

APPROVED

The Board Meeting of the East Fork Fire Protection District Board was held on Tuesday, October 21, 2025, in-person and virtually, beginning at 1:00 PM.

East Fork Fire Protection District Board Present:

John Bellona, President, District 1 (online)
Barbara Griffin, Director, District 2 (online)
Bernard Curtis, Director, District 3
Nathan Leising, Director, District 4
Mike Sommers, Secretary, District 5

Staff:

Alan Ernst, District Fire Chief (online)
Larry Goss, Deputy Chief of Business Management (online)
Amy Ray, Deputy Chief/Fire Marshal (online)
Michael Shockey, Deputy Chief of Emergency Operations (absent)
Brad Driscoll, Division Chief/Risk Management (absent)
Holly Megee, Director of Administrative Services
Julie Andress, Director of Finance/CFO
Mark Forsberg, District Legal Counsel
Erica Amatore, Clerk to the Board

Additional attendees that addressed the Board:

Kevin May, IAFF Local 3726 Union President (online)

CALL TO ORDER

Secretary Mike Sommers

INITIAL MEETING BUSINESS

PLEDGE OF ALLEGIANCE

Director Bernard Curtis led the Pledge of Allegiance

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by Board President or other presiding officers in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will act on, please make your comments when the item is considered and is open for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

ADMINISTRATIVE AGENDA

The Administrative Calendar handled as follows:

1. The Secretary will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Board.
4. The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Board will then ask any follow-up questions and act.

Agenda items listed as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

1. For Possible Action. Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Mike Sommers, Secretary) 5 minutes.

Secretary Mike Sommers opened public comment.

Secretary Mike Sommers asked Legal Counsel Forsberg if items 7, 8, 9 and 10 could be discussed and voted on as one item since they are all similar resolutions regarding plan review fees.

Legal Counsel Forsberg noted yes, this would be appropriate.

Public comment closed.

MOTION to approve the meeting agenda for October 21, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

APPROVAL OF PREVIOUS MINUTES

2. For Possible Action. Discussion and possible action to approve the draft meeting minutes of the September 16, 2025, meeting of the East Fork Fire Protection District Board of Directors. (Mike Sommers, Secretary) 5 minutes.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the draft meeting minutes of the September 16, 2025, meeting of the East Fork Fire Protection District Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

CONSENT CALENDAR

3. CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting. (Mike Sommers, Secretary) 5 minutes.

Motion to approve the Consent Calendar Items A-F

FINANCE

- A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of September 30, 2025. (Julie Andress, Director of Finance/CFO)
- B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in September 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in September 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- D. For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in September 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- E. For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of August 2025 in the amount of \$(3,344.44). (Julie Andress, Director of Finance/CFO)
- F. For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of July 2025. (Julie Andress, Director of Finance/CFO)

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve Consent Calendar items 3 a, b, c, d, e, f.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

4. For Presentation Only. Budget Summary for month ending September 2025. (Julie Andress, Director of Finance/CFO) 5 minutes.

Director of Finance/CFO Julie Andress stated:

- The budget summary shows Department 297: Debt Service at 53% complete because the District made two payments a year for the bond, principal and interest

Secretary Mike Sommers asked why prevention has already used 50% of their budget for the year.

Director of Finance / CFO Julie Andress stated prevention had to purchase a system they utilize. It is always a one-time yearly cost.

5. For Possible Action. Discussion and possible action to adopt on second reading Resolution 2025R-003, the 2024 International Wildland Urban Interface Code, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

Deputy Chief/Fire Marshal Amy Ray noted:

- This resolution has amendments which turn into regulations for the District
- These regulations will not be enforced until January 1, 2026. The reason the District is adopting now is because the resolution needs to go into Title 20 of the Douglas County Code
- The building department and community development will take their amendments to the County Commissioner meeting next month and include East Fork Fire's documents into the adoption of Douglas County Title 20

Secretary Mike Sommers stated he understood Deputy Chief/Fire Marshal Amy Ray has held workshops on this proposed resolution and have had responses that were satisfactory with this adoption.

Deputy Chief/Fire Marshal Amy Ray noted that is correct.

President John Bellona asked Deputy Chief Ray when she held the workshops with other fire agencies, are they also adopting the same code with the same amendments.

Deputy Chief/Fire Marshal Amy Ray stated yes, Central Lyon Fire and Tahoe Douglas Fire were in attendance and they are both adopting the amendment codes per their requirements under state law. Deputy Chief Ray concluded both Central Lyon Fire and Tahoe Douglas Fire are in an inter-local agreement with the State Fire Marshal's Office and they are required to adopt both the fire code and the Wild Urban Interface Code.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the adoption on the second reading of Resolution 2025R-003, the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

Director Curtis noted he seconded this motion with the caveat that the workshop meetings were not well attended by the public that drives this change, and all five Board members attended the workshop meetings.

Secretary Mike Sommers included, with Deputy Chief Ray's work on the economic impact statement, it was determined to be a negative effect upon the adoption of this resolution.

6. For Possible Action. Discussion and possible action to adopt on second reading Resolution 2025R-004, to adopt the 2024 International Fire Code and all model codes, with the exception of the 2024 International Wildland Urban Interface Code, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

Deputy Chief/Fire Marshal Amy Ray noted:

- The adoption of these model codes, including the International Fire Code, is also adopted by state law
- The District has its own regulations and amendments
- Central Lyon Fire, Tahoe Douglas Fire and several other jurisdictions in the area are also adopting these amendments and the 2024 model codes

Secretary Mike Sommers asked Deputy Chief Ray if the previous workshops held on this code adoption also had a request for participation on the proposed changes.

Deputy Chief/Fire Marshal Ray stated yes, there was a workshop held as a group with the Northern Nevada Amendment Group.

Secretary Mike Sommers stated he understood there was no economic impact on the adoption of this resolution.

Deputy Chief/Fire Marshal Ray stated yes, that is correct.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve on the second reading of Resolution 2025R-004, to adopt the *2024 International Fire Code* and all model codes, with the exception of the *2024 International Wildland Urban Interface Code*, as adopted by the Nevada State Fire Marshal's Division through its enactment of NAC 477.283, and as amended by the District.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

Legal Counsel Mark Forsberg advised the Board to read the language into record again regarding the economic impact.

Director Curtis stated the business impact statement states the Board has determined the adoption of the fees will not impose a direct and significant economic burden upon a business or directly restrict the information, operation or expansion of a business.

Secretary Mike Sommers stated for items 7-10, he would like to read each item individually but would like to have one discussion for all items 7-10 as they are pretty much the same and all relate to Deputy Chief Ray's proposal. Secretary Sommers concluded the Board can either decide to adopt each item individually or adopt them in a compilation all at once.

7. For Possible Action. Discussion and possible action to approve Resolution 2025R-005, Fire Prevention Division fee schedule for Required Operational Permits and associated fees in accordance with the requirements of NAC 477 and the 2024 International Fire Code, effective upon passage on October 21, 2025. This is the second reading. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

8. For Possible Action. Discussion and possible action to approve Resolution 2025R-006 Fire Prevention Division schedule for Fire and Life Safety Plan Review, in accordance with the requirements of NAC 477 and the 2024 International Fire Code, effective upon passage October 21, 2025. This is the second reading. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

9. For Possible Action. Discussion and possible action to adopt on second reading Resolution 2025R-007, the Fire Prevention Division schedule for Development Review fees in accordance with the requirements of NAC 477 and the 2024 International Fire Code, effective upon passage on October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

10. For Possible Action. Discussion and possible action to adopt on second reading Resolution 2025R-008, the Fire Prevention Division schedule for Miscellaneous Plan Review and Inspection Fees Schedule, in accordance with the requirements of NAC 477 and the 2024 International Fire Code, effective upon passage October 21, 2025. (Amy Ray, Deputy Fire Chief/Fire Marshal) 15 minutes.

Deputy Chief/Fire Marshal Amy Ray noted:

- The District will be adopting these four fee schedules that were read at first readings in September and operational permits that are in the fire code and fees the District is allowed to charge for
- In the past, the District only had approval to charge fees for about 14 of the permits, even though the District was allowed to inspect and issue permits, the District couldn't charge
- There is now a fee for all permits

Deputy Chief/Fire Marshal Amy Ray noted one of the biggest things to understand is if one business has several fees and several inspections associated or several operational permits, the District does not stack the fees. There is only one fee charged for several operational permits if they are issued for a single business.

Deputy Chief/Fire Marshal Amy Ray noted the District was tasked with presenting a new fee schedule for the Fire and Life Safety Plan review schedule.

The District is handling it very similar to the building department process, using a sliding scale within and using the building valuation table to determine the specific fee associated with that valuation.

Deputy Chief/Fire Marshal Amy Ray noted development review fees will now be in tandem with the building department. Both entities will be charging for the same items.

Secretary Mike Sommers noted there was a workshop held for all four plan fee items with Douglas County, Central Lyon Fire, Tahoe Douglas Fire, Director Bernard Curtis and himself.

Deputy Chief/Fire Marshal Amy Ray stated, yes, there was a workshop held in accordance with NRS. Letters and business impact statements were also sent out to notify the public. Deputy Chief/Fire Marshal Ray stated public input was welcome at this workshop; none was received.

Secretary Mike Sommers stated he understood, in some cases, these new fees are less than some of the outlining jurisdictions.

Deputy Chief/Fire Marshal Amy Ray stated yes, that is correct, and at the workshop, Central Lyon Fire announced East Fork Fire's fees are less than theirs.

Secretary Mike Sommers asked if some fees are required for annual inspections.

Deputy Chief/Fire Marshal Amy Ray stated yes, operational permits are required annually. The District can charge an annual fee for businesses as well.

Secretary Mike Sommers asked if Deputy Chief Ray found, again, there is no negative impact financially as a direct and significant burden upon businesses.

Deputy Chief/Fire Marshal Amy Ray stated yes, that is correct. Deputy Chief/Fire Marshal Ray noted, in some cases, looking at building comparisons with the new Fire and Life Safety plan review fee schedule, the fees go down at least 30% - 50%.

Secretary Sommers stated he asked Deputy Chief Ray to create a comparison chart of fee costs between the previous fees and the current fees. Deputy Chief Ray created the chart. It was handed out to the Board for review and will be posted on the East Fork Fire website for the public to view. Secretary Sommers concluded the chart shows the new fees are up to 40% less than the previous fees.

Legal Counsel Forsberg noted the business impact statement law requires that you target the industries and the businesses that are going to be affected by these fees and the Builder's Association is notified. The general public gets notice in a general way. Businesses who are directly affected receive the information directly and this was done appropriately by East Fork Fire's prevention division.

Secretary Mike Sommers clarified with Deputy Chief Ray that he understood the information was sent out to all those affected.

Deputy Chief/Fire Marshal Amy Ray stated yes, she sent out the information to two different Chamber of Commerce groups, all located not only in the area, but also throughout the state. The opportunity for these groups was available for both the workshops and any public comment.

Director Curtis asked Legal Counsel Forsberg if he noticed any issue with how this was handled.

Legal Counsel Forsberg stated, no, it was done correctly. He worked with Deputy Chief Ray throughout the whole process, and it was handled very well.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve Resolution 2025R-005, Fire Prevention Division fee schedule for Required Operational Permits and associated fees in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025; Resolution 2025R-006 Fire Prevention Division schedule for Fire and Life Safety Plan Review, in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025; Resolution 2025R-007, the Fire Prevention Division schedule for Development Review fees in accordance with

the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage on October 21, 2025; and Resolution 2025R-008, the Fire Prevention Division schedule for Miscellaneous Plan Review and Inspection Fees Schedule, in accordance with the requirements of NAC 477 and the *2024 International Fire Code*, effective upon passage October 21, 2025. This is the second reading on all 4 Resolutions, and the business impact statement states the Board has determined the adoption of the fees will not impose a direct and significant economic burden upon a business or directly restrict the information, operation or expansion of a business.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

11. For Possible Action. Discussion and possible action to approve a contract with Asphalt Protectors Inc. (API) to make necessary asphalt repairs, fill and seal cracks, and sealcoat Fire Station 7 in the amount of \$117,089.58. (Larry Goss, Deputy Fire Chief, Business Operations) 10 minutes.

Larry Goss, Deputy Chief of Business Operations noted:

- Paving and repairs have begun at Station 7, as well as ceiling repairs at several District facilities
- The paving at Station 7 needs a proper sealing which exceeds the spending authority
- The paving contract with Asphalt Protectors Incorporated is \$117,000

Secretary Mike Sommers asked if there was a reason all the stations requiring sealing weren't incorporated under one bid on the consent calendar.

Deputy Chief of Business Operations Larry Goss stated he had all the bids reviewed together, but the company did their bidding one contract at a time.

Secretary Mike Sommers asked if this was the only company that was solicited for a bid proposal.

Deputy Chief of Business Operations Larry Goss stated he solicited three different vendors. He was waiting on one vendor for additional quotes, they never responded, and the last vendor did not submit a quote.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve a contract with Asphalt Protectors Inc. (API) to make necessary asphalt repairs, fill and seal cracks, and sealcoat Fire Station 7 in the amount of \$117,089.58.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

12. For Possible Action. Discussion and possible action to award a contract to Braun Northwest Inc. of Chehalis, Washington for the purchase of a 2026 FORD F450 4X4 ambulance prep diesel chassis and for remounting/refurbishing of one (1) existing North Star Type I 153" #672-R Module in FY 25/26, at a cost of \$227,913.00 and to authorize the District Fire Chief to execute all necessary documents. (Larry Goss, Deputy Fire Chief, Business Operations). 10 minutes.

Larry Goss, Deputy Chief of Business Operations noted:

- The District is ready for a remount
- The District is looking for a 2026 or a 2027 chassis, depending on which can be delivered the soonest
- The remount will include removing the old box and placing it on the new chassis and repainting the box
- Remounts have been proven to be cost-effective and more of an expeditious process than bidding on a brand-new ambulance

Secretary Mike Sommers asked Deputy Chief Goss if the District is taking a box off a chassis and refurbishing it, what happens to the old chassis?

Larry Goss, Deputy Chief of Business Operations stated the condition of the old chassis is inspected and then one of three things can happen: it can get turned back into Braun Northwest, which is normally not worth the money received, it can go to auction, or it can be repurposed.

Larry Goss, Deputy Chief of Business Operations stated the last chassis East Fork Fire received is being put on a backup tow vehicle for the Fuels Crew to use for the incident command trailer.

Secretary Mike Sommers asked Deputy Chief Goss if there would be a possibility of the District using this old chassis.

Larry Goss, Deputy Chief of Business Operations stated the old chassis will be evaluated before any decisions are made.

Secretary Mike Sommers asked Deputy Chief Goss what the Ford warranty is on refurbishing the old box.

Deputy Chief of Business Operations Larry Goss stated he would look into it, but typically the box coming off an old chassis is warranted the whole time it is under contract. Deputy Chief Goss concluded he would get back to Secretary Sommers on the specifics of the contract, but typically there is good warranty coverage.

Secretary Mike Sommers asked if a new warranty would be issued on the refurbished box.

Deputy Chief of Business Operations Larry Goss stated there will be two warranties, one for the box and one for the chassis. Deputy Chief Goss said he believes the warranty on the box is a lifetime warranty and Ford will continue to service the box and remount as long as it can be done.

Secretary Mike Sommers asked Deputy Chief Goss if the equipment being taken off and returned to East Fork Fire has a use for the District.

Deputy Chief of Business Operations Larry Goss stated yes, the equipment will come off the ambulance before it goes for remount. When the remount is complete and sent back, the equipment will go back on the ambulance.

Secretary Mike Sommers asked Deputy Chief Goss if the same equipment will be reinstalled.

Deputy Chief of Business Operations Larry Goss stated yes, that is correct.

Secretary Mike Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to award a contract to Braun Northwest Inc. of Chehalis, Washington for the purchase of a 2026 FORD F450 4X4 ambulance prep diesel chassis and for remounting/refurbishing of one (1) existing North Star Type I 153" #672-R Module in FY 25/26, at a cost of \$227,913.00 and to authorize the District Fire Chief to execute all necessary documents.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

13. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Mike Sommers, Secretary) 5 minutes.

No report.

14. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Mike Sommers, Secretary) 5 minutes.

No report.

15. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Mike Sommers, Secretary) 10 minutes.

District Fire Chief Ernst noted:

- Proud to announce on November 3 the partnership with NDF at Station 15 for co-staffing with the District will take place and a ribbon-cutting ceremony will commence
- The Battleborn Helicopter has had tremendous success
- A meeting was held at Station 12 for residents inquiring about the Battleborn Helicopter. About 70 residents attended with their questions; a lot of positive feedback and support was received

Mark Forsberg, District Legal Counsel noted:

- No report.

Julie Andress, Director of Finance/CFO noted:

- Still working on the prior year annual audit. A rough draft is expected to be completed by the end of the month to be brought before the Board at the next meeting

Holly Megee, Director of Administrative Services noted:

- 4 new Firefighters started at the regional fire academy last week and are performing well

Director Bernard Curtis noted:

- Attended a tour of Clear Creek with Director Nate Leising and District Fire Chief Ernst. It is a very impressive addition to the County
- Director Sommers and himself attended the meeting at Station 12 concerning the public outreach about the Battleborn Helicopter, which was very well attended. There were some thoughtful and considerate questions asked.

Director Nathan Leising noted:

- His tour of Clear Creek was impressive from a forest standpoint on everything that has been done by thinning out and making the area safer.

Secretary Mike Sommers noted:

- When he went on his tour to Clear Creek he was also impressed and happy to see the community being very responsive and working with East Fork Fire and other jurisdictions
- Impressed with the evacuation plan set in place
- Excited about the potential to possibly establish a helipad with Battleborn and house an ALS brush rig in the Clear Creek community

President Joh Bellona noted:

- No report.

Amy Ray, Deputy Chief/Fire Marshal noted:

- Seasonal open burning has begun and will run from October 18 – December 21
- Staying busy with plan submittals and incorporating the new code

Director Nathan Leising asked Deputy Chief Ray about co-op burning permits. He stated he had a neighbor call him and ask why the District was no longer issuing co-operational permits for ranchers with agricultural property.

Deputy Chief/Fire Marshal Amy Ray stated there are a couple reasons; those permits were issued under a prior code about 4 cycles ago and the District recently had an incident earlier this year where a resident thought they were covered on a co-operational burn permit and they weren't. This fire was an illegal burn. The biggest problem with co-operational burn permits is the liability and the responsibility that all parties listed on the permit need to understand. Deputy Chief Ray concluded it makes it difficult to understand who is burning where and when on the joined property.

Deputy Chief/Fire Marshal Amy Ray noted once the District starts using the new First Due system, residents will be able to apply for their burn permits online and the District will have more control of knowing who is burning and exactly where it is located. This will help dispatch as well when toning the fire because District staff will know where it is located. Deputy Chief Ray stated the District will no longer issue co-operational burn permits.

Director Barbara Griffin noted:

- No report.

CLOSING PUBLIC COMMENT (No Action)

Secretary Mike Sommers opened public comment.

Kevin May, IAFF Local 3726 Union President was not available to comment earlier for item 13 because he is in charge of running the regional fire academy in Carson City. He sent a message to be read into record. Secretary Sommers read President May's statement into the record: Tomorrow, October 22 at 9:00 AM at Station 12, the Union will be presenting a check to the Northern Nevada Children's Cancer Foundation for \$10,000.

Public comment closed.

ADJOURNMENT

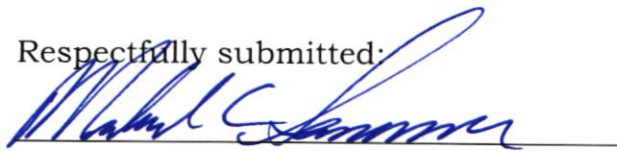
16. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Mike Sommers, Secretary) 5 minutes.

MOTION to adjourn; carried.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

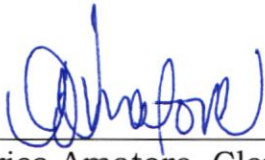
There being no further business to come before the Board, 1:53 PM the meeting was adjourned.

Respectfully submitted:



Mike Sommers, Secretary
East Fork Fire Protection District

ATTEST:



Erica Amatore, Clerk to the Board
East Fork Fire Protection District

Approved