. **Background Information:** The Board of Directors is required to approve the meeting agenda prior to the commencement of business. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

Agenda Item # 1

AGENDA ACTION SHEET

- ## Agenda Item # 2

DRAFT

The Board Meeting of the East Fork Fire Protection District Board was held on Tuesday, August 19, 2025, in-person and virtually, beginning at 1:00 PM.

East Fork Fire Protection District Board Present:

John Bellona, President, District 1
Barbara Griffin, Director, District 2 (online)
Bernard Curtis, Director, District 3
Nathan Leising, Director, District 4 (online)
Mike Sommers, Secretary, District 5

Staff:

Alan Ernst, District Fire Chief
Larry Goss, Deputy Chief of Business Management (online)
Amy Ray, Deputy Chief/Fire Marshal
Michael Shockey, Deputy Chief of Emergency Operations
Brad Driscoll, Division Chief/Risk Management
Holly Megee, Director of Administrative Services
Julie Andress, Director of Finance/CFO (online)
Mark Forsberg, District Legal Counsel
Erica Amatore, Clerk to the Board

Additional attendees that addressed the Board:

Peggy Ristorcelli, Sheridan Firewise Community Outreach (sent in letter)
Renea Louie, Board Chair & Director, Douglas County Business Council
Shawnyne Garren, Douglas County Recorder
Jacques Etchegoyhen, Vice Chair, East Fork Embers Foundation
Matt Kruse, EFFPD Battalion Chief
Paula Montanucci, Representative for Bruce L. Cable, CPA Firm
Kevin May, EFFPD Captain & President of the IAFF Local 3726 Union
Joey Loehrer, CEO, Battle Born Medevac
Cindy McGee, Director of Security for Clear Creek HOA
Ron Elges, Douglas County Undersheriff
Kara Easton, Douglas County Emergency Manager
Adrian Marquez, EFFPD Firefighter/Paramedic
Heiko Kaftan, Douglas County Resident
Heather Bushey, Douglas County Resident
Brooke Sullivan, Douglas County Resident & Business Owner
Joe Haire, Douglas County Resident
Zac Hogan, Douglas County Resident
Chris Lang, EFFPD Volunteer Liaison
Jennifer Summers, Douglas County Resident (sent in letter)
Kevin Nyberg, CCFD Interim Fire Chief (sent in letter)
Scott Gorgon, EFFPD Retired Deputy Chief & Douglas County Resident

CALL TO ORDER

Board President John Bellona

INITIAL MEETING BUSINESS

PLEDGE OF ALLEGIANCE

Secretary Mike Sommers led the Pledge of Allegiance

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by Board President or other presiding officers in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will act on, please make your comments when the item is considered and is open for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

President John Bellona opened public comment.

Renea Louie, Board Chair & Director, Douglas County Business Council, stated she is happy to bring good news to the Board. She has been working with Jacques Etchegoyhen, Vice Chair of the East Fork Embers Foundation and Shawnyne Garren, Douglas County Recorder, to form a foundation to serve East Fork Fire Protection District. The foundation consists of 5 Board Members: Renea Louie, Jacques Etchegoyhen, Shawnyne Garren, retired United States Marine Corps Major General Neil "Rick" Nelson and Shannon Harris with the Carson Valley Swim Center. Director Louie is honored to support the first responders in the community. The goals of the foundation include: raising funds, gathering resources and enabling the EFFPD to improve services and equipment. Chief Ernst and Chief Goss have agreed to be stakeholders so they can guide and lead the foundation to raise money and get necessary grant funds.

Jacques Etchegoyhen stated it is an honor to be part of the East Fork Embers Foundation and is looking forward to accomplishing wonderful things for the District.

Shawnyne Garren stated she is honored to be part of the East Fork Embers Foundation and is looking forward to supporting the East Fork Fire Protection District in any way she can.

Secretary Mike Sommers asked if the Board of Directors could get a quarterly report from this foundation and/or schedule a visit with a Board Director at a Board Meeting.

Renea Louie noted she would get a quarterly report to the Board of Directors and would be happy to meet with them as well.

President John Bellona read into record a letter sent in from Peggy Ristorcelli from the Sheridan Firewise Community Outreach. She is concerned about wildfire hazards in the Sheridan Acres community. Her public comment is posted on the EFFPD website under public comment in the Board of Directors section.

Public comment closed.

ADMINISTRATIVE AGENDA

The Administrative Calendar handled as follows:

1. The President will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Board.
4. The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Board will then ask any follow-up questions and act.

Agenda items listed as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

1. For Possible Action. Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (John Bellona, President) 5 minutes.

President John Bellona opened public comment.

Director Curtis asked to move items #9 and #10 to earlier in the meeting.

Legal Counsel Forsberg stated he has concerns with moving those items because the public was noticed when they would be heard. Everyone wishing to speak may not all arrive in time to address the Board.

Director Curtis said he understood and removed his request to change the agenda sequence.

Public comment closed.

MOTION to approve the meeting agenda for August 19, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Mike Sommers
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

APPROVAL OF PREVIOUS MINUTES

2. For Possible Action. Discussion and possible action to approve the draft meeting minutes of the June 17, 2025, meeting of the East Fork Fire Protection District Board of Directors. (John Bellona, President) 5 minutes.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the draft meeting minutes of the August 19, 2025 meeting of the East Fork Fire Protection District Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

CONSENT CALENDAR

3. CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a District Director or a member of the public. Members of the public who wish to have a consent

item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting. (John Bellona, President) 5 minutes.

Motion to approve the Consent Calendar Items A-M

FINANCE

- A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of July 31, 2025. (Julie Andress, Director of Finance/CFO)
- B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in July 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in July 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- D. For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in July 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- E. For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of June 2025 in the amount of \$114,155.68. (Julie Andress, Director of Finance/CFO)
- F. For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of May 2025. (Julie Andress, Director of Finance/CFO)
- G. For Possible Action.** Discussion and possible action to approve payment in the amount of \$29,276.85 to the Deputy Chief of Operations, Larry Goss, \$3,582.71 to District Fire Chief, Alan Ernst and a payment in the amount of \$476.45 for Medicare tax, which reflects extraordinary time spent as Incident Commander for the June 2025 Conner Fire and July 2025 Safety Officer Complex for White Sage Fire in AZ, per Policy 650.16-Reimbursement Compensation for FLSA Exempt Employees. (Julie Andress, CFO/Director of Finance)
- H. For Possible Action.** Discussion and possible action to award a one (1) year contract to First Due, a system for integrated data management across

multiple District functions, as well as ePCR and RMS software, for the devices, accessories, software, and warranty options at a total additional cost not to exceed \$15,500 annually and a one-time \$6,450 start-up fee. (Alan Ernst, District Fire Chief)

- I. For Possible Action.** Discussion and possible action to award a one-year contract to Marshall Billing for the independent hosting of all medical billing software, at an additional cost of \$4.28 per trip plus a \$7,500 implementation fee, and to authorize the District Fire Chief to execute all necessary documents. (Alan Ernst, District Fire Chief)
- J. For Possible Action.** Discussion and possible action to award BLD Consulting a twenty (20)-year contract to develop a data reviewer tool that will provide access to historical RMS and ePCR data, at a cost not to exceed \$10,000. (Alan Ernst, District Fire Chief)
- K. For Possible Action.** Discussion and possible action to approve the Memorandum of Understanding (MOU) between East Fork Fire Protection District and the Genoa Volunteer Fire Department, Station 3, concerning the long-term custodianship and display of a historically significant fire engine and authorize the District Fire Chief to sign the MOU for the life of the agreement. (Alan Ernst, District Fire Chief)
- L. For Possible Action.** Discussion and possible action to authorize the District Fire Chief to sign the Wildland Fire Protection Program (WFPP) Agreement between the State of Nevada Department of Conservation and Natural Resources/Nevada Division of Forestry (NDF) and the East Fork Fire Protection District (EFFPD) for a two-year period at a cost not to exceed \$85,256 per year. (Alan Ernst, District Fire Chief)
- M. For Possible Action.** Discussion and possible action regarding the purchase of G2 Fire Station Alerting System from US Digital Designs or USDD (Honeywell) to include (station control units, touch screen displays, network switches, dorm room remotes, ramp up lighting and speakers, and associated hardware) at all five career staffed stations at the cost of \$258,590.75 not including associated install cost. (Larry Goss, Deputy Fire Chief, Business Operations)

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve Consent Calendar items 3 a, b, c, d, e, f, g, h, i, j, k, l, m.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Mike Sommers
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

4. For Presentation Only. Budget Summary for month ending July 2025. (Alan Ernst, District Fire Chief) 5 minutes.

District Fire Chief Alan Ernst stated:

- 8% into the fiscal year budget
- Received GEMT revenue from last fiscal year

Secretary Mike Sommers asked if there is anything being looked at or finalized for the final augmentation or is it still as is from the last Board meeting.

Chief Ernst noted it is still the same; with nothing new to add at this time.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

5. For Possible Action. Discussion and possible action to accept the donation of \$3,925 from Bruce Cable, C.P.A., A.P.C., to dedicate the funds to iPad charging and mounting equipment, to outfit brush trucks and to authorize a letter of appreciation from the Board President. (Matt Kruse, EFFPD Battalion Chief) 5 minutes.

Battalion Chief Matt Kruse presented the donation from Bruce Cable, C.P.A., A.P.C. in the amount of \$3,925 to the District. Battalion Chief Kruse stated this donation will aid the District in purchasing new iPads for all the brush trucks to allow mapping and other software capabilities. Battalion Chief Kruse expressed his gratitude for this generous donation to the District.

Paula Montanucci, representative for Bruce Cable stated on behalf of Bruce Cable, they appreciate all the fire department is doing for the community daily and keeping everyone safe. This donation was his pleasure.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

Motion to accept the donation of \$3,925 from Bruce Cable, C.P.A., A.P.C., to dedicate the funds to iPad charging and mounting equipment, to outfit brush trucks and to authorize a letter of appreciation from the Board President.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Mike Sommers
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

6. For Possible Action. Discussion and possible action to approve a five-year Lease Agreement, commencing September 1, 2025 through September 1, 2030, between the East Fork Fire Protection District and East Fork Professional Firefighters, IAFF Local 3726, for the use of the top floor of the building located at 1604 US Hwy 395, Minden, Nevada, at a monthly rental rate of \$850, and to authorize the District Fire Chief to execute the agreement. (Alan Ernst, District Fire Chief) 10 minutes.

Fire Chief Ernst stated this agreement is something he has been working on with the Union. It was his understanding the Union previously utilized Station 1 when it was owned by the Town of Minden. The District owns the title to Station 1 now and the Union is requesting to rent it. Fire Chief Ernst noted a market analysis was completed to determine the value of the upstairs space the Union is requesting to rent. Upstairs has a separate entrance and can be secured from the interior of the station as its own separate space. Fire Chief Ernst stated the space is in need of some renovations and the Union is committed to doing the renovations along with proposing a monthly rent rate of \$850. Fire Chief Ernst concluded he confirmed with both the Town of Minden and Douglas County and they both support the recommendation.

Secretary Mike Sommers asked if the rent for this space at Station 1 can be put towards the capital fund and continue to improve capital assets.

Fire Chief Ernst noted yes, this can be put towards capital assets.

President John Bellona opened public comment.

Kevin May, Union President stated the location is great and he's looking forward to using the space upstairs at Station 1 to serve the community. He knows the space needs a little bit of work, but he is happy to do the renovations. President May thanked the Board of Directors for considering this request.

Public comment closed.

Motion to approve a five-year Lease Agreement, commencing September 1, 2025 through September 1, 2030, between the East Fork Fire Protection District and East Fork Professional Firefighters, IAFF Local 3726, for the use of the top floor of the building located at 1604 US Hwy 395, Minden, Nevada, at a monthly rental rate of \$850, and to authorize the District Fire Chief to execute the agreement. (Alan Ernst, District Fire Chief) 10 minutes.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Mike Sommers
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

7. For Possible Action. Discussion and possible action to approve the Memorandum of Understanding (MOU) between East Fork Fire Protection District and the Nevada Division of Forestry regarding the transfer of surplus State-owned vehicles to East Fork Fire Protection District including four 4-wheel drive pickup trucks, two crew carriers, one small SUV, and one porta potty trailer. (Larry Goss, Deputy Fire Chief, Business Operations) 10 minutes.

Deputy Fire Chief Larry Goss stated this came about when working with Captain Tracy Connelly while they were realigning the initial phases of the District's Fuels Crew. The Nevada Division of Forestry offered vehicles to East Fork Fire. These vehicles will serve as support vehicles for stations and for wildland assignments.

President John Bellona commended Deputy Chief Goss about the great job he has done in getting rid of all the old, outdated fleet in the District.

Deputy Chief Goss stated the vehicles from NDF will be more reliable for heavier duty assignments.

Fire Chief Ernst added the District normally rents vehicles yearly for off-duty assignments, but with the vehicles from Nevada Division of Forestry, the District will no longer need to rent vehicles, which will save the District money.

Secretary Mike Sommers asked if the District has possession of the vehicles currently.

Deputy Chief Goss stated the District doesn't have them yet. When they are received, the District Mechanic will inspect all vehicles before the District accepts and enters into the agreement.

President John Bellona opened public comment.

Captain Tracy Connelly stated he has been working with Deputy Chief Goss on this. He hasn't seen the vehicles yet but has talked to NDF's fleet manager and all the vehicles have been very well maintained. Captain Connelly added these vehicles will give the District more opportunity for single resource off-district assignments. The Crew Carriers will give the District some possibility for a future hand crew, as well as a possible chipping truck for a fuels reduction program.

Public comment closed.

Motion to approve the Memorandum of Understanding (MOU) between East Fork Fire Protection District and the Nevada Division of Forestry regarding the transfer of surplus State-owned vehicles to East Fork Fire Protection District including four 4-wheel drive pickup trucks, two crew carriers, one small SUV, and one porta potty trailer.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Mike Sommers
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

8. For Possible Action. Discussion and possible action to approve and authorize the District Fire Chief to execute the Cooperative Agreement between East Fork Fire Protection District and Truckee Meadows Fire Protection District in accordance with NRS 277.045, providing mutual aid, automatic aid, and assistance by hire between the two agencies. (Alan Ernst, District Fire Chief) 15 minutes.

Fire Chief Ernst stated he is happy to bring this agreement forward. East Fork Fire has always had a long-standing relationship with Truckee Meadows Fire Protection District assisting each other on incidents, but there has never been a formal agreement in place. Chief Ernst added this agreement would memorialize the opportunity to have both automatic aid and mutual aid resources from either agency to support each other. Chief Ernst concluded Truckee Meadows Fire has been a trusted partner with East Fork Fire on many large incidents as East Fork Fire has been for them.

Secretary Mike Sommers asked Chief Ernst if there is any anticipation of time variance since Truckee Meadows Fire is "up the hill."

Fire Chief Ernst stated he is aware of the travel time for Truckee Meadows Fire. This is factored into the incident commander's decision making when requesting their resources.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

Motion to approve and authorize the District Fire Chief to execute the Cooperative Agreement between East Fork Fire Protection District and Truckee Meadows Fire Protection District in accordance with NRS 277.045, providing mutual aid, automatic aid, and assistance by hire between the two agencies.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

9. For Possible Action. Discussion and possible action to approve the Aeromedical Services Agreement between the East Fork Fire Protection District and Rural Medevac Alliance, Inc. (Battle Born Helicopter) for the provision of aeromedical flight services, including co-location at Station 12, co-staffing with firefighter/paramedics, and related operational support, and to authorize the District Fire Chief to execute all necessary documents. There is no net fiscal impact because all costs will be reimbursed to the District by Rural Medivac Alliance Inc through this agreement. (Alan Ernst, District Fire Chief) 15 minutes.

District Fire Chief Ernst stated when he was hired as the Fire Chief six months ago, one of his commitments to the Board of Directors and the community was to be innovative and find positive solutions to fiscal limitations and services. He is excited to present his proposal on the partnership between East Fork Fire Protection District and Rural Medevac Alliance, otherwise known as Battle Born.

District Fire Chief Ernst presented a Power Point presentation.

Public-Private Partnership Proposal
Presented by Alan Ernst, Fire Chief
East Fork Fire Protection District

- **Introduction**

The East Fork Fire Protection District and Rural Medevac Alliance, Inc. (Battle Born Helicopter) are pursuing a unique public-private partnership. This

collaboration aims to enhance emergency response capabilities within the district through co-staffing of a dedicated medical helicopter at Station 12.

- **Partnership Overview**

Fire Chief Ernst noted the discussion of a medical helicopter being present at Station 12 started before he was hired and was discussed by Retired District Fire Chief Tod Carlini.

Fire Chief Ernst introduced Joey Loehrer, CEO, Battle Born Medevac and advised he will be helping with the presentation. Chief Ernst stated he's been working with Joey Loehrer for the past 8 months and has met with the community in different various forms of the need for both medical and fire services within the community. The Northern Nevada Fire Chiefs have been conversing for a while about the lack of air resources available for all the surrounding communities. Fire Chief Ernst stated he has met with Care Flight on a few occasions and is extremely committed to the partnership and relationship that East Fork Fire has with Care Flight.

- **Benefits to the Community**

Fire Chief Ernst stated he briefed Care Flight's leadership on this proposal and wants Battle Born to be an additional service to the community. It is not to replace any service already existing. Chief Ernst noted he also met with the Douglas County Business Council and the Governance Committee about the need for additional resources in our community.

- **Rapid medical response to rural and remote areas**

Chief Ernst stated there have been several incidents over the years when the closest air ambulance is not available due to several factors: committed on another emergency, weather permitting, staffing issues, mechanical issues, routine maintenance, etc. Chief Ernst stated an additional helicopter in our community would be a force multiplier for the District and could deliver a needed service for medical and initial air attack for fire incidents. He stated the District can request aircraft from California and NDF, but there have been several times those aircraft have also been committed to other incidents and not available.

- **Increased training opportunities for firefighter paramedics**
- **Search and rescue assistance in challenging terrain**
- **Initial attack firefighting capability**
- **Improved ambulance availability and reliability**

Chief Ernst noted on the recent Connor Fire incident, the District waited almost 6 hours before the first aircraft was available. He noted having initial attack capability, even with this smaller Type 3 helicopter with a smaller

bucket, the District would have had the initial opportunity to douse the small lightning strike.

- **Strategic Location at Station 12**

- Station 12 will serve as the operational hub for the Battle Born Helicopter.
 - The co-location allows for:
 - Seamless coordination between ground and air units
 - Rapid launch capabilities
 - Centralized staging for emergency response resources

- **Agreement**

Chief Ernst highlighted the additional staffing placed on the helicopter, is not taking any staffing away from current apparatus. The District will be adding 3 additional personnel to the helicopter and it will be reimbursed to the District from Battle Born.

- Long term relationship
- 5-year agreement with automatic extension
- Rural Medevac Alliance LLC will cover all expenses for 3 firefighter paramedic positions for the District
- Renovations at Station 12
- Expanded Community services

- **Conclusion**

- This partnership represents a forward-thinking approach to emergency services in Douglas County and surrounding areas. By leveraging combined resources and expertise, East Fork Fire Protection District and Rural Medevac Alliance can deliver faster, more effective, and more reliable emergency responses to our communities.

Joseph Loehner, President and CEO of Royal Medivac Alliance Incorporated, DBA Battle Born Medivac provided a summary of his background. He started this company officially in June 2024 with one helicopter in Yerington, NV. CEO Loehner stated he has been in the industry for 10 years, first as a paramedic and then became a registered nurse. He noted he has worked for other surrounding medical helicopters in the area and continuously ran into frustrations with how business was conducted so he set out to start his own company.

CEO Joseph Loehner noted:

- Battle Born is a for-profit business; easiest way to start a business, in his opinion
- His focus is to expand healthcare access to rural communities in Nevada

- Battle Born has not made a profit yet and it may be several years before it does
- Short-term goal: find a way to access communities that don't currently have enough resources
- Ultimate goal is to build an organization that can be flexible enough to meet the needs of the community in which we serve
- This process started well over a year ago with discussions with Retired District Fire Chief Tod Carlini
- East Fork Fire Protection District is a part of this community, and they run an effective health care system. Rural Medevac Alliance wants to integrate into an existing, effective system
- Battle Born is completely in-house, except for billing, which is outsourced and has its own operating certificate; owns and operates the aircraft themselves
- Battle Born has their own FFA license to fly their aircraft; they do not pay contractors to be pilots
- Battle Born has final authority over who is hired as pilots, who is hired as mechanics, how the aircraft are managed, how safe they are, and how and when they fly
- Started the process of achieving a FAA Part 133 certificate, which will allow firefighting
- Once the contract with East Fork Fire is approved, Battle Born can move forward with purchasing the equipment for the aircraft and submit it to the FAA for final review and approval
- The equipment for the aircraft to conduct firefighting for East Fork Fire is going to cost about \$150,000 capital expense
- Safety is the upmost concern for their aircraft
- Taxes are paid on the aircraft for the county in which they operate
- Flight neighborly is followed per FAA guidelines that essentially says, when possible, when it's allowed and when it's safe, the attempt is to mitigate noise impact on the community
- 2 aircraft currently operate out of Yerington; an AS350B3 and an AS350B2, both EMS configured
- Paperwork was signed two days ago for an almost brand new B3 Echo aircraft: more weight capability and power
- Implemented county-wide membership in Lyon County and Mineral County, founded by a third-party company called SB Energy and means residents in these counties do not receive a bill outside of what their insurance covers for the transport. The desire is to implement this same membership for the residents in Douglas County
- East Fork Fire is an agency in this region that provides the best reputation, provides the highest trained paramedics, and would allow Battle Born to continue that reputation by providing a high level of care and high-quality service

- Battle Born is bearing the costs of staffing for East Fort Fire, as well as the associated training and remodeling rooms at Station 12 and the helipad
- This is an investment for the future, though it is roughly half a million-dollar investment up front, CEO Loehner is looking at the significant benefits to the community in the next 10 years

Secretary Mike Sommers asked if the mechanics are licensed.

CEO Joseph Loehner stated yes, the mechanics are Part 135 operators and are legally required by the FAA to inspect the aircraft very regularly.

Secretary Mike Sommers asked when B and C checks are being completed, is there a plan for a backup helicopter.

CEO Joseph Loehner stated yes, there is a plan in place. Battle Born is contracted with Part 145 stations across the country. Battle Born pays for mechanics to come on-site and perform the 750-hour inspection of the aircraft. CEO Loehner stated there is always a spare aircraft available during the inspection.

District Fire Chief Alan Ernst noted if the aircraft is unavailable due to maintenance or repairs, East Fork Fire will have the benefit of staffing an ambulance and still have additional resources for the community.

Secretary Mike Sommers asked how this agreement with the equipment will fit into a mutual aid agreement with the District for an out-of-district response.

District Fire Chief Ernst stated as an air ambulance resource, the whole area is their region so they can respond over the region as necessary. Chief Ernst added for the firefighting capability initially, it will be for Douglas County only because of the responsibility of everything. The initial attack operations will have other aircraft overseeing. It will be at the commander's discretion to release Battle Born and they will continue to be available for medical response.

CEO Joseph Loehner added, to be clear, the County is not getting billed for firefighting services. He noted if an insurance agreement is created, there may be potential other counties are billed, but the goal is their home counties, which are Lyon County and Douglas County, would not be billed for those services.

Director Bernard Curtis asked CEO Joseph Loehner who the other co-owner of Battle Born is.

CEO Joseph Loehner stated there are four owners technically in the corporation. There are four owners that hold shares in the company; however,

he is the largest individual shareholder. Two of the owners fly regularly and another owner is a Physician Assistant who also flies regularly.

Director Bernard Curtis asked if everyone gets a background check.

CEO Joseph Loehner stated, yes, everyone must pass a background check. It is legally required, and Medicare requires it, which is a large percentage of patients on a regular basis.

Director Nate Leising asked if the FAA is on board with a qualified helipad being placed at Station 12.

CEO Joseph Loehner stated he is getting a position statement from their attorney to give to East Fork's legal counsel, so everything is clear. He noted East Fork Fire owns Station 12 property and if the District gives permission to land on it, that suffices as permission. He noted the position statement will state language to support this.

District Fire Chief Ernst stated the District is very cognizant of the population surrounding Station 12. He met with Pastor Glenn at Sierra Lutheran High School, he was very supportive of the Battle Born helicopter.

President John Bellona opened public comment.

Cindy McGee, Director of Security for Clear Creek HOA, stated she supports additional staffing at Station 12 and is looking forward to the opportunity to work with East Fork Fire and potentially create a landing pad in Clear Creek Tahoe. She stated this is a large community and there have been times when the need for paramedics or fire response was needed, and it takes quite a bit of time to get to their location. She is in full support of Battle Born, as well as working to get a landing pad in their community.

Ron Elges, Douglas County Undersheriff, stated he is speaking on behalf of Sheriff Dan Coverly to give his full support to Chief Ernst on the addition of an air ambulance to the valley. He is also looking forward to any kind of search and rescue squad operations East Fork Fire could aid the Sheriff's department with.

Kara Easton, Douglas County Director of Emergency Management, stated the Emergency Management team is in support of the Battle Born helicopter. She noted, their job is to act when things go bad and emergencies happen, and an added resource will be an asset to the County.

Adrian Marquez, Douglas County resident and EFFPD Paramedic, stated Battle Born is a huge asset to our County, and he is in favor of the Battle Born helicopter. He doesn't see a downside.

Renea Louie, Board Chair & Director, Douglas County Business Council, stated The Business Council is in high support of additional resources for the residents and community members in Douglas County. She stated faster and more reliable response, redundancy during crisis, diverse equipment and capabilities including the brand-new capability for water, the cost management, new opportunities and expanded services and availability for faster response are all things they are in support of. She noted she is very grateful for Care Flight and all they have done in our community as well, but to have an additional service in our area is a blessing.

Heiko Kaftan, Douglas County resident, stated the following:

- It's too good to be true to have a helicopter that will provide their own financial means to place a helicopter at a fire station with no cost to the community
- The company is relatively new and just started 1 year ago
- Battle Born currently doesn't have a Part 135 Certificate
- Royal Medivac Alliance, LLC is funded by SB Energy, which is a publicly owned company by Japanese private equity
- The location of Station 12 is across the street from Home Depot and Costco and next to Sierra Lutheran High School and surrounded by lots of new housing subdivisions, which makes it not a rural location anymore and will cause noise disturbance
- Recommend new residents to the area surrounding Station 12 should be made aware there will be a helicopter in their area
- If a partnership with East Fork Fire was desired with an ambulance provider, why was there not a bidding process for this
- It's not exclusive to Battle Born, there are several aircraft ambulance services out there that can do the same things

Joey Loehner, CEO of Battle Born Helicopter, stated Heiko Kaftan misspoke and he wanted to clarify for the record that Battle Born is not funded by SB Energy. The membership that covers Mineral County was funded by SB Energy; Battle Born is not directly funded by them. He stated he wanted to correct the statement from Heiko Kaftan about the Part 135 Certificate; Battle Born Helicopter does have a Part 135 Certificate. Battle Born doesn't have a Part 133 Certificate yet, but they will be able to achieve it as soon as the check ride is complete and the equipment is approved and purchased.

Heather Bushey, Douglas County resident, stated she has concerns regarding the Battle Born helicopter. She read her concerns into the record. Her public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Joey Loehner, CEO of Battle Born Helicopter, stated he wanted to correct the comments made by Heather Bushey about it not being stated that Battle Born will provide a flight nurse. Battle Born has a contract that specifically states

they must operate within the bounds of legal requirements of the state of Nevada. This wasn't stated because it is written in the contract.

Joey Loehner, CEO of Battle Born Helicopter, also wanted to clarify Heather Bushey's comments about the Commission on Accreditation of Medical Transport Systems (CAMTS) accreditation. He appreciates her concern about this, but Battle Born is nationally accredited by National Accreditation Alliance of Medical Transport Applications, LLC (NAAMTA), which is considered by the state and by Centers of Medicare Services as an equivalent to accreditation to CAMTS. Battle Born is not legally able to apply for the CAMTS accreditation until they have existed for 3 years. CEO Loehner stated they intend to apply for this accreditation once they hit their 3-year mark.

Brooke Sullivan, Douglas County resident, business owner and previous Emergency Room employee, stated her family owns a cattle ranch in Smith Valley and if someone is having a heart attack or other medical emergency, there is a need to get there fast. She stated when she worked in the ER, she facilitated air ambulance transfers and there were several times she was told "no" by Care Flight and Cal Star because they were too busy, not staffed appropriately or had equipment down. She personally does not see a con to having another helicopter unit in the area to assist with emergencies. She is struggling with hearing the negative feedback, because until you are in the room with a grandparent, parent or child of someone who needs immediate help, you can't deny the need for more resources. She concluded that having another asset in our community is not a negative thing and we need more resources in our area.

Joseph Drago, Executive Director for Care Flight, stated Care Flight has been around for 25 years serving the community. He supports the need for aerial firefighting and has a history and background with Part 133 public-private partnerships. He noted there is, at some point, cost to taxpayers or reduction in firefighting services, from his perspective. He stated Care Flight has CAMTS accreditation, the highest level of critical care provided by paramedics and nurses, highest level of safety with pilots, and things of that nature so he believes Care Flight can do this all as an established provider as well. He concluded that regardless of the outcome, their dedication is to the community and to respond when needed.

Zac Hogan, Douglas County resident and taxpayer, stated he has concerns regarding the Battle Born helicopter. He read his concerns into the record. His public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Joey Loehner, CEO of Battle Born Helicopter, stated he wanted to correct two factual inaccuracies made by Zac Hogan. Battle Born Helicopter deals with the Director of Safety as it is FAA required and they have a fully FAA compliant SMS Manual, which is voluntary. The second correction is Battle Born has a

FAA Part 135 Operator that maintains complete operational controls of the aircraft all the time as 14 CFR-Part 4135 regulations.

Zac Hogan, Douglas County resident and taxpayer asked if a District staff member gets taken off the helicopter that is not under their control, will the taxpayers be required to fork out the \$2,500 if they decide they're deemed not safe to be on scene.

District Fire Chief Ernst stated when EFFPD firefighters and paramedics are assigned to Battle Born Helicopter, they are working under Battle Born's medical direction so there will not be any confusion of which medical direction to take. East Fork Fire is completely following the CBA and the labor group and if there is ever a problem with attitude or behavior, disciplinary action will be taken. There will be additional staff that will be trained to staff the Battle Born Helicopter, and they will not be subject to the \$2,500 reimbursement.

Heiko Kaftan, Douglas County resident, stated he has an aviation related clarification to mention. He is not sure if he is the only helicopter pilot in the room, but Care Flight could have 4 helicopters sitting in Douglas County and there are just going to be days when a helicopter cannot fly due to weather restrictions. There may be times when an Emergency Room calls for a helicopter right away, and it cannot always happen.

District Fire Chief Ernst noted, as he specified earlier, if an issue occurs that would keep Battle Born from flying, there will be an extra ambulance available and in-service.

Kevin May, President of the East Fork Professional Firefighters, IAFF Local 3726 Union, noted his full support of the Battle Born Helicopter. He stated it is unique to hear that firefighters in the area have concerns. He represents 80 plus firefighters in the District, and they have been given ample opportunities to meet and express their concerns with CEO Joey Loehner, the District, and the Labor Group. He noted the local firefighters are very confident and comfortable with the decision of bringing Battle Born on. Captain May read the rest of his public comment letter into record. His public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Jeff Prather, CEO of Carson Valley Health (CVH), attended the meeting online and stated his support for the Battle Born Helicopter. Carson Valley is on the path to becoming the first level 4 trauma center in the state of Nevada. He noted over the course of 15 years in his position of CEO for a rural healthcare facility, health is one of the things that is apparent when you need resources in a rural area, and you need it now. It takes an exorbitant amount of time to get resources in rural areas. CEO Prather stated that as CVH is on the road to becoming a level 4 trauma center, it is more imperative that we have an opportunity locally to support our community. He noted there is a Care Flight

pad located at Carson Valley Health, and it is not always occupied, so that tells him there is always opportunity for another aspect to be utilized within the surrounding counties. CEO Prather concluded he is thankful for all the discussion and communication he has had about this with District Fire Chief Ernst.

Matt Nightingale, District Fire Chief of Smith Valley Fire Protection District, attended the meeting online and stated his support for the Battle Born Helicopter. He wanted to reiterate what District Fire Chief Ernst stated earlier about this is not being a replacement for other services, it is another asset to be placed in the region and will help not only the immediate community, but those communities farther out as well. He has seen a tremendous change with Rual Medevac in response times and ultimately the number one goal is to get patients to definitive care when they need it. District Chief Nightingale stated being out in Smith Valley, transport times are large and long, so having more helicopters in the area can get more critical patients to definitive care. He concluded there has been a lot of discussion on complaints and issues, but CEO Joey Loehner is completely transparent. He sends District Chief Nightingale emails every day on status and crew, and they have each other's personal cell numbers to answer any questions at any time and he cannot say enough about Battle Born and being a young company; Battle Born is here for the right reasons and he appreciates them.

Kevin Lawson, Assistant Chief/Special Operations for Tahoe Douglas Fire Protection District, attended the meeting online and spoke on behalf of District Fire Chief Scott Lindgren for Tahoe Douglas Fire Protection District. Assistant Chief Lawson stated they are in full support of this key, strategic asset that will not only benefit the residents of Douglas County, but also the region. He believes critical care and expediting patient care is an additional resource for everyone in the surrounding areas. He concluded Tahoe Douglas Fire Protection District is in full support of the Battle Born Helicopter and would like to see it be approved.

President John Bellona read into record a comment letter sent in by Jennifer Summers, a Douglas County resident. Jennifer and her husband Sean Summers have concerns about the Battle Born Helicopter being placed at Fire Station 12. Her public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Fire Chief Jeffrey Bushnell of Esmeralda County Fire Department attended the meeting online and stated his support for the Battle Born Helicopter. He stated the concerns he has heard are unprecedented and he is saddened to hear of anyone that would prevent an added resource to their community. Chief Bushnell stated the private-public partnership being presented is phenomenal and an exemplary opportunity for the region at Battle Born's expense. He concluded their fire department uses Care Flight, Mercy Air, Sierra Life Flight

and now Battle Born and it doesn't matter who responds, as the upmost priority is to get critical patients transported immediately. He urged the Board to not only vote in favor of Battle Born but be determined as a Board to think ahead and open the door to set a precedent for private-public partnerships across all of Nevada and for EMS all around.

President John Bellona read into record a comment letter sent in by Joe Haire, a Douglas County resident. Joe Haire is concerned about the Battle Born Helicopter being placed at Fire Station 12. His public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Chris Lawrence, Fire Chief of Mineral County Fire, attended the meeting online and stated his support for the Battle Born Helicopter. He stated Mineral County Fire has been dealing with Battle Born since their inception and CEO Joey Loehner is great. Chief Lawrence stated they have never had an issue with Battle Born, and the crew members are amazing. He thinks it is a great opportunity for Douglas County to not only have this resource for EMS, but also for fire attacks. Chief Lawrence stated Battle Born's response time has been amazing compared to other air services and this is a great asset to Douglas County and the surrounding areas.

Nick Way, Fire Chief for Bridgeport Fire Protection District, attended the meeting online and stated his support for the Battle Born Helicopter. He stated he wants to echo what all the other Fire Chiefs have said about Battle Born being an amazing opportunity, not just for Douglas County, but for the entire region. Chief Way noted you can never have too many helicopters and he supports this amazing opportunity.

Bryan Bullock, Fire Chief of Mono County EMS, attended the meeting online and stated his support for the Battle Born Helicopter. He noted CEO Joey Loehner has brought positiveness to their area, and the response time is very quick compared to other air services. He concluded that he understands that Care Flight has been around for a long time and he appreciates Care Flight, as he used to work for them, but having an extra service within the area is very beneficial to everyone in the region. He believes it holds weight that East Fork Fire and Chief Carlin are in support of this, and it should be extremely considered.

President John Bellona read into record a comment letter sent in by Kevin Nyberg, Interim Fire Chief for Carson City Fire Department. Chief Nyberg is in full support of the Battle Born Helicopter. His public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Secretary Mike Sommers complimented District Fire Chief Ernst and his staff for doing what the Board is directing by bringing solutions for improving the Standard of Cover.

Director Bernard Curtis asked Legal Counsel, Mark Forsberg, if Battle Born is a restraint of commerce or a trade issue?

Legal Counsel, Mark Forsberg, stated no, there are many places in the NRS where public-private partnerships are approved, and private partnerships can be for-profit entities.

Director Bernard Curtis stated he doesn't have an issue with Battle Born, he just wanted to ask the question and make sure open meeting law wasn't an issue.

Legal Counsel, Mark Forsberg, stated he did not hear anything so far that would constitute an open meeting law violation. He noted the way public entities and public bodies work, most of the time, unless you are in a body that's a zone-type body with specific requirements that change things, you don't have more than one meeting. The only requirement is to post an agenda in a timely manner and move on. Legal Counsel, Forsberg, noted there are circumstances when changes are made to an ordinance or fire code regulations, and the law requires multiple meetings or a business impact statement, but the Battle Born Helicopter is not any of these.

Director Bernard Curtis asked Legal Counsel Mark Forsberg if he sees any unfair practices that would be a problem for East Fork Fire.

Legal Counsel, Mark Forsberg stated he does not see any issues on the labor side.

Director Bernard Curtis asked Legal Counsel Forsberg if he sees any issues with accreditation.

Legal Counsel Mark Forsberg noted it has come up a lot about accreditation with respect to nursing staff, this is beyond his authority to require, but it is required. He stated that even if it is not in the contract, it is a hybrid and it is very challenging to comply with FAA regulations, and he is not worried about it at all.

President John Bellona stated there have been a lot of meetings about getting a helicopter previously with retired Fire Chief Tod Carlini and retired Deputy Chief Scott Gorgon before District Fire Chief Ernst even got to East Fork Fire. He noted those meetings involved a lot of stakeholders, such as Care Flight and surrounding hospitals so these meetings were not done in a vacuum. President Bellona stated the Business Council was involved as well, as a service group, so he is just trying to make note of how transparent this process has been.

President John Bellona asked District Fire Chief Ernst if he felt he was transparent during this process.

District Fire Chief Ernst noted he was as transparent as he could have been with negotiating the contract in good faith following certain practices that were necessary. Fire Chief Ernst stated he briefed Board members with one-on-one potential proposals, impacts, labor impacts, etc. Fire Chief Ernst concluded he went out in the community and described the need for the Battle Born Helicopter as an additional service to the community and received tremendous levels of support.

President John Bellona stated there have been statements made about not going out for bid. He is not sure how this process would have gone out to bid and stated Battle Born is paying East Fork Fire, East Fork Fire is not paying Battle Born.

President John Bellona asked Legal Counsel Mark Forsberg if there is a requirement to have a bidding process for someone to give East Fork Fire money?

Legal Counsel Mark Forsberg stated in this case there isn't a requirement for a bidding process. He noted this was a concern of his at the beginning because there are many places in NRS that authorize public-private partnerships, and each one has different quirks that must be met. Some require the need for solicitation or proposals, but none of those statutes apply in this case.

Legal Counsel Mark Forsberg noted a fair question to ask would be does NRS 332 that governs local public purchasing apply to this situation. He stated there are two possible reasons it doesn't apply; NRS 332 only requires a public entity to go out for bid if a contract is more than \$50,000 a year and this has been ascertained to be a zero-cost contract with no fiscal impact to the District. The second reason is the argument that this is a professional service, but professional services are defined as services that require licensing or a high level of skill to deliver. In this instance, East Fork Fire is providing medical care and high-level skills with pilot licensing and regulations. Legal Counsel Forsberg stated all these things are exempt from NRS 332.

President John Bellona read into record a comment letter sent in by Scott Gorgon, retired Deputy Fire Chief for East Fork Fire and Douglas County resident. Retired Deputy Chief Gorgon is in full support of the Battle Born Helicopter. His public comment letter is available on the East Fork Fire website under public comments in the Board of Directors section for the August meeting.

Director Nathan Leising stated he appreciated all the comments from the public and he believes Battle Born is a good thing for the community. He noted

when there is competition, it makes people think about other options and things that can be done to enhance services for the community and surrounding areas. Director Leising noted Care Flight has been around a long time and is a great asset, but there is a need for more medical air services as Douglas County, and the surrounding areas are continuing to grow.

Director Barbara Griffin echoed what Director Leising said about the public having great questions and concerns and she felt they were all addressed. She appreciated Director Curtis' questions to legal counsel. Director Griffin noted the area is growing and the traffic from Carson to Minden is horrendous. She concluded we are not replacing a service, but enhancing services to the constituents and she is in support of this positive opportunity.

Public comment closed.

Secretary Summers stated he would make the motion to approve with the additional caveat "the District keeps a copy of Battle Born's current 135 certificate and when received, their 133 certificate, as well as copies of the FAA annual or interim manual audits with responses to any questions".

Director Bernard Curtis stated he will second the motion. Director Curtis noted for the record, there were over 7 Fire Chiefs that were in favor of the Battle Born Helicopter, and all were essentially concerned about public safety and medical care in rural areas. He noted Undersheriff Ron Elges and Sheriff Dan Coverly are in full support because it has possibilities for the Sheriff Department as well.

Motion to approve the Aeromedical Services Agreement between the East Fork Fire Protection District and Rural Medevac Alliance, Inc. (Battle Born Helicopter) for the provision of aeromedical flight services, including co-location at Station 12, co-staffing with firefighter/paramedics, and related operational support, and the District keeps a copy of Battle Born's current 135 certificate and when received, their 133 certificate, as well as copies of the FAA annual or interim manual audits with responses to any questions and authorize the District Fire Chief to execute all necessary documents. There is no net fiscal impact because all costs will be reimbursed to the District by Rural Medivac Alliance Inc through this agreement.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Mike Sommers
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

Secretary Mike Sommers thanked East Fork Fire staff and Chief Ernst for bringing forward methods to improve the Standard of Cover, protecting lives and helping people in need.

10. For Possible Action. Discussion and possible action to approve the Meet and Confer Agreement between the East Fork Fire Protection District (EFFPD) and the International Association of Firefighters (IAFF) Local 3726 regarding the labor impacts of the partnership with Rural Medivac Alliance LLC (Battleborn Helicopter). The fiscal impact is \$30,681, in which the District will be reimbursed by Rural Medivac Alliance LLC. (Alan Ernst, District Fire Chief) 20 minutes.

District Fire Chief Ernst stated this item occurs any time East Fork Fire enters any agreement that has a labor outcome. He noted this agreement is being brought to the Board for a vote on the labor agreement being impacted, which is covered financially by the Meet and Confer Agreement and by Battle Born and Rural Medevac Alliance. If approved, this will serve as the conferred agreement. The labor group will take it to their meeting, for a membership vote. At that point, it will be ratified.

Legal Counsel Mark Forsberg asked if this agreement would be an amendment to the collective bargaining agreement.

District Fire Chief Ernst stated yes, this will be an amendment to the collective bargaining agreement.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

Motion to approve the Meet and Confer Agreement between the East Fork Fire Protection District (EFFPD) and the International Association of Firefighters (IAFF) Local 3726 regarding the labor impacts of the partnership with Rural Medivac Alliance LLC (Battleborn Helicopter). The fiscal impact is \$30,681, in which the District will be reimbursed by Rural Medivac Alliance LLC.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

11. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and

committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 5 minutes.

IAFF Union President Kevin May noted:

- The Union participated in the Nevada Cowboy Experience, a partnership between the District, the Union, the Sheriff's Office and other organizations in the community, to provide a western cowboy experience to young men in the community
- The Cadet Program is almost ready to officially launch as Kevin May, other members of the Union, Chief Driscoll and Chief Goss have worked very hard to put it all together
- The Union has been tasked to create Engineer, Engine Company and Truck Manuals, which are guiding documents for the organization. They have taken over a year to complete, but the Union wanted to make sure they were correct
- The Union has been active in recruitment for the District and have had members sit through lateral and new hire interviews
- Changes in PPE – new traditional, leather-style helmets have been approved; composite helmets will still be available, or leather-style helmets can be purchased by the employee if desired. Both helmets will be the new “traditional” style helmets
- Apparatus changes and looks have been approved and 1 new rescue is currently in-service
- PPE and apparatus changes are all completed with committees made up of members who have all worked hard with Administration to get it done

12. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 5 minutes.

Chris Lang, President of the East Fork Volunteer Association noted:

- Open House was held at Station 8 and a donation was set up for the East Fork Fire Burn Fund
- In the last 36 months, \$11,000 has been donated to victims of fires in Douglas County
- Residents of the Sheridan and Foothill area attended the open house, totaling almost 200 attendees
- With the funds raised from the open house event:
 - Covering the outlay on the last fire in Foothill
 - Assist Station 3 with their museum renovations
 - Move Engine 1 from Station 8 to Station 3; Engine 1 will be placed in a glass casing for display in the museum at Station 3
 - Help fund the Explorers Program
- Volunteers assisted Mechanic Dustin Weisz with pump testing

- Tonight at 6:00 PM, several volunteers are looking forward to being trained on the new water tender, which should be placed in service soon
- The volunteer fire station events have brought community members together and seek opportunities for community-related projects
- Career staff from Station 14 were present at the Station 8 Open House, which was neat to observe their interactions talking with community members and letting the kids crawl through the Engine

Secretary Mike Sommers stated he was present at the Station 8 Open House and there was a lot of information on defensible space distributed to the community. Secretary Sommers noted a lot of people signed up to have their properties inspected in the Sheridan area for fire prevention. He concluded the event was very enjoyable.

13. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (John Bellona, President) 10 minutes.

Legal Counsel, Mark Forsberg noted:

- No report

Brad Driscoll, Division Chief/Risk Management noted:

- Safety Topic for July was the Wall Bombs Supermarket Fire
- 1 work-related injury in July that did not require medical attention
- 1 serious accident reported in July; a vehicle backing accident that has been reported to insurance and being evaluated

Secretary Mike Sommers stated the loss injury report has been worked on diligently to review and work on overdue open claims. He thanked Chief Driscoll for working on this.

Michael Shockey, Deputy Chief of Emergency Operations noted:

- Call volume is consistent with last month at almost 700 calls
- Seeing an uptick in fires occurring both structurally and wildland and the support East Fork Fire has received from the surrounding agencies has been amazing
- The Battalion Chiefs worked well together and kept the last structure fire in Foothill contained to the structure itself; this was a very complicated fire with the structure fully involved, which was very impressive to accomplish
- The Fuels Crew philosophy of sending one crew out off-district and having one crew stay in the District is happening and working well
- One Fuels Crew is off on a pre-position in Truckee, CA

- The East Fork Fire staff are talented and have created 3 different task books on how engine companies operate on fires, when truck company work needs to be done, and what it takes to become an Engineer for the District
- Congratulated the Battalion Chiefs on their focus to evaluate and train their staff using the new task books

Holly Megee, Director of Administrative Services noted:

- Recruitment has been busy with 4 new lateral firefighters starting September 2nd and last Thursday and Friday firefighter recruitment took place with 19 applicants; 10 will move forward to the Fire Chief interview that is anticipated for next week

Amy Ray, Deputy Chief/Fire Marshal noted:

- Prevention is benefiting from the approval of the First Due Contract; it will allow for an investigation module, invoice permitting and community connect
- Community Connect will allow the Prevention Department to reach out to the community and send out prevention messages, allow residents to sign up and provide information to East Fork's staff, for example, residents can provide gate codes or advise staff if they have an animal at their residence

Secretary Mike Sommers noted:

- No report

Director Barbara Griffin noted:

- Wished President John Bellona a Happy Birthday

Director Nathan Leising noted:

- Wished President John Bellona a Happy Birthday
- Apologized, he couldn't be at the meeting in person as he is finishing a 2-week assignment in Arizona on the Bronco Fire

District Fire Chief Ernst acknowledged Director Leising on his career of 55 years fighting fires. He noted Director Leising mentioned to him that the Bronco Fire assignment will be his last for his career. Chief Ernst concluded it is amazing to dedicate 55 years to a fire career.

Director Bernard Curtis noted:

- No report

President John Bellona noted:

- He took second place in People's Choice at the International Chili Cookoff

District Fire Chief Ernst noted:

- No report

CLOSING PUBLIC COMMENT (No Action)

President John Bellona opened public comment.

No public comment.

Public comment closed.

ADJOURNMENT

14. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (John Bellona, President) 5 minutes.

MOTION to adjourn; carried.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Mike Sommers
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

There being no further business to come before the Board, at 3:32 PM the meeting was adjourned.

Respectfully submitted:

John Bellona, President
East Fork Fire Protection District

ATTEST:

Erica Amatore, Clerk to the Board
East Fork Fire Protection District

AGENDA ACTION SHEET

- ### Agenda Item # 3

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of August 30, 2025. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on general ledger cash balances as of August 30, 2025.
3. **Funds Available:** NA **Amount:** \$3,996,778.67
Fund Name: General, Emergency **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached "Cash Cross Fund" report reflects the cash balances currently recorded in the District's general ledger or official accounting record. General ledger cash balances may differ from cash balances reported in the treasury.

Agenda Item # 3A

**East Fork Fire Protection District
Cash Cross Fund Report**

As of:
8/30/2025

Fund #	Fund Name	Account #	Account Description	Beginning of Month Balance	Changes	Ending of Month Balance
650	General Fund	101.650	Cash in Bank - EFFPD	356,486.35	(279,662.64)	76,823.71
650	General Fund	101.701	LGIP - Local Govt Investment Pool	3,063,014.29	500,000.00	3,563,014.29
650	General Fund	101.703	Reserve Account - Pitney Bowes	3,144.00	(200.00)	2,944.00
650	General Fund	102.000	Petty Cash	100.00	-	100.00
			Fund Total	3,422,744.64	220,137.36	3,642,882.00
651	Emergency Fund	101.701	LGIP	353,896.67	-	353,896.67
			Fund Total	353,896.67	-	353,896.67
Grand Total: 2 Funds				3,776,641.31	220,137.36	3,996,778.67

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in August 2025 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$3,045,519.44
Fund Name: General **Account Number:** Various
4. **Prepared by:** Kara-Mia Morlan, Accounting Specialist
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached is a list of checks issued for accounts payable, cash disbursements/automatic withdrawals and transfers for the dates noted above.

Agenda Item # 3B

Company name: East Fork Fire Protection District
Report name: Payables for Prior Month
Report title 2: Monthly Board Report
Created on: 9/3/2025
Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Record Transfer	7/29/2025		Pay Plus	952.48
Record Transfer	7/30/2025		NV Energy	4,647.21
			Aetna Senior Supplement Insurance C/O Asset	
Check	8/1/2025	14126	Protection Unit, Inc	87.78
Check	8/1/2025	14127	Air Exchange, Inc	413.50
Check	8/1/2025	14128	Airtec Gases, LLC	154.90
Check	8/1/2025	14129	Allegiance Auto & Diesel	1,543.91
Check	8/1/2025	14130	AT&T Mobility	3,540.25
Check	8/1/2025	14131	Beach & Sons Mechanical Inc	8,640.00
Check	8/1/2025	14132	Bently Ranch	25.00
Check	8/1/2025	14133	Board of Regents (UNR)	18,000.00
Check	8/1/2025	14134	Bound Tree Medical, LLC	1,568.42
Check	8/1/2025	14135	Braun NW, Inc	513.74
Check	8/1/2025	14136	Building Services of CA & NV, LLC	525.00
Check	8/1/2025	14137	Burroff and Associates, LTD	2,800.00
Check	8/1/2025	14138	CDW Government	112.38
Check	8/1/2025	14139	Cintas	329.21
Check	8/1/2025	14140	CMC Tire Inc	1,907.26
Check	8/1/2025	14141	Conway Communications	14,586.00
Check	8/1/2025	14142	Douglas County Treasurer	2.57
Check	8/1/2025	14143	Empire Southwest, LLC	181,965.00
Check	8/1/2025	14144	Flyers Energy LLC	10,811.48
Check	8/1/2025	14145	Hi-Tech EVS, Inc	4,188.14
Check	8/1/2025	14146	Life-Assist, Inc	3,741.70
Check	8/1/2025	14147	LN Curtis	8,612.95
Check	8/1/2025	14148	LP Insurance	11,250.00
Check	8/1/2025	14149	Michael Hohl Motor Company	120.00
Check	8/1/2025	14150	Mike Kraus Leadership	814.62
			Northern NV Independent Fire Inspection & Plan	
Check	8/1/2025	14151	Review Services	1,182.17
Check	8/1/2025	14152	Nu-Systems, Inc	117.00
Check	8/1/2025	14153	Nvision Glass, Inc	504.60
Check	8/1/2025	14154	O'Reilly Auto Parts	1,194.65
Check	8/1/2025	14155	Pacific Shredding	28.89
Check	8/1/2025	14156	Pestmaster Services	535.00
Check	8/1/2025	14157	Riley Plumbing & Heating LTD	1,510.66
Check	8/1/2025	14158	Siddons-Martin Emergency Group	4,281.70
Check	8/1/2025	14159	Silver State International	2,536.46
Check	8/1/2025	14160	Southwest Gas Corporation	558.22
Check	8/1/2025	14161	Tahoe Supply Company LLC	636.66
Check	8/1/2025	14162	Target Solutions Learning	16,589.20
Check	8/1/2025	14163	Testa Motorsports	779.94

Company name: East Fork Fire Protection District

Report name: Payables for Prior Month

Report title 2: Monthly Board Report

Created on: 9/3/2025

Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Check	8/1/2025	14164	Topaz Ranch Estates GID & Water Co.	168.00
Check	8/1/2025	14165	UKG Kronos Systems, LLC	3,150.00
Check	8/1/2025	14166	Warren Reed Insurance	50.00
Check	8/1/2025	14167	Western Nevada Supply	173.24
Check	8/1/2025	14168	Xerox Corporation	555.41
Record Transfer	8/4/2025		Cybersource	19.28
Record Transfer	8/4/2025		Waystar	971.53
Record Transfer	8/4/2025		Principal Life Insurance Co.	622.50
Record Transfer	8/4/2025		Aflac	1,380.04
Record Transfer	8/4/2025		AuthorizeNet	30.00
Record Transfer	8/5/2025		LGIP (Local Govt Investment Pool)	1,400,000.00
Record Transfer	8/7/2025		State of NV - DCP	1,681.51
Record Transfer	8/7/2025		State of NV - DCP	32,022.60
Record Transfer	8/8/2025		Cybersource	411.95
Record Transfer	8/8/2025		VOYA Benefit Strategies	31.35
Record Transfer	8/8/2025		Cybersource	411.95
Record Transfer	8/8/2025		VOYA Benefit Strategies	12,695.91
Record Transfer	8/11/2025		Cybersource	411.95
Record Transfer	8/11/2025		Cybersource	411.95
Record Transfer	8/11/2025		Cybersource	411.95
Record Transfer	8/13/2025		Optum Financial	75.32
Check	8/14/2025	14169	ABE Printing	267.93
Check	8/14/2025	14170	Ace Hardware	221.88
Check	8/14/2025	14171	Airtec Gases, LLC	89.86
Check	8/14/2025	14172	Amy Ray	387.00
Check	8/14/2025	14173	Anthony Seghieri	3,555.00
Check	8/14/2025	14174	Beach & Sons Mechanical Inc	1,444.50
Check	8/14/2025	14175	BLD Consulting	2,400.00
Check	8/14/2025	14176	Bound Tree Medical, LLC	1,492.87
Check	8/14/2025	14177	Burroff and Associates, LTD	1,400.00
Check	8/14/2025	14178	Capital Ford	364.16
Check	8/14/2025	14179	CDW Government	2,225.72
Check	8/14/2025	14180	Cintas	132.43
Check	8/14/2025	14181	CMC Tire Inc	1,682.36
Check	8/14/2025	14182	Douglas County Utilities	2,325.77
Check	8/14/2025	14183	Douglas Disposal	1,059.12
Check	8/14/2025	14184	Empire Southwest, LLC	30.00
Check	8/14/2025	14185	Fast Glass	100.00
Check	8/14/2025	14186	Flyers Energy LLC	3,612.55
Check	8/14/2025	14187	Forty Nine Social Marketing & Consulting	10,948.00
Check	8/14/2025	14188	Gardnerville Ranchos GID	441.14
Check	8/14/2025	14189	Guided Truck & Equipment	2,333.37

Company name: East Fork Fire Protection District

Report name: Payables for Prior Month

Report title 2: Monthly Board Report

Created on: 9/3/2025

Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Check	8/14/2025	14190	Gutter Guys, Inc	835.15
Check	8/14/2025	14191	Hi-Tech EVS, Inc	608.99
Check	8/14/2025	14192	Hunt & Sons, Inc	180.60
Check	8/14/2025	14193	L.A. Perks Petroleum Specialists	725.00
Check	8/14/2025	14194	Life-Assist, Inc	2,393.55
Check	8/14/2025	14195	LN Curtis	492.47
Check	8/14/2025	14196	Marshall EMS Billing	6,808.06
Check	8/14/2025	14197	Midstate Automotive Equipment	4,440.99
Check	8/14/2025	14198	Motorola Solutions, Inc	8,694.68
			Northern NV Independent Fire Inspection & Plan	
Check	8/14/2025	14199	Review Services	1,063.95
Check	8/14/2025	14200	O'Reilly Auto Parts	636.99
Check	8/14/2025	14201	Oshinski & Forsberg, Ltd.	1,595.00
Check	8/14/2025	14202	Overhead Fire Protection	158.00
Check	8/14/2025	14203	Pacific Shredding	57.78
Check	8/14/2025	14204	Parts House	5,400.58
Check	8/14/2025	14205	Pestmaster Services	84.00
Check	8/14/2025	14206	Public Employee's Benefits Program	348.76
Check	8/14/2025	14207	Reno Drain Oil Service	150.00
Check	8/14/2025	14208	Siddons-Martin Emergency Group	178.55
Check	8/14/2025	14209	Silver State International	725.65
Check	8/14/2025	14210	Stryker Medical Corp	22,052.40
Check	8/14/2025	14211	Tahoe Supply Company LLC	424.93
Check	8/14/2025	14212	Town of Minden	634.58
Check	8/14/2025	14213	ubeo Business Services	257.09
Check	8/14/2025	14214	UKG Kronos Systems, LLC	97.46
Check	8/14/2025	14215	Vital Signs	620.00
Record Transfer	8/14/2025		Public Employee's Benefits Program	348.76
Record Transfer	8/14/2025		Public Employee's Benefits Program	-348.76
Record Transfer	8/15/2025		Cybersource	421.73
Record Transfer	8/15/2025		Bank of America- Checking	453.24
Record Transfer	8/15/2025		Public Employees' Retirement System of Nevada	318,151.32
Record Transfer	8/18/2025		Waystar	893.64
Record Transfer	8/19/2025		7710 Insurance	98,132.39
Record Transfer	8/20/2025		Cigna	149,964.53
Record Transfer	8/20/2025		Principal Life Insurance Co.	7,707.47
Record Transfer	8/22/2025		TASC Client Services	174.00
Record Transfer	8/22/2025		Waste Management	241.53
Record Transfer	8/22/2025		State of NV - DCP	26,516.93
Record Transfer	8/22/2025		VOYA Benefit Strategies	12,495.91
Record Transfer	8/22/2025		State of NV - DCP	529.28

Company name: East Fork Fire Protection District

Report name: Payables for Prior Month

Report title 2: Monthly Board Report

Created on: 9/3/2025

Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Record Transfer	8/25/2025		Standard Insurance Company	3,280.40
Record Transfer	8/25/2025		Standard Insurance Company	896.75
Check	8/26/2025	14216	Anthony Seghier	3,555.00
Record Transfer	8/26/2025		Bank of America CC - EF	30,037.50
Record Transfer	8/26/2025		Bank of America CC - Visa	571.69
Record Transfer	8/27/2025		VOYA Benefit Strategies	70.50
Record Transfer	8/28/2025		Pay Plus	479.38
Check	8/29/2025	14217	A Sign Shop	160.00
Check	8/29/2025	14218	ABE Printing	150.00
Check	8/29/2025	14219	Airtec Gases, LLC	176.64
Check	8/29/2025	14220	Allen Anderson	47.68
Check	8/29/2025	14221	Amazon Business	4,387.09
Check	8/29/2025	14222	AT&T Mobility	2,019.04
Check	8/29/2025	14223	Behavioral Medicine Consultants	1,400.00
Check	8/29/2025	14224	Bound Tree Medical, LLC	1,033.26
Check	8/29/2025	14225	Building Services of CA & NV, LLC	525.00
Check	8/29/2025	14226	Cintas	329.21
Check	8/29/2025	14227	CMC Tire Inc	6,598.90
Check	8/29/2025	14228	Conway Communications	19,941.00
Check	8/29/2025	14229	Fast Glass	400.00
Check	8/29/2025	14230	Florence Fence Inc	8,870.00
Check	8/29/2025	14231	Flyers Energy LLC	10,814.97
Check	8/29/2025	14232	GeoCivic, LLC	8,750.00
Check	8/29/2025	14233	Guided Truck & Equipment	1,550.02
Check	8/29/2025	14234	Heidi Neilson	25.20
Check	8/29/2025	14235	Hi-Tech EVS, Inc	257.22
Check	8/29/2025	14236	Inside Out Construction, LLC	1,229.45
Check	8/29/2025	14237	John Bellona	47.68
Check	8/29/2025	14238	Life-Assist, Inc	853.34
Check	8/29/2025	14239	Linda Opperman	75.00
Check	8/29/2025	14240	Littler Mendelson PC	222.50
Check	8/29/2025	14241	LN Curtis	4,337.02
Check	8/29/2025	14242	Micah Triplett	10.16
Check	8/29/2025	14243	Motorola Solutions, Inc	54,174.24
Check	8/29/2025	14244	Nevada Lift and Air Compressor Service, LLC	977.50
Check	8/29/2025	14245	Nick Agorastos	25.20
Check	8/29/2025	14246	Northern NV Independent Fire Inspection & Plan Review Services	788.11
Check	8/29/2025	14247	O'Reilly Auto Parts	397.81
Check	8/29/2025	14248	Pacific Shredding	28.89
Check	8/29/2025	14249	Purcell Tire Company	821.95
Check	8/29/2025	14250	Raven American Tanks, LLC	1,920.00

Company name: East Fork Fire Protection District

Report name: Payables for Prior Month

Report title 2: Monthly Board Report

Created on: 9/3/2025

Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Check	8/29/2025	14251	Riley Plumbing & Heating LTD	944.95
Check	8/29/2025	14252	Shirley Post	115.57
Check	8/29/2025	14253	Siddons-Martin Emergency Group	3,408.01
Check	8/29/2025	14254	Silver State International	643.93
Check	8/29/2025	14255	Silvia Medrano	150.00
Check	8/29/2025	14256	Sky Dwinell	41.96
Check	8/29/2025	14257	Stephen Fletcher	47.68
Check	8/29/2025	14258	Steve Eisele	47.68
Check	8/29/2025	14259	Tahoe Supply Company LLC	374.57
Check	8/29/2025	14260	Teva Hogg	6,500.00
Check	8/29/2025	14261	Topaz Ranch Estates GID & Water Co.	272.50
Check	8/29/2025	14262	Troy Valenzuela	47.68
Check	8/29/2025	14263	ubeo Business Services	16.17
Check	8/29/2025	14264	Walt Kesteloot	47.68
Check	8/29/2025	14265	West Coast Code Consultants	1,437.50
Check	8/29/2025	14266	Western Extrication Specialists	1,041.20
Check	8/29/2025	14267	ZOLL Medical Corporation	964.32
# Check	8/29/2025	14268	RedSky Fire Apparatus LLC	372,890.00
Record Transfer	8/29/2025		NV Energy	4,436.81

Total 182 records

Sum Total 3,045,519.44

Purchases this month relating to the CIP

Accounts Payable	1,076,861.90
Investments	1,400,000.00
HR/Payroll/Benefits	568,657.54

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve payroll expenses paid in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve payroll expenses paid in August 2025 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,482,654.47
Fund Name: General **Account Number:** Various
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached are the summarized payroll registers for the month. Please note, the total costs reported are gross earnings, East Fork Fire Protection District paid deduction, and taxes (employer).

Agenda Item # 3C



EAST FORK FIRE (6142201)
1694 COUNTY ROAD
Minden, NV 89423-4405
United States

Payroll Regi. (By Account)
Board Report - Payroll Summary

Pay

08/01/2025-08/31/2025

Report Total

of EE's - 95 / # of Statements - 185

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
Regular	16191.00	556,872.11	457 3 Year Spc	-	-	FIT	131,824.10	Direct Deposit	708,197.61
WC	682.74	21,041.65	NVPERS Fire	-	342,499.36	MEDI	13,374.98		
Act-REG	96.00	-	NVPERS Reg	-	21,928.95	SIT:CA	1,012.44		
Act-REG-BC	-	-	Dist Paid Dent	-	7,312.87		146,211.52		
FC-REG	581.50	13,818.23	Dist Paid Life	-	504.10	MEDI	13,374.98		
FTO-REG	-	-	Dist Paid Vis	-	1,019.21	SUTA:NV	-		
Prec-REG	1050.50	-	Dist Pd Med	-	138,367.38		13,374.98		
FC-PROJ	298.00	6,709.38	Donate	600.00	-		159,586.50		
FLSA	378.00	11,734.96	HSA Acct Fee	-	182.25				
HIW	-	1,350.00	HSA Fam 55	200.00	-				
FC-ActREG	152.00	-	HSA Ind 55	316.66	-				
FC-F-Reg	368.00	9,036.76	HSA Pre Fam	22,239.66	-				
FC-F-Reg-A	08.00	-	HSA Pre Ind	2,315.50	-				
FC-TRN	-	-	HSA Special	120.00	-				
OT	3936.75	195,028.97	457 Roth post t	14,170.89	-				
FC-F-OT	1084.00	39,587.01	457-%	35,520.80	-				
FC-OT	93.42	2,827.14	457-CU	7,664.17	-				
Act-OT	482.25	21,825.50	457Roth-CU	1,183.67	-				
Act-OT-BC	-	-	EFC	1,108.60	-				
FC-F-OT-A	07.00	295.55	EFC2	1,015.38	-				
FTO-OT	-	-	FICA Alt	2,210.79	-				
Prec-OT	11.50	503.36	WAWV	4.00	-				
OD-OTC-SR	-	-	ERSF	3.00	-				
C1	74.00	6,888.56	ERSF2	6.00	-				
C1-Act-BC	04.50	444.30	Union Dues	9,392.08	-				
C3	-	-	Vol EE Life	1,035.50	-				
RTW	77.84	4,481.28	Vol EE AD&D	224.00	-				
ActInc-CB-BC	04.50	66.65	Vol Life Spouse	131.70	-				
ActInc-OT	489.25	2,212.14	Vol Spouse AD&	47.64	-				
ActInc-OT-BC	-	-	Vol Child Life	22.00	-				
ActInc-RTW	25.67	144.51	Vol Child AD&D	2.80	-				
ActInc-Reg	96.00	275.39	Vol Acc	896.94	-				
ActInc-Reg-BC	-	-	Vol LTD	1,244.42	-				
FCActInc-REG	160.00	450.36	A-CanPro-Post	74.24	-				
FTOInc Reg	-	-	Vol-A-ACC-Post	35.62	-				
FTOInc-OT	-	-	Vol-A-ACC-Pre	96.60	-				

--More--

Filtered By: Pay Dates: 08/01/2025-08/31/2025, Employee Filter: All Employees

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EAST FORK FIRE (6142201)
1694 COUNTY ROAD
Minden, NV 89423-4405
United States

Payroll Regi. (By Account)
Board Report - Payroll Summary

Pay 08/01/2025-08/31/2025

Report Total

of EE's - 95 / # of Statements - 185

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
FTInc-RTW	-	-	Vol-A-CanProPre	120.18	-	-	-	-	-
PrcInc-OT	11.50	50.34	Vol-A-Crit	41.22	-	-	-	-	-
PrcInc-Reg	1050.50	3,162.34	Vol-A-HOSP	106.74	-	-	-	-	-
PmInc-Reg	5248.00	10,024.44	Vol-A-STD	755.84	-	-	-	-	-
PmInc-FLSA	132.00	244.12	Vol-A-TL	149.60	-	-	-	-	-
PmInc-OT	1570.50	4,596.13	Totals:	103,056.24	511,814.12	-	-	-	-
PmInc-CB	72.00	294.80							
PmInc-RTW	06.00	24.33							
HazInc-Reg	2176.00	2,298.36							
HazInc-FLSA	54.00	55.20							
HazInc-OT	586.50	984.31							
HazInc-CB	14.50	34.49							
HazInc-RTW	-	-							
TSInc-Reg	480.00	2,843.52							
TSInc-FLSA	-	-							
TSInc-OT	274.00	2,434.79							
TSInc-CB	34.00	402.83							
AsInc-Reg	1664.00	3,125.60							
AsInc-FLSA	36.00	67.84							
AsInc-OT	749.50	2,334.29							
AsInc-CB	45.50	120.03							
AsInc-RTW	06.00	42.31							
EduInc-Reg	448.00	584.00							
EduInc-FLSA	12.00	15.68							
EduInc-OT	205.50	401.81							
EduInc-CB	34.50	89.94							
WidInc-Reg	448.00	743.28							
WidInc-FLSA	12.00	19.92							
WidInc-OT	205.50	511.41							
WidInc-CB	34.50	114.47							
AV	207.00	8,196.63							
ALU	08.00	249.50							
AS	68.76	2,906.80							
CU	02.50	79.40							
PDU	391.50	-							
CLE	27.50	-							

--More--



EAST FORK FIRE (6142201)
1694 COUNTY ROAD
Minden, NV 89423-4405
United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay 1

08/01/2025-08/31/2025

Report Total

of EE's - 95 / # of Statements - 185

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
CLE-BC	-	-	-	-	-	-	-	-	-
CLE-OPT	48.00	-	-	-	-	-	-	-	-
CLE-ENG	32.00	-	-	-	-	-	-	-	-
CLE-FF	85.00	-	-	-	-	-	-	-	-
CLE-Force	296.75	-	-	-	-	-	-	-	-
FC-CLE	-	-	-	-	-	-	-	-	-
MSC COMP	16.50	-	-	-	-	-	-	-	-
H-Work	-	-	-	-	-	-	-	-	-
H-Work-Inc	-	-	-	-	-	-	-	-	-
HSP	-	-	-	-	-	-	-	-	-
Holiday	-	-	-	-	-	-	-	-	-
AsInc-HSP	-	-	-	-	-	-	-	-	-
EduInc-HSP	-	-	-	-	-	-	-	-	-
HazInc-HSP	-	-	-	-	-	-	-	-	-
PmInc-HSP	-	-	-	-	-	-	-	-	-
TSInc-HSP	-	-	-	-	-	-	-	-	-
WidInc-HSP	-	-	-	-	-	-	-	-	-
LWOP	24.50	-	534.41	-	-	-	-	-	-
Sick Used	1029.00	-	-	-	-	-	-	-	-
VU	1328.50	-	-	-	-	-	-	-	-
CLU-S6	-	-	-	-	-	-	-	-	-
CLU-S6+30	312.00	-	-	-	-	-	-	-	-
CLU-S6-30	78.50	-	-	-	-	-	-	-	-
CLU-S6-SI	216.00	-	-	-	-	-	-	-	-
UBFO	-	-	-	-	-	-	-	-	-
UN	-	-	-	-	-	-	-	-	-
UN-40	-	-	-	-	-	-	-	-	-
Comp Pay	-	-	1,097.01	-	-	-	-	-	-
VacBB	-	-	-	-	-	-	-	-	-
QPS	-	-	345.00	-	-	-	-	-	-
UP	-	-	-	-	-	-	-	-	-
Board PERS	-	-	300.00	-	-	-	-	-	-
Board Non	-	-	1,200.00	-	-	-	-	-	-
Admin Used	-	-	-	-	-	-	-	-	-
REIM - NT	-	-	8,360.13	-	-	-	-	-	-
RET-NON-PERS	-	-	601.19	-	-	-	-	-	-

--More--



EAST FORK FIRE (6142201)
1694 COUNTY ROAD
Minden, NV 89423-4405
United States

Payroll Regi (By Account)
Board Report - Payroll Summary

Payl

08/01/2025-08/31/2025

Report Total

of EE's - 95 / # of Statements - 185

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
RET-PERS	-	2,915.32							
PERS Wages	-	655,289.14							
PERS Cont	-	364,528.11							
Totals:	40942.68	957,465.37							

Total District Liability for Payroll

Earnings: \$ 957,465.37
Employer Deductions: \$ 511,814.12
Employer Taxes: \$ 13,374.98

TOTAL: \$1,482,654.47

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in August 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the Procurement Card Transactions paid in August 2025 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$29,243.81
Fund Name: General **Account Number:** Various
4. **Prepared by:** Kara-Mia Morlan, Accounting Specialist
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached is the Report of Procurement Card Transactions for the period noted above.

Agenda Item # 3D

East Fork Fire Protection District
Procurement Card Transactions charged in August 2025

* BofA CC - EF	7/29/2025	ZACKARY SCHULTZ	OUR GROCERY STORE	\$	26.86
* BofA CC - EF	7/29/2025	ZACKARY SCHULTZ	BAYMONT INN AND SUITES	\$	(16.50)
* BofA CC - EF	7/30/2025	JEREMY CHANDLER	PEPPERMILL FRONT DESK	\$	411.60
* BofA CC - EF	7/30/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	172.80
* BofA CC - EF	7/30/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	172.80
* BofA CC - EF	7/30/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	172.80
BofA CC - EF	7/31/2025	COLE JACKSON	THE HOME DEPOT #3312	\$	55.25
BofA CC - EF	7/31/2025	JAMES T CONNELLY	THE HOME DEPOT #3312	\$	458.55
BofA CC - EF	7/31/2025	VINCE WEAVER	WM SUPERCENTER #5864	\$	55.81
* BofA CC - EF	7/31/2025	ZACKARY SCHULTZ	ELKO FREEWAY SINCLAIR	\$	34.49
* BofA CC - EF	7/31/2025	ZACKARY SCHULTZ	OUR GROCERY STORE	\$	80.71
* BofA CC - EF	8/1/2025	JEREMY CHANDLER	SMITHS-FUEL #9388 Q74	\$	61.62
BofA CC - EF	8/1/2025	JOHN BRAWLEY	SP SATGEAR	\$	428.42
BofA CC - EF	8/1/2025	KEVIN MAY	THE HOME DEPOT #3312	\$	96.47
BofA CC - EF	8/1/2025	SHELBY STANTON	Positive Promotions	\$	3,993.85
BofA CC - EF	8/1/2025	SHELBY STANTON	NV EMERGENCY MED SVC	\$	134.00
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	16.50
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	(20.85)
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	(20.85)
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	(20.85)
* BofA CC - EF	8/1/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	(33.00)
BofA CC - EF	8/2/2025	ACCOUNTS PAYABLE	TWILIO INC	\$	40.04
* BofA CC - EF	8/2/2025	JEREMY CHANDLER	RAMADA INNS	\$	209.70
BofA CC - EF	8/2/2025	MATT KRUSE	WWW.ONXMAPS.COM	\$	49.99
* BofA CC - EF	8/2/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/2/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/2/2025	ZACKARY SCHULTZ	HOLIDAY INN EXP ELKO-N	\$	159.00
* BofA CC - EF	8/2/2025	ZACKARY SCHULTZ	MAVERIK #610	\$	21.36
* BofA CC - EF	8/2/2025	ZACKARY SCHULTZ	MAVERIK #610	\$	75.97
BofA CC - EF	8/3/2025	ACCOUNTS PAYABLE	FEDEX55770892	\$	20.23
* BofA CC - EF	8/3/2025	JEREMY CHANDLER	MAVERIK #610	\$	93.84
BofA CC - EF	8/5/2025	ACCOUNTS PAYABLE	Spectrum	\$	1,926.55
BofA CC - EF	8/5/2025	AMY RAY	EP* FIRESHOWSWEST 2025	\$	425.00
BofA CC - EF	8/5/2025	AMY RAY	JIFFY LUBE #2234	\$	240.41
BofA CC - EF	8/5/2025	AMY RAY	IAAI	\$	138.00
BofA CC - EF	8/6/2025	BRADLEY DRISCOLL	CLARION EVENTS INC	\$	44.95
BofA CC - EF	8/6/2025	DUSTIN WEISZ	DIESEL POWER PRODUCTS	\$	330.37
BofA CC - EF	8/7/2025	ACCOUNTS PAYABLE	TWILIO INC	\$	40.01
BofA CC - EF	8/7/2025	DUSTIN WEISZ	EVT CERTIFICATION	\$	135.00
BofA CC - EF	8/7/2025	HOLLY MEGEE	SMITHS FOOD #4389	\$	170.72
BofA CC - EF	8/7/2025	HOLLY MEGEE	PIZZA FACTORY - 97 - M	\$	442.59
BofA CC - EF	8/8/2025	SHELBY STANTON	Elsevier Inc.	\$	158.49
BofA CC - EF	8/8/2025	VINCE WEAVER	AXOMO* NAMIFY	\$	163.89
BofA CC - EF	8/11/2025	MATT KRUSE	THE HOME DEPOT #3312	\$	53.84
BofA CC - EF	8/11/2025	SHELBY STANTON	NV EMERGENCY MED SVC	\$	34.00
BofA CC - EF	8/13/2025	ACCOUNTS PAYABLE	TWILIO INC	\$	40.26
BofA CC - EF	8/13/2025	BRADLEY DRISCOLL	HARBOR FREIGHT TOOLS35	\$	34.99

East Fork Fire Protection District

Procurement Card Transactions charged in August 2025

BofA CC - EF	8/13/2025	JAMES T CONNELLY	THE HOME DEPOT #3312	\$	13.90
BofA CC - EF	8/13/2025	JOLENE POLISH	DOUGLAS COUNTY RECORDER	\$	160.00
BofA CC - EF	8/13/2025	JOLENE POLISH	DOUGLAS CTYREC GOV SVC	\$	4.00
BofA CC - EF	8/14/2025	ALAN ERNST	VALERO CARSON	\$	33.91
* BofA CC - EF	8/14/2025	BRIAN NELSON	MAVERIK #453	\$	82.08
BofA CC - EF	8/14/2025	SHELBY STANTON	REALTRUCK* THERO* REAL	\$	749.69
BofA CC - EF	8/14/2025	SHELBY STANTON	SUPER BURRITO MINDEN	\$	32.42
BofA CC - EF	8/14/2025	SHELBY STANTON	EP* FIRESHOWSWEST 2025	\$	575.00
BofA CC - EF	8/14/2025	SHELBY STANTON	KNOX COMPANY INC	\$	148.00
* BofA CC - EF	8/15/2025	BRIAN NELSON	MAVERIK #509	\$	39.54
* BofA CC - EF	8/15/2025	BRIAN NELSON	HOMES TO SUITES BY HIL	\$	126.50
* BofA CC - EF	8/15/2025	BRIAN NELSON	FUEL STOP 1138	\$	100.00
* BofA CC - EF	8/15/2025	LARRY GOSS	JIM'S SINCLAIR	\$	46.57
* BofA CC - EF	8/15/2025	LARRY GOSS	PILOT 485	\$	48.00
BofA CC - EF	8/15/2025	SHELBY STANTON	FIREHOUSE SUBS 10134 Q	\$	45.16
BofA CC - EF	8/17/2025	ACCOUNTS PAYABLE	FEDEX55887196	\$	20.23
* BofA CC - EF	8/17/2025	BRIAN NELSON	MAVERIK #577	\$	85.05
* BofA CC - EF	8/17/2025	LARRY GOSS	STINKER #123	\$	66.49
BofA CC - EF	8/18/2025	JOLENE POLISH	NV SOS SILVERFLUME	\$	80.00
BofA CC - EF	8/18/2025	JOLENE POLISH	WF4NVSOSRFLM*SERVICE F	\$	2.00
BofA CC - EF	8/18/2025	JOLENE POLISH	DOUGLAS CO CLERK TREAS	\$	20.00
BofA CC - EF	8/18/2025	JOLENE POLISH	DOUGLASCTYCLERKGOV SVC	\$	2.00
BofA CC - EF	8/18/2025	MICHAEL SHOCKEY	OPENAI *CHATGPT SUBSCR	\$	60.00
* BofA CC - EF	8/19/2025	BRIAN NELSON	LUBE EXPRESS INC	\$	82.63
BofA CC - EF	8/19/2025	JOLENE POLISH	DOUGLAS COUNTY RECORDER	\$	40.00
BofA CC - EF	8/19/2025	JOLENE POLISH	DOUGLAS CTYREC GOV SVC	\$	2.00
* BofA CC - EF	8/20/2025	COLE JACKSON	CHEVRON 0385004	\$	88.44
* BofA CC - EF	8/20/2025	JAMES T CONNELLY	LOVE'S #0797 INSIDE	\$	60.00
* BofA CC - EF	8/20/2025	JAMES T CONNELLY	SMITHS-FUEL #9388 Q74	\$	165.00
BofA CC - EF	8/20/2025	JOLENE POLISH	DOUGLAS COUNTY RECORDER	\$	40.00
BofA CC - EF	8/20/2025	JOLENE POLISH	DOUGLAS CTYREC GOV SVC	\$	2.00
BofA CC - EF	8/21/2025	ACCOUNTS PAYABLE	TWILIO INC	\$	40.04
BofA CC - EF	8/21/2025	ALAN ERNST	CHEVRON 0301290	\$	86.91
* BofA CC - EF	8/21/2025	BRIAN NELSON	HAT SIX TRAVEL CENTER	\$	61.86
* BofA CC - EF	8/21/2025	BRIAN NELSON	HOLIDAY INN & SUITES C	\$	508.00
* BofA CC - EF	8/21/2025	COLE JACKSON	TRUCKEE RIVER RV	\$	75.07
* BofA CC - EF	8/21/2025	LARRY GOSS	STINKER #78	\$	50.17
* BofA CC - EF	8/22/2025	BRIAN NELSON	BEST WESTERN PINEDALE	\$	189.00
* BofA CC - EF	8/22/2025	BRIAN NELSON	HOLIDAY INN & SUITES C	\$	169.00
* BofA CC - EF	8/22/2025	COLE JACKSON	TRUCKEE RIVER RV	\$	64.58
* BofA CC - EF	8/22/2025	COLE JACKSON	SHS- TRUCKEE	\$	549.00
* BofA CC - EF	8/22/2025	COLE JACKSON	SHS- TRUCKEE	\$	549.00
* BofA CC - EF	8/22/2025	JAMES T CONNELLY	SQ *ANCHOR POINT FUELS	\$	158.10
* BofA CC - EF	8/22/2025	LARRY GOSS	STINKER #78	\$	64.45
* BofA CC - EF	8/23/2025	COLE JACKSON	WHITE SIERRA STATION I	\$	89.44
* BofA CC - EF	8/23/2025	COLE JACKSON	BEST WESTERN TRUCKEE T	\$	412.50
* BofA CC - EF	8/23/2025	COLE JACKSON	BEST WESTERN TRUCKEE T	\$	412.50
BofA CC - EF	8/23/2025	ERICA AMATORE	2PITNEY BOWES INC.	\$	29.04
* BofA CC - EF	8/23/2025	JAMES T CONNELLY	OUR GROCERY STORE	\$	100.00
* BofA CC - EF	8/23/2025	JAMES T CONNELLY	OUR GROCERY STORE	\$	40.00
BofA CC - EF	8/24/2025	ACCOUNTS PAYABLE	FEDEX55947753	\$	59.80

East Fork Fire Protection District

Procurement Card Transactions charged in August 2025

* BofA CC - EF	8/24/2025	COLE JACKSON	WHITE SIERRA STATION I	\$	75.92
* BofA CC - EF	8/24/2025	JAMES T CONNELLY	SMITHS-FUEL #9388 Q74	\$	34.25
* BofA CC - EF	8/24/2025	JAMES T CONNELLY	SMITHS-FUEL #9388 Q74	\$	118.02
* BofA CC - EF	8/25/2025	BRIAN NELSON	BEST WESTERN PINEDALE	\$	629.37
* BofA CC - EF	8/25/2025	COLE JACKSON	MS* GRAVITYHAUSTRUCKE	\$	386.36
* BofA CC - EF	8/25/2025	COLE JACKSON	SIERRAVILLE FUEL INC	\$	105.00
* BofA CC - EF	8/25/2025	JAMES T CONNELLY	HAMPTON INNS	\$	195.81
* BofA CC - EF	8/25/2025	JAMES T CONNELLY	HAMPTON INNS	\$	195.81
* BofA CC - EF	8/25/2025	JAMES T CONNELLY	HAMPTON INNS	\$	195.81
* BofA CC - EF	8/25/2025	LARRY GOSS	STINKER #78	\$	45.09
BofA CC - EF	8/25/2025	RYLAN MCDUGAL	WAL-MART #1648	\$	22.64
BofA CC - EF	8/26/2025	ACCOUNTS PAYABLE	SPI*DIRECTV SERVICE	\$	125.14
BofA CC - EF	8/26/2025	BRADLEY DRISCOLI	OPENAI *CHATGPT SUBSCR	\$	20.00
* BofA CC - EF	8/26/2025	BRIAN NELSON	BEST WESTERN PINEDALE	\$	209.79
* BofA CC - EF	8/26/2025	COLE JACKSON	RES* BESTWESTER	\$	649.36
* BofA CC - EF	8/26/2025	COLE JACKSON	SIERRAVILLE FUEL INC	\$	85.74
* BofA CC - EF	8/26/2025	COLE JACKSON	SHS- TRUCKEE	\$	230.82
* BofA CC - EF	8/26/2025	COLE JACKSON	SHS- TRUCKEE	\$	230.82
* BofA CC - EF	8/26/2025	COLE JACKSON	BEST WESTERN TRUCKEE T	\$	9.99
BofA CC - EF	8/26/2025	JAMES T CONNELLY	HARBOR FREIGHT TOOLS35	\$	128.50
BofA CC - EF	8/27/2025	ACCOUNTS PAYABLE	TWILIO INC	\$	40.61
BofA CC - EF	8/27/2025	ACCOUNTS PAYABLE	GOVERNMENT FINANCE OFF	\$	50.00
* BofA CC - EF	8/27/2025	COLE JACKSON	AIRBNB * HM2DWDWC2H	\$	2,106.67
* BofA CC - EF	8/27/2025	COLE JACKSON	SIERRAVILLE FUEL INC	\$	85.28
BofA CC - EF	8/27/2025	JULIE ANDRESS	GOVERNMENT FINANCE OFF	\$	200.00
BofA CC - EF	8/27/2025	KEVIN REPAN	SP TAYLORSTINS	\$	112.00
BofA CC - EF	8/27/2025	KEVIN REPAN	THE HOME DEPOT #3312	\$	10.47
* BofA CC - EF	8/27/2025	LARRY GOSS	CHEVRON 0210452	\$	49.92
* BofA CC - EF	8/27/2025	LARRY GOSS	GOLDEN GATE MCDERMITT	\$	39.87
* BofA CC - EF	8/27/2025	LARRY GOSS	HOLIDAY INN ONTARIO	\$	110.00
* BofA CC - EF	8/28/2025	COLE JACKSON	SIERRAVILLE FUEL INC	\$	92.57
BofA CC - EF	8/28/2025	DUSTIN WEISZ	HARBOR FREIGHT TOOLS35	\$	638.21
BofA CC - EF	8/28/2025	JOHN BRAWLEY	STARLINK INTERNET	\$	130.00
BofA CC - EF	8/28/2025	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	34.00
BofA CC - EF	8/28/2025	VINCE WEAVER	AXOMO* NAMIFY	\$	38.85
				\$	26,266.44
BofA CC - VISA	8/7/2025	MATT HILL	CVENT* UKG ASPIRE 2025	\$	1,995.00
BofA CC - VISA	8/7/2025	MATT HILL	SOUTHWES 5262375166827	\$	180.48
BofA CC - VISA	8/7/2025	MATT HILL	SOUTHWES 5262375167337	\$	130.66
BofA CC - VISA	8/8/2025	VINCE WEAVER	COSTCO WHSE #0127	\$	449.01
BofA CC - VISA	8/8/2025	MATT HILL	MANDALAY - ADV DEP	\$	222.22
				\$	2,977.37
TOTAL				\$	29,243.81

* Purchases this month for employees being deployed as a fire resource

Purchases this month relating to the CIP

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of July 2025 in the amount of \$5,110.05. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of July 2025 in the amount of \$5,110.05.
3. **Financial Impact:** NA **Amount:** \$5,110.05
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The East Fork Fire Protection District is requesting approval from the Board on ambulance billing bad debt write-offs for the period of July 2025 in the amount of \$5,110.05 and include accounts forwarded to a collection agency after all attempts to collect the debt were exhausted, Sierra Saver Membership write-offs, Reduction/Discounts, deceased write-offs, hardship, and bankruptcy.

Agenda Item #3E

Credit As Type Summary Report (Deposit Date)

Deposit Date IS BETWEEN 07/01/2025 AND 07/31/2025; AND Credits IS W/OFF BAD DEBT OR W/OFF BAD DEBT - DECEASED OR W/OFF BANKRUPTCY OR W/OFF HARDSHIP OR W/OFF REDUCTION/DISCOUNT OR W/OFF SENT TO COLLECTIONS OR W/OFF SIERRA SAVER EMPLOYEE OR W/OFF SIERRA SAVER MBRSHIP OR W/OFF SIERRA SAVER

AST FORK FIRE PROTECTION DISTRICT

<u>Credit Type/Credit Code</u>	<u>Count</u>	<u>Dollars</u>
Writeoffs		
W/OFF BAD DEBT	1	324.88
W/OFF BAD DEBT - DECEASED	3	621.56
W/OFF BANKRUPTCY	1	3,259.74
W/OFF HARDSHIP	1	715.32
W/OFF REDUCTION/DISCOUNT	3	1,092.07
W/OFF SIERRA SAVER MBRSHIP	5	1,201.52
W/OFF SENT TO COLLECTIONS	18	-2,105.04
Totals For Type	32	\$ 5,110.05

Company Totals	32	\$ 5,110.05
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East Fork Fire Protection District
Ambulance Billings and Write Summary
Billing Analysis
FY25/26

	July	YTD
Total Billed	<u>1,056,123.70</u>	<u>1,056,123.70</u>
Credit Type/Credit Code		
W/OFF Bad Debt	324.88	324.88
W/OFF Bad Debt Deceased	621.56	621.56
W/OFF Bankruptcy	3259.74	3,259.74
W/OFF Reduction Discount	1092.07	1,092.07
W/OFF Carson City SS Membership		-
W/OFF Lyon County SS Membership		-
W/OFF Sierra Saver Membership	1201.52	1,201.52
W/OFF SS Volunteer Membership		-
W/OFF SS Employee Membership		-
W/OFF Hardship	715.32	715.32
W/OFF Sent to Collections	(2,105.04)	(2,105.04)
Total	<u>5,110.05</u>	<u>5,110.05</u>
Percentage of W/OFF to Billings	<u>0.48%</u>	<u>0.48%</u>
Total Billed Calls	427	427

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of June 2025. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on state consolidated taxes collection and distribution as of June 2025.
3. **Funds Available:** NA **Amount:** \$348,437.95
Fund Name: General Fund **Account Number:** 335.001
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** September 16, 2025 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached report reflects the state consolidated taxes collected for Douglas County and the distributed share to the District. Monthly, the state collects, consolidates and distributes 6 different taxes to each county and each appropriate district within that county. In FY 22/23, Douglas became a non-guaranteed county. This means the Supplemental City-County Relief Tax (SCCRT) distributed to Douglas County entities will be based on actual collections and not a guaranteed amount. A chart has been included showing the historical fluctuations of the SCCRT for non-guaranteed counties.

The six consolidated taxes are as follows:

- **BCCRT** – Basic City County Relief Tax, 1/2% of statewide sales/use tax. Distributed to the county where the sale was made. For out-of-state companies, BCCRT is distributed based on population.
- **SCCRT** – Supplemental City-County Relief Tax, 1.75% of statewide sales/use tax. Total distribution is proportionate to the amount of in-state collections as a whole, after guaranteed counties have received their allocation.
- **Cigarette** – Collected statewide and distributed to counties based on population.
- **Liquor** – Collected statewide and distributed to counties based on population.
- **RPTT** – Real Property Transfer Tax, tax based on value of real property transfers and distributed to county of origin.
- **GST** – Government Services Tax, tax based on value of motor vehicle and distributed to county of origin.

Agenda Item # 3F

East Fork Fire Protection District
Report of Consolidated Taxes Collected
FY24-25

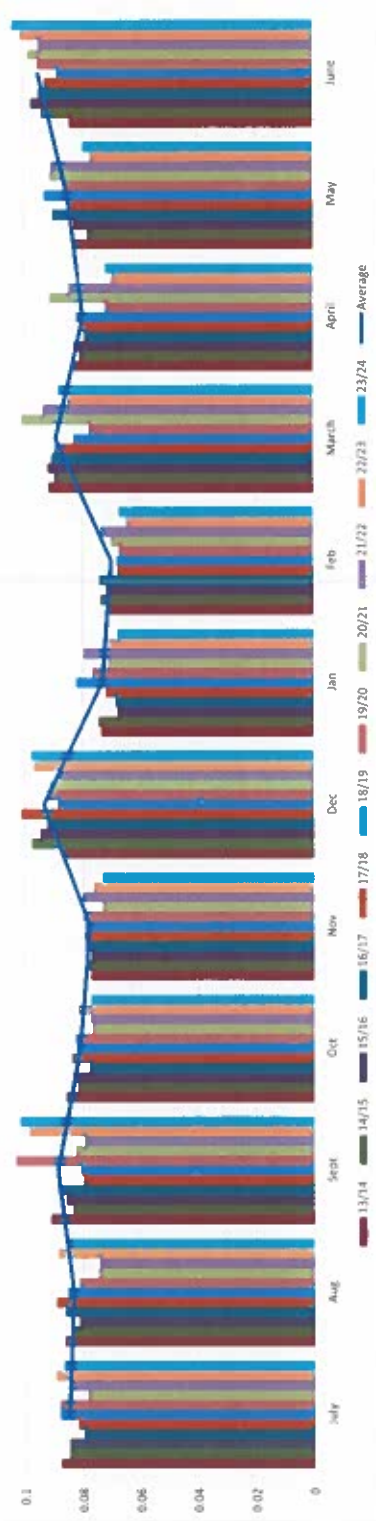
% of year: 100.00%

Actual															% Collected	
2024-25	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Total		
	BCCRT	524,900.63	506,138.14	509,841.71	431,063.27	247,102.02	468,359.99	460,886.11	469,265.02	494,983.28	472,631.27	489,846.46	782,817.63	5,857,835.53	96.15%	
	SCCRT	1,792,560.28	1,715,965.78	1,716,245.26	1,386,985.62	813,291.81	1,466,423.42	1,518,318.50	1,586,534.18	1,648,225.74	1,563,774.97	1,646,701.85	2,685,984.24	19,541,011.65	99.20%	
	CIGARETTE	130,741	9,810.39	9,952.09	9,952.11	9,459.21	12,619.65	9,801.66	8,252.79	7,860.17	9,099.27	8,756.95	17,245.61	117,895.90	90.18%	
	LIQUOR	71,673	4,772.18	5,741.32	5,972.98	168.65	5,610.80	10,904.78	5,925.11	4,549.49	10,277.83	4,583.77	4,289.63	62,800.63	87.62%	
	RPTT **	1,140,988			417,993.95		390,866.30			323,953.30			434,377.90	1,567,191.45	137.35%	
	GST	3,653,373	305,495.13	313,920.31	323,128.55	327,740.05	302,315.71	316,547.13	262,244.19	298,039.30	307,464.09	317,546.59	329,750.70	3,722,452.18	101.89%	
	TOTAL	30,788,363	2,637,538.61	2,551,717.64	2,983,134.56	2,155,416.80	2,660,427.29	2,318,171.48	2,332,221.29	2,777,611.28	2,363,247.43	2,467,435.62	4,254,465.71	30,869,187.34	100.26%	
	EFFPD Share	2,533,807														
	Avg Monthly Payment	211,151														
	Actual Payment		217,257.36	209,989.60	246,568.02	176,593.98	110,222.79	219,150.38	190,309.05	191,493.01	229,025.28	194,107.53	202,887.29	348,437.95	2,536,042.24	100.09%
	EFFPD Share of Total Collections		8.24%	8.23%	8.27%	8.19%	8.06%	8.24%	8.21%	8.21%	8.25%	8.21%	8.22%	8.19%	8.22%	
	Over/(Under) Average		6,106.78	(1,160.98)	35,417.44	(34,556.60)	(100,927.79)	7,999.80	(20,841.53)	(19,657.57)	17,874.70	(17,043.05)	(8,263.29)	137,287.37	2,235.24	

** RPTT collected and remitted quarterly

Supplemental Tax Collection
Non-Guaranteed Counties
FY13/14 through FY23/24

0.12



Average Monthly
Average Cumulative

8.49%	8.33%	8.87%	8.09%	7.74%	9.33%	7.31%	6.99%	8.90%	7.96%	8.49%	9.50%
8.49%	16.82%	25.69%	33.77%	41.51%	50.84%	58.15%	65.14%	74.04%	82.00%	90.50%	100.00%

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Budget Summary for month ending August 2025. (Julie Andress, Director of Finance/CFO) 5 minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** Yes **Amount:** NA

Fund Name: General Fund **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** September 16, 2025 **Time Required:** 5 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** Attached is the Budget Summary for the period noted above.

Agenda Item # 4



650--Operations Fund

East Fork Fire Protection District
Budget Performance Report
 16 % of Year Elapsed

	Amended Budget	Year To Date 08/30/2025			
	Amended Budget	Year to Date Actual	Remaining budget	% Used	% Remaining
Fund 650 - Operations					
Revenue					
Taxes	13,539,940.00	559,516.45	12,980,423.55	4 %	96 %
Intergovernmental Revenue	4,107,319.00	97,293.30	4,010,025.70	2 %	98 %
Charges For Services	4,911,945.00	725,302.39	4,186,642.61	15 %	85 %
Miscellaneous Revenue	315,685.00	5,549.31	310,135.69	2 %	98 %
Other Financing Sources	5,000.00	22,562.50	(17,562.50)	451 %	(351) %
Beg. Fund Bal./Reserves	6,093,825.00	0.00	6,093,825.00	0 %	100 %
Total Revenues	28,973,714.00	1,410,223.95	27,563,490.05	5 %	95 %
Expenses - All (Fund 650)					
Dept 231 - Administration					
Expenses - Salary, Wages & Benf					
Salaries & Wages	10,889,617.00	1,703,932.39	9,185,684.61	16 %	84 %
Employee Benefits	8,059,207.00	1,201,983.66	6,857,223.34	15 %	85 %
Total - Salary, Wages & Benf	18,948,824.00	2,905,916.05	16,042,907.95	15 %	85 %
Service & Supplies	382,632.00	39,409.80	343,222.20	10 %	90 %
Total Dept 231 - Administration	(19,331,456.00)	(2,945,325.85)	(16,386,130.15)	15 %	85 %
Dept 232 - Fire Prevention					
Service & Supplies	23,250.00	10,596.59	12,653.41	46 %	54 %
Total Dept 232 - Fire Prevention	(23,250.00)	(10,596.59)	(12,653.41)	46 %	54 %
Dept 235- Training					
Service & Supplies	115,000.00	25,960.64	89,039.36	23 %	77 %
Total Dept 235 - Training	(115,000.00)	(25,960.64)	(89,039.36)	23 %	77 %
Dept 251 - Suppression					
Service & Supplies	2,840,515.00	613,030.17	2,227,484.83	22 %	78 %
Expenses - Capital Outlay/Projects	3,019,820.00	615,030.00	2,404,790.00	20 %	80 %
Total Dept 251- Suppression	(5,860,335.00)	(1,228,060.17)	(4,632,274.83)	21 %	79 %
Dept 297 - Debt Service					
Service & Supplies	448,545.00	0.00	448,545.00	0 %	100 %
Total Dept 297 - Debt Service	(448,545.00)	0.00	(448,545.00)	0 %	100 %
Other Financing Uses	(334,653.00)	0.00	(334,653.00)	0 %	100 %
Ending Fund Bal./Reserve	2,860,475.00	0.00	2,860,475.00	0 %	100 %
Total Expenses - All (Fund 650)	28,973,714.00	4,209,943.25	24,763,770.75	15 %	85 %
Total Fund 650 - Operations	0.00	(2,799,719.30)	2,799,719.30	0 %	0 %

AGENDA ACTION SHEET

East Fork Fire Protection District Amendments to the 2024 *International Wildland-Urban Interface Code Regulations*

101.1 Title. These regulations shall be known as the *Wildland-Urban Interface Code* of ~~{NAME OF JURISDICTION}~~ the East Fork Fire Protection District, hereinafter referred to as “this code.”

101.2 Scope. The provisions of this code shall apply to the construction, alteration, movement, repair, maintenance and use of any building, structure or premises and to the management of fuels on undeveloped lots and on unmodified portions of large lots within the *wildland-urban interface areas* in this jurisdiction.

Buildings or conditions in existence at the time of the adoption of this code are allowed to have their use or occupancy continued, if such condition, use or occupancy was legal at the time of the adoption of this code, provided that such continued use does not constitute a distinct danger to life or property.

Buildings or structures moved into or within the jurisdiction shall comply with the provisions of this code for new buildings or structures.

102.1.1 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

1. Appendix A of the 2024 Edition of the *International Wildland-Urban Interface Code* is adopted in its entirety with the following amendments:

A102.3.1 Support clearance. Persons owning, controlling, operating or maintaining electrical transmission or distribution lines shall have an approved program in place that identifies poles or towers with equipment and hardware types that have a history of becoming an ignition source, and provides a combustible free space consisting of a clearing of not less than ~~40~~ 20 feet (3048 mm) in each direction from the outer circumference of such pole or tower during such periods of time as designated by the code official.

Exception: Lines used exclusively as telephone, telegraph, messenger call, alarm transmission or other lines classed as communication circuits by a public utility.

A104.7 Outdoor fires. Outdoor fires in wildland-urban interface areas shall comply with ~~Section A104.7.1 through A104.7.3.~~ Section 307 of the 2024 International Fire Code Regulations.

A104.7.1 General. ~~Persons shall not build, ignite or maintain any outdoor fire of any kind for any purpose in or on any wildland-urban interface area, except by the authority of a written permit from the code official.~~

Exception: ~~Outdoor fires within inhabited premises or designated campsites where such fires are in a permanent barbecue, portable barbecue, outdoor fireplace, incinerator or grill and are not less than 30 feet (9144 mm) from any combustible material or nonfire resistive vegetation.~~

A104.7.2 Permits. ~~Permits shall incorporate such terms and conditions that will reasonably safeguard public safety and property. Outdoor fires shall not be built, ignited or maintained in or on hazardous fire areas under any of the following conditions:~~

- ~~1. When high winds are blowing.~~
- ~~2. When a person 17 years old or over is not present at all times to watch and tend such fire.~~
- ~~3. When a public announcement is made that open burning is prohibited.~~

2. Appendix B of the 2024 Edition of the *International Wildland-Urban Interface Code* is adopted in its entirety with the following amendments:

B101.1 Scope. Where required, vegetation management plans must be submitted to the code official and the State Forester Fire Warden for review and approval as part of the plans required for a permit.

B101.2 Plan content. Vegetation management plans shall describe all actions that will be

taken to prevent a fire from being carried toward or away from the building. A vegetation management plan shall include at least the following information:

1. A copy of the site plan showing the required defensible space.
2. Methods and timetables for controlling, changing or modifying areas on the property. Elements of the plan shall include removal of slash, snags, vegetation that may grow into overhead electrical lines, other ground fuels, ladder fuels and dead trees, and the thinning of live trees.
3. A plan for maintaining the proposed fuel-reduction measures.

B102 Defensible Space Plans.

B102.1 General. Where required, defensible space plans must be submitted to the fire code official for review and approval as part of the plans required for a permit.

B102.2 Plan content. A defensible space plan shall include at least the following information:

1. Property boundaries.
 2. Current and proposed structures on the property.
 3. Location of trees and vegetation taller than 3 feet in height.
 4. Individual plant or brush fields 20 square feet or larger in area.
 5. Tree drip lines.
 6. Roads and driveways accessing the property.
3. Appendix C of the 2024 Edition of the International Wildland-Urban Interface Code is adopted in its entirety with the following amendments:
- C101.1 Fire hazard severity form.** Where adopted, Table C101.1 is permitted to be used as an alternative to Table 502.1 for analyzing the fire hazard severity of building sites. Where a new subdivision is being developed, it must comply with the requirements in Chapter 4. When one is evaluating a property in an existing subdivision, this form can be used to review the adequacy of the subdivision itself. Per NRS 278.320 and Douglas County Code, "Subdivision" means any land, vacant or improved, which is divided or proposed to be divided into five or more lots, parcels, sites, units or plots, for the purpose of any transfer or development, or any proposed transfer or development, unless exempted within the NRS.

103.1 Creation of agency. The ~~[INSERT NAME OF DEPARTMENT]~~ The department of fire prevention is hereby created and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

A. Except as otherwise provided the IWUIC shall be enforced by the department of fire prevention of the fire district having jurisdiction in the county, which is established and operated under the supervision of the chief of each fire district.

B. In all portions or sections within the boundaries of Douglas County where local fire protection districts have been formed for the purpose of fire protection, enforcement of the chapter shall be affected by the fire chief of the local district.

104.2.2 Alternative materials, design, and methods. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method not specifically prescribed by this code, provided that any such alternative has been approved.

Where the alternative material, design or method is not approved, the fire chief or their designee shall respond in writing, stating the reasons why the alternative was not approved.

Alternative means and methods for Sections 504.5:

As an alternative means and methods, we will allow the following to be used in lieu of "heavy timber" as prescribed:

1. Minimum 6" x 6" columns

2. 4" x 8" floor joists
3. 4" x 10" or 6" x 8" beams
4. 3" x n" ledgers
5. 2" x n" decking

This shall be allowed when the 5' non-combustible criteria are met per Section 604.5. Areas under decks shall be kept free of combustibles as amended.

106.1 General. To determine the suitability of alternative materials and methods and to provide for reasonable interpretations of the provisions of this code see the *2024 International Fire Code* Section 104 as adopted by the District.

107.2 Permits required. Unless otherwise exempted, buildings or structures regulated by this code shall not be erected, constructed, altered, repaired, moved, removed, converted, demolished or changed in use or occupancy unless a separate permit for each building or structure has first been obtained from the code official.

For buildings or structures erected for temporary uses, see Appendix A, Section A108.3, of this code.

109.3.7 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the code official, or of a permit or certificate used under provisions of this code, shall be guilty of a ~~{SPECIFY OFFENSE}~~ misdemeanor, punishable by a fine of not more than ~~{AMOUNT}~~ \$1000.00 dollars or by imprisonment not exceeding ~~{NUMBER OF DAYS}~~ six months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant, with a duplicate copy to the code official. The East Fork Fire Board of Directors be known as the Board of Appeals in accordance with this section and Section 112.3, and shall have authority to interpret the administrative provisions of this code, but shall not have authority to waive the requirements of this code. The East Fork Fire Board of Directors is prohibited from granting waivers, variances, or approvals of alternate methods, or materials differing from the regulations or adopted codes and standards of the State Fire Marshal. All requests for variances must be reviewed and approved by the State Fire Marshal through the use of the State Fire Marshal's Variance Request procedure in accordance with NAC 477.287. Variances shall be approved only if the State Fire Marshal concurs that the request provides an acceptable alternate means to achieve a comparable level of safety. The State Fire Marshal may, within its discretion, seek input from East Fork Fire in the review of variance requests related, but not limited to, fire apparatus access and water supply, however, the final decision to approve, approve with conditions or reject the variance request remains solely with the State Fire Marshal. The fee for review by the State Fire Marshal shall be paid by the applicant seeking appeal.

Fire hazard severity in accordance with Section 503.1: moderate. The fire hazard rating of moderate (Number 5) shall include moderate ratings according to the wildfire threat assessment map as designated by the Nevada Division of Forestry

<https://nevadaresourcesandwildfireinfo.com/Map/Pro/#map-themes>

Fire hazard severity in accordance with Section 503.1: high. The fire hazard rating of high shall include moderate - high and high (Numbers 6 and 7) ratings according to the wildfire threat assessment map as designated by the Nevada Division of Forestry

<https://nevadaresourcesandwildfireinfo.com/Map/Pro/#map-themes>

Fire hazard severity in accordance with Section 503.1: extreme. The fire hazard rating of extreme shall include very high and extreme (Numbers 8 and 9) ratings according to the wildfire threat assessment map as designated by the Nevada Division of Forestry <https://nevadaresourcesandwildfireinfo.com/Map/Pro/#map-themes>

Modification. The addition to a structure of greater than or equal to 25% of the existing square footage in accordance with Section 503.1 and Table 503.1. If the existing structure is located in the high, very high or extreme hazard zone in accordance with the Nevada Division of Forestry wildfire threat assessment map <https://nevadaresourcesandwildfireinfo.com/Map/Pro/#map-themes>

Wildland-Urban Interface Area. That geographical area where structures and other human development meets or intermingles with wildland or vegetative fuels. Within the East Fork Fire Protection District, the Wildland-Urban Interface area is defined as all areas not within the boundaries of the Minden, Gardnerville and Genoa townships.

302.3 Review of wildland-urban interface areas. ~~The code official shall reevaluate and recommend modification to the wildland-urban interface areas in accordance with Section 302.1 on a 3-year basis or more frequently as deemed necessary by the legislative body. The fire code official shall reevaluate and recommend modification to the wildland-urban interface areas in accordance with Section 302.1 as deemed necessary by the fire code official.~~

Section 402.2.2 Water Supply. Individual structures hereinafter constructed or relocated into or within wildland-urban interface areas shall be provided with a conforming water supply in accordance with Section 404.

Exceptions:

1. Structures constructed to meet the requirements for the class of ignition-resistant construction specified in Table 503.1 for a nonconforming water supply.
2. Buildings containing only private garages, carports, sheds and agricultural buildings with a floor area of not more than 600 square feet (56 m²).
3. Agricultural buildings constructed for the storage limited to harvested commodities, without electrical or fuel gas services.

403.8 Security gates. The installation of security gates across a fire apparatus access road shall be approved by the fire code official. Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

1. All gates across driveways and access roads shall be approved by the AHJ.
2. All gates must be provided with a "Knox key switch" which will open the gate.
3. The clear opening of the gate must be 2' wider (one foot on either side) than the required driveway or road width. This width shall be maintained to a height of 13' 6".
4. The gate shall be designed to operate in all weather conditions and shall be designed so that the operation cannot be impaired by snow/ice.
5. The gate shall be designed to automatically open and remain in the open position in the event of a power failure.
6. The gate shall be capable of being opened manually. Instructions on activating this feature shall be provided to the Fire District.

404.1 General. Where provided in order to qualify as a conforming water supply for the purpose of Table 503.1 or as required for new subdivisions in accordance with Section 402.1.2, an approved water source shall have an adequate water supply for the use of the fire protection service to protect buildings and structures from exterior fire sources or to suppress structure fires within the wildland-urban interface area of the jurisdiction in accordance with this section.

Exception: Buildings containing only private garages, carports, sheds and agricultural buildings with a floor area of not more than 600 square feet (56 m²), and agricultural buildings constructed for the storage of harvested crops or agricultural commodities without electrical or fuel gas services.

404.2 Water sources. The point at which a water source is available for use shall be located not more than 1,000 feet (305 m) from the building and be *approved* by the fire code official. The distance shall be measured along an unobstructed line of travel. Water sources shall comply with the following:

~~1. Man made water sources shall have a minimum usable water volume as determined by the adequate water supply needs in accordance with Section 404.5. This water source shall be equipped with an approved hydrant. The water level of the water source shall be maintained by rainfall, water pumped from a well, water hauled by a tanker or by seasonal high water of a stream or river. The design, construction, location, water level maintenance, access and access maintenance of man made water sources shall be approved by the code official.~~

~~2. Natural water sources shall have a minimum annual water level or flow sufficient to meet the adequate water supply needs in accordance with Section 404.5. This water level or flow shall not be rendered unusable because of freezing. This water source shall have an approved draft site with an approved hydrant. Adequate water flow and rights for access to the water source shall be ensured in a form acceptable to the code official.~~

1. Water tanks shall have a minimum usable water volume as determined by the adequate water supply needs in accordance with Section 404.5. Water tanks shall be equipped with an approved hydrant. The water level of the water tanks shall be maintained full by; water pumped from a well or water hauled by a tanker to maintain the required water supply. The design, construction, location, water level maintenance, access and access maintenance of water tanks shall be approved by the fire code official. The water tank shall have a dedicated supply for fire suppression. If the tank is to be used for domestic purposes, the domestic average daily use shall be in addition to the fire suppression gallonage required.

404.3 Draft sites. ~~Approved draft sites shall be provided at natural water sources intended for use as fire protection for compliance with this code. The design, construction, location, access and access maintenance of draft sites shall be approved by the code official. Approved draft sites shall be equipped with an approved hydrant. The use, design, construction, location, access and access maintenance of draft sites shall be approved by the code official.~~

404.5 Adequate water supply. Adequate water supply shall be determined for purposes of initial attack and flame front control as follows:

1. One- and two-family dwellings. The required water supply for one- and two-family dwellings having a fire flow calculation area that does not exceed 3,600 square feet (334 m²) shall be 1,000 gallons per minute (63.1 L/s) for a minimum duration of 30 minutes. The required water supply for one- and two-family dwellings having a fire flow calculation area in excess of 3,600 square feet (334 m²) shall be 1,500 gallons per minute (95 L/s) for a minimum duration of 30 minutes.

Exception: A reduction in the required flow rate of 50 percent, as *approved* by the code official, is allowed where the building is provided with an *approved* automatic sprinkler system.

2. Buildings other than one- and two-family dwellings. The water supply required for buildings other than one and two-family dwellings shall be as *approved* by the code official but shall be not less than 1,500 gallons per minute (95 L/s) for a duration of 2 hours.

Exception: A reduction in the required flow rate of up to ~~75~~ 50 percent, as *approved* by the code official, is allowed where the building is provided with an *approved* automatic sprinkler system. The resulting water supply shall not be less than 1,500 gallons per minute (94.6 L/s).

In areas without water supply, NFPA 1142 may be used to determine adequate water supply. Adequate water supply shall be calculated as required in the most current Edition of NFPA 1142 as adopted by the Nevada State Fire Marshal. Prior to calculating the minimum water supply for any structure, the structure shall be surveyed to obtain the following information:

- (1) Occupancy hazard
- (2) Type of construction
- (3) Structure dimensions (length, width, and height)
- (4) Exposures, if any

For new construction, plans shall be submitted to the District for determination of the minimum water supply required before construction is started. See NFPA 1142 Sections 4.2.2 and 4.3.2 for minimum water supply requirements.

Exception: A reduction in required flow rate of 50 percent, as approved by the fire code official, is allowed where the building is provided with an approved automatic sprinkler system.

To meet adequate water supply, one of the following options shall be chosen:

1. Fire sprinklers shall be installed in accordance with NFPA 13D. A separate plan submittal and permit shall be required.
2. Installation of an approved water tank and draft site appurtenances that are in compliance with NFPA 1142 and include a dedicated access and a water use agreement. Smoke alarms installed in the home are required to be monitored by a licensed monitoring company for the life of the home. Activation of smoke alarms shall transmit a signal to provide early notification of any fire. A copy of the monitoring agreement shall be required at final inspection for C of O.
3. A one-time fee paid to the EFPD water supply initiative based on the required fire flow. This amount shall be paid in full prior to approval of the residential WUI plan review. Smoke alarms installed in the home are required to be monitored by a licensed monitoring company for the life of the home. Activation of smoke alarms shall transmit a signal to provide early notification of any fire. A copy of the monitoring agreement shall be required at final inspection for C of O.

501.2 Objective. The objective of this chapter is to establish minimum standards to locate, design and construct buildings and structures or portions thereof for the protection of life and property, to resist damage from wildfires, and to mitigate building and structure fires from spreading to wildland fuels. The minimum standards set forth in this chapter vary with the critical fire weather, slope and fuel type to provide increased protection, above the requirements set forth in the *International Building Code*, from the various levels of hazards. The minimum standards set forth in this chapter vary with the critical fire weather, slope and fuel type to provide increased protection, above the requirements set forth in the *International Building Code* and the *International Residential Code*, from the various levels of hazards.

502.1 General. The fire hazard severity of building sites for all buildings hereafter constructed, modified or relocated into *wildland-urban interface areas* shall be established in accordance with Table 503.1, the wildfire threat assessment map, or Appendix C. See also Appendix C:
<https://nevadaresourcesandwildfireinfo.com/Map/Pro/#map-themes>

502.1.1 Application of Appendix C. Per Appendix C, where a new subdivision is being developed, it must comply with the requirements in Chapter 4. When one is evaluating a property in an existing subdivision, this form can be used to review the adequacy of the subdivision itself. Per NRS 278.320 and Douglas County Code, "Subdivision" means any land, vacant or improved, which is divided or proposed to be divided into five or more lots, parcels, sites, units or plots, for the purpose of any transfer or development, or any proposed transfer or development, unless exempted within the NRS.

Table 503.1 Ignition-Resistant Construction

Table 503.1

IGNITION-RESISTANT CONSTRUCTION ^{a,2}

DEFENSIBLE SPACE ^{c,1}	FIRE HAZARD SEVERITY					
	Moderate Hazard		High Hazard		Extreme Hazard	
	Water supply ^b		Water supply ^b		Water supply ^b	
	Conforming ^d	Nonconforming ^e	Conforming ^d	Nonconforming ^e	Conforming ^d	Nonconforming ^e
Nonconforming	IR 2	IR 1	IR 1	IR 1	IR 1	Not
				N.C.	N.C.	Permitted
Conforming	IR 3	IR 2	IR 2	IR 1	IR 1	IR 1
						N.C.
1.5 x Conforming ^{1h}	Not Required	IR 3	IR 3	IR 2	IR 2	IR 1

- a. Access shall be in accordance with Section 403.
- b. Subdivisions shall have a conforming water supply in accordance with Section 402.1.
- c. IR 1= Ignition-resistant construction in accordance with Section 504.
IR 2= Ignition-resistant construction in accordance with Section 505. IR 3= Ignition-resistant construction in accordance with Section 506.
N.C.= Exterior walls shall have a fire-resistance rating of not less than 1 hour and the exterior surfaces of such walls shall be noncombustible. Usage of log wall construction is allowed.
- d. Conformance based on Section 603.
- e. Conformance based on Section 404 and EFFPD regulations.
- f. A nonconforming water supply is any water system or source that does not comply with Section 404 and EFFPD regulations, including situations where there is not water supply for structure protection or fire suppression.
- g. A fire protection plan in accordance with the requirements specified in Section 405 shall be submitted for approval by the fire code official.
- h. If required, the fire sprinkler system shall be installed throughout the fire area structure, in accordance with NFPA 13D, to include the garage.
- i. Only with the approval of the fire code official
- j. If the fuel modification required in Table 603.2 cannot be met based on an actual shorter distance to the lot line, then the required defensible space is nonconforming.

505.2 Roof Assembly. Roofs shall have a roof assembly that complies with not less than a Class A rating when tested in accordance with ASTM E108 or UL 790, ~~or an approved noncombustible roof covering.~~ For roof assemblies where the profile allows a space between the roof covering and roof deck, the space at the eave ends shall be fire stopped to preclude entry of flames or embers, or have one layer of 72-pound mineral-surfaced, nonperforated cap sheet complying with ASTM D3909 installed over the combustible deck.

602.1.1 Required automatic fire sprinkler systems in IBC structures.

All new structures built under the requirements of the *International Building Code* greater than or equal to 5,000 square feet or greater than 2 stories in height, shall be required to install an automatic fire sprinkler system in accordance with NFPA 13 or NFPA 13R. This requirement applies to all A, B, E, F, H, I, M, S and U Occupancies. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, or as per this Code. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition or remodel that increases the square footage to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire areas may be separated in accordance with IBC 707.3.10, or as required. Pursuant to NRS 278.586 Section 6(6). As used in this section:

(a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.

(b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.

Exception:

Airport control towers and open parking garages complying with IBC 406.5 are exempt from this table.

602.1.2 Required automatic fire sprinkler systems in IRC structures.

All new structures built under the requirements of the *International Residential Code* and greater than or equal to 5,000 square feet of living space, shall be required to install a residential automatic fire sprinkler system in accordance with NFPA 13D. This system shall be extended to and include protection in the garage. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, IWUIC or as per this Code. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition that increases the living space to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire walls and fire barriers shall not be used to separate fire areas within the living space. This shall include accessory dwellings. Pursuant to NRS 278.586 Section 6(6) 6. As used in this section:

(a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.

(b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.

Exception:

Accessory structures over 5,000 square feet are exempt from the requirement for installation of residential fire sprinklers, unless they are modified to include living space, but are not exempted from the requirements for fire flow in accordance with Sections 507.3 and 507.3.1 of these Regulations.

604.4 Trees. Tree crowns extending to within 10 feet (3048 mm) of any structure shall be pruned to maintain a minimum clearance of 10 feet (3048 mm). Tree crowns within the *defensible space* shall be pruned to remove limbs located less than 6-10 feet (3048 mm) above the ground surface adjacent to the trees.

604.4.1 Chimney clearance. Portions of tree crowns that extend to within 10 feet (3048 mm) of the outlet of a chimney shall be pruned to maintain a minimum ~~horizontal~~ clearance of 10 feet (3048 mm).

604.5 Non-combustible area. The area extending from the base of any structure to 5 feet beyond the base of such structure shall be composed entirely of non-combustible material or fire resistive vegetation.

607.1 General. Firewood and combustible material shall not be stored in unenclosed spaces beneath buildings or structures, or on decks or under eaves, canopies or other projections or overhangs. Where required by the fire code official, storage of firewood and combustible material stored in the *defensible space* shall be located not less than ~~20~~ 30 feet (9144 mm) from structures and separated from the crown of trees by a horizontal distance of not less than 15 feet

(4572 mm).

Exception. Approved fire-resistance-rated coverings used in accordance with their listing and as approved and allowed by the fire code official.



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This Business Impact Statement was prepared in accordance with the provisions of NRS (Nevada Revised Statutes) 237.030 to 237.150, inclusive, as a statutory prerequisite to the adoption of any rule, as that term is defined in NRS 237.060, by the East Fork Fire Board of Directors.

ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well
- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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-
- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Presentation on the first reading of a resolution to adopt the *2024 International Fire Code* and all model codes, with the exception of the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
2. **Recommended Motion:** Motion to approve the first reading to adopt the *2024 International Fire Code* and all associated model codes, except for the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477, and as amended by the District.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Amy Ray, Deputy Chief/Fire Marshal
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The Nevada State Fire Marshal's Office (NSFMO) has adopted and will be enforcing the *2024 Edition of the International Fire Code* and additional model codes as part of NAC 477. The District is proposing to adopt, by resolution, a regulation for the enforcement of the *2024 International Fire Code* and all model codes as adopted by the Nevada State Fire Marshal's Division, through its enactment of NAC 477, with District amendments. The proposed adoption of the model codes, with amendments, was a collaboration of local partners to include Douglas County Community Development. The amendments to the model codes by the NSFMO are included in the proposed adoption and amendments by the District. Once adopted by the East Fork Fire Protection District Fire Board of Directors, these regulations will be adopted by Douglas County under Title 20.

This adoption process is required to be aligned with the Nevada State Fire Marshal's Office, Douglas County Community Development, and our local partners, as the model codes are updated every three years.

2024 Code Amendments to the *International Fire Code, International Building Code, and International Existing Building Code, Uniform Plumbing Code and Uniform Mechanical Code*

Preface

This document comprises proposed amendments to the 2024 Edition of the *International Fire Code, International Building Code, International Existing Building Code, Uniform Plumbing and Uniform Mechanical Code* as published by the International Code Council, Inc, amended by the Authority Having Jurisdiction. This document is hereafter referenced as the 2024 Code Amendments and is prepared to be adopted by local authority having jurisdiction. These provisions are not considered to be or enacted as the code unless the provisions are adopted and codified by the local Authority Having Jurisdiction.

Notes:

Deleted language in the base code has been ~~stricken through~~.

Added language to the code section has been underlined.

The entire section amended has been shown for context.

2024 Fire Code Amendments

The following changes are made to the 2018 edition of the *International Fire Code* as adopted by reference in NAC 477.281:

Section 101.2.1 Appendices

Appendix B As Amended
Appendix C In its entirety
Appendix D In its entirety
Appendix E In its entirety
Appendix H In its entirety
Appendix L In its entirety
Appendix N In its entirety

Section 102.5 Application of residential code.

Where structures are designed and constructed in accordance with the *International Residential Code*, the provisions of this code shall apply as follows:

1. Construction and design provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. The water supply shall be approved by the fire code official. Where interior or exterior systems or devices are installed, construction permits required by Section 105.7 shall apply, to include residential solar photovoltaic systems and energy storage systems.
2. Administrative, operational and maintenance provisions of this code shall apply.

Section 102.7.3 Local Codes

"International Fuel Gas Code" is deleted and replaced with "NFPA Standard 54/ANSI Z223.1 National Fuel Gas Code, 2024 Edition, or the most current version adopted by the Board for the Regulation of Liquefied Petroleum Gas in NAC 590.610."

"International Plumbing Code" is deleted and replaced with "2024 Uniform Plumbing Code."

"International Mechanical Code" is deleted and replaced with "2024 Uniform Mechanical Code."

103.1 Creation of agency. The ~~[INSERT NAME OF DEPARTMENT]~~ The department of fire prevention is hereby created and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

A. Except as otherwise provided the IWUIC shall be enforced by the department of fire prevention of the fire district having jurisdiction in the county, which is established and operated under the supervision of the Chief of each fire district.

B. In all portions or sections within the boundaries of Douglas County where local fire protection districts have been formed for the purpose of fire protection, enforcement of the chapter shall be affected by the fire chief of the local district.

[A] 103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the fire code official shall have the authority to appoint a deputy fire code official, other related technical officers, inspectors and other employees. Such employees shall have powers as delegated by the fire code official. The chief and members of the department of fire prevention have the ability to perform their duties pursuant to this code including the authority to issue citations for the violation of any and all provisions of the *International Fire Code* and NAC 477.

Section 102 is amended to read as follows:

Section 105.5.22 Hazardous materials. An operational permit is required to store, transport on site, dispense, use or handle, hazardous materials in excess of the amounts listed in Table 105.5.22. When a permit is required to be obtained for hazardous materials, the Nevada Combined Agency Hazardous Material Facility Report must be completed and the appropriate fees paid.

Section 105.5.58 is added to Section 105.5 to read as follows:

Section 105.5.58 Fire-fighter Air Replenishment System. An operational permit is required to maintain a Fire-fighter- Replenishment System.

Section 105.5.59 is added to section 105.5 to read as follows:

Section 105.5.59 Emergency responder radio coverage system. An operational permit is required for the operation and maintenance of an emergency radio coverage system and related equipment, as specified in Section 510.

Section 108.3 is amended to read:

108.3 Permit valuations. The applicant for a permit shall provide an estimated value of the work for which the permit is being issued at the time of application. Such estimated valuations shall include the total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. Where, in the opinion of the *fire code official*, the valuation is underestimated, the permit shall be denied unless the applicant can show detailed estimates acceptable to the *fire code official*. The *fire code official* shall have the authority to adjust the final valuation for permit fees. Final building permit valuation shall be set by the *building official*. The *fire and building officials* may use the International Code Council's Building Valuation Data chart and/or the Douglas County Assessor's approved area multiplier to assist in the determination of the final valuation.

Section 112 is deleted in its entirety and replaced with

~~**112.1 General.** In order to hear and decide appeals of orders, decisions or determinations made by the *fire code official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the *fire code official*.~~

~~**112.2 Limitations on authority.** An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this~~

~~code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code.~~

~~**112.3 Qualifications.** The board of appeals shall consist of members who are qualified by experience and training on matters pertaining to the provisions of this code and are not employees of the jurisdiction.~~

~~**112.4 Administration.** The fire code official shall take action without delay in accordance with the decision of the board.~~

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant, with a duplicate copy to the code official. The East Fork Fire Board of Directors shall be known as the Board of Appeals in accordance with this section and shall have authority to interpret the administrative provisions of this code, but shall not have authority to waive the requirements of this code. The East Fork Fire Board of Directors is prohibited from granting waivers, variances, or approvals of alternate methods, or materials differing from the regulations or adopted codes and standards of the State Fire Marshal. All requests for variances must be reviewed and approved by the State Fire Marshal through the use of the State Fire Marshal's Variance Request procedure in accordance with NAC 477.287. Variances shall be approved only if the State Fire Marshal concurs that the request provides an acceptable alternate means to achieve a comparable level of safety. The State Fire Marshal may, within its discretion, seek input from East Fork Fire in the review of variance requests related, but not limited to, fire apparatus access and water supply, however, the final decision to approve, approve with conditions or reject the variance request remains solely with the State Fire Marshal. The fee for review by the State Fire Marshal shall be paid by the applicant seeking appeal.

113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the code official, or of a permit or certificate used under provisions of this code, shall be guilty of a ~~[SPECIFY OFFENSE]~~ misdemeanor, punishable by a fine of not more than ~~[AMOUNT]~~ \$1000.00 dollars or by imprisonment not exceeding ~~[NUMBER OF DAYS]~~ six months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 202 General Definitions:

The following definitions are amended or added in Section 202 General definitions to read:

HIGH-RISE BUILDING. A building with an occupied floor located more than ~~75-55~~ feet (22,806-16,764 mm) above the lowest level of fire department vehicle access.

SPECIAL FIRE PROTECTION PROBLEM FACILITIES. Special Fire Protection Problem Facilities are those facilities that consist of uses similar to the which may result in large size fires or fires with high heat release such as bulk flammable liquid storage, lithium-ion batteries, bulk flammable gas storage, large varnish and paint factories, some plastics manufacturing and storage, aircraft hangers, distilleries,

refineries, lumberyards, and lumber treatment facilities, grain elevators, chemical plants, coal mines, tunnels, subterranean structures, lithium-ion battery facilities, storage facilities, and warehouses using high rack/piled storage for flammable or pressurized aerosols.

SPECIAL HAZARD FOR EMERGENCY SERVICE COMMUNICATIONS. Construction features which have been found to limit communications as determined by the fire code official.

TOWNHOUSE. Per NRS 278.586 (6) b.: a unit that shares a common wall with two or more units. Therefore, a townhouse is not a "Residential dwelling unit". All townhouses shall be constructed under the International Building Code. See Douglas County Code Title 20, Appendix B, Section R313.1.

UNWANTED ALARM. Any alarm that occurs that is not the result of a potentially hazardous condition.

Section 203.7 Institutional Group I, is amended to read:

203.7.2 Institutional Group I-2. Institutional Group I-2 occupancy shall include buildings and structures used for medical care on a 24-hour basis for more than five persons who are incapable of self-preservation. All portions of a care facility which houses patients or residents which are classified by the State Board of Health as a 'Category 2 resident' and which has an occupant load of more than 10 residents, is classified as an 'I-2' occupancy classification. This group shall include, but not limited to, the following:

- Foster care facilities
- Detoxification facilities
- Hospitals
- Nursing homes
- Psychiatric hospitals

Section 203.7 Institutional Group I, is amended to read:

Section 203.7.4 Occupational Classification Group I-4, day care facilities. Institutional Group I-4 shall include buildings and structures occupied by more than ~~five~~ six persons of any age who receive custodial care for less than 24 hours by persons other than parents or guardians, relatives by blood, marriage, or adoption, and in a place other than the home of the person cared for. This group shall include, but not be limited to, the following: [NAC 477.283]

- Adult day care
- Child day care

Classification as Group E. A child day care facility that provides care for more than ~~five~~ six but no more than 100 children 2 ½ years or less of age, where the rooms in which the children cared for are located on a level of exit discharge serving such rooms and each of these child care rooms has an exit door directly to the exterior, shall be classified as Group E.

Within a place of religious worship. Rooms and spaces within places of religious worship providing such care during religious functions shall be classified as part of the primary occupancy. **Five Six or fewer occupants receiving care.** A facility having ~~five~~ six or fewer persons receiving custodial care shall be classified as part of the primary occupancy.

Five Six or fewer occupants receiving care in a dwelling unit. A facility such as the above within a dwelling unit and having ~~five~~ six or fewer persons receiving custodial care shall be classified as a Group R-3 occupancy or shall comply with the *International Residential Code*.

Section 203.9 is amended to read:

203.9.1 Occupancy Classification Residential Group R-1. Residential Group R-1 occupancies containing *sleeping units* where the occupants are primarily transient in nature, including:

- Boarding houses (transient) with more than 10 occupants

- Brothels

- Congregate living facilities (transient) with more than 10 occupants

- Hotels (transient)

- Motels (transient)

203.9.3 Residential Group R-3. Residential Group R-3 occupancies where the occupants are primarily permanent in nature and not classified as Group R-1, R-2, R-4 or I, including:

- Buildings that do not contain more than two *dwelling units*

- Care facilities that provide accommodations for ~~five~~ three or fewer persons receiving care

- Congregate living facilities* (nontransient) with 16 or fewer occupants

- Boarding houses (nontransient)

- Convents

- Dormitories

- Emergency services living quarters

- Fraternities and sororities

- Monasteries

- Congregate living facilities (transient)* with 10 or fewer occupants

- Boarding houses (transient)*

- Lodging houses with five or fewer guestrooms

- Hotels (nontransient) with five or fewer guestrooms

- Motels (nontransient) with five or fewer guestrooms

203.9.4 Residential Group R-4. Residential Group R-4 shall include buildings, structures and portions thereof for more than five but not more than 16 persons, excluding staff, who reside on a *24-hour basis* in a supervised residential environment and receive *custodial care*. Buildings of Group R-4 shall be classified as one of the occupancy conditions specified in Section 203.9.4.1 or 203.9.4.2. Group R-4 occupancies shall meet the requirements for construction as defined in Group R-3, except as otherwise provided for in the *International Building Code*. This group shall include, but not be limited to, the following:

- Alcohol and drug centers

- Assisted living facilities

- Congregate care facilities

- Group homes*

- Halfway houses

- Residential board and care facilities

- Social rehabilitation facilities

- Transitional facilities

Sections 307.2 through 307.4 shall be deleted and replaced with:

307.2 Permit required. ~~A permit shall be obtained from the fire code official in accordance with Section 105.5 prior to kindling a fire for recognized silvicultural or range or wildlife management practices;~~

~~prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land on which the fire is to be kindled.~~

~~**307.2.1 Authorization.** Where required by state or local law or regulations, *open burning* shall only be permitted with prior approval from the state or local air and water quality management authority, provided that all conditions specified in the authorization are followed.~~

307.2 Permit required. A permit shall be obtained from East Fork Fire in accordance with Section 105.6 prior to kindling a fire for recognized open burn, silvicultural or range or wildlife management practices, prevention or control of disease or pests, or vegetation management. Application for such approval shall only be presented by and permits issued to the owner of the land on which the fire is to be kindled.

307.3 Extinguishment authority. Where *open burning* creates or adds to a hazardous situation, or a required permit for *open burning* has not been obtained, the *fire code official* is authorized to order the extinguishment of the *open burning* operation.

~~**307.3 Location.** The location for *open burning* shall be not less than 50 feet (15 240 mm) from any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet (15 240 mm) of any structure.~~

Exceptions:

- ~~1. Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.~~
- ~~2. The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height.~~

307.2.1 Burn barrels prohibited. The use of burn barrels within the boundary of East Fork Fire Protection District is prohibited.

307.2.2 Garbage Burning Prohibited:

Any person who attempts to burn or burns kitchen and table refuse, offal, swill, other parts and accumulation of animals (whether domestic or wild), vegetables, meats, fish, fowl, birds or fruits, waste matter and/or papers is in violation of this Chapter and Code Section.

307.2.3 Rubbish Burning Prohibited:

Any person who attempts to burn or burns waste including, but not limited to, treated wood, construction debris, roofing materials, paper boxes, rags, moist grass clippings, old hay or straw, barn sweepings, railroad ties treated with creosote or other preservatives, latex paints and thinners, brushes, tools, wet storage, alkaline and lithium batteries, furniture, plastic pipe and fittings, galvanized pipe and fittings, and all other combustible materials deemed by East Fork Fire District having jurisdiction to be garbage, rubbish, or trash is in violation of this Chapter and Code Section.

307.2.4 Toxic, Dangerous or Hydrocarbon Product Burning Prohibited:

Any person who attempts to burn or burns any combustible liquid, waste oil, gasoline, diesel fuel, alcohol or liquid byproducts of any commercial process is in violation of this Chapter and Code Section.

307.2.5 Plastic or Rubber Products:

Any person who attempts to burn or burns any plastic or rubber product, no matter what the chemical compound, unless cellulose base is over 95% by weight, is in violation of this Chapter and Code Section.

307.2.6 Water Supply and Tools:

All Open Burns shall have a ready water supply and proper hand tools, or farm or heavy equipment available at the burn site that is sufficient to halt the spread of a fire that escapes control by the attendant.

307.2.7 Exceptions:

Open Burning fires no more than five feet in diameter, used exclusively for heating livestock, or branding of livestock for lawful ownership identification, are exempted from the Permit requirements under this Chapter.

307.2.8 Powers and Duties of Fire District:

East Fork Fire District and its officers or agents may, without further process of law, enter onto the private or public property of another for the purposes of investigating any smoke or fire observed, to determine if a Permit has been issued in accordance with this Section, and to determine if violations of Code Sections 307.2 through 307.13 inclusive, or state law or regulation have occurred.

307.2.9 Cost of Extinguishment:

The fire district having jurisdiction and its officers or agents may initiate, through the East Fork Fire District Attorney, appropriate legal action to recover all costs incurred to extinguish any fire and/or remove fire debris or other material involved in any fire, ignited or maintained in violation of this Chapter. East Fork Fire District may record a lien against the real property where the Open Burn occurred in the amount of the costs incurred, and/or pursue all other appropriate legal remedies to recover the costs incurred.

307.2.10 Penalty for Violation of Provisions:

Any person, persons, firm, partnership, trust, company, association, corporation, or other entity that violates any provision of this Chapter, is guilty of a misdemeanor, and is subject to a maximum fine of \$1000 and six months in jail for each violation.

307.2.11 Suspension or Revocation of Permit:

The Fire Chief or his designee, of East Fork Fire District, may immediately suspend any permit issued under this Chapter by issuance of a "Stop Order" in writing to the attendant of the fire, or by posting the "Stop Order" visibly and conspicuously on the property where the Open Burn occurred or is expected to occur.

307.3 Extinguishment authority.

Where open burning creates or adds to a hazardous situation, or a required permit for open burning has not been obtained, East Fork Fire, the fire agency having jurisdiction, its officers or agents may, without further process of law, extinguish any fire ignited or maintained in violation of the requirements or this Chapter.

NRS 474.550 Provides that: “Any person, firm, association, or agency which willfully or negligently causes a fire ... may be charged with the expense incurred in the extinguishing the fire...”

Section 307.6 is added to Section 307 to read:

307.6 Outdoor fireplaces, fire pits and decorative appliances. Outdoor fireplaces, fire pits and decorative appliances fueled by LP-gas or natural gas, used in assembly occupancies for the public display shall be equipped with an automatic timer shut off valve with a maximum time limit of 3 hours. The timing valve shall be installed a minimum of 2' from the appliance or as approved by the fire code official.

Section 308.1.6.3, is amended to read:

308.1.6.3 Sky lanterns. A person shall not release or cause to be released an untethered sky lantern. Sky lanterns are prohibited.

Section 325 is added to Chapter 3 to read:

Section 325 Battery Recycling and Battery Recycling Storage Facilities

325.1 General. Battery Recycling and Battery Recycling Storage Facilities shall be operated and maintained in accordance with this section and Section 320 where applicable.

325.1.1 Technical Opinion & Report. A technical opinion and report complying with 104.8.2, shall be prepared to evaluate the fire risks associated with all new battery recycling facilities and battery recycling storage facilities. The report shall be provided to the fire code official for review and approval.

325.1.1.1 Items required, to be addressed in the Technical Report:

1. Battery sorting specifications and procedures.
2. Protection from hazards involving flying debris during fire incidents igniting adjacent storage areas, buildings, or other exposures, where applicable.
3. Protection of areas and equipment where battery recycling occurs, including fire detection and suppression.
4. An evaluation of the suitability of the processing equipment used.
5. Combustible dust hazards, including cathode and anode powders; and processes that involve or generate dust or powders, as applicable.
6. Firefighting access and water supply.
7. Separation distances between materials, incompatible materials, and water reactive materials, as applicable.
8. Intake and inspection procedures and segregation of high-risk batteries.
9. Storage configuration of batteries or cells, including high piled storage requirements where storage exceeded 6 feet (1.82 m) in height.
10. Ventilation requirements
11. Other items as required by the fire code official.
12. Description of method by which the state of charge will be verified and maintained at or below 30%.

325.1.2 Emergency Procedures & Response Plan. Battery Recycling and Battery Recycling Storage Facilities shall develop and maintain emergency procedures and a written safety and emergency response plan for each facility. The plan shall include any emergency conditions unique to that facility including the batteries that it may process or store. The plan shall be submitted to the *fire code official* for review and shall be *approved*.

The safety and emergency response plan shall include (but is not limited to) the following:

1. Procedures for employee training related to anticipated emergency scenarios, including fire events, battery off-gassing, thermal runaway, and post-event mitigation.
2. Spill prevention and control measures
3. Procedures for coordination with emergency responders, including access to hazard communication information, including Safety Data Sheets.
4. A facility map detailing the locations of emergency equipment and access routes.
5. Isolation procedures for batteries exhibiting signs of thermal runaway

325.1.2.1 Abatement. The emergency response plan shall include procedures for the abatement of hazardous conditions following fire events or battery damage. The abatement plan shall be *approved* by the *fire code official*.

325.2 Battery Recycling Facilities

325.2.1 Fire Protection

325.2.1.1 Fire Suppression Systems. Battery recycling facilities shall be protected by an automatic sprinkler system in accordance with Section 903.3

325.2.1.2 Fire Alarm and Detection Systems. A listed or *approved* automatic aspirated smoke detection system or radiant energy fire detection system complying with Section 907.2 shall be installed to protect battery recycling and battery recycling storage areas. Alarm signals from detection systems shall be transmitted to a central station and shall be in accordance with NFPA 72.

325.2.2 Explosion Control

325.2.2.1 Explosion control requirements. Where required by the technical report, explosion control shall be in accordance with Section 911.

325.2.3 Ventilation. Indoor recycling areas shall be provided with a mechanical exhaust ventilation system.

325.2.3.1 Containment Control. The mechanical exhaust ventilation system shall be designed by a registered design professional in accordance with the *International Mechanical Code*, unless an alternative design is *approved* by the *fire code official*.

325.2.3.1.1 Flammable liquid or gas producing operations. Where a flammable liquid and, or gas is generated as a part of the battery recycling process, the mechanical exhaust system shall be designed in accordance with Section 502.9.5.4 of the *International Mechanical Code*, unless an alternative design is approved by the fire code official.

325.2.4 Sorting. Sorting of batteries shall be in accordance with the technical opinion report, and is subject to the AHJ approval.

325.2.5 Weather Protection. Where outdoor battery recycling areas, and such areas that are enclosed, such areas shall be considered indoor recycling facilities. A technical opinion report, complying with 325.1.1 shall be provided to address the fire resistance rating of the structure, fire detection, fire suppression, and explosion control within the weather protected area.

325.3 Battery Recycling Storage Facilities

325.3.1 Storage Arrangement Plan. A storage plan, which illustrates the storage arrangement, including the location and dimensions of aiseways, storage piles, storage racks, and any fire protection and detection equipment, and its proximity to the storage, shall be provided to and approved by the fire code official.

325.3.2 Fire Extinguishers. Fire extinguishing equipment suitable for all battery types present shall be provided throughout battery recycling loading and unloading areas in accordance with NFPA 10, travel distance to reach fire extinguishing equipment shall not exceed 75 feet (22.9m).

325.3.3 Indoor Recycling Storage:

325.3.3.1 Construction Requirements. Where indoor storage areas are located in a building with other uses, battery storage areas shall be separated from the remainder of the building by 2-hour rated fire barriers or horizontal assemblies. Fire barriers shall be constructed in accordance with Section 707 of the *International Building Code*, and horizontal assemblies shall be constructed in accordance with Section 711 of the *International Building Code*.

325.3.4 Outdoor Recycling Storage:

325.3.4.1 Separation. Outdoor storage and outdoor storage areas used to store batteries, including storage beneath weather protection shall comply with Section 320.4.3

325.3.4.2 Storage area size limits and separation. Multiple battery storage areas shall be separated from each other by not less than 20 feet (4572 mm) of open space. No storage area shall encroach upon a fire access lane.

325.3.4.3 Aisles. Aisles used for separation of piles shall be configured to allow for firefighting access.

325.3.4.4 Water Supply. Outdoor storage areas shall be equipped throughout the with an adequate water supply in accordance with section 507. The water supply shall be arranged such that no point on the outdoor storage area exceeds 150 feet from a water supply connection.

325.3.5 Packaging. Batteries for recycling are to be stored in weather appropriate noncombustible containers, or containers packaged in accordance with DOTn shipping regulations, and shall be deemed acceptable by the *fire code official*. Under no circumstances will cardboard packaging be used for outdoor storage areas.

325.3.5.1 Damaged Packaging. Batteries shall not be stored in damaged packaging, where the damage compromises the container. If packaging is visibly damaged the batteries shall be promptly repackaged in containers complying with 325.3.5.

Section 503 is amended to read:

Section 503.2.3 Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced and paved so as to provide all-weather driving capabilities that are acceptable to and approved by the authority having jurisdiction.

Exception: Temporary access roads serving only buildings under construction are not required to be paved.

Section 503 is amended to read as follows:

503.3 Marking. Where required by the *fire code official*, curbs shall be painted red and approved signs or other approved notices or markings that include the words "NO PARKING – FIRE LANE" shall be provided every 100 feet or as required by the fire code official for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designed shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility.

Section 503.4 Obstruction of Fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections 503.2.1 and 503.2.2 shall be maintained at all times. In addition to the penalty or code violation contained in Douglas County Code Title 20, and in addition to the regulation set forth in title 10, "Vehicles and Traffic", vehicles in violation of this subsection may be cited or towed at the owner's expense. The sheriff's office is given concurrent jurisdiction with the East Fork Fire Chief in Douglas County to enforce the provisions of this title.

503.6 Security gates. The installation of security gates across a fire apparatus access road shall be *approved by the fire code official*. Where security gates are installed, they shall have an *approved* means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

1. All gates across driveways and access roads shall be approved by the AHJ.
2. All gates must be provided with a "Knox key switch" which will open the gate.
3. The clear opening of the gate must be 2' wider (one foot on either side) than the required driveway or road width. This width shall be maintained to a height of 13' 6".
4. The gate shall be designed to operate in all weather conditions and shall be designed so that the operation cannot be impaired by snow/ice.
5. The gate shall be designed to automatically open and remain in the open position in the event of a power failure.

6. The gate shall be capable of being opened manually. Instructions on activating this feature shall be provided to the Fire District.

Section 505.1 is amended to read as follows:

505.1 Address identification. New and existing buildings shall be provided with approved and maintained all-weather address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetic letters. Numbers shall not be spelled out. Each character shall be ~~not less than 4 inches (102 mm) high with a minimum stroke width of ½ inch (12.7 mm)~~ than a nominal height of 6 inches with a minimum ½ inch stroke form residential occupancies and 12 inches with a 1 inch stroke in commercial occupancies, unless otherwise approved by the fire code official. Where required by the *fire code official*, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole, or other sign or means shall be used to identify the structure. Address identification shall be maintained.

Section 507.3 is amended to read as follows:

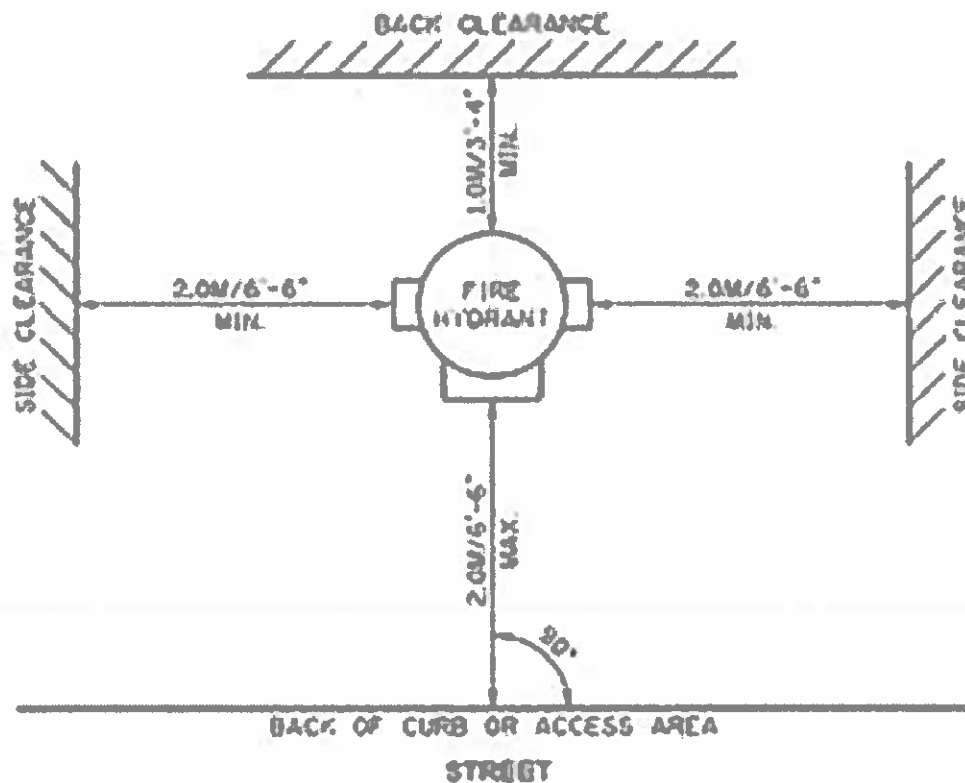
507.3 Fire Flow. Fire flow requirements for buildings or portions of buildings and facilities shall be determined by an *approved* method. Subject to the approval of the fire authority, if the required fire flow is not available for adequate fire protection, an automatic fire sprinkler system shall be installed throughout the building or buildings. The sprinkler system must meet the requirements of the appropriate NFPA standard. The provisions of this paragraph do not apply if a fire sprinkler system is otherwise required by this chapter or the adopted codes.

Section 507.3.1 is added

Section 507.3.1 Fire Flow for Residential Construction. Fire flow for residential construction, in accordance with the requirements of Section 102.5 (1), shall be calculated in accordance with NFPA 1142. All residential plan submittals shall include the explanatory calculations in accordance with *International Wildland Urban Interface Code* Chapter 4. Calculations shall be based on the volume calculation of the total building area (that is everything under a roof, including garages, covered entry and covered patios).

Section 507.5.5 is amended to read as follows:

507.5.5 Clear space around hydrants. A 3 foot (914 mm) clear space shall be maintained around the circumference of fire hydrants, except as otherwise required or *approved*. In addition, a minimum clear space of seven and one-half feet (2286 mm) shall be maintained to both sides directly in front of the front pumper connection. A minimum of three feet (914 mm) shall also be maintained clear to the rear of any fire hydrant. These clearance requirements shall apply to any public or private property.



507.5.5 Diagram

Section 508.1.6 is amended to read as follows:

508.1.6 Required features. The fire command center shall comply with NFPA 72 and shall contain the following features: 1-18 adopted as written with the addition of:

1. HVAC. The central control station shall be provided with heating, cooling, and ventilation (HVAC) systems that are independent of any other building system or area. HVAC for the central control station shall be connected to the emergency power system.
2. Lighting. Lighting shall provide adequate illumination and shall be on emergency service with additional battery backup emergency lighting.
3. Inside Telephone Line. A telephone connected to the premises telephone exchange shall be provided. A current premises telephone directory shall be placed next to this telephone.
4. Disconnect. The main switch for disconnecting the utility power and any alternate power sources shall be in the fire command center. Switches shall be covered to prevent utility power de-energization and any alternate power sources before entering the building. After the switch is operated, no live electrical panels, conductors, or feeds within the premises shall remain energized excluding the emergency electrical circuits.

509.1.2 is added to read as follows:

509.1.2 General. A protective cover shall be provided over natural gas meter assemblies serving buildings, or portions thereof, located at an elevation of 5,800 feet (1,767.48 m) or higher. The protective cover shall be designed to be equal to or greater than the Building Design Load (as determined by the Building

Department having jurisdiction). The cover shall be approved by the natural gas supplier, shall be installed over the meter assembly, and securely supported to the ground or diagonally to the building wall. When supported to the ground, the footing of the supports shall extend a minimum of 6-inches (152.4 mm) below finished grade. Pre-cast concrete piers may be used in lieu of poured footings, provided they are placed on stable soil.

Section 510.1 is deleted and replaced with:

~~510.1 Emergency responder communications enhancement systems in new buildings.~~ ~~Approved in building emergency responder communications enhancement systems (ERCES) for emergency responders shall be provided in all new buildings. In building ERCES within the building shall be based on the existing coverage levels of the public safety communications systems utilized by the jurisdiction, measured at the exterior of the building. The ERCES, where required, shall be of a type determined by the fire code official and the frequency license holder(s). This section shall not require improvements of the existing public safety communications systems.~~

Exceptions:

- ~~1. Where approved by the building official and the fire code official, a wired communication system in accordance with Section 907.2.13.2 shall be permitted to be installed or maintained instead of an approved communication coverage system.~~
- ~~2. Where it is determined by the fire code official that the communications coverage system is not needed.~~
- ~~3. In facilities where emergency responder communications coverage is required and such systems, components or equipment required could have a negative impact on the normal operations of that facility, the fire code official shall have the authority to accept an automatically activated emergency responder communication coverage system.~~
- ~~4. One story building not exceeding 12,000 square feet (1115 m²) with no below ground area (s).~~

510.1 Emergency responder communications enhancement systems in new buildings. Emergency responder radio coverage systems must be provided throughout any building that meets one of the following standards:

1. High-rise buildings: Buildings with a floor used for human occupancy that is located more than 55 feet above that lowest level above fire department vehicle access.
2. Underground and below-grade buildings: Buildings with a floor level that is below the finished floor of the lowest level of the exit discharge of any level.
3. Other buildings: The fire code official is authorized to require a technical opinion and report, in accordance with Section 104.7.2, for buildings whose design, due to location, size, construction type or other factors, could impede radio coverage as required by Section 510.4.1. The report shall make recommendations regarding the need for an emergency responder radio coverage system.

Section 510.2 is deleted and replaced with:

~~510.2 Emergency responder communications enhancement system in existing buildings.~~ ~~Existing buildings shall be provided with approved in building emergency responder communications enhancement system for emergency responders as required in Chapter 11.~~

510.2 Emergency responder communications enhancement system in existing buildings. Existing buildings, other than buildings with an occupational classification of Residential Group R-3 which do not have approved radio coverage for emergency responders in the building based on existing coverage levels of the public safety communication systems, must be equipped with such coverage according to one of the following conditions.

1. Existing buildings that do not have approved radio coverage, as determined by the Fire Chief, in accordance with Section 510.4.1.
2. Where an existing wired communication system cannot be repaired or is being replaced.
3. Within a time frame established by the adopting authority.

Exception: An existing building is not required to be equipped with such coverage where the fire code official determines that the radio coverage for emergency responders is not needed.

Section 510.4.2 is amended to read as follows:

510.4.2 System design. The in-building emergency responder communications enhancement system shall be designed in accordance with Section 510.4.2.1 through 510.4.2.8 and NFPA 1225 except 18.12.3.3.

Section 901.11 is added to read as follows:

901.11 Unwanted fire alarms. Unwanted fire alarms are a violation of this code. When a fire alarm system is required by this code, it shall be the responsibility of the property owner or owners authorized agent to maintain the system and properly educate occupants, tenants, and/or employees in accepted behavioral practices that will minimize or eliminate false and/or nuisance alarms. This includes nuisance activations in response to predictable environmental stimuli such as but not limited to cooking fumes, smoking, and construction activities. Where unwanted alarms become repetitive, the fire code official is authorized to charge fees or issue administrative citations to the property owner in accordance with the fee schedule or administrative code as established by the applicable governing authority.

Section 903.2 is amended to read as follows:

Section 903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be provided in locations described in Section 903.2.1 through 903.2.12. In all occupancies except Group R-3 and U occupancies, a building that is more than two stories in height shall, including any height added by usable floor space, have an automatic fire sprinkler system throughout. Any airport control tower is exempt from this requirement to install an automatic sprinkler system.

Exception: Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic smoke detection system in accordance with Section 907.2 and are separated from the remainder of the building by not less than 1-hour fire barriers constructed in accordance with Section 707 of the *International Building Code* or not less than 2-hour horizontal assemblies constructed in accordance with Section 711 of the *International Building Code*, or both.

903.2.1.2 Group A-2. An automatic sprinkler system shall be provided for Group A-2 occupancies and throughout all stories from the A-2 occupancy to and including the levels of exit discharge serving that occupancy where one of the follow conditions exists:

1. The fire area exceeds 5,000 square feet (464 m²)
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on the floor other than a level of exit discharge serving such occupancies.

Occupancies containing a casino, regardless of occupancy classification, must be designed and built with a sprinkler system classified as an Ordinary Hazard Group 2.

903.2.8.5 Required automatic fire sprinkler systems in IBC structures.

All new structures built under the requirements of the International Building Code greater than or equal to 5,000 square feet or greater than 2 stories in height, shall be required to install an automatic fire sprinkler system in accordance with NFPA 13 or NFPA 13R. This requirement applies to all A, B, E, F, H, I, M, S and U Occupancies. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, or as per this Regulation. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition that increases the square footage to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire areas may be separated in accordance with IBC 707.3.10, or as required. Pursuant to NRS 278.586 Section 6(6). As used in this section:

(a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.

(b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.

(c) Any addition or remodel that increases the fire area will be included in the calculation for the total square footage.

Exception:

Airport control towers and open parking garages complying with IBC 406.5 are exempt from this table.

903.2.8.6 Required automatic fire sprinkler systems in IRC structures. All new structures built under the requirements of the International Residential Code and greater than or equal to 5,000 square feet of living space, shall be required to install a residential automatic fire sprinkler system in accordance with NFPA 13D. This system shall be extended to and include protection in the garage. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, International Wildland Urban Interface Code or as per this Regulation. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition that increases the living space to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire walls and fire barriers shall not be used to separate fire areas within the living space. This shall include accessory dwellings. Pursuant to NRS 278.586 Section 6(6) 6. As used in this section:

(a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.

(b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.

(c) This table is in addition to any other automatic sprinkler requirements in this code.

(d) Any addition or remodel that increases the living space will be included in the calculation for the total square footage.

(e) A one-time increase in the fire area is permitted provided said increase is <50% of the structure's existing permitted living space square footage.

Exception:

Accessory structures over 5,000 square feet are exempt from the requirement for installation of residential fire sprinklers, unless they are modified to include living space, but are not exempted from the requirements for fire flow in accordance with Sections 507.3 and 507.3.1 of these Regulations.

903.2.1.3 Group A-3. An automatic sprinkler system shall be provided throughout stories containing Group A-3 occupancies and throughout all stories from the Group A-3 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. The fire area has an occupant load of ~~300~~ 125 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

903.2.1.4 Group A-4. An automatic sprinkler system shall be provided throughout stories containing Group A-4 occupancies and throughout all stories from the Group A-4 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. The fire area has an occupant load of ~~300~~ 125 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies ~~as follows~~ where one of the following exists:

1. Throughout all Group E fire areas greater than ~~12,000~~ 5,000 square feet (~~1,115~~ 464 m²) in area.
2. The Group E fire area is located on a floor other than a level of exit discharge serving such occupancies.

Exception: In buildings where every classroom has not fewer than one exterior exit door at ground level, an automatic sprinkler system is not required in any area below the lowest level of exit discharge serving that area.

3. Group E fire area has an occupant load of 300 or more.
4. Daycare facilities where there is occupancy from 12:00 am – 6:00 am and care for 7 or more children.

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group F-1 occupancy where one of the following conditions exists:

1. A Group F-1 fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group F-1 fire area is located more than three stories above grade plane.
3. ~~The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~
4. A Group F-1 occupancy is used to manufacture lithium-ion or lithium metal batteries.

5. A Group F-1 occupancy is used to manufacture vehicles, energy storage systems or equipment containing lithium-ion or lithium metal batteries where the batteries are installed as part of the manufacturing process.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group M fire area is located more than three stories above grade plane.
3. ~~The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~

903.2.7.1 High-piled storage. An automatic sprinkler system shall be provided as required in Chapter 32 in all buildings of Group M where storage of merchandise is in high-piled or rack storage arrays.

903.2.7.2 Group M upholstered furniture or mattresses. An automatic sprinkler system shall be provided throughout a Group M fire area where the area used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet (464 m²).

903.2.7.3 Lithium-ion or lithium metal battery storage. An automatic sprinkler system shall be provided in a room or space within a Group M occupancy where required for the storage of lithium-ion or lithium metal batteries by Section 320 or Chapter 32.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group S-1 fire area is located more than three stories above grade plane.
3. ~~The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 fire area used for the storage of lithium-ion or lithium metal powered vehicles where the fire area exceeds 500 square feet (46.4 m²).

903.2.9.1 Repair garages. An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with Section 406.8 of the International Building Code, as shown:

1. Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding ~~10,000~~ 5,000 square feet (929 m²).
2. Buildings not more than one story above grade plane, with a fire area containing a repair garage exceeding ~~12,000~~ 5,000 square feet (1115 m²).

3. Buildings with repair garages servicing vehicles parked in basements.
4. A Group S-1 fire area used for the repair of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 fire area used for the storage of lithium-ion or lithium metal powered vehicles where the fire area exceeds 500 square feet (46.4 m²).

Section 903.2.10 is amended to read as follows:

903.2.10 Group S-2 parking garages. An automatic sprinkler system shall be provided throughout buildings classified as parking garages. ~~where any of the following conditions exist:~~

- ~~1. Where the fire area of the enclosed parking garage, in accordance with Section 406.6 of the International Building Code, exceeds 12,000 square feet (1115 m²).~~
- ~~2. Where the enclosed parking garage, in accordance with Section 406.6 of the International Building Code, is located beneath other groups.~~
- ~~Exception: Enclosed parking garages located beneath Group R-3 occupancies.~~
- ~~3. Where the fire area of the open parking garage, in accordance with Section 406.5 of the International Building Code, exceeds 48,000 square feet (4460 m²).~~

903.2.8.5 Required automatic fire sprinkler systems in IBC structures. All new structures built under the requirements of the *International Building Code* greater than or equal to 5,000 square feet or greater than 2 stories in height, shall be required to install an automatic fire sprinkler system in accordance with NFPA 13 or NFPA 13R. This requirement applies to all A, B, E, F, H, I, M, S and U Occupancies. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, or as per this Regulation. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition that increases the square footage to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire areas may be separated in accordance with IBC 707.3.10, or as required. Pursuant to NRS 278.586 Section 6(6). As used in this section:

- (a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.
- (b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.
- (c) Any addition or remodel that increases the fire area will be included in the calculation for the total square footage.

Exception:

Airport control towers and open parking garages complying with IBC 406.5 are exempt from this table.

903.2.8.6 Required automatic fire sprinkler systems in IRC structures. All new structures built under the requirements of the *International Residential Code* and greater than or equal to 5,000 square feet of living space, shall be required to install a residential automatic fire sprinkler system in accordance with NFPA 13D. This system shall be extended to and include protection in the garage. This requirement shall be in addition to any other requirements as listed in NRS 278.586 Section 6(6), IFC Section 102.5, NFPA 1142, *International Wildland Urban Interface Code* or as per this Regulation. The system shall be installed by a contractor licensed in the State of Nevada. This requirement shall apply to any addition that increases

the living space to greater than or equal to 5,000 square feet, in accordance with NRS 278.586. Fire walls and fire barriers shall not be used to separate fire areas within the living space. This shall include accessory dwellings. Pursuant to NRS 278.586 Section 6(6) 6. As used in this section:

- (a) "Automatic fire sprinkler system" has the meaning ascribed to it in NRS 202.580.
- (b) "Residential dwelling unit" does not include a condominium unit, an apartment unit or a townhouse unit that shares a common wall with more than one other such unit.
- (c) This table is in addition to any other automatic sprinkler requirements in this code.
- (d) Any addition or remodel that increases the living space will be included in the calculation for the total square footage.
- (e) A one-time increase in the fire area is permitted provided said increase is <50% of the structure's existing permitted living space square footage.

Exception:

Accessory structures over 5,000 square feet are exempt from the requirement for installation of residential fire sprinklers, unless they are modified to include living space, but are not exempted from the requirements for fire flow in accordance with Sections 507.3 and 507.3.1 of these Regulations.

Section 903.3.1.1 is amended to read as follows:

903.3.1.1 NFPA 13 Sprinkler Systems. Where the provisions of this code require that a building or portion thereof be equipped throughout with an automatic sprinkler system in accordance with this section, sprinklers shall be installed throughout in accordance with NFPA 13 except as provided in Section 903.3.1.1.1 and 903.1.1.2. An NFPA 13R system may be installed in R-1 and R-2 occupancies greater than two stories in height in a Class 1 standpipe system is installed.

Section 903.2.11.3 is amended to read as follows:

903.2.11.3 Buildings 55 feet or more in height. An automatic sprinkler system shall be installed throughout buildings that have one or more stories with an occupant load of 30 or more located 55 feet (16 764 mm) or more above the lowest level of fire department vehicle access, measured to the finished floor.

~~Exception: Occupancies in Group F-2.~~

Section 903.2.11.7 is added to read as follows:

903.2.11.7. Protection of available storage height. In Group S-1 and all other storage areas the fire sprinkler system shall be designed to protect storage up to the maximum available storage height. The minimum sprinkler density shall be equivalent to that required for a Class IV commodity pursuant to NFPA 13.

Section 903.3.1.1 is amended to read as follows:

~~903.3.1.2 NFPA 13R sprinkler systems.~~

~~Automatic sprinkler systems in Group R occupancies shall be permitted to be installed throughout in accordance with NFPA 13R where the Group R occupancy meets all of the following conditions:~~

- ~~——— 1. Four stories or less above grade plane.~~

- ~~2. For other than Group R-2 occupancies, the floor level of the highest story is 30 feet (9144 mm) or less above the lowest level of fire department vehicle access.~~
- ~~For Group R-2 occupancies, the roof assembly is less than 45 feet (13 716 mm) above the lowest level of fire department vehicle access. The height of the roof assembly shall be determined by measuring the distance from the lowest required fire vehicle access road surface adjacent to the building to the eave of the highest pitched roof, the intersection of the highest roof to the exterior wall, or the top of the highest parapet, whichever yields the greatest distance.~~
- ~~3. The floor level of the lowest story is 30 feet (9144 mm) or less below the lowest level of fire department vehicle access.~~

Section 903.3.1.2 NFPA 13/13R Sprinkler System. Automatic sprinkler systems in Group R occupancies up to and including two stories in height shall be permitted to be installed throughout in accordance with NFPA 13R. An R-1 or R-2 occupancy that has more than two stories shall have an N.F.P.A. 13 system installed.

903.4 is amended to read as follows:

903.4.1 Sprinkler system supervision and alarms. Valves controlling the water supply for *automatic sprinkler systems*, pumps, tanks, water levels and temperatures, critical air pressures and water-flow switches on all sprinkler systems shall be electrically supervised by a *listed* fire alarm control unit.

Exceptions:

1. *Automatic sprinkler systems* protecting one- and two- family dwellings that have not been converted to an R4 as defined by 203.9.4.
2. Limited area systems in accordance with Section 903.3.8
3. *Automatic sprinkler systems* installed in accordance with NFPA 13R where a common supply main is used to supply both domestic water and the *automatic sprinkler system*, and a separate shutoff valve for the *automatic sprinkler system* is not supervised.
4. Jockey pump control valves that are sealed or locked in open position.
5. Control valves to commercial kitchen hoods, painted spray booths or dip tanks that are sealed or locked in the open position. This exception will not apply to any of the above-mentioned control valves if they are located in a building equipped with any fire alarm or protection system that is required to be monitored by a central station fire alarm company.
6. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
7. Trim valves to pressure switches in dry, pre-action, and deluge sprinkler systems that are sealed or locked in the open position.

903.4.3 Alarms. An *approved* audible and visual sprinkler waterflow alarm device, located on the exterior of the building in an *approved* location, shall be connected to each *automatic sprinkler system*. Such sprinkler waterflow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a waterflow switch is required by Section 903.4.1 to be electrically supervised, such sprinkler waterflow alarm devices shall be actuation of the *automatic sprinkler system* shall actuate the building *fire alarm system*. One interior audible and visual notification appliance shall be provided near the main entrance or in a normally occupied location. In

multiple-tenant facilities, one interior audible and visual notification appliance shall be provided near the main entrance or in a normally occupied location for each tenant space.

Exception: *Automatic sprinkler systems protecting one- and two-family dwellings with smoke alarms.*

Section 904.11.2.3 is amended to read as follows:

904.11.2.3 Floor control valves. Approved supervised indicating control valves shall be provided at the point of connection to the riser and/or standpipe on each floor of buildings greater than two stories.

905.3 Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.7. A Class I standpipe shall be installed in any R-1 or R-2 occupancy more than two stories in height. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exceptions:

1. Standpipe systems are not required in Group R-2 townhouses.
2. Standpipe systems are not required in Group R-3 occupancies.

Section 906.2 is amended to read as follows:

906.2 General requirements. Portable fire extinguishers shall be selected, installed, and maintained in accordance with this section and NFPA 10. The internal components of carbon, dioxide, wet chemical, halogenated agent, aqueous film-forming foam (AFFF) and film-forming fluoroprotein (FFFP) portable fire extinguishers shall be examined in accordance with N.F.P.A. NFPA Standard 10, 2022 edition, Table 7.3.3.1. The internal components of all other portable fire extinguishers shall be examined annually.

Exceptions:

1. Travel distance to reach an extinguisher shall not apply to the spectator seating portions of Group A-5 Occupancies.
2. Thirty-day inspections shall not be required, and maintenance shall be allowed to be ~~once every three years~~ annually for dry-chemical or halogenated agent portable fire extinguishers that are supervised by a listed and approved electronic monitoring device, provided that all of the following conditions are met:
 - 2.1. Electronic monitoring shall confirm that extinguishers are properly positioned, properly charged and unobstructed.
 - 2.2 Loss of power or circuit continuity to the electronic monitoring device shall initiate a trouble signal.
 - 2.3 The extinguishers shall be installed inside of a building or cabinet in a noncorrosive environment.
 - 2.4 Electronic monitoring devices and supervisory circuits shall be tested ~~every three years~~ annually when extinguisher maintenance is performed.
 - 2.5 A written log of required hydrostatic test dates for extinguishers shall be maintained by the owner to verify that hydrostatic tests are conducted at the frequency required by NFPA 10.
3. In Group I-3, portable fire extinguishers shall be permitted to be located at staff locations.

Section 907.2.11.2.1 is added to read as follows:

907.2.11.2.1 Alternative to single- and multiple-station smoke alarms. Single and multiple-station smoke alarms may be replaced by an NFPA 72 Household compliant fire alarm system. Plans shall be submitted to the local fire authority and permits obtained prior to installation. All fire alarm installation contractors shall be required to be licensed by both the Nevada State Contractors Board and Nevada State Fire Marshal (F License).

Section 907.5.2.1.1 is amended to read as follows:

907.5.2.1.1 Average sound pressure. The audible alarm notification appliances shall provide a sound pressure level of 15 decibels (dBA) above the average ambient sound level or 5 dBA above the maximum sound level having a duration of at least 60 seconds, whichever is greater, in every occupiable space within the building. The minimum sound pressure level shall be 90 dBA in mechanical equipment rooms and 80 dBA in all other occupancies.

Section 907.5.2.3 is amended to read as follows:

907.5.2.3 Visible Alarms. Visible alarm notification appliances shall be provided in accordance with Sections 907.5.2.3.1 through 907.5.2.3.3.

Exceptions:

1. Visible alarm notification appliances are not required in *alterations*, except where an existing fire alarm system is upgraded or replaced, or a new fire alarm system is installed.
2. Visible alarm notification appliances shall not be required in *exits* as defined in Chapter 2.
3. Visible alarm notification appliances shall not be required in elevator cars.
4. Visual alarm notification appliances are not required in critical care areas of Group I-2, Condition 2 occupancies that are in compliance with Section 907.2.6, Exception 2.
5. A visible alarm notification appliance installed in a nurses' control station or other continuously attended staff location in a Group I-2, Condition 2 suite shall be an acceptable alternative to the installation of visible alarm notification appliances throughout the suite or unit in Group I-2, Condition 2 occupancies that are in compliance with Section 907.2.63, Exception 2.
6. Visible alarm notification appliances are not required in storage rooms, electrical rooms and mechanical rooms that are not normally occupied and are less than 400 square feet.
7. Visible alarm notification appliances are not required in janitor closets.

Section 907.10 is amended to read as follows:

Section 907.10 Smoke alarm maintenance. Smoke alarms shall be tested and maintained in accordance with the manufacturer's instructions. Smoke alarms shall be replaced when they fail to respond to operability tests, or when they exceed 10 years from the date of manufacture, unless an earlier replacement is specified in the manufacturer's published instructions. The provisions of this section apply when any work that requires a permit is conducted on a new or existing building or structure.

Section 913.4 is amended to read as follows:

913.4 Valve Supervision. Where provided, the fire pump suction, discharge and bypass valves, and isolation valves on the backflow prevention device or assembly shall be supervised open by one of the following methods.

1. Central-station, proprietary or remote-station signaling service.
2. Local signaling service that will cause the sounding of an audible signal at a constant attended location.
3. Locking valves open.
4. Sealing of valves and approved weekly recorded inspection where valves are located within fenced enclosures under the control of the owner.

Section 915.1.1 is amended to read as follows:

915.1.1 Where Required. Carbon monoxide detection shall be provided in Group I-1, I-2, I-4, and R, including, without limitation, Residential Group R-3 occupancies used for transient occupancy of less than 30 days, and in classrooms in Group E occupancies in the locations specified in Section 915.2 where any of the conditions in Sections 915.1.2 through 915.1.6 exist.

1. In buildings that contain a CO source.
2. In buildings that contain or are supplied by a CO-producing forced-air furnace.
3. In buildings with attached private garages.
4. In buildings that have a CO-producing vehicle that is used within the building.

Section 1023.9.1 is amended to read as follows:

1023.9.1 Signage requirements. Stairway identification signs shall comply with all of the following requirements:

1. The signs shall be a minimum size of 18 inches (457mm) by 12 inches (305 mm).
2. The letters designating the identification of the interior exit stairway and ramp shall be not less than 1 ½ inches (38mm) in height.
3. The number designating the floor level shall be not less than 5 inches (127mm) in height and located in the center of the sign.
4. Other lettering and numbers shall be not less than 1 inch (25mm) in height.
5. Characters and their background shall have a non-glare finish. Characters shall contrast with their background, with either light characters on a dark background or dark characters on a light background.
6. Where signs required by Section 1023.9 are installed in the interior exit stairways and ramps of buildings subject to Section 1025, the signs shall be made of the same materials as required by Section 1025.4.
7. The background color of the sign shall be green if roof access is available from the signed stairway. The background color of the sign shall be red if roof access is not available from the signed stairway.

Chapter 11 is deleted

Section 4104.2 is deleted

Section 5601.1.3 is amended to read as follows:

5601.1.3 Fireworks. Except as otherwise provided in this section, the possession, manufacture, storage, sale, use, and handling of Class 1.3 and Class 1.4 pyrotechnics are only allowed in jurisdictions where specifically approved by local ordinance.

Exceptions:

1. Storage and handling of fireworks is allowed in Section 5604.
2. Manufacture, assembly and testing of fireworks as allowed in Section 5605.
3. The use of fireworks for firework displays as allowed in Section 5608.
4. Except as otherwise provided in this section, the possession, manufacture, storage, sale, use and handling of Class 1.3 and Class 1.4 pyrotechnics are only allowed in jurisdictions where specifically approved by local ordinance.
5. The possession, storage, sale, handling and use of specific types of Division 1.4G fireworks where allowed by applicable laws, ordinances, and regulations, provided such fireworks comply with CPSC 16 CFR Parts 1500 and 1507, and DOTn 49 CFR Parts 100-185, as applicable for consumer fireworks.

Section 5601.1.6 is amended to read as follows:

5601.1.6 Exploding targets. The possession, manufacture, sale, and use of exploding targets, including binary exploding targets, are prohibited.

Section 6101.1 is amended to read as follows:

6101.1 Scope. Storage, handling and transportation of liquified petroleum gas (LP-gas) and the installation of LP-gas equipment pertinent to systems for such uses shall comply with this chapter and NFPA 58. Properties of LP-gases shall be determined in accordance with Appendix B of NFPA 58. In the event of a conflict between any provision in this chapter and the regulations of the Board for the Regulation of Liquified Petroleum Gas, the regulations of the Board take precedence.

Appendix B is adopted in whole in accordance with 2024 Edition of the International Fire Code Section 101.2.

The following definition is added in Section B102 Definitions to read as follows:

Special Fire Protection Problem Facilities. Special Fire Protection Problem Facilities are those facilities that consist of uses similar to that which may result in large size fires or fires with high heat release such as bulk flammable liquid storage, bulk flammable gas storage, large varnish and paint factories, some plastics manufacturing and storage, aircraft hangers, distilleries, refineries, lumberyards and lumber treatment facilities, grain elevators, chemical plants, coal mines, tunnels, subterranean structures, lithium-ion battery facilities, storage facilities, and warehouses using high rack/piled storage for flammables or pressurized aerosols.

Section B103.3 is amended to read as follows:

B103.3 Areas without water supply systems. For information regarding water supplies for fire-fighting purposes in rural and suburban areas in which adequate and reliable water supply systems do not exist, the fire code official is authorized to utilize the International Wildland-urban Interface Code or NFPA 1142 where the site is not considered as a “special fire protection problem facility” as defined in Section B102.

Table B105.2 of Appendix B Fire-Flow Requirements for Buildings is amended to read as follows:

TABLE B105.2

REQUIRED FIRE FLOW FOR BUILDINGS OTHER THAN ONE-AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (DESIGN STANDARD)	MINIMUM FIRE FLOW (gallons per minute)	FLOW DURATION (hours)
No auto sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the International Fire Code	25 <u>50</u> % of the value in Table B105.1(2) ^a _	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the International Fire Code	25 <u>50</u> % of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m

- a. ~~The reduced flow rate shall be not less than 1,000 gallons per minute~~
- b. The reduced flow rate shall be not less than 1,500 gallons per minute.

APPENDIX C FIRE HYDRANT LOCATIONS AND DISTRIBUTION

Appendix C is adopted in whole in accordance with 2024 Edition of the *International Fire Code* Section 101.2.1.

Section C102.2 Distance to a Fire Department Connection (FDC).

The maximum distance from a fire hydrant to a fire department connection (FDC) supplying fire sprinklers and/or standpipes shall not exceed 100 feet, or as determined by the fire code official. This fire hydrant shall be connected to the public water supply and not a private loop.

APPENDIX D FIRE APPARATUS ROADS

Appendix D is adopted in whole in accordance with 2024 Edition of the *International Fire Code* Section 101.2.1.

Section D106.1 Projects having more than 100 dwelling units. Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

Section D107.1 One- or two-family dwelling residential developments. Developments of one- or two-family *dwelling*s where the number of *dwelling*s exceeds 20, shall be provided with two separate and *approved* fire apparatus access roads.

Exceptions:

1. Where there are more than 20 *dwelling*s on a single public or private fire apparatus access road and all *dwelling*s are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1, 903.3.1.2 903.3.1.3 Two separate and *approved* fire apparatus access roads shall be required when the number of *dwelling*s reach more than 40, or as determined by the *fire code official*.

APPENDIX F REQUIREMENTS FOR HAZARD RANKING

Appendix F is adopted in whole in accordance with *2024 Edition of the International Fire Code* Section 101.2.1.

APPENDIX H REQUIREMENTS FOR HAZARD RANKING

Appendix H is adopted in whole in accordance with *2024 Edition of the International Fire Code* Section 101.2.1.

APPENDIX L REQUIREMENTS FOR FIRE FIGHTER AIR REPLENISHMENT SYSTEMS

Appendix L is adopted in whole in accordance with *2024 Edition of the International Fire Code* Section 101.2.1.

Adopt Appendix E in its entirety.

Adopt Appendix H in its entirety

Adopt Appendix L in its entirety.

Adopt Appendix N in its entirety.

The following changes are made to the 2024 edition of the *International Building Code* as adopted by reference in NAC 477.281:

“*International Fuel Gas Code*” is deleted and replaced with “N.F.P.A. Standard 54, 2024 edition, or the most current version adopted by the Board for the Regulation of Liquefied Petroleum Gas in NAC 590.610.”

“*International Mechanical Code*” is deleted and replaced with “*2024 Uniform Mechanical Code*.”

“*International Plumbing Code*” is deleted and replaced with “*2024 Uniform Plumbing Code*.”

113.1 Appeals.

In order to determine the suitability of alternate materials or other means of construction an appeal may be made to the East Fork Fire Board of Directors, who shall be the final authority on such appeal.

Section 202 General Definitions.

The following definitions are amended or added to Section 202 General Definitions to read:

High-rise building. A building with an occupied floor located more than ~~75~~ 55 feet above the lowest level of fire department vehicle access.

308.3 Institutional Group I-2.

Institutional Group I-2 occupancy shall include buildings and structures used for medical care on a 24-hour basis for more than ~~five~~ six persons who are not capable of self-preservation. All portions of a care

facility which houses patients or residents which are classified by the State Board of Health as a 'Category 2 resident' and which has an occupant load of more than 10 residents, is classified as an 'I-2' occupancy classification.

This group shall include, but not be limited to, the following:

- Foster care facilities
- Detoxification facilities
- Hospitals
- Nursing homes
- Psychiatric hospitals

308.5 Institutional Group I-4, day care facilities.

Institutional Group I-4 occupancy shall include buildings and structures occupied by more than ~~five~~ three persons of any age who receive *custodial care* for fewer than 24 hours per day by persons other than parents or guardians, relatives by blood, marriage or adoption, and in a place other than the home of the person cared for. This group shall include, but not be limited to, the following:

- Adult day care
- Child day care

308.5.1 Classification as Group E.

A child day care facility that provides care for more than six but no more than 100 children 2 1/2 years or less of age, where the rooms in which the children are cared for are located on a level of exit discharge serving such rooms and each of these child care rooms has an exit door directly to the exterior, shall be classified as Group E.

Within a place of religious worship. Rooms and spaces within places of religious worship providing such care during religious functions shall be classified as part of the primary occupancy.

Six or fewer occupants receiving care. A facility having six or fewer persons receiving custodial care shall be classified as part of the primary occupancy.

Six or fewer occupants receiving care in a dwelling unit. A facility such as the above within a dwelling unit and having six or fewer persons receiving custodial care shall be classified as a Group R-3 occupancy or shall comply with the International Residential Code.

310.2 Residential Group R-1.

Residential Group R-1 occupancies containing sleeping units where the occupants are primarily transient in nature, including:

Boarding houses (transient) with more than 10 occupants

Brothels

Congregate living facilities (transient) with more than 10 occupants

Hotels (transient)

Motels (transient)

310.3 Residential Group R-2. Residential Group R-2 occupancies containing *sleeping units* or more than two *dwelling units* where the occupants are primarily permanent in nature, including:

Apartment houses

Congregate living facilities (nontransient) with more than 16 occupants

Boarding houses (nontransient)

Convents

Dormitories

Fraternities and sororities
Monasteries
Hotels (nontransient)
Live/work units
Motels (nontransient)
Vacation timeshare properties

310.4 Residential Group R-3.

Residential occupancies where the occupants are primarily permanent in nature and not classified as Group R-1, R-2, R-4 or I, including:

Boarding houses (nontransient)
Boarding houses (transient)
Buildings that do not contain more than two dwelling units
Care facilities that provide accommodations for ~~five~~ three or fewer persons receiving care
Congregate living facilities (nontransient) with 16 or fewer occupants
Congregate living facilities (transient) with 10 or fewer occupants
Convents
Dormitories
Fraternities and sororities
Monasteries
Lodging houses (transient) with five or fewer guest rooms and 10 or fewer occupants

310.5 Residential Group R-4. Residential Group R-4 shall include buildings, structures or portions thereof for more than five but not more than 16 persons, excluding staff, who reside on a 24-hour basis in a supervised residential environment and receive custodial care. Buildings of Group R-4 shall be classified as one of the occupancy conditions indicated below. This group shall include, but not be limited to, the following:

Alcohol and drug centers
Assisted living facilities
Congregate care facilities
Group homes
Halfway houses
Residential board and care facilities
Reintegration facilities
Social rehabilitation facilities
Transient living facilities

Group R-4 occupancies shall meet the requirements for construction as defined for Group R-3, except as otherwise provided for in the *International Building Code*.

Condition 1. This occupancy condition shall include buildings in which all persons receiving custodial care, without any assistance, are capable of responding to an emergency situation to complete building evacuation.

Condition 2. This occupancy condition shall include buildings in which there are any persons receiving custodial care who require limited verbal or physical assistance while responding to an emergency situation

to complete building evacuation.

Group R-4 occupancies shall meet the requirements for construction as defined for Group R-3, except as otherwise provided for in this code.

TOWNHOUSE. Per NRS 278.586 (6) b.: a unit that shares a common wall with two or more units. Therefore, a townhouse is not a “Residential dwelling unit”. All townhouses shall be constructed under the International Building Code. See Douglas County Code Title 20, Appendix B, Section R313.1.

403.5.3 Stairway door operation. *Stairway* doors other than the exit discharge doors shall be permitted to be locked from

the *stairway* side. *Stairway* doors that are locked from the *stairway* side shall be capable of being unlocked without unlatching

where any of the following conditions occur:

1. Individually or simultaneously upon a signal from the *fire command center*.
2. Simultaneously upon activation of a *fire alarm signal* in an area served by the *stairway*.
3. Upon failure of the power supply to the lock or the locking system or an activation of any fire alarm initiating device within the building or upon failure of both primary and secondary backup power supplies.

403.5.4 Smokeproof enclosures.

Every required *interior exit stairway* serving floors more than ~~75~~ 55 feet (16 764 mm) above the lowest level of fire department vehicle access shall be a *smokeproof enclosure* in accordance with Sections 909.20 and 1023.11.

406.3.2.1 Dwelling-garage fire separation. The garage shall be separated as required by Table R302.6. Openings in garage walls shall comply with section R302.5. Attachment of gypsum board shall comply with table R702.3.5. The wall separation provisions of Table R302.6 shall not apply to garage walls that are perpendicular to the adjacent dwelling unit wall. See Douglas County Code Title 20, Appendix B, Section R302.6.

SEPARATION	MATERIAL
From the residence and attics	Not less than a <i>1-Hour listed assembly</i> applied to the garage side wall from garage slab to bottom of roof decking.
From habitable rooms above the garage	Not less than a <i>1-hour listed assembly</i> applied to the garage interior
Structure(s) supporting floor/ceiling assemblies used for separation required by this section	Not less than $\frac{1}{2}$ -inch gypsum board or equivalent
Garages located less than 3 feet from a dwelling unit on the same lot	Not less than $\frac{1}{2}$ -inch gypsum board or equivalent applied to the interior side of exterior walls that are within this area

For SI: 1 inch = 25.4 mm, 1 foot = 304.8 mm.

Section 902.2 High-rise buildings. Any building having occupied floors more than ~~75~~ 55 feet (16,764 mm) above the lowest level of fire department vehicle access shall comply with the requirements of Sections 902.1.1 and 902.1.2.

903.2.1.2 Group A-2. An *automatic sprinkler system* shall be provided throughout stories containing Group A-2 occupancies and throughout all stories from the Group A-2 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The *fire area* exceeds 5,000 square feet
2. The *fire area* has an *occupant load* of 100 or more.
3. The *fire area* is located on a floor other than a *level of exit discharge* serving such occupancies.

Occupancies containing a casino, regardless of occupancy classification, must be designed and built with a sprinkler system classified as an ordinary Hazard Group 2.

903.2.1.3 Group A-3. An *automatic sprinkler system* shall be provided throughout stories containing Group A-3 occupancies and throughout all stories from the Group A-3 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

4. The *fire area* exceeds ~~12,000~~ 5,000 square feet (1115 m²).
5. The *fire area* has an *occupant load* of ~~300~~ 125 or more.
6. The *fire area* is located on a floor other than a *level of exit discharge* serving such occupancies.

903.2.1.4 Group A-4. An *automatic sprinkler system* shall be provided throughout stories containing Group A-4 occupancies and throughout all stories from the Group A-4 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The *fire area* exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. The *fire area* has an *occupant load* of ~~300~~ 125 or more.
3. The *fire area* is located on a floor other than a *level of exit discharge* serving such occupancies.

903.2.3 Group E. An *automatic sprinkler system* shall be provided for Group E occupancies ~~as follows~~ where one of the following exists:

5. Throughout all Group E *fire areas* greater than ~~12,000~~ 5,000 square feet (~~1,115~~ 464 m²) in area.
6. The Group E *fire area* is located on a floor other than a level of exit discharge serving such occupancies.

Exception: In buildings where every classroom has not fewer than one exterior exit door at ground level, an *automatic sprinkler system* is not required in any area below the lowest level of exit discharge serving that area.

7. Group E *fire area* has an *occupant load* of 300 or more.

8. Daycare facilities where there is occupancy from 12:00 am – 6:00 am and care for 7 or more children.

In high schools where automatic sprinkler systems are provided, the automatic sprinkler systems for the automotive and woodworking shops must be designed to meet ordinary hazard group 1 criteria.

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group F-1 occupancy where one of the following conditions exists:

1. A Group F-1 fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group F-1 fire area is located more than three stories above grade plane.
- ~~3. The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~
4. A Group F-1 occupancy is used to manufacture lithium-ion or lithium metal batteries.
5. A Group F-1 occupancy is used to manufacture vehicles, energy storage systems or equipment containing lithium-ion or lithium metal batteries where the batteries are installed as part of the manufacturing process.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group M fire area is located more than three stories above grade plane.
- ~~3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~

903.2.7.1 High-piled storage. An automatic sprinkler system shall be provided as required in Chapter 32 in all buildings of Group M where storage of merchandise is in high-piled or rack storage arrays.

903.2.7.2 Group M upholstered furniture or mattresses. An automatic sprinkler system shall be provided throughout a Group M fire area where the area used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet (464 m²).

903.2.7.3 Lithium-ion or lithium metal battery storage. An automatic sprinkler system shall be provided in a room or space within a Group M occupancy where required for the storage of lithium-ion or lithium metal batteries by Section 320 or Chapter 32.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds ~~12,000~~ 5,000 square feet (1115 m²).
2. A Group S-1 fire area is located more than three stories above grade plane.
- ~~3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).~~
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).

5. A Group S-1 fire area used for the storage of lithium-ion or lithium metal powered vehicles where the fire area exceeds 500 square feet (46.4 m²).

903.2.9.1 Repair garages. An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with Section 406.8 of the International Building Code, as shown:

1. Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding ~~40,000~~ 5,000 square feet (929 m²).
2. Buildings not more than one story above grade plane, with a fire area containing a repair garage exceeding ~~42,000~~ 5,000 square feet (1115 m²).
3. Buildings with repair garages servicing vehicles parked in basements.
4. A Group S-1 fire area used for the repair of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 fire area used for the storage of lithium-ion or lithium metal powered vehicles where the fire area exceeds 500 square feet (46.4 m²).

903.2.10 Group S-2 parking garages. An automatic sprinkler system shall be provided throughout buildings classified as parking garages. ~~where any of the following conditions exist:~~

- ~~1. Where the fire area of the enclosed parking garage, in accordance with Section 406.6 of the International Building Code, exceeds 12,000 square feet (1115 m²).~~
- ~~2. Where the enclosed parking garage, in accordance with Section 406.6 of the International Building Code, is located beneath other groups.~~
Exception: Enclosed parking garages located beneath Group R-3 occupancies.
- ~~3. Where the fire area of the open parking garage, in accordance with Section 406.5 of the International Building Code, exceeds 48,000 square feet (4460 m²).~~

Section 903.2.11.7 is added to read as follows:

903.2.11.7. Protection of available storage height. In Group S-1 and all other storage areas the fire sprinkler system shall be designed to protect storage up to the maximum available storage height. The minimum sprinkler density shall be equivalent to that required for a Class IV commodity pursuant to NFPA 13.

Section 903.2.11.3 is added to read as follows:

903.2.11.3 Buildings 55 feet or more in height. An automatic sprinkler system shall be installed throughout buildings that have one or more stories with an occupant load of 30 or more located 55 feet (16 764 mm) or more above the lowest level of fire department vehicle access, measured to the finished floor.

Exception: Occupancies in Group F-2.

Section 903.3.1.1 is amended to read as follows:

903.3.1.1 NFPA 13 Sprinkler Systems. Where the provisions of this code require that a building or portion thereof be equipped throughout with an *automatic sprinkler system* in accordance with this section, sprinklers shall be installed throughout in accordance with NFPA 13 except as provided in Section 903.3.1.1.1 and 903.1.1.2. An NFPA 13R system may be installed in R-1 and R-2 occupancies greater than two stories in height in a Class 1 standpipe system is installed.

~~903.3.1.2 NFPA 13R sprinkler systems:~~

~~Automatic sprinkler systems in Group R occupancies shall be permitted to be installed throughout in accordance with NFPA 13R where the Group R occupancy meets all of the following conditions:~~

- ~~1. Four stories or less above grade plane.~~
- ~~2. For other than Group R-2 occupancies, the floor level of the highest story is 30 feet (9144 mm) or less above the lowest level of fire department vehicle access.~~
- ~~For Group R-2 occupancies, the roof assembly is less than 45 feet (13 716 mm) above the lowest level of fire department vehicle access. The height of the roof assembly shall be determined by measuring the distance from the lowest required fire vehicle access road surface adjacent to the building to the eave of the highest pitched roof, the intersection of the highest roof to the exterior wall, or the top of the highest parapet, whichever yields the greatest distance.~~
- ~~3. The floor level of the lowest story is 30 feet (9144 mm) or less below the lowest level of fire department vehicle access.~~

Section 903.3.1.2 NFPA 13/13R Sprinkler System. Automatic sprinkler systems in Group R occupancies up to and including two stories in height shall be permitted to be installed throughout in accordance with NFPA 13R. An R-1 or R-2 occupancy that has more than two stories shall have an N.F.P.A. 13 system installed.

Section 903.2 Where Required.

Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.12.

In all occupancies except group R-3 and U occupancies, a building that is more than two stories in height, including any height added by usable floor space, must have an automatic sprinkler system throughout. Any airport control tower is exempt from this requirement to install an automatic sprinkler system.

Exception: Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic smoke detection system in accordance with Section 907.2 and are separated from the remainder of the building by not less than 1-hour fire barriers constructed in accordance with Section 707 of the International Building Code or not less than 2-hour horizontal assemblies constructed in accordance with Section 711 of the *International Building Code*, or both.

907.5.2.1.1 System initiation in Group A occupancies with an occupant load of 1,000 or more.

Activation of the fire alarm in Group A occupancies with an *occupant load* of 1,000 or more shall initiate a signal using an emergency voice/alarm communications system in accordance with Section 907.5.2.2. The minimum sound pressure level of audible alarm notification appliances shall be 90 dBA in mechanical equipment rooms and 80 dBA in all other occupancies.

Exception: Where *approved*, the prerecorded announcement is allowed to be manually deactivated for a period of time, not to exceed 3 minutes, for the sole purpose of allowing a live voice announcement from an *approved, constantly attended location*.

907.5.2.3 Visible alarms.

Visible alarm notification appliances shall be provided in accordance with Sections 907.5.2.3.1 through 907.5.2.3.3.

Exceptions:

1. Visible alarm notification appliances are not required in *alterations*, except where an existing fire alarm system is upgraded or replaced, or a new fire alarm system is installed.
2. Visible alarm notification appliances shall not be required in *exits* as defined in Chapter 2.
3. Visible alarm notification appliances shall not be required in elevator cars.
4. Visual alarm notification appliances are not required in critical care areas of Group I-2, Condition 2 occupancies that are in compliance with Section 907.2.6, Exception 2.
5. Visible alarm notification appliances are not required in storage rooms, electrical rooms and mechanical rooms that are not normally occupied and are less than 400 square feet.
6. Visible alarm notification appliances are not required in janitor closets

1010.2.6 Stairway doors. Interior *stairway* means of egress doors shall be openable from both sides without the use of a key or special knowledge or effort.

Exceptions:

1. *Stairway* discharge doors shall be openable from the egress side and shall only be locked from the opposite side.
2. This section shall not apply to doors arranged in accordance with Section 403.5.3.
3. *Stairway* exit doors shall not be locked from the side opposite the egress side, unless they are openable from the egress side and capable of being unlocked simultaneously without unlatching by any of the following methods:
 - 3.1. Shall be capable of being unlocked individually or simultaneously upon a signal from the *fire command center*, where present, or a signal by emergency personnel from a single location inside the main entrance to the *building*.
 - 3.2. Shall unlock simultaneously upon activation of a *fire alarm signal* when a fire alarm system is present in an area served by the stairway.
 - 3.3. Shall unlock upon failure of the power supply to the electric lock or the locking system.
4. *Stairway exit* doors shall be openable from the egress side and shall only be locked from the opposite side in Group B, F, M and S occupancies where the only interior access to the tenant space is from a single *exit stairway* where permitted in Section 1006.3.4.

5. Stairway exit doors shall be openable from the egress side and shall only be locked from the opposite side in Group R-2 occupancies where the only interior access to the dwelling unit is from a single exit stairway where permitted in Section 1006.3.4.

6. In stairways serving buildings other than high-rise buildings, doors are permitted to be locked on the side opposite the egress side, provided that the doors can be opened from the egress side. Doors must automatically unlock upon the activation of a fire alarm system or a fire sprinkler waterflow alarm, or for a power failure. Exit discharge doors must remain unlocked.

The following changes are made to the 2024 edition of the *International Existing Building Code* as adopted by reference in NAC 477.281:

"International Fuel Gas Code" is deleted and replaced with "N.F.P.A. Standard 54, 2024 edition, or the most current version adopted by the Board for the Regulation of Liquefied Petroleum Gas in NAC 590.610.

"International Mechanical Code" is deleted and replaced with "2024 Uniform Mechanical Code.

"International Plumbing Code" is deleted and replaced with "2024 Uniform Plumbing Code.

The following changes are made to the 2024 edition of the *Uniform Mechanical Code* as adopted by reference in [NAC 477.281](#):

"International Fuel Gas Code" is deleted and replaced with "N.F.P.A. Standard 54, 2024 edition, or the most current version adopted by the Board for the Regulation of Liquefied Petroleum Gas in [NAC 590.610](#).

"International Plumbing Code" is deleted and replaced with "2024 Uniform Plumbing Code."

The following changes are made to the 2024 edition of the *Uniform Plumbing Code* as adopted by reference in [NAC 477.281](#):

"International Fuel Gas Code" is deleted and replaced with "N.F.P.A. Standard 54, 2024 edition, or the most current version adopted by the Board for the Regulation of Liquefied Petroleum Gas in NAC 590.610."

"International Plumbing Code" is deleted and replaced with "2024 Uniform Plumbing Code."

Section 312.7 Fire-Resistant Construction. Fire-Resistant Construction. Piping penetrations of fire-resistance-rated walls, partitions, floors, floor/ceiling assemblies, roof/ceiling assemblies, or shaft enclosures shall be protected in accordance with the requirements of the building code.

NAC 477.283

6. As used in this section, "casino" means any room in which gaming is conducted, including, without limitation, any bar, cocktail lounge or other facility housed therein as well as the area occupied by the games.

The term does not include any establishment that is operated pursuant to a restricted license as defined in NRS 463.0189.



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(775) 782-9040

This Business Impact Statement was prepared in accordance with the provisions of NRS (Nevada Revised Statutes) 237.030 to 237.150, inclusive, as a statutory prerequisite to the adoption of any rule, as that term is defined in NRS 237.060, by the East Fork Fire Board of Directors.

ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well
- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Required Operational Permits and associated fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
2. **Recommended Motion:** Motion to approve the first reading of the schedule for Required Operational Permits and fees, effective upon passage on October 21, 2025.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Amy Ray, Deputy Fire Chief/Fire Marshal
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The East Fork Fire Protection District has been conducting fire life safety inspections under an interlocal agreement that was first established under a provision adopted by the Nevada Department of Public Safety Fire Marshals Division in 1994. Under Nevada Revised Statute 277.180, the interlocal contract sets forth the permission to perform the duties as required by the State of Nevada Fire Marshal Division (NSFMO), in turn allowing the Fire District to establish a fee schedule for Required Operational Permits, in accordance with the *2024 International Fire Code (IFC)* Sections 105.5.1-105.5.59 and collect associated fees in accordance with *IFC* Section 108. The East Fork Fire Protection District currently charges the fees for Required Operational Permits (ROP) but is proposing the addition of the remaining Required Operational Permits in the *IFC* and a 1% increase from the 2023 fees. This is the first reading.

Agenda Item # 7

Description of Fees		Minimum Admin Fee	Minimum Inspection Hours	Minimum Inspection Fee	Minimum Permit Fee	Technology Fee Added
105.5 Required Operational Permits						
105.5.1 Additive manufacturing		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.2 Aerosol products, aerosol cooking spray products and plastic aerosol 3 products		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.3 Amusement areas.		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.4 Aviation facilities		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.5 Carnivals and fairs		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.6 Cellulose nitrate film		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.7 Combustible dust-producing operations		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.8 Combustible fibers		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.9 Compressed gases		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.10 Covered and open mall buildings		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.11 Cryogenic fluids.		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.12 Cutting and welding		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.13 Dry cleaning		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.14 Energy storage systems		\$ 38.00	4	\$ 190.00	\$ 715.00	\$ 743.60
105.5.15 Exhibits and trade shows		\$ 38.00	2	\$ 190.00	\$ 415.00	\$ 431.60
105.5.16 Explosives		\$ 38.00	4	\$ 190.00	\$ 715.00	\$ 743.60
105.5.17 Fire hydrants and valves.		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.18 Flammable and combustible liquids.		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.19 Floor finishing		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.20 Fruit and crop ripening		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.21 Fumigation and insecticidal fogging		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.22 Hazardous materials		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.23 HPM facilities		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.24 High-piled storage		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72
105.5.25 Hot work operations		\$ 38.00	2	\$ 190.00	\$ 418.00	\$ 434.72

105.5.26 Indoor plant cultivation	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.27 Industrial ovens	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.28 Liquid- or gas-fueled vehicles or equipment in assembly building	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.29 Lithium batteries	\$	38.00	4	\$	190.00	\$	715.00	\$	743.60
105.5.30 LP-gas	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.31 Lumber yards and woodworking plants	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.32 Magnesium	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.33 Miscellaneous combustible storage	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.34 Mobile food preparation vehicles	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.35 Motor fuel-dispensing facilities	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.36 Open burning	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.37 Open flames and torches	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.38 Open flames and candles	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.39 Organic coatings.	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.40 Outdoor assembly event	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.41 Places of assembly	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.42 Plant extraction systems	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.43 Private fire hydrants	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.44 Pyrotechnic special effects material	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.45 Pyroxylin plastics	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.46 Refrigeration equipment	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.47 Repair garages and motor fuel-dispensing facilities	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.48 Rooftop heliports	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.49 Spraying or dipping	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.50 Storage of scrap tires and tire byproducts	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.51 Temporary membrane structures, special event structures and tents.	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.52 Tire-rebuilding plants	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.53 Waste handling	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.54 Wood products	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72

105.5.55 Temporary heating or cooking in tents or membrane structures	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.56 Temporary heating or cooking in wildfire risk areas	Not permitted								
105.5.57 Temporary heating for construction sites	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.58 Firefighter air-replenishment systems	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.59 Emergency responder radio coverage	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72
105.5.60 Vacation Home Rentals	\$	38.00	2	\$	190.00	\$	418.00	\$	434.72



**EAST FORK FIRE
PROTECTION DISTRICT**
1694 County Road
Minden, Nevada 89423
(775) 782-9040

This Business Impact Statement was prepared in accordance with the provisions of NRS (Nevada Revised Statutes) 237.030 to 237.150, inclusive, as a statutory prerequisite to the adoption of any rule, as that term is defined in NRS 237.060, by the East Fork Fire Board of Directors.

ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the

"SERVING THE FIRE AND LIFE SAFETY NEEDS OF OUR COMMUNITY"

Minden | Gardnerville | Genoa | Wellington



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well

- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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-
- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Discussion Only:** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Fire and Life Safety Plan Review, and associated fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
2. **Recommended Motion:** Motion to approve the first reading of the schedule for Fire and Life Safety Plan Review, effective upon passage October 21, 2025.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Amy Ray, Deputy Fire Chief/Fire Marshal
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The East Fork Fire Protection District has been conducting fire life safety plan review and inspections under an interlocal agreement that was first established under a provision adopted by the Nevada Department of Public Safety Fire Marshals Division in 1994. Under Nevada Revised Statute 277.180, the interlocal contract sets forth the permission to perform the duties as required by the State of Nevada Fire Marshal Division (SFM), in turn allowing the Fire District to revise the schedule for Fire and Life Safety Plan Review with the *2024 International Fire Code (IFC)* Section 108. The East Fork Fire Protection District currently utilizes this fee schedule and is proposing a revision to the method of calculating and applying the formula to the fee schedule, to be consistent with the method of calculation by the Douglas County Building Department. This is the first reading.

Agenda Item # 8

EAST FORK FIRE AND LIFE SAFETY PLAN REVIEW FEE SCHEDULE

Total Valuation	Fee
\$1 to \$500	\$193.00 for the first hour**
\$501 to \$2,000	\$55.76 for the first \$500 plus \$3.85 for each additional \$100 or fraction thereof, up to and including \$2,000**
\$2,001-\$25,000	\$90.78 for the first \$2,000 plus \$15.34 each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$441.13 for the first \$25,000 plus \$10.23 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$710.93 for the first \$50,000 plus \$7.67 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,090.70 for the first \$100,000 plus \$6.40 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,454.03 for the first \$500,000 plus \$5.12 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 and up	\$6,010.92 for the first \$1,000,000 plus \$3.20 for each additional \$1,000 or fraction thereof

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost includes

** Minimum \$193.00 plan review/inspection fee hourly rate

Tenant improvements within existing commercial structures are charged hourly.



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ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well

- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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-
- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Presentation on the first reading of a resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Development Review fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
2. **Recommended Motion:** Motion to approve the first reading of the schedule for Development Review fees, effective upon passage on October 21, 2025.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Amy Ray, Deputy Chief/Fire Marshal
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The East Fork Fire Protection District has been conducting fire life safety inspections under an interlocal agreement that was first established under a provision adopted by the Nevada Department of Public Safety Fire Marshals Division in 1994. Under Nevada Revised Statute 277.180, the interlocal contract sets forth the permission to perform the duties as required by the State of Nevada Fire Marshal Division (SFM), in turn allowing the Fire District to establish a fee schedule for Development Review in accordance with the *International Fire Code (IFC)* and collect associated fees in accordance with *IFC* Section 108. The East Fork Fire Protection District currently charges fees for Development Reviews and is proposing to increase the minimum review time required to two hours based on the time and cost to the District, resulting in a fee increase of approximately 1% from the 2023 fees. This is the first reading.

Agenda Item # 9

EAST FORK FIRE PROTECTION DISTRICT FEE SCHEDULE

Description of Fees	Fee Rate	Minimum Admin Fee	Minimum Plan Review Fee	Minimum Review Hours	Minimum Review Fee	Total with Technology Fee
Development Review fees						
Pre-Application Review/Meeting	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Major Design Review	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Special Use Permit	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Special Use Permit - ESS	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Conditional Use Permit	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Temporary Use Permit	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Development Review Application	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Site Improvement Plan	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Plan Amendments	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Special Events	each	\$ 38.00	\$ 100.00	1	\$ 138.00	\$ 143.52
Mixed Use Comm. PUD - Any	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Subdivision Map - Any	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Parcel Map Review - All	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72
Variance - All	minimum hourly	\$ 38.00	\$ 190.00	2	\$ 418.00	\$ 434.72



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ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well
- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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-
- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

AGENDA ACTION SHEET

1. **Title: For Presentation Only:** Presentation on the first reading of resolution to adopt the East Fork Fire Protection District, Fire Prevention Division schedule for Miscellaneous Fees for service, in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.
2. **Recommended Motion:** Motion to approve the first reading of the schedule for Miscellaneous Fees for service, effective upon passage October 21, 2025.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Amy Ray, Deputy Fire Chief/Fire Marshal
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The East Fork Fire Protection District has been conducting fire life safety plan review and inspections under an interlocal agreement that was first established under a provision adopted by the Nevada Department of Public Safety Fire Marshals Division in 1994. Under Nevada Revised Statute 277.180, the interlocal contract sets forth the permission to perform the duties as required by the State of Nevada Fire Marshal Division (SFM), in turn allowing the Fire District to establish a schedule for Miscellaneous Fees for service in accordance with the *2024 International Fire Code (IFC)* Section 108. The East Fork Fire Protection District currently utilizes this fee schedule and is proposing the addition of FHSR inspection fees, and has moved Water Supply Initiative and Solar Photovoltaic fees to this table. In addition, a set of plans that is resubmitted a third and any subsequent times shall be charged a fee of 50% of the original plan review fees, which is an increase from 25%. This increase in fees in the table changes the minimum review time required to two hours based on the time and cost to the District, resulting in a fee increase of approximately 1% from the 2023 fees. This is the first reading.

Agenda Item # 10

Description of Fees							Minimum Admin Fee	Plan Review/Inspection Hourly Fee	Minimum Inspection/Plan Review Hours	Total Minimum Inspection/Plan Review Fee	Total with Technology Fee
Miscellaneous Plan Review and Inspection Fee Schedule											
Inspection Items							\$ 38.00	\$ 193.00	2	\$ 424.00	\$ 440.96
Reinspection Fee - third inspection											\$ 440.96
After Hours Inspection											\$ 440.96
Cancellation of Inspection less than 24 hours of Requested Inspection											\$ 183.00
Inspection for which no fee is specifically indicated											\$ 440.96
Annual inspection											\$ 440.96
Technology Fee											
Plan Review Items											
Revisions to Issued Permits								\$ 145.00	2	\$ 328.00	\$ 341.12
Expedited/Overtime Reviews											\$ 603.16
Expedited plan acceptance is at the discretion of the Fire Marshal dependent upon workload.											
FHRS inspection - Appendix C											\$ 440.96
Solar Photovoltaic											\$ 440.96
Third review of plans - includes to third party											\$ 193.00
Meeting with third party regarding plan comments											\$ 440.96
High-Piled Storage Review											\$ 440.96
Change of Occupancy											\$ 193.00
Project consultation meeting											\$ 440.96
Request to review alternative means and methods for commercial											\$ 440.96
Water Supply Initiative											
Required Water Supply											\$5,000
0-5,000 gallons											\$7,500
5,001-7,500 gallons											\$10,000
7,501-10,000 gallons											\$15,000
10,001-15,000 gallons											\$15,000



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(775) 782-9040

This Business Impact Statement was prepared in accordance with the provisions of NRS (Nevada Revised Statutes) 237.030 to 237.150, inclusive, as a statutory prerequisite to the adoption of any rule, as that term is defined in NRS 237.060, by the East Fork Fire Board of Directors.

ACTION PROPOSED FOR ADOPTION: A RESOLUTION RELATING TO FIRE PREVENTION MODIFYING THE FEE SCHEDULE FOR FIRE AND LIFE SAFETY PLAN REVIEWS, OPERATIONAL PERMITS, REVIEW FEES AND INSPECTION FEES, AND THE METHOD OF CALCULATING FEES FOR PLAN REVIEW VALUATION.

1. The manner in which notice was provided to the applicable trade associations and officers of businesses likely to be affected by the proposed ordinance or action, and a summary of any data, arguments, or comments received from those recipients:

a. Notice

- August 28, 2025: Sent letters notifying of proposed changes and adoption timeline
- September 16, 2025, 1st reading to present the Resolution, discuss changes and take comment at the East Fork Fire Protection District Board meeting
- October 8, 2025: Workshop for business and industry: EFFPD Board Room, 2pm
- October 21, 2025: 2nd reading and adoption of the changes and Resolution by the East Fork Fire Protection District Board of Directors
- October 21, 2025: the East Fork Fire Protection District Fire and Life Safety Plan Review Fee Schedule, miscellaneous fee schedule, development review schedule and operational permit schedule shall be effective.

2. The estimated economic effect of the proposed ordinance or rule on businesses, including both adverse and beneficial effects, and both direct and indirect effects:

a. Adverse effects:

- It is arguable that a Business Impact Statement is not needed. Permit fees are currently in place for plan review of new construction, tenant improvements, etc., in the



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East Fork Fire Protection District (EFFPD). The *International Fire Code (IFC)* Section 108.3, as adopted by the State Fire Marshal and Douglas County, authorizes fees to be charged for construction and operational permits, inspections, and review of projects, as long as fees are established. The method for assigning fees, as shown in the Fee Schedules, would allow East Fork Fire Protection District to allocate costs for work performed to those who are receiving the benefit. Since the fees will be paid by businesses, notice was provided to the stakeholders and this Business Impact Statement was prepared.

b. Beneficial effects:

- The provision to modify the East Fork Fire Protection District Fire and Life Safety Plan Review schedule is consistent with the Douglas County Building Department method of valuation of a project and the assignment of fire and life safety plan review fees associated. The East Fork Fire Protection District is hopeful this allocation will help increase service in the future. The modification of the fire and life safety fee schedule, review fees, and associated inspection and permit fees will not place a significant economic burden on businesses. They may decrease the fire and life safety plan review fees charged currently.

c. Direct effects:

- Project designs cost may increase based on the work submitted to East Fork Fire for review and inspections of projects. Responsibility is placed on designers and contractors to submit complete projects and to be ready for inspections when scheduled.
- Annual inspections are not only required for certain businesses by the State Fire Marshal but are also necessary for the safety of the community and first responders.
- Review fees are those charged by the County as well
- Operational permit inspections are required by NAC and Douglas County Code. These inspections are necessary to ensure the safety of the community and first responders, and per the fire code, fees may be charged to complete these inspections.

d. Indirect effects:



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-
- Buildings will be safer as a result of the increased review, permitting and inspection practices. Decreasing the number of fires preserves businesses, keeps jobs, and prevents injuries and deaths.

3. The methods considered by the East Fork Fire Protection District Board of Directors to reduce the impact of the proposed ordinance or action on businesses and whether any of those methods were used:

The purpose of the proposed changes is to stabilize costs and, in some cases, reduce fees to better align with fees charged by other public entities; however, since the inspections and plan reviews are required by law and the District is expressly permitted to set and adopt fees, no other alternative is available.

4. Estimate of the annual cost to East Fork Fire Protection District for enforcement of the proposed ordinance or action:

Costs may be associated with the enforcement of the proposed action; however, those costs are allocated to those we are performing the work for to be able to continue current processes on time.

5. The total annual amount of money expected to be collected as a result of the new fee or increase in fee proposed by the ordinance or action, and how the money will be used:

There is no expected increase in revenue as a result of the modification of the fire and life safety plan review schedule, annual inspection fees and operational permit fees, as these have been charged for years, but are just being updated to reflect current CPI and budgetary requirements of the District. This is not considered an increase in revenue.

6. The proposed ordinance or action ☒ DOES ☐ DOES NOT include any provisions which duplicate or are more stringent than Federal, State, or local standards regulating the same activity.

7. The reasons for the conclusions regarding the impact of the proposed fees: The impacts are those that affect Fire and Life Safety Plan review fees, annual inspection fees, and operational permit fees. The increase in these fees reflects the increase in the CPI, annually, to account for service to the District, as well as providing a consistent



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method of calculating fees with the Douglas County Building Department. The fees are applied to plan review of the project, new construction inspections of the project, and continued maintenance inspections of the property and structure for the life of the property and structure by the Fire District.

8. Based on the information considered, it has been determined that this proposed ordinance or rule:

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation, or expansion of a business.

This Business Impact Statement was completed on August 28, 2025, in accordance with the time requirements in NRS 237.090(3) and made available for public inspection at the time the agenda notice on which the proposed ordinance or rule described in this statement is included was posted.

Pursuant to NRS 237.090(2), I, John Bellona, Board President, East Fork Fire Board of Directors, hereby certify that to the best of my knowledge and belief, the information contained herein was properly prepared and accurate.

Signature

Date

Printed Name

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve a Memorandum of Understanding (MOU) with the Nevada Division of Forestry (NDF) regarding the use of East Fork Fire Protection District Fire Station 15 to house an NDF fire crew. (Alan Ernst, District Fire Chief) 15 minutes.
2. **Recommended Motion:** Motion to approve a Memorandum of Understanding (MOU) with the Nevada Division of Forestry (NDF) for the use of East Fork Fire Protection District Fire Station 15 to house an NDF fire crew.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The Nevada Division of Forestry (NDF) has expressed interest in utilizing East Fork Fire Protection District Fire Station 15 as a base of operations to house one of their fire crews. This request aligns with NDF's ongoing mission to expand its capacity for wildfire suppression and resource management across Nevada, particularly in areas that face elevated fire risk.
 - East Fork Fire Station 15 provides the facilities and accommodation necessary to support a wildland fire crew, including. By establishing a presence at this station, NDF will be able to improve its operational readiness and enhance collaborative response capabilities within Douglas County.
 - A Memorandum of Understanding (MOU) has been drafted to formalize this arrangement. The MOU outlines the terms and conditions of NDF's use of the facility, including responsibilities related to utilities, maintenance, security, and coordination with East Fork Fire District staff. The agreement is designed to ensure that the partnership is mutually beneficial while preserving the District's ability to meet its own operational needs.
 - The proposed housing of an NDF crew at Station 15 would provide multiple benefits, including:
 - Strengthened wildfire response capacity within Douglas County and surrounding jurisdictions.
 - Enhanced interagency cooperation between East Fork Fire and NDF.
 - Opportunities for shared training, resource utilization, and community outreach.
 - Efficient use of District facilities,
 - Should the Board approve this MOU, staff will move forward with finalizing the necessary documentation and coordinating with NDF to establish a timeline for implementation.

1. Shared Facilities

MEMORANDUM OF UNDERSTANDING BETWEEN EAST FORK FIRE PROTECTION DISTRICT AND NEVADA DIVISION OF FORESTRY

This Memorandum of Understanding (hereinafter referred to as MOU) is made and entered into by and between the East Fork Fire Protection District (hereinafter referred to as District) and the Nevada Division of Forestry (hereinafter referred to as Division), political subdivisions of the State of Nevada. This MOU is made and entered into per the terms and conditions of the East Fork Fire Protection District Wildland Fire Protection Program (WFPP) contract and the associated Operating Plan.

WHEREAS, each of the above-named agencies provides wildland fire services within their respective jurisdictions; and

WHEREAS, there is a need to develop and expand a framework of cooperation and collaboration between the District and the Division to share mutually beneficial programs, projects, activities, and services for the citizens and visitors of our collective communities; and,

WHEREAS, East Fork Chief Alan Ernst and Nevada Division of Forestry State Fire Forester/Fire Warden Kacey KC desire to enter into a MOU to set forth operational guidelines between the parties.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. PURPOSE.

The purpose of this MOU is to set forth shared operation and costs associated with District's Station 15 located at 3450 Jacks Valley Rd, Carson City, NV 89705, hereafter referred to as the facility.

2. SHARED SERVICES AND PROGRAMS.

A. SHARING OF FIRE STATION

- a. The District and Division will provide supervision for their own employees, volunteers and agents unless on an event in which the National Incident Management System (NIMS) is applied. At no time shall either entity provide discipline to the other's employees, volunteers or agents.
- b. The District and Division will appropriately license and insure their respective vehicle(s) and equipment parked at the facility.
- c. The District will maintain liability insurance at the facility.

- d. The District and Division will make necessary repairs, support routine maintenance and maintain all appropriate utilities for operations at the facility when staffed.
- e. The District and Division shall maintain an annual operating plan (AOP) to this MOU to ensure crew cohesion and direction for a shared crew, as well as to outline all shared costs associated with the facility, including but not limited to items a through d above.
- f. The Division will immediately notify the District's on-duty battalion chief of any damage to District facility or of any injuries occurring within the District facility.
- g. The District and Division will provide appropriate workers compensation for their employees and volunteers assigned to Fire Station 15 respectively.
- h. The District and Division will agree upon a shared crew name, logo and signage identifying both agencies as cooperating parties, as mutually desired.
- i. The Division will conduct defensible space inspections, fuel reduction as per the Wildland Fire Protection Plan (WFPP) agreement, prevention, education, and other preparedness activities that meet the requirements of the District's Fire Prevention Division when time and staff are available at Fire Station 15. Defensible space inspections shall be in coordination with the Fire Adapted Community program.
- j. The District will provide at minimum a single apparatus bay, kitchen facilities, restroom facilities and a breakroom for Division employees.
- k. The Division's resources will monitor Valley Fire when in East Fork's jurisdiction, in addition to other frequencies that may be assigned by Division management. The Division's resources will advise Douglas County 911 Emergency Services Communications on Valley Fire when they are available in the district, when they are off duty, and when they are unavailable within the district. The District will place the resource in CAD so the closest resource is dispatched. When within the district, response, size up, and other radio transmissions will occur on Valley Fire in addition to other radio frequencies assigned by Division management.
- l. For incidents within the East Fork Fire Protection District the Division's resources will operate under the authority of the East Fork Fire Protection District's command and control guidelines and within the ICS system of incident management.
- m. The Division's personnel are encouraged to train with the District's employees and volunteers whenever possible.
- n. The Division's employees will follow Division rules of conduct while in the facility.
- o. The District will allow the Division to pre-position other resources at other District facilities upon consent of the District duty chief.

- p. DIVISION agrees to train their personnel in the proper use and operation of the Facility. DISTRICT retains the right to inspect the facility at any reasonable time.
- q. DIVISION agrees to use the Facility for official use only.

3. LIABILITIES.

This agreement is not intended to affect the legal liability of any party to the agreement by imposing any standard of care other than the standard of care imposed by law. Personnel of the providing party shall not be deemed to be an agent or employee of the requesting party, and personnel of the requesting party shall not be deemed to be an agent or employee of the providing party. It is understood and agreed that neither party to this agreement, nor its officers or employees is responsible for any damage or liability by reason of anything that the other party to this agreement, or its respective officers or employees, does or fails to do under or in connection with any work, authority or jurisdiction delegated to it under this agreement.

It is also understood and agreed that each party to this agreement shall, to the extent provided by Nevada law, fully indemnify and hold harmless the other party from any damage or liability occurring by reason of anything done or omitted to be done by it or its respective officers or employees, under or in connection with any work, authority or jurisdiction delegation to another party under this agreement. Such indemnity shall include, but is not limited to, all reasonable costs, attorney's fees, and expert fees incurred in defense of any and all claims covered by this provision.

4. MODIFICATION.

Modifications to this agreement shall be made by mutual consent of the parties, memorialized by the issuance of a written modification, signed and dated by authorized officials, prior to any changes being binding and/or performed.

5. PARTICIPATION IN SIMILAR ACTIVITIES.

This agreement in no way restricts the District or the Division from participating in similar activities with other public or private agencies, organizations, and individuals.

6. TERMINATION.

Either party, upon ten (10) days' written notice, may terminate the agreement as a whole, or in part, at any time before the date of expiration, and for any reason.

7. PRINCIPAL CONTACTS.

The principal contacts for this instrument are:

East Fork Fire Protection District
Chief Alan Ernst
1694 County Road
Minden, Nevada 89423

Nevada Division of Forestry
Forester and Fire Warden Kacey KC
2478 Fairview Drive
Carson City, Nevada 89701

8. NON-FUND OBLIGATING DOCUMENT.

This agreement is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this agreement will be handled in accordance with applicable laws, regulations, and procedures, as outlined in the AOP. Each party shall be fiscally responsible for their own portion of services performed under the MOU unless expressly stated otherwise in the AOP.

9. COMPLIANCE.

The parties agree to be bound by applicable state and federal rules governing Equal Employment Opportunity, Non-Discrimination and Immigration.

10. COMMENCEMENT/EXPIRATION DATE.

This agreement is executed as of the date of last signature and is effective through the end of the WFPP Agreement, unless extended by mutual written agreement of both parties. This MOU need not be resigned in the event either signatory to this agreement leaves the employment of their respective districts.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding between the East Fork Fire Protection District and the Nevada Division of Forestry to be executed.

On behalf of East Fork Fire Protection District:

District Chief Alan Ernst

(date)

On behalf of the Nevada Division of Forestry:

Forester and Fire Warden Kacey KC

(date)

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the job description for the position of Apparatus Operator Volunteer. (Michael Shockey, Deputy Fire Chief, Emergency Operations) 15 minutes.
2. **Recommended Motion:** Motion to approve the job description for the position of Apparatus Operator Volunteer.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Michael Shockey, Deputy Fire Chief, Emergency Operations
5. **Meeting Date:** September 16, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The administration is recommending the approval of one new position description. The Apparatus Operator Volunteer is a vital support position within the District, providing logistical and operational assistance during emergency incidents. This role is designed for community members who wish to serve Douglas County by assisting with water supply operations, managing equipment needs, and supporting fire prevention and community risk reduction programs. Volunteers in this position enhance the District's ability to respond effectively to emergencies while ensuring that apparatus, equipment, and facilities are maintained in a constant state of readiness.

Apparatus Operator Volunteers are expected to meet all baseline qualifications, including residency in Douglas County, completion of a background check, and possession of a valid Nevada driver's license. They are also required to participate in ongoing training, orientation, and FEMA coursework to ensure operational readiness and compliance with District and national standards.

By serving in this capacity, Apparatus Operator Volunteers contribute directly to public safety, community resilience, and the overall mission of the District.

Agenda Item # 12

EAST FORK FIRE PROTECTION DISTRICT
APPARATUS OPERATOR VOLUNTEER
POSITION DESCRIPTION



Apparatus Operator Volunteer

Updated: August 2025

POSITION SUMMARY:

The Apparatus Operator Volunteer will respond to emergency incidents and support water supply operations, manage equipment needs and other duties as assigned. Participate in fire prevention, training, station and equipment maintenance and other duties as assigned by the District.

QUALIFICATIONS:

- Resident of Douglas County
- Must be 18 years or older
- Have either a High School Diploma or General Education Degree (GED)
- Valid Nevada Driver's License
- Complete and pass a national fingerprint-based criminal history check and Nevada Department of Motor Vehicles records and conviction check

Volunteer personnel under this classification are required to:

- Complete an online application
- Complete and pass the initial two-part physical and District required physical
- Obtain a State of Nevada F Endorsed driver's license within one (1) year of employment
- Be trained and certified to conduct defensible space inspections within one (1) year of employment
- Have a personal cellular phone with consistent coverage throughout Douglas County
- Have a stable and reliable internet connection at their residence
- Maintain an active personal email account for district communication
- Complete a minimum of eight (8) hours of monthly training
- Complete required on-line District Human Resource training
- Attend and complete New Volunteer Orientation
- Complete the following FEMA courses
 - IS-700. B: An Introduction to the National Incident Management System
 - IS 100.C Introduction to Incident Command System, ICS 100
 - IS-800.D: National Response Framework, An Introduction
 - IS-200.C: Basic Incident Command System for Initial Response, ICS-200

ESSENTIAL FUNCTIONS:

Provides logistical support to fire emergencies which are but not limited to:

- General Incident Support
- Support Unit Operator/Driver
- Self-Contained Breathing Apparatus (SCBA) Support
- Squad response and operation
- Water Tender response and operation
- Station maintenance, care and housekeeping – assuring that all equipment is in a state of readiness at all times; checks equipment according to schedule and District policies and standards
- Apparatus care - assuring that all apparatus is in a state of readiness at all times; checks apparatus according to schedule and District policies and standards
- Community Risk reduction
- Fuels Management programs
- Fire Hydrant testing and painting
- Operate non-emergency vehicles
- May provide basic first aid and hands-only CPR on medical emergencies encountered during the course of support activities

PHYSICAL DEMANDS AND ENVIRONMENT:

This position requires the ability to climb ladders and work at considerable heights; wear protective equipment weighting up to 58 pounds; use power driven tools; may require regular exposure to outside wet/humid conditions, standing for extended periods of time, stooping, kneeling, lifting up to 58 pounds, carrying up to 58 pounds and kneeling and walking in uneven terrain at fire scenes and stamina. Vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns and bells.

Duties may be subject to performance under adverse environmental conditions and exposure to solvents, chemicals and hazardous substances.

I have read and understand the contents of the position description and I have received a copy of this position description for my records.

Printed Name: _____

Signature: _____

Date: _____

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action on the 180-day performance evaluation of District Fire Chief Alan Ernst. (John Bellona, Board President) 15 minutes.
2. **Recommended Motion:** Motion to approve District Fire Chief Alan Ernst's 180-day performance evaluation.
3. **Funds Available:** NA **Amount:** NA

Fund Name: NA **Account Number:** NA
4. **Prepared by:** Holly Megee, Director of Administrative Services
5. **Meeting Date:** August 19, 2025 **Time Required:** 15 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** Pursuant to NRS 241.031(1), the District Board is authorized to conduct a public meeting to review the performance of the District Fire Chief. This agenda item provides the Board with the opportunity to discuss and take possible action on the Fire Chief's performance during the initial 180-day period of employment. The evaluation may include discussion of accomplishments, areas of strength, opportunities for development, and alignment with District goals and expectations. This evaluation also provides the Board with the opportunity to consider and make a recommendation for a step increase in compensation, based on the Fire Chief's performance over the past 180 days.

Written notice has been provided to Chief Ernst who is the subject of a review during an open meeting in accordance with NRS 241.031(1). Correspondence to the Board is attached and has been made a part of the public record.

Agenda Item # 13

District Fire Chief Performance Evaluation

Professionalism, Integrity, and Organizational Relationships

Please circle one:

Unsatisfactory	Needs Improvement	Meets Expectations	Exceeds Expectations	Outstanding
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Criteria:

- Is forthcoming when questioned regarding organizational issues
- Has a good working relationship with all staff members
- Subordinates feel free to discuss topics directly
- Solves issues as soon as possible or responds within a given timeline defined benchmarks
- Is collaborative with staff that have strengths that help the organization and acknowledges those people at the Board level
- Delegates appropriately through all levels of the organization
- Is willing to assist with incidents, training, and organizational tasks as required
- Implements a post-incident injury protocol to address any serious on-the-job injuries to staff
- Visits all stations yearly for informal discussions
- Is committed to maintaining harmonious relationships with all employees, and volunteers, through regular personal interaction and communication and attends functions put on by both groups when possible

Comments:

Organizational Safety

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Emergency Incident
- Training
- Physical Fitness and downtime
- Presents the Board with quarterly OSHA 300 Log
- Notifies the Board President of serious injuries immediately
- Develops/implements/enforces Risk Management Procedures

Comments:

Emergency Response

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Ensures that line personnel are operationally ready
- Responds to emergency incidents as required
- Informs the Board President of any in District auto/mutual aid incidents
- Develops a yearly rate schedule for apparatus and personnel
- Ensures all Aid Agreements are reviewed and signed yearly
- Ensures FMAGs are completed per FEMA requirements and timelines

Comments:

District Operations

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Meets regularly with the Operation Chief to ensure the Operations Division meets operational goals
- Meets all state and federal requirements for continued District EMS licensing/certifications
- Ensures all line personnel and equipment are operational ready
- Operations Chief produces a written monthly Operations report
- Provides updates regarding future grants
- Business Operations Chief produces a written monthly Support Services report

Comments:

Standard of Cover and Strategic Plan

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Analyzes District needs
- Evaluates the availability of resources
- Evaluates existing programs and other related factors in developing district programs
- Advises the Board of all major changes to the Standard of Cover and the Strategic Plan

Comments:

Fire Prevention

Please circle one:

Unsatisfactory

Needs
Improvement

Meets
Expectations

Exceeds
Expectations

Outstanding

Criteria:

- Meets regularly with the Fire Marshal to ensure the Prevention Division meets operational goals
- Fire Marshal informs the Board of major projects
- Directs the Fire Marshal to create Quarterly reports for Board presentation
- Meets all requirements set forth by the Nevada State Fire Marshal Interlocal Agreement
- Ensures Nevada Revised Statutes that govern Fire Prevention and Investigation are followed

Comments:

Professional Development

Please circle one:

Unsatisfactory

Needs
Improvement

Meets
Expectations

Exceeds
Expectations

Outstanding

Criteria:

- Attends Chief officer-appropriate training/seminars yearly
- Attends required yearly medical as required by NRS 617
- Notifies the Board when on leave/training and assigns a Deputy Chief to run the District while away

Comments:

Grant Development

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Applies for and researches all pertinent grants available for District Operation
- Assigns trained staff to complete Grant Applications
- Advises Board of any associated costs associated with any Grant, and ensures costs are within adopted budget allowance

Comments:

Labor Management Relations

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Ensures all personnel matters follow HR and CBA procedures
- Notifies the Board President of any grievance that may have a fiscal impact on the District

Comments:

Succession Planning

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Develops and maintains a Succession Plan
- Provides status updates on the plan to the Board on an annual basis

Comments:

Community Involvement and Relationships

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Maintains positive relations with Board members, community, and civic organizations
- Represents EFFPD effectively through verbal and written presentations
- Informs public groups on the plans, programs, and goals of EFFPD
- Establishes rapport with the press and provides timely press releases
- Ensures participation in local, regional, and state-level emergency response organizations and boards

Comments:

Policies and Procedures

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Present new/revised policies to the Board that may have a fiscal impact on the District
- Ensures policies reflect state, federal, and local requirements
- Reviews and updates policies and procedures as necessary

Comments:

Budget Management

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Directs and controls district activities and expenditures
- Works directly with the CFO to ensure budget compliance
- Ensures budget meets all state requirements and timelines
- Reviews and manages RFPs for contracts and capital expenditures
- Provides financial reports to the Board

Comments:

Coordination with Emergency Services Organizations

Please circle one:

Unsatisfactory Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Criteria:

- Coordinates activities with federal, state, and local emergency services organizations
- Ensures compliance with OSHA, NFPA, and other regulatory agencies
- Engages with key regional and national emergency response stakeholders

Comments:

As part of District Fire Chief Ernst's ongoing leadership responsibilities and commitment to transparent communication, the following summary outlines key dates of engagement with personnel, board members, community partners, and regional stakeholders throughout 2025. These efforts reflect continued dedication to internal team development, interagency collaboration, and positive community relations.

Engagement with Line Staff Personnel

Chief Ernst conducted scheduled meetings with line staff on the following dates to discuss operations, provide departmental updates, and maintain open lines of communication:

- March 25, 2025 – Station 7
- March 25, 2025 – Tass
- March 27, 2025 – Station 14
- March 28, 2025 – Station 12
- April 4, 2025 – Station 4
- May 2, 2025 – Station 4
- May 7, 2025 – Station 14
- May 23, 2025 – Station 14
- July 25, 2025 – Station 14
- August 29, 2025 – Station 12
- September 26, 2025- Station 14
- October 24, 2025 – Station 7
- November 21, 2025 – Station 7
- December 19, 2025- Station 12

In addition to these scheduled meetings, Chief Ernst further demonstrated his commitment to maintaining strong connections with line staff through numerous informal "drop-ins," including shared breakfasts and dinners with crews at various stations. These informal interactions fostered approachability, reinforced open communication, and allowed for real-time feedback and relationship-building beyond structured meetings.

These regular touchpoints help strengthen internal communication, enhance team cohesion, and ensure alignment with district goals.

Labor Management

Chief Ernst conducted monthly meetings with executive staff and the e board to discuss workplace issues, contract interpretation, staffing concerns, and organizational improvements. These meetings aim to strengthen communication, resolve conflicts proactively, and promote a productive, respectful working relationship:

- February 27, 2025
 - March 27, 2025
 - April 24, 2025
 - June 24, 2025
 - July 31, 2025
 - August 28, 2025
-

Negotiations

A structured process where labor and management representatives meet to negotiate reopeners. The goal is to reach a fair and mutually acceptable agreement that supports both employee interests and organizational needs:

- April 1, 2025
-

Board Member Engagement

Meetings with individual Board members were held in advance of regular monthly Board meetings to foster collaboration and maintain alignment on District priorities. In addition to these pre-scheduled meetings, follow-up discussions were held throughout the month to address questions or concerns. These ongoing conversations helped ensure transparency, strengthen working relationships, and support informed decision-making on key issues facing the District:

- February 10, 2025

- March 4, 2025 – Mike Sommers
- March 17, 2025 – John Bellona (Agenda Setting Meeting)
- March 21, 2025
- April 8, 2025 – John Bellona (Agenda Setting Meeting)
- April 10, 2025
- April 11, 2025
- May 13, 2025 – John Bellona (Agenda Setting Meeting)
- May 19, 2025
- June 4, 2025 – Mike Sommers
- June 10, 2025 - John Bellona (Agenda Setting Meeting)
- June 13, 2025
- June 16, 2025
- July 8, 2025 – John Bellona (Agenda Setting Meeting)
- July 14, 2025
- August 6, 2025 – Barbara Griffin and Mike Sommers (Clear Creek tour)
- August 12, 2025 – John Bellona (Agenda Setting Meeting)
- August 13, 2025 – Bernie Curtis and Nate Leising (Clear Creek tour)
- August 15, 2025
- September 12, 2025
- October 17, 2025
- November 14, 2025
- December 12, 2025

Tactical meeting

Chief Ernst conducted scheduled meetings with executive staff the first three Monday's every month to align immediate priorities, address obstacles, and ensure accountability

across the team. These meetings emphasize short-term execution, updates on key metrics, and rapid problem-solving to maintain operational momentum:

- February 18, 2025
- February 24, 2025
- March 3, 2025
- March 10, 2025
- March 31, 2025
- April 7, 2025
- April 14, 2025
- April 21, 2025
- May 5, 2025
- May 12, 2025
- June 9, 2025
- July 21, 2025
- August 4, 2025
- August 11, 2025
- August 18, 2025

Strategic meeting

Chief Ernst conducted scheduled meetings once a month on Monday afternoon to evaluate long-term goals, assess progress on key initiatives, and align the team around future direction. These meetings focus on big-picture planning, resource allocation, and decisions that impact the organization's sustained success:

- March 24, 2025
- April 28, 2025
- May 27, 2025
- June 30, 2025

- July 28, 2025

Volunteer Engagement

Chief Ernst attended monthly volunteer meetings with District volunteers to ensure continued involvement and recognition of their service. In addition to these regularly scheduled meetings, follow-up conversations and informal interactions occurred throughout the month to address questions, provide support, and maintain strong relationships. These ongoing efforts helped reinforce the value of volunteer contributions, ensure alignment with operational priorities, and promote an inclusive and supportive environment for all members:

- February 10, 2025
- March 12, 2025 – Chris Lang
- March 31, 2025 – Annual Volunteer Meeting
- May 5, 2025 – Martin Manning and Chris Lang
- May 8, 2025 – Elaine Pace
- May 12, 2025
- May 30, 2025 – Chris Lang
- June 4, 2025 – Station 3-Fefer, Lang and Falcke
- July 17, 2025 – Chris Lang
- July 21, 2025
- August 18, 2025

Community Relationship Building

To strengthen ties within the community and maintain productive relationships with key stakeholders, Chief Ernst met with the following individuals and organizations:

- February 14, 2025 – Sheriff Dan Coverley and Undersheriff Ron Elges
- February 21, 2025 – Meeting with Chief Leighton and Chief Whisler
- February 24, 2025 – Alicia Main, Executive Director, Carson Valley Chamber of Commerce

- February 25, 2025 – Jenifer Davidson, Douglas County, Manager
- February 26, 2025 – Meeting with Erik Nilssen, Town of Gardnerville Town Manager
- February 26, 2025 – Renea Louie, Business Council of Douglas County
- February 26, 2025 – Jody Brunz, Genoa Town Manager
- February 27, 2025 – Chief Scott Lindgren, Tahoe Douglas Fire Chief
- February 27, 2025 – Brent Finster, Douglas County Emergency Communications Manager and Kara Easton, Douglas County Emergency Management Director
- February 28, 2025 – JD Frisby, Town of Minden Town Manager
- March 3, 2025 – Terry Taylor
- March 3, 2025 – Andrea Highfill, Carson Valley Health Hospital
- March 4, 2025 – Anthony Seghieri, wildland grant program
- March 4, 2025 – Mark Jackson, Douglas County District Attorney
- March 5, 2025 – Sandy Wartgow
- March 5, 2025 – Brian Etheridge, BLM
- March 10, 2025 – Brook Aide, Douglas County Community Services Director and Ryan Stanton, Deputy Director
- March 25, 2025 – Nathan Tolbert, Douglas County Commissioner
- March 26, 2025 – North Lake Tahoe
- April 1, 2025 – Larry Walsh, Chair and Bill Driscoll, Vice-Chairman, Town of Minden
- April 1, 2025 – Ron Walter, Acting Executive Director, Care Flight
- April 3, 2025 – Glen Martel, CEO, Nevada Builders Alliance
- April 3, 2025 – Paul Washum and Kim Jackson, Alpine County
- April 3, 2025 – Teva Hogg, Social Media
- April 14, 2025 – Triple S, Douglas County events (Cattle drive, Rodeo and Boxing event)
- April 16, 2025 – Ember Foundation
- April 16, 2025 – Shannon Harris, Director, Carson Valley Swim Center

- April 12, 2025 – Business Council Meeting
- April 29, 2025 – Terry Taylor
- April 30, 2025 – FMAG
- May 7, 2025 – Kurt Stitset and Pat Clark
- May 8, 2025 – Hot Air for Hope
- May 8, 2025 – Stakeholder Visioning Workshop
- May 9, 2025 – Joey Loehner, CEO, Battle Born Medevac
- May 13, 2025 – Brad Hollander
- May 13, 2025 - Joey Loehner, CEO, Battle Born Medevac
- May 14, 2025 – Silver State Women
- May 14, 2025 – Douglas County Dispatch
- May 20, 2025 – Glen Martel, Carson City Manager
- May 22, 2025 – Jody Brunz, Town Manager, Town of Genoa
- May 28, 2025 – John Ascuaga Ranch
- June 3, 2025 – George Abbott, Washoe Tribe
- June 9, 2025 – Matt Schafer, Douglas County Resident
- June 18, 2025 – Kara Easton, Douglas County Emergency Management Director
- June 18, 2025 – Scott Gorgon and a behavioral specialist
- July 8, 2025 – Dennis McDuffee and Gary Thurn
- July 18, 2025 – Care Flight
- July 21, 2025 – Douglas County Community Development
- July 21, 2025 – Sheriff Coverley
- July 22, 2025 – Douglas County Chairwomen Hales and Commissioner Tolbert
- July 29, 2025 – Jenifer Davidson, Douglas County Manager
- July 30, 2025 – Battleborn and Jeff Prater, Carson Valley Health

Regional and County Meetings

Participation in interagency and regional coordination efforts included:

- February 20, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- March 5, 2025 – NNFCA (Northern Nevada Fire Chief Association)
- March 6, 2025 – Douglas County Commissioners Meeting
- March 20, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- April 2, 2025 – NNFCA (Northern Nevada Fire Chief Association)
- April 17, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- May 1, 2025 - Douglas County Commissioners Meeting
- May 15, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- June 4, 2025 - NNFCA (Northern Nevada Fire Chief Association)
- June 19, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- July 1, 2025 - NNFCA (Northern Nevada Fire Chief Association)
- July 17, 2025 – LTRFC (Lake Tahoe Regional Fire Chiefs)
- July 23, 2025 – Battleborn Workshop
- July 23, 2025 – Camp Program (Jack's Valley)

Events Attended

Chief Ernst attended and represented the District at the following community events:

- April 12, 2025 – Annual Firefighter Appreciation Dinner
- May 27, 2025 – Good Government Group
- May 31, 2025 - Youth Fire Academy
- May 31, 2025 - Silver State Women
- July 2, 2025 - Genoa town hall meeting
- July 22, 2025 – Pace and Hale retirement party

- August 6, 2025 – Boys survival camp
 - August 7, 2025 – Resource Concepts Open House
 - August 16, 2025 – Sheridan BBQ
-

Major Incident Responses

Chief Ernst responded to multiple major incidents throughout the reporting period, providing on-scene leadership, supporting operational coordination, and ensuring personnel safety. His presence at these events reinforced command support, facilitated effective resource management, and demonstrated a continued commitment to the mission and readiness of the organization during high-risk operations:

- Settelmeyer Fire
 - Genoa Fire (served as the IC)
 - Three structure fires in the Ranchos
 - Conner Incident (served at the IC)
 - Brown Incident
 - July lightning fires
-

AGENDA ACTION SHEET

- ## Agenda Item # 14

AGENDA ACTION SHEET

- ## Agenda Item # 15

AGENDA ACTION SHEET

- ## Agenda Item # 16

MESSAGE FROM THE FIRE CHIEF

This month marks a major milestone for our District. We finalized our public-private partnership with Battle Born Helicopter, and the aircraft is now in service at Station 12 as *Air 12*. This force-multiplier enhances rapid medical response, search and rescue capability, and initial attack support—especially in our rural and hard-to-reach areas. Thank you to everyone who helped bring this initiative across the finish line and ensure a smooth launch.

We also honor the retirement of Captain Dennis Cote, a beloved leader whose professionalism, commitment to our community, and steady mentorship have shaped generations of East Fork firefighters. Captain Cote's guidance and example have strengthened our culture of service and excellence. On behalf of the entire District, thank you, Dennis, for your years of dedication, leadership, and heart. We wish you a healthy and fulfilling next chapter.

Finally, we continue investing in proactive wildfire mitigation. Our Wildland Fuels Division placed its first piece of heavy equipment in service—the Skid Steer Masticator—which will accelerate fuels reduction, improve defensible space, and enhance firefighter safety ahead of peak fire conditions. This addition helps us move faster, work safer, and protect more homes and natural resources.

Thank you for your professionalism and teamwork. Let's keep looking out for one another, training hard, and serving our community with pride.

DEPARTMENT NEWS



HUMAN RESOURCE/ADMINISTRATION

Firefighter Recruitment

Interviews were conducted last week, resulting in four positions being offered and accepted. Onboarding will begin Monday, September 29, with Fire Academy starting Monday, October 6, 2025.

September Anniversaries

The District proudly recognizes the following team members for their dedicated service and continued commitment.

Service Anniversaries

- Julie Andress-5 years-September 14
- Raphael Rayford-7 years-September 17
- Steven Milich-7 years-September 17
- Justin Grimm-7 years-September 17
- Garret Seward-7 years-September 17
- Jamie Zess-2 years-September 18
- Larry Goss-22 years-September 29
- Vince Weaver-12 years-September 30

Significant Incidents and Updates

Call Summary:

- Total Calls for Service: **690**

Major Incidents:

- Structure Fire extended into wildland Topaz Ranch Estates
- Structure Fire on Foothill
- Mutual aid wildland fire to TM
- Mutual aid to Lyon County for apartment fire



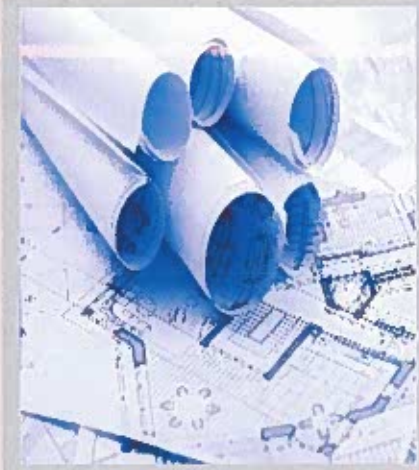
Risk Management/Safety

Safety Topic for September:

- Extreme Fire Behavior in Enclosed Cargo Trailers

Work-Related Injuries for August:

- 2 injuries that did not require medical intervention.
- 2 injuries occurred that did require intervention.



FIRE PREVENTION

CURRENT PROJECTS

- 2024 Code amendments
- New fees and fee schedule

UPDATES

- Construction inspections are increasing as the weather warms
- Annual inspections in process
- Congratulations to Jusdan Mondragon for passing his ICC Fire Inspector I test
- Chief Ray attended the NFPA 1140 and 1142 Committee meetings

LOOKING AHEAD AT SUBMITTALS

- Bar and event space
- Springhill suites
- 2 Industrial bldgs.

PLAN REVIEW: August

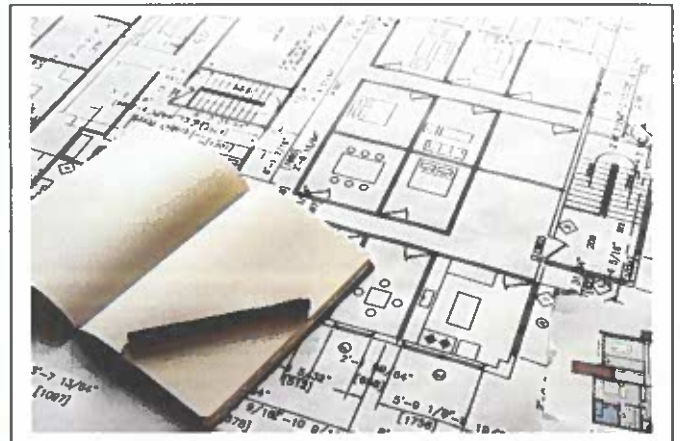
- 45 submitted
- 75 approved

INSPECTION: August

- 47 annual inspections
- 31 construction inspections

PRE-PLAN: August

- 13



EFFPD

BUSINESS OPERATIONS

WHAT'S NEW

- Fleet
 - Rescue Re-Mount in service
 - New Water Tender training complete, awaiting all documentation needed to register it
 - New Braun Rescue delivered and being stocked
 - Apparatus Committee- Re-mount chassis to serve as a tow vehicle for command trailer and back-up for Fuels heavy-equipment hauler
- Facilities
 - General repairs being completed
 - IT install complete at Sta 3
 - MOU in progress with NDF on shared use of Sta 15
- Community
 - The Explorer program has their first informative meeting scheduled

FINANCE DIVISION

Updates:

- ❖ The annual audit is currently in progress and proceeding smoothly



East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (John Bellona, President) 5 minutes.
2. **Recommended Motion:** Motion to adjourn the East Fork Fire Protection District Board Meeting.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** September 16, 2025 **Time Required:** 5 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** Motion to adjourn the East Fork Fire Protection District Board Meeting.

Agenda Item # 17