

East Fork Fire Protection District



**District Board Meeting
Agenda and Supporting Information for
The Meeting of May 19, 2026**

EAST FORK FIRE PROTECTION DISTRICT

1694 County Road
Minden, Nevada 89423

Meeting Agenda

John Bellona, Director, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nathan Leising, Secretary, District 4
Michael Sommers, President, District 5

Alan Ernst, District Fire Chief

Jolene Polish, Board Clerk

Tuesday, May 19, 2026

1:00 PM Board Meeting

To attend virtually-Contact Jolene Polish
In person-1694 County Road, Minden

MISSION STATEMENT

“Serving the Fire and Life Safety Needs of Our Community”

Meeting Notice and Access

The East Fork Fire Protection District Board meeting will be conducted in person and electronically. The public may attend in person at the East Fork Fire Protection District Administrative Office, 1694 County Road, Minden, Nevada, or participate electronically. To receive electronic meeting access information, please contact Jolene Polish prior to the day of the meeting at 775-782-9040 or jpolish@eastforkfire.org.

Public Comment

Public comment may be submitted in advance by email and will be accepted through the day before the meeting. Written public comment should be emailed to Jolene Polish at jpolish@eastforkfire.org prior to the meeting date to be included in the official meeting record. Members of the public who require assistance submitting public comment may contact Jolene Polish at 775-782-9040.

Agenda Availability

The finalized agenda will be posted at the East Fork Fire Protection District Administrative Office. The agenda and supporting materials are also available electronically at:

<https://eastforkfire.org>

<https://notice.nv.gov>

Electronic copies may be requested by contacting jpolish@eastforkfire.org.

Agenda Items

Agenda items may be taken out of order, combined, or removed at the discretion of the Board. Items designated “for possible action” may be discussed and acted upon, including approval, modification, denial, no action, or continuance.

Public Participation

The Board is committed to conducting meetings in a professional and respectful manner and encourages public participation in accordance with Nevada Open Meeting Law.

Accommodation Notice

Pursuant to NRS 241, persons with disabilities who require special accommodations are requested to contact Jolene Polish at 775-782-9040 or in writing at 1694 County Road, Minden, Nevada 89423, at least 20 hours prior to the meeting.

EAST FORK FIRE PROTECTION DISTRICT

1694 COUNTY ROAD

MINDEN, NEVADA

FINAL AGENDA

May 19, 2026

BOARD MEETING

1:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE – President Michael Sommers

OPENING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors but are not on the agenda for this meeting or those agenda items where public comment will not be taken as a public hearing is not legally required as where an item is for presentation only.

Public Comment may be limited to three minutes per speaker, which will be decided by the Board President or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The President will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item.
- (5.) Once the Board has concluded their discussion, public comment will be allowed and is limited to three minutes per speaker.

(6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are listed as a “for presentation only” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

- 1. For Possible Action.** Discussion and possible action to approve the proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Michael Sommers, President) 5 Minutes.
- 2. For Possible Action.** Discussion and possible action to approve the draft meeting minutes for the April 21, 2026, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 Minutes.

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

- 3. For Possible Action.** Discussion and possible action to accept the donation of \$10,000 from The Wray Family Foundation to be used in supporting the East Fork Fire Protection District Annual Awards Ceremony and authorize a letter of appreciation from the Board President. (Alan Ernst, District Fire Chief) 5 Minutes.

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless separate consideration is requested by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

- 4. For Possible Action.** Discussion and possible action to approve the Consent Calendar Items A-F. (Alan Ernst, District Fire Chief) 5 Minutes.
 - A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of April 30, 2026. (Julie Andress, Director of Finance/CFO)
 - B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

- C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- D. For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
- E. For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of March 2026 in the amount of \$88,419.35. (Julie Andress, Director of Finance/CFO)
- F. For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of January 2026. (Julie Andress, Director of Finance/CFO)

NEW BUSINESS

- 5. For Possible Action.** Discussion and possible action to approve the new Deputy Chief job description consolidating the Deputy Fire Chief/Fire Marshal, Deputy Fire Chief of Operations, and Deputy Fire Chief of Training and Safety classifications into a single Deputy Chief classification. (Alan Ernst, District Fire Chief) 15 Minutes.
- 6. For Possible Action.** Discussion and possible action regarding approval of a new full-time Division Chief position to strengthen operational leadership, improve training and safety oversight, enhance emergency response coordination, and support the District's long-term organizational sustainability. This position will not increase the District's overall staffing levels, it will replace the currently vacant Management Specialist position, resulting in an increase to the FY 2026/2027 budget in the amount of \$118,840. (Alan Ernst, District Fire Chief) 15 Minutes.
- 7. For Possible Action.** Discussion and possible action to approve the District's annual property and liability insurance package as provided by Warren Reed Insurance representing Nevada Public Agency Insurance (POOL) at an annual cost of \$212,585.33. (Larry Goss, Deputy Chief) 15 Minutes.
- 8. For Possible Action.** Discussion and possible action on the adoption of Resolution 2026R-002, which augments the fiscal year 2025-2026 budget for \$1,685,800 to the General Fund and \$3,724 to the Emergency Fund to appropriate and amend previously unbudgeted resources. (Julie Andress, Director of Finance/CFO) 10 Minutes.
- 9. For Possible Action.** Discussion and possible action to adopt and approve the District's Final Budget for Fiscal Year 2026-2027 in the amount of \$32,208,986, which includes all funds and reserves, and all matters related

thereto. (Alan Ernst, District Fire Chief and Julie Andress, Director of Finance/CFO) 30 Minutes.

- 10. For Possible Action.** Discussion and possible action to purchase two (2) Chevrolet 1500 pickup trucks to replace an aging staff vehicle and update the light vehicle (utility) fleet at a cost of \$53,800 each, for a total expenditure of \$107,600. (Larry Goss, Deputy Chief) 15 Minutes.

REPORTS AND PRESENTATIONS

- 11. For Presentation Only.** Budget Summary for month ending April 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.
- 12. For Presentation Only.** Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
- 13. For Presentation Only.** Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
- 14. For Presentation Only.** Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment has not already been taken. (Michael Sommers, President)

ADJOURNMENT

- 15. For Possible Action.** Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Michael Sommers, President) 5 Minutes.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

DRAFT

The Board Meeting of the East Fork Fire Protection District Board was held on Tuesday, April 21, 2026, in person and virtually, beginning at 1:00 PM.

East Fork Fire Protection District Board Present:

John Bellona, Director, District 1
Barbara Griffin, Director, District 2 (On Phone)
Bernard Curtis, Director, District 3
Nathan Leising, Secretary, District 4
Mike Sommers, President, District 5

Staff:

Alan Ernst, District Fire Chief
Larry Goss, Deputy Fire Chief/Business Operations (Absent)
Amy Ray, Deputy Fire Chief/Fire Marshal
Michael Shockey, Deputy Fire Chief/Emergency Operations
Brad Driscoll, Division Chief/Risk Management/Safety (Absent)
Anthony Seghieri, Executive Program Manager (Online)
Holly Megee, Director of Administrative Services
Julie Andress, Director of Finance/CFO
Mark Forsberg, District Legal Counsel
Jolene Polish, Board Clerk

Additional attendees that addressed the Board:

Kara Easton, Douglas County Emergency Management Manager
Patrick Mooneyhan, International Association Fire Fighters Local 3726 Member

CALL TO ORDER

President Mike Sommers

INITIAL MEETING BUSINESS

PLEDGE OF ALLEGIANCE

Director Nathan Leising led the Pledge of Allegiance

PUBLIC COMMENT (No Action)

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Public Comment may be limited to three minutes per speaker, which will be decided by Board President or other presiding officers in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will act on, please

make your comments when the item is considered and is open for public comment.

For members of the public not being able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

President Michael Sommers opened public comment.

There was no public Comment

Public comment closed.

ADMINISTRATIVE AGENDA

The Administrative Calendar handled as follows:

1. The Secretary will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Board.
4. The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Board will then ask any follow-up questions and act.

Agenda items listed as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

1. For Possible Action. Discussion and possible action to approve the proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Michael Sommers, President) 5 Minutes.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the meeting agenda for April 21, 2026.

RESULT: APPROVED [UNANIMOUS]
MOTION BY: Bernard Curtis
SECOND BY: John Bellona
AYES: Bellona, Curtis, Griffin, Leising, Sommers
NAYS:
ABSENT:

APPROVAL OF PREVIOUS MINUTES

2. For Possible Action. Discussion and possible action to approve the draft meeting minutes for the March 17, 2026, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 Minutes.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the draft meeting minutes for the March 17, 2026, meeting of the East Fork Fire Protection District Board of Directors.

RESULT: APPROVED [UNANIMOUS]
MOTION BY: Barbara Griffin
SECOND BY: Bernard Curtis
AYES: Bellona, Curtis, Griffin, Leising, Sommers
NAYS:
ABSTAIN:
ABSENT:

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

3. For Presentation Only. Presentation to recognize Emergency Communications Specialists by declaring the week of April 12 through April 18, 2026, as National Public Safety Telecommunicators Week within our jurisdiction, in honor of our Emergency Communications Specialists whose diligence, professionalism, and commitment allow us to serve the fire and life safety needs of our community. (Alan Ernst, District Fire Chief) 5 Minutes.

President Michael Sommers noted each year a designated week is observed nationwide to recognize the essential partnership between emergency communications professionals and first responders in fire, EMS, and law enforcement.

East Fork Fire Protection District formally recognizes this week as National Public Safety Telecommunicators Week and expresses its appreciation to the emergency communications specialists of Douglas County 9-1-1 for their professionalism, service, and ongoing commitment to the community. These specialists are often the first “first responders,” delivering calm, timely guidance and coordination during emergencies, and their role is critical to effective response operations.

The District also acknowledged the continued national accreditation of the Douglas County 9-1-1 dispatch center for fire and emergency medical dispatch services, noting its sustained accredited status over multiple years.

East Fork Fire Protection District extends its congratulations and sincere thanks to Douglas County 9-1-1 Emergency Services for their outstanding contributions to public safety.

District Fire Chief Alan Ernst formally presented a plaque in honor of National Public Safety Telecommunicators Week. He acknowledged emergency communications personnel serve as the true first responders and emphasized field operations depend on their support. He expressed the District’s sincere appreciation for their service and dedication. Challenge coins were presented to each member of the dispatch team in recognition of their contributions.

Kara Easton, Douglas County Emergency Management Manager, expressed appreciation on behalf of the communications center for the continued partnership with East Fork Fire Protection District and other user agencies. She emphasized these collaborative relationships strengthen public safety throughout Douglas County. She also acknowledged the importance of ongoing coordination in managing the wide range of challenges presented by emergency calls and conveyed sincere gratitude for the continued cooperation and support among all agencies involved.

CONSENT CALENDAR

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4. For Possible Action. Discussion and possible action to approve the Consent Calendar Items A-F. (Alan Ernst, District Fire Chief) 5 Minutes.

- A. For Possible Action. Discussion and possible action to accept the report on general ledger cash balances as of March 31, 2026. (Julie Andress, Director of Finance/CFO)**
- B. For Possible Action. Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in March 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)**
- C. For Possible Action. Discussion and possible action to approve payroll expenses paid in March 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)**
- D. For Possible Action. Discussion and possible action to approve the Procurement Card Transactions paid for in March 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)**
- E. For Possible Action. Discussion and possible action to approve the East Fork Fire Protection District’s ambulance billing bad debt write-offs for the period of February 2026 in the amount of \$856.82. (Julie Andress, Director of Finance/CFO)**
- F. For Possible Action. Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of January 2026. (Julie Andress, Director of Finance/CFO)**

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the Consent Calendar Items A-F.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

NEW BUSINESS

- 5. For Possible Action. Discussion and possible action to approve the new Firefighter job description consolidating the Firefighter/EMT, Firefighter Advanced EMT (AEMT), and Firefighter/Paramedic**

classifications into a single Firefighter classification. (Holly Megee, Director of Administrative Services) 15 Minutes.

Director of Administrative Services Holly Megee stated this item is a request to consolidate the three existing firefighter classifications—Firefighter EMT, Firefighter Advanced EMT, and Firefighter Paramedic—into a single Firefighter classification. Historically, these classifications have been distinguished by the employee’s level of EMS certification, although all positions perform firefighter duties. The proposed consolidation would simplify the classification structure and streamline recruitment by allowing the District to hire firefighters with varying levels of EMS certification under one classification.

Secretary Nathan Leising stated he supports the consolidation and believes it is a positive improvement.

President Michael Sommers asked for confirmation that the proposed change would not affect operating manuals, procedures, pay scales, or other related elements, and it solely consolidates the job classification into a single position description.

Director of Administrative Services Megee confirmed the change is in title only. She explained, pending EFFPD Board approval, the updated Firefighter job description would be submitted to Nevada Public Employees Retirement System (NVPERS). Currently, three separate classifications exist—Firefighter EMT, Firefighter Advanced EMT, and Firefighter Paramedic. Upon Board approval, these would be consolidated into a single Firefighter classification. She noted the process is straightforward, requiring submission of a form and the revised job description to NVPERS, followed by NVPERS Board review. Once approved all EFFPD firefighter personnel would then be transitioned into the unified Firefighter classification, and the two remaining classifications would be eliminated. She emphasized the change would not impact operations, compensation, or other existing conditions.

Secretary Leising asked whether there was any differentiation in base pay between EMTs and paramedics.

Director of Administrative Services Megee confirmed there are three different pay scales.

District Fire Chief Alan Ernst stated all classifications would remain identified within internal systems, including payroll, and no changes would occur in that regard. He explained the consolidation is intended solely to support recruitment efforts by establishing a single classification.

Director of Administrative Services Megee added under the current system, any change in an employee’s certification level—such as from EMT to Advanced EMT or from Advanced EMT to Paramedic—requires a corresponding job title

update with NVPERS. She explained this step would no longer be necessary under the consolidated classification, as all personnel would be classified as firefighters while holding varying levels of certification.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the new Firefighter job description consolidating the Firefighter/EMT, Firefighter Advanced EMT (AEMT), and Firefighter/Paramedic classifications into a single Firefighter classification.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

6. For Possible Action. Discussion and possible action regarding the adoption of the East Fork Fire Protection District Capital Improvement Plan 2026-2031 totaling an estimated \$5,832,413 for the five (5) year period. (Alan Ernst, District Fire Chief and Julie Andress, Director of Finance/CFO) 30 Minutes.

District Fire Chief Alan Ernst provided an overview of the Capital Improvement Plan (CIP), describing it as a five-year planning document that identifies capital projects, equipment purchases, facility improvements, and major studies. He explained the CIP is updated annually and serves as a flexible blueprint to guide the District's infrastructure and equipment needs, based on priorities and available funding.

District Fire Chief Ernst reviewed Fiscal Year 2025–2026 accomplishments, based on the previously adopted CIP, the District has completed or is in the process of completing planned acquisitions and projects. He reported over \$3.9 million has been allocated toward capital purchases, equipment, facilities, and debt.

District Fire Chief Ernst highlighted several notable accomplishments and ongoing efforts, including the placement of a lease order for four new Type I engines. The first Type I Engine delivery is expected within the year and three in future years; a Braun ambulance remount currently in progress; completion of the training prop; acquisition of a 2024 Ford F-550 rescue unit and a Crew

Boss truck. Also, completion of a Type III brush truck rebuild; near completion of the soft tone alerting system; and ongoing asphalt crack sealing and maintenance work.

Director of Finance/CFO Julie Andress presented a summary of CIP project types, including a visual breakdown of the Fiscal Year 2026–2027 plan. She noted apparatus accounts for 61% of the budget, facilities 38%, and major equipment 1%.

She further reported approximately \$2.2 million is budgeted in Fiscal Year 2026–2027 for apparatus, major equipment, and facility projects, with the five-year CIP forecast totaling approximately \$5.8 million.

President Michael Sommers stated while the apparatus and major equipment categories in the five-year funding schedule were clear, he requested additional detail regarding the \$908,000 allocated for facility upgrades.

District Fire Chief Ernst explained, the facility upgrade funding is largely driven by projects identified and approved through the Station Habitability Committee. He noted the planned improvements include flooring replacements in multiple stations, window replacements at Station 14, and significant roof repairs, including a needed roof replacement at Station 6. He added the majority of the allocated funds are directed toward addressing these priority facility needs as recommended by the committee.

President Michael Sommers inquired whether the work is primarily repairs rather than upgrades.

District Fire Chief Ernst explained some projects include upgrades, such as new flooring, carpeting, painting, and window replacements.

President Sommers asked whether any of the facility upgrades include the remodeling project at Station 12 for Battle Born Medevac.

District Fire Chief Ernst stated the Station 12 remodeling project for Battle Born Medevac is separate from the facility upgrades included in the CIP.

Director of Finance/CFO Andress continued the overview of the CIP funding sources and funding needs summary for Fiscal Year 2026–2027 and the District’s five-year capital improvement plan. She explained current CIP funding consists of approximately 47% from the General Fund and 53% from

bond funding. She noted the General Fund primarily supports apparatus and major equipment purchases, while bond funding is being utilized for asphalt repairs and facility upgrades.

Director of Finance/CFO Andress stated the District estimates approximately \$5.8 million in capital investment needs over the next five years. Of that total, approximately \$3.55 million, or 60.9%, is allocated toward apparatus; \$65,000, or just over 1%, toward major equipment; and approximately \$2.2 million, or just over 37%, toward facilities.

Director of Finance/CFO Andress also reviewed potential funding strategies available to support the CIP, including pay-as-you-go funding, bond funding, loans, medium-term leases, intergovernmental loans and grants, grant funding, impact fees, development agreements, tax rate adjustments, the sale of excess property and assets, and donations. She noted the District primarily relies on General Fund revenues, grants, and bond funding to support the CIP.

District Fire Chief Ernst provided closing remarks regarding the CIP, stating the document serves as a guide for identifying future capital needs and associated costs. He emphasized the importance of long-term capital investment planning and noted not all identified projects or needs can ultimately be funded. He explained the CIP allows the organization and governing body to establish priorities, make adjustments, develop procurement strategies, and better manage financial resources related to capital improvements. He further noted the CIP is intended to remain a dynamic document that may change significantly over time due to operational needs and unforeseen circumstances.

Chief Ernst stated the District will continue to face critical infrastructure and equipment needs and discussed exploring the development of a policy to dedicate a portion of any unanticipated year-end excess fund balance toward capital projects. He noted similar approaches had been successful in previous organizations and could assist with future funding needs.

He also stated the District intends to remain aggressive in pursuing grant opportunities and acknowledged the support received from major donors. Chief Ernst referenced the Ember Foundation as an additional resource established to support the District's needs and expressed optimism about its future growth and use. He added the District has worked to address long-standing deferred maintenance issues and hopes those efforts will help reduce future costs and allow the District to focus on additional priorities identified in the CIP.

Director John Bellona commented the CIP was one of the best plans presented in recent years and commended staff for their work in developing it.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the adoption of the East Fork Fire Protection District Capital Improvement Plan 2026-2031 totaling an estimated \$5,832,413 for the five (5) year period.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

REPORTS AND PRESENTATIONS

7. For Presentation Only. Initial presentation of the FY 26/27 Tentative Budget for the East Fork Fire Protection District in the amount of \$32,163,228. (Alan Ernst, District Fire Chief and Julie Andress, Director of Finance/CFO) 60 Minutes.

District Fire Chief Alan Ernst provided background information on the organization and reviewed District demographics and operational impacts related to the budget process. He noted the District covers approximately 751 square miles within Douglas County, including areas in the Tahoe Basin, and serves an estimated population of more than 57,000 residents. He also discussed seasonal population fluctuations associated with community events, noting events such as the Candy Dance bring significant increases in visitors to the area.

District Fire Chief Ernst reported the District responded to 7,428 calls for service during the previous year, representing a 10.4% increase over the prior year. He explained several factors impacted development of the proposed budget, including ongoing labor contract negotiations, uncertainty in state-provided tax and fee revenue projections, implementation of the District's updated plan review fee structure, fluctuations in ambulance transport revenue tied to call volume, changes in interest earnings, and other Board

directed actions may affect expenditures. He noted contract negotiations had progressed positively, and a proposal had been generally agreed upon for presentation to membership and potential future Board consideration.

District Fire Chief Ernst outlined the District's primary budget objectives, including:

- Increasing transparency through a revised budget format.
- Building a sustainable budget that supports long-term financial stability.
- Maintaining conservative revenue estimates while maximizing revenue opportunities.
- Monitoring expenditures, reserves, and ending fund balances.
- Maintaining competitive wages and continuing to position the District as an employer of choice within the region.
- Entering long-term fixed-cost service agreements when appropriate.
- Funding capital equipment and capital improvement projects.
- Meeting debt obligations while maintaining healthy financial reserves.

District Fire Chief Ernst also noted the tentative budget includes more than \$2 million dedicated toward capital improvements.

Director of Finance/CFO Julie Andress reviewed the District's primary budget funds and explained the District operates with two main funds: the General Operations Fund and the Emergency Fund. She reported the proposed Fiscal Year 2026–2027 budget includes just over \$31 million within the General Operations Fund and approximately \$391,000 in the Emergency Fund, for a combined total budget of approximately \$32 million.

Director of Finance/CFO Andress also outlined several revisions made to the Fiscal Year 2026–2027 budget structure, noting the changes were intended to improve transparency and better align expenditures with operational responsibilities. Key changes included:

- Addition of new departmental cost centers for Business Operations, Fuels Management, and Volunteer Services.
- Separation of these expenditures from the previous Suppression cost center to provide clearer financial reporting.
- Alignment of cost centers with the assigned responsibilities of executive staff and deputy chiefs.
- Redistribution of salaries and benefits into individual departmental cost centers rather than budgeting all personnel costs under Administration.

Director of Finance/CFO Andress stated the updated structure more accurately reflects personnel and operational costs within each division.

President Michael Sommers asked whether the new cost center structure would allow the District to further expand and track additional services and supplies within programs such as fuels management in the future, or if the budget was already structured to accommodate that.

Director of Finance/CFO Andress confirmed the budget structure is already configured to accommodate that capability.

Director of Finance/CFO Andress reviewed the District's General Fund revenue projections and highlighted several of the District's primary revenue sources, including ad valorem taxes, state consolidated taxes, intergovernmental revenues, charges for service, and miscellaneous revenues such as rents, donations, and sales of excess property.

Director of Finance/CFO Andress reported projected property tax revenue for Fiscal Year 2026–2027 reflects a 6% increase, bringing the estimated total to approximately \$14.4 million. She noted this amount represents approximately 0.42% of the District's assessed valuation of approximately \$3.4 billion. She also reviewed projected intergovernmental revenues and other key funding sources, including:

- Intergovernmental revenues estimated at approximately \$4.4 million, representing a 7.1% increase.
- State consolidated taxes projected at approximately \$2.6 million, a 5.1% increase.
- Fuels management grants estimated at approximately \$497,000, reflecting a 6.4% increase.
- The Alpine County contract projected at approximately \$128,000, a 6% increase.
- Ground Emergency Medical Transportation (GEMT) revenue projected at approximately \$1.1 million, representing a 12.8% increase based on updated cost reports.

Director of Finance/CFO Andress provided additional explanation regarding the GEMT program, noting Medicaid funding is supported through both federal and state sources and local government ambulance providers may use qualifying local tax-supported costs as part of the state share for reimbursement purposes. She explained the program allows the District to receive federal reimbursement based on eligible transport and cost reporting.

She further reviewed projected charges for service revenue, which is budgeted at approximately \$7.1 million, reflecting a 45.7% increase. She explained several factors contributed to the increase, including:

- Fire plan check and permit fees budgeted at approximately \$450,000 following the Board's adopted fee restructuring.
- Fuels management revenue projected at approximately \$766,000.
- Water initiative fees estimated at approximately \$297,000.
- Ambulance fee revenue, net of mandated write-offs, projected at approximately \$4.1 million.
- Addition of off-district fire response reimbursement revenue into the budgeting process, currently estimated at approximately \$1.4 million.

District Fire Chief Ernst explained the apparent 45% increase in charges for services was primarily the result of a change in budgeting practices rather than a significant increase in activity. He stated the District had previously not budgeted off-district response revenue and related expenses upfront, which resulted in multiple budget adjustments being brought back to the Board throughout the year. Going forward, the District used a three-year average to budget both the anticipated state revenue and associated expenses for off-district response, providing a more accurate representation of operations and accounting for the revenue in advance.

President Sommers asked for clarification that the projected \$1.4 million included the District's 19% share of the revenue.

District Fire Chief Ernst confirmed the District's 19% share was included in the projected revenue amount.

District Fire Chief Ernst stated the projected amount represented new revenue for the District and noted additional details would be discussed later in the presentation. He further explained the fuels management budget accounted for salary costs based on an anticipated 80% recovery rate from projects and grants.

President Sommers asked whether staff had a breakdown showing the percentage of revenues generated from grants compared to projects.

District Fire Chief Ernst stated staff could provide the requested breakdown of revenues between grants and projects.

President Sommers stated it would be helpful to know what percentage of the District's total expenditures were being covered by grants, as well as information regarding additional grants being pursued that were not currently reflected in the budget projections.

District Fire Chief Ernst explained tracking grant-related revenue in wildland operations is challenging because many projects operate under service and reimbursement agreements rather than through direct grant allocations. He noted under the District's agreement with the Nevada Division of Forestry (NDF) for the joint new fuels crew, the District would bill against projects already secured by NDF. He stated the funding is generated as services are performed, rather than from a fixed grant amount deposited into a dedicated account, making it difficult to identify a specific dollar amount allocated solely to the District.

President Sommers asked whether staff was monitoring if any revenue received through the Nevada Division of Forestry (NDF) agreement originated from grants that could trigger single-audit requirements for the District.

Director of Finance/CFO Andress stated at this time, she was not aware of any federally funded grants associated with the Nevada Division of Forestry (NDF) agreement and believed the funding was currently local. She added staff would continue to monitor the funding sources in the event federal grant requirements became applicable.

District Fire Chief Ernst reviewed EMS patient demographics and explained their importance in relation to GEMT revenue generation through the ambulance program. He stated approximately 67% of the District's billable EMS services were federally supported. He provided the following EMS patient demographic breakdown:

- 58% Medicare
- Nearly 20% private insurance
- 12% self-pay
- 9% Medicaid
- 0.13% VA-related patients

District Fire Chief Ernst reported the District generated approximately \$4.1 million in EMS revenue and projected a 3% increase based on adjustments tied to the Western Consumer Price Index (CPI) for EMS services.

District Fire Chief Ernst also reviewed miscellaneous revenue categories and noted the following:

- Medevac service revenue generated through the District's partnership with Battle Born Helicopter offsets crew salaries and operational expenses.
- The projected administrative fee revenue of approximately \$224,000 represents new revenue without a directly associated expense and is based on anticipated collections from the 19% cap and rate agreement.
- Interest income on investments is projected to decrease by approximately 40% due to lower interest rates and reduced account balances.
- Rents and leases are projected to increase by approximately 23%, with continued interest in Stations 5 and 10 for potential long-term lease agreements or purchase opportunities.

Director of Finance/CFO Andress reviewed the General Fund expenditures and reported the following budget changes:

- Operating expenditures increased by 13% to approximately \$25.2 million.
- Other expenditures decreased by 13.6%, primarily due to the prior year's capital bond balance being rolled forward.
- Approximately \$3.2 million was allocated toward debt service, capital projects, and contingency funding.

Director of Finance/CFO Andress then presented a breakdown of departmental budgets, including the newly created Business Operations, Volunteer, and Field Management divisions discussed earlier in the presentation. She explained the updated budget structure offers a clearer and more comprehensive view of departmental expenditures. She added executive staff would provide brief overviews of their budget priorities for the upcoming fiscal year.

Director of Administrative Services Holly Megee reviewed administrative priorities for the upcoming budget year and highlighted the following areas of focus:

- Recruitment efforts to maintain adequate staffing levels and attract qualified candidates. Related expenses include recruitment platforms and services, advertising and outreach, hiring materials, and participation in recruitment activities. She noted continued investment in recruitment supports workforce stability and competitiveness.
- Workers' compensation coverage to protect both employees and the organization in the event of work-related injuries or illnesses.

- Website and social media maintenance to support public information, communication, and recruitment efforts.
- Group health insurance, which remains a priority in order to provide competitive benefits for employees and support recruitment and retention efforts.

Deputy Fire Chief Amy Ray reviewed the Fire Prevention Division's priorities and ongoing initiatives for the upcoming budget year, including:

- Continuing plan reviews and preparing for an anticipated increase in construction activity during the summer months.
- Expanding operational permits, annual inspections, and overall inspection activity to improve compliance and operational awareness.
- Utilizing the First Due inspections and Community Connect modules to enhance information sharing and provide responding personnel with better knowledge of building layouts, occupancies, and potential hazards during incidents.
- Continuing state-mandated inspections, including hazardous materials inspections and operational permit requirements.
- Working to reduce the need for outsourced planning review services where possible, while recognizing that several complex building projects may still require additional attention and resources.

Deputy Fire Chief Ray stated the continued expansion and use of the First Due prevention modules has been an important advancement for the division and will help improve operational readiness and response capabilities.

Deputy Fire Chief Michael Shockey reviewed priorities for Emergency Operations and Training for the upcoming budget year, including:

- Continuing to pursue regional training opportunities and collaborative training programs with neighboring agencies and county partners.
- Participating in expanded RT-130 wildland refresher training coordinated jointly by Chief Driscoll and training officers throughout the county.
- Monitoring and evaluating the expanded wildland fuels management program during the upcoming fire season.
- Supporting additional grant and funding opportunities related to fuels management and wildland operations.
- Assessing future operational needs and determining whether the current program structure should remain in place or be expanded strategically in future years.

Deputy Fire Chief Shockey stated the division's primary focus would remain on training opportunities and the continued development of wildland fuels management operations.

President Sommers asked whether the \$540,000 in training expenditures included estimated personnel wages incurred during training periods.

District Fire Chief Ernst confirmed the \$540,000 does include estimated personnel wages incurred during training periods.

Director of Finance/CFO Julie Andress presented priorities on behalf of Deputy Fire Chief Larry Goss, noting the following focus areas for Business Operations:

- Fleet: Emphasis on preventative maintenance, apparatus lift installations to support mechanic safety, continued support of the CIP program, and rescue remount projects.
- Facilities: Ongoing preventative maintenance of HVAC systems and generators, development of a generator replacement plan, and continued paving and maintenance of cracks and sealing, including work at the training center across the street.
- Continued roof maintenance as well as habitability-related upgrades and replacements.
- Equipment: PPE replacement planning, with a significant replacement cycle anticipated in 2028, as well as continued implementation of the National Fire Protection Association (NFPA) inspection plan.

President Sommers requested clarification regarding the Volunteer Department budget and what costs were included in the total amount.

Director of Finance/CFO Andress explained the budget includes building-related services such as electricity and heating, as well as PPE for volunteers and associated incentive costs. She also confirmed medical requirements, including physical examinations, are included in the budget.

District Fire Chief Ernst explained the Volunteer Program budget generally includes all costs associated with operating the program. He noted some expenses, such as individual apparatus-related insurance costs, were not broken out separately.

President Sommers asked about distinguishing any newly requested items within the volunteer budget.

District Fire Chief Ernst stated there are minimal new requests, with the primary focus being the acquisition of a water tender for volunteer operations. He stated funding would come from a combination of the water initiative fee and general fund allocations, with the water tender identified as a current priority.

President Sommers stated it is beneficial to see the costs associated with water tenders are shared across both paid and volunteer staff, noting this supports comprehensive coverage throughout the District.

District Fire Chief Ernst explained the distribution of career line staff, noting 21 personnel are assigned on duty each day, not including fuels crew staff. He added during the summer staffing transition, staffing levels will include an additional 18 personnel per day when fully staffed.

Director of Finance/CFO Andress reviewed personnel costs and provided the following summary:

- Salaries and wages total approximately \$11.8 million.
- Benefits total approximately \$9.4 million.
- Personnel costs represent about 83% of the operating budget.

Director of Finance/CFO Andress explained the following budget assumptions:

- Wage adjustments for represented personnel are pending contract negotiations, with current step increases included in the budget.
- Wage adjustments for non-represented personnel are included, as well as anticipated compensation adjustments in accordance with applicable contracts.
- Health insurance costs are projected to increase by approximately 15%.
- Workers' compensation costs are estimated to increase by approximately 11%.

President Sommers asked whether any additional changes from PERS were anticipated.

District Fire Chief Ernst stated no additional changes from PERS are anticipated, noting adjustments are typically made on a biennial basis.

District Fire Chief Ernst provided the following overtime costs summary:

- The District budgeted approximately \$1.4 million for overtime, based on an estimated 18 shifts per line staff member.

- Overtime projections are also influenced by annual leave usage and associated staffing coverage needs.
- Additional contributing factors include geographic and operational staffing challenges.
- Costs associated with academy operations and training requirements impact overtime expenditures.
- Long-term leave related to workers' compensation injuries and medical leave, including family medical leave, has contributed to increased overtime usage.
- Major incident response, callback staffing, and off-district response activities also drive overtime costs.

Director of Finance/CFO Andress reviewed the District's debt obligations and reported the following:

- Annual debt service totals approximately \$671,000.
- This includes the District's medium-term bond, which carries a 4.2% interest rate and is scheduled to mature in 2033.
- The department budget also includes lease payments for four new engines in addition to the bond payment.
- The current budget reflects approximately \$1.2 million in bond funding, which will be carried forward from the current fiscal year into the next fiscal year's budget.

President Sommers asked for clarification on the current interest earnings from the District's investment pool.

Director of Finance/CFO Andress stated she did not have the exact figure available but estimated it was approximately 3.7%.

President Sommers asked whether the District was still in a negative position.

Director of Finance/CFO Julie Andress confirmed that is correct.

District Fire Chief Ernst provided a recap of the capital improvement plan for the upcoming fiscal year, noting the following:

- The District has allocated approximately \$2.2 million for capital improvements.
- Of this amount, approximately \$1.2 million is funded through bond proceeds, with the remainder supported by the General Fund.
- Major proposed capital commitments include:
 - Type I ambulance remount

- Light utility vehicles
- Wildland engine retrofit
- Installation of shop lifts
- Replacement of a Self-Contained Breathing Apparatus (SCBA) compressor
- Facility upgrades previously discussed
- Ongoing capital repairs and maintenance needs

District Fire Chief Ernst stated these investments reflect the District's priorities for maintaining and improving operational readiness and infrastructure.

Director of Finance/CFO Andress reviewed the District's Emergency Fund and provided clarification on its purpose and funding, noting the following:

- The Emergency Fund is the District's second fund and is required under NRS.
- The current budget allocation for the Emergency Fund is approximately \$391,000.
- The fund is intended for sudden and unexpected natural disasters and is used to protect the health, safety, and welfare of residents.
- The Emergency Fund is currently being supported through investment interest earnings.

She also distinguished between the Emergency Fund and the General Fund contingency account:

- The contingency fund is used for unforeseen expenditures or unexpected operational needs when standard appropriations are not available.
- It is reflected within the General Fund ending balance and serves as a broader financial safety reserve for unplanned expenses.

District Fire Chief Ernst explained potential changes at the federal level that may impact wildland fire operations. He explained the following:

- Federal agencies have discontinued their direct purchasing program for certain support resources during incidents.
- Previously, federal partners would procure items such as sleep trailers, food services, and related support equipment at the start of an incident.
- Under the new process, those resources may not be immediately available from federal buyers in the early stages of an incident.
- If a fire originates on District or local responsibility lands, the District may be required to initially procure these resources and later seek reimbursement.

- The District is currently working with the Nevada Division of Forestry (NDF) to determine whether the Wildland Fire Protection Program (WFPP) will cover these costs.

District Fire Chief Ernst noted this represents a recent change and may require the District to front costs that were previously handled by federal partners, though reimbursement is still expected.

President Sommers asked for clarification whether these services would be provided through contracted on-site support rather than equipment acquisition.

District Fire Chief Ernst confirmed it is for services provided.

President Sommers asked whether federal agencies previously used preferred vendors when procuring contract services for those types of support operations.

District Fire Chief Ernst explained federal agencies maintain a preferred vendor list; however, they no longer have the purchasing staff (“buyers”) available to process those transactions directly. He stated the current process is as follows:

- Federal agencies now provide vendor lists to local jurisdictions or the Nevada Division of Forestry (NDF).
- Local agencies must then coordinate purchases through an incident tracking system and obtain an “S number” to charge expenses to the incident for later reimbursement.
- Previously, federal partners were able to make initial purchases directly using procurement cards.
- Under the new process, local agencies may be required to make upfront purchases and seek reimbursement afterward.

District Fire Chief Ernst noted this change may require use of the District’s Emergency Fund to cover initial costs until reimbursement is received.

District Fire Chief Alan Ernst highlighted the Wildland Fire Protection Program (WFPP), explaining it functions as an insurance-type program through NDF and regional partners. He noted the District is a participating member of the program, with a tentative cost of approximately \$97,000 for the current fiscal year. Additionally, the program represents a cost-effective investment when compared to potential financial exposure from large-scale incidents, such as the Corner Fire experienced in the prior year.

District Fire Chief Ernst provided review of the volunteer program budget and noted the following:

- Volunteers provide critical operational support during emergency incidents and remain active in the community through fundraising, event participation, and organizational representation.
- The District is working to expand and implement a defensible space inspection program, with volunteers expected to play a key role in its development and execution.
- The budget includes funding for the volunteer incentive program, which was revised to comply with Department of Labor requirements.
- The District currently supports approximately 39 volunteers, with an additional four to five in the onboarding process.
- Recruitment efforts are currently focused on developing apparatus drivers within the volunteer ranks.

District Fire Chief Ernst outlined the volunteer incentive program and stated the following:

- The program was recently reviewed and updated in coordination with volunteers to ensure compliance and appropriate structure.
- Approximately \$25,000 is allocated for volunteer incentives.
- Additional benefits include an annual Sierra Saver Ambulance subscription.
- Length-of-service recognition, and gift cards based on years of service.
- The District also provides recognition awards, uniforms (shirts and hats), and related support items.
- Volunteers classified as support personnel do not receive monetary incentives.
- Incentives are primarily based on response participation and training compliance to ensure program effectiveness and operational readiness.

Director of Finance/CFO Andress concluded the budget presentation by reviewing contingency funding, ending fund balance, and next steps, noting the following:

- Contingency funding totals approximately \$378,000, representing 1.5% of operating expenses.
- The ending fund balance is projected to increase from 12.82% in the current fiscal year to approximately 13% in the upcoming year, or just over \$3.2 million.
- She referenced a historical trend showing a higher ending fund balance in 2023–2024, attributed to bond proceeds received during that period.

- Combined General Fund and Emergency Fund totals for the 2026–2027 budget are approximately \$32.32 million.

Next steps include:

- May 19: Presentation and adoption of the tentative budget.
- June 1: Submission of the approved budget to the state.
- July 1: Start of the new fiscal year with the adopted budget in effect.

Director Barbara Griffen commended District Fire Chief Ernst and Director of Finance/CFO Andress for an excellent presentation that was well organized, informative, and she appreciated the detailed breakdown.

Director John Bellona stated the presentation clearly communicated the District’s objectives and was much easier to understand than prior budget presentations. He noted in the past, information was spread across multiple areas, which made it difficult to follow, and he expressed appreciation for the improved clarity and organization.

President Sommers thanked staff for their work in preparing the budget presentation and stated appreciation for the improved clarity and organization, noting it is easier for the Board to follow compared to prior presentations. He also thanked staff for providing timely district response and expense information within the budget process.

Additionally, President Sommers commented on future planning considerations and suggested the possibility of gradually increasing the ending fund balance by approximately one percent annually as a form of reserve for anticipated future costs. He noted expenditures are still projected to exceed revenues at this time.

8. Budget Summary for month ending March 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.

Director of Finance/CFO Julie Andress presented the year-to-date financial report and noted approximately 75% of the fiscal year has elapsed. She provided the following summary:

- Revenues are currently at approximately 70% of budgeted projections.
- Ad valorem tax revenues have been received through February.
- Consolidated (C) tax revenues have been received through January.
- GEMT revenues are expected to be received by fiscal year end.
- Overall revenues are tracking as anticipated for the fiscal year.

Regarding expenditures, Andress reported:

- Overall expenditure is approximately 65% of the adopted budget.

- This is slightly below the expected 75% benchmark based on the percentage of the fiscal year completed.

District Fire Chief Alan Ernst stated Director of Finance/CFO Julie Andress has done a really good job managing the budget and preparing projections. He noted the year-end outlook appears favorable, assuming current conditions remain consistent, and indicated the District is in a solid financial position heading into year-end.

9. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

Patrick Mooneyhan, member of International Association of Fire Fighters Local 3726 provided an update on behalf of the union, noting the following:

- In March, a delegation attended the International Association of Fire Fighters (IAFF) Legislative Conference in Washington, D.C.
- During the conference, members met with Senator Catherine Cortez Masto, Senator Jacky Rosen, and Representative Mark Amodei to discuss key Nevada-specific priorities and areas where continued political support is needed.
- Representative Susie Lee was unavailable due to congressional session scheduling conflicts.
- The delegation provided updates and advocacy on issues important to Nevada fire service members.

Additional updates included:

- Attendance at STRIVE training (formerly the Affiliate Leadership Training Seminar), which combines union leadership education with more hands-on operational training.
- Continued participation in professional development opportunities similar to those offered at major fire service conferences.
- Current union members are attending the Professional Fire Fighters of Nevada (PFFN) conference in Las Vegas, which is ongoing at the time of the District Board meeting.

10. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

No report.

11. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and

committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.

Holly Megee, Director of Administrative Services noted:

- Seasonal fuels crew members will begin onboarding on Tuesday April 28th, with 12 new seasonal employees joining the District.
- Recruitment for the Squad Boss position is currently open and will close on Sunday, April 26th.
- To date, four applications have been received for the position.

President Michael Sommers asked whether any internal candidates had applied for the Squad Boss position or if all applications were external.

Director of Administrative Services Megee stated as of now, there are no internal applicants.

Julie Andress, Director of Finance/CFO noted:

- The Quarter 3 Economic Survey has been submitted and filed with the State.
- The 2026–2027 lease for four Type 1 engines has been finalized and executed.
- Budget preparation efforts are ongoing and will continue to be a priority moving forward.

Amy Ray, Deputy Fire Chief/Fire Marshal noted:

- On May 7, the Gardnerville Town Board is scheduled to adopt the District's appendices to Title 20.
- Due to Chief Ernst's efforts and a recent workshop, it is anticipated there will be no additional questions or concerns, as stakeholders are satisfied with the changes.
- The District is currently working within the Oracle system in coordination with the building department.
- Fewer plan applications have been received through the county than expected, which has increased workload while limiting early visibility into projects.
- Earlier access to design review applications is expected to improve communication with the construction community, provide more upfront guidance, and reduce issues later in the plan review process.

President Sommers asked whether applicants submitting to the county believe they will receive responses from both the county and the District in order to proceed with construction, or how the review process is understood by applicants.

Deputy Fire Chief Ray explained design review applications were being submitted to the county with requirements indicating the District should also

receive them; however, the District was not consistently receiving those submissions. As a result, the county would complete its initial review without District input, and the District would not have the opportunity to review until later in the plan review process rather than during the coordinated review stage.

She noted the intent of the joint review process—where the county, engineering, and other agencies collaborate to provide coordinated feedback to the construction community—was not being fully met due to missing application submissions to the District.

Additionally, Deputy Fire Chief Ray noted:

- Participated in the Clear Creek mock evacuation drill conducted jointly with Carson City and Douglas County.
- Emergency Operations Centers (EOCs) were activated in coordination with participating agencies.
- Participating agencies included Carson City Fire, the Carson City Sheriff's Office, East Fork Fire Protection District, and the Douglas County Sheriff's Office.
- She served as a liaison between Fire and Carson City operations during the exercise.
- The exercise received positive reviews overall.
- Her primary role focused on public messaging coordination in partnership with Douglas County Emergency Manager Kara Easton and agency Public Information Officers (PIOs).
- Efforts were focused on ensuring evacuation messaging and public information distributed to residents remained accurate and consistent throughout the exercise.

Anthony Seghieri, Executive Program Manager noted:

- Seasonal fuels crew members will begin work on the 28th, completing staffing for both the hand crew and engine personnel.
- Recruitment efforts for engine staffing are expected to result in full staffing levels within the division.
- Staff are currently engaged in preseason fire preparations, including internal and regional training activities.
- The Wildland Academy is scheduled to begin next month, and refresher training sessions are currently underway.
- Numerous preseason operational and training activities are occurring simultaneously in preparation for fire season.
- Work continues on disaster-funded projects, which are progressing well.
- The division is focusing on securing long-term funding opportunities rather than short-term or one-time funding sources.
- Staff are currently working with Clear Creek on the development of a long-term strategic plan that may support year-round staffing of an engine and crew within the area.

- The District is also awaiting a Notice of Funding Opportunity (NOFO) announcement for the Community Wildfire Defense Grant (CWDG) program, which is anticipated to be a significant funding opportunity.
- The District is moving in a positive direction and taking a measured approach to future program expansion and funding decisions.
- The current year is expected to provide a clearer understanding of long-term funding opportunities, operational expenditures, and overall program sustainability.

Michael Shockey, Deputy Chief of Emergency Operations noted:

- Numerous operational activities are currently underway in preparation for the upcoming fire season.
- An internal preseason meeting involving Battalion Chiefs and the Field Division is scheduled for the end of the month to finalize fire season readiness preparations.
- Call volume for the previous month remained consistent, with no major incidents reported during March.
- A significant long-line rescue incident occurred several days prior to the meeting.

Deputy Chief Shockey requested Battalion Chief John Brawley to provide a brief overview and key highlights of the rescue operation.

Battalion Chief John Brawley provided a summary of the recent long-line rescue incident involving a paraglider crash above Walley's Hot Springs.

- The patient crashed on the mountainside approximately 1,500 feet above Foothill Road.
- Working in coordination with the Douglas County Sheriff's Office, the District requested the Raven helicopter from the Washoe County Sheriff's Office.
- Personnel from Tahoe Douglas Fire Protection District and two District engine crews hiked into the remote location from a hairpin turn area on Kingsbury Grade, traversing steep terrain and multiple ridges to reach the patient and begin medical care.
- Air 12 was dispatched early in the incident, successfully located the patient, and confirmed the GPS coordinates provided by crews.
- Due to steep terrain and rocky conditions, Air 12 was unable to land near the patient and instead landed near the top of Kingsbury Grade.
- Washoe County helicopter resources arrived approximately one hour and forty minutes after being requested.
- Total response time from initial dispatch to patient arrival at the landing zone with Air 12 was approximately two hours and twelve minutes.
- The patient sustained significant injuries after reportedly falling 20 to 50 feet into rocky terrain and was transported to Renown Regional Medical Center for treatment.
- Given the terrain and complexity of similar rescue incidents, the overall response time was considered exceptionally fast.

- All responding crews safely hiked out of the area without injury.

District Fire Chief Alan Ernst added that the patient later contacted the crew to express appreciation for the response and care provided during the incident.

Alan Ernst, District Fire Chief noted:

- Appreciation for staff efforts over the past year, stating the District is beginning to see the positive results of that work.
- The District recently held its first annual awards and promotions ceremony, which received positive feedback from personnel and attendees.
- Thanks were extended to staff members who organized and coordinated the event.
- A community donor, whose medical emergency response involved District crews, has committed a \$10,000 donation toward future awards ceremonies, with the potential for an additional \$10,000 matching donation from another contributor.
- Thanked the labor group for its cooperation during contract negotiations, noting a tentative agreement was reached in four meetings through effective collaboration between labor and management.

President Michael Sommers requested a brief update on the District's Explorer Program, noting that he attended the recent Tahoe Douglas Elks Lodge Firefighter Appreciation Dinner where the Explorers assisted with serving.

District Fire Chief Ernst thanked the Tahoe Douglas Elks Lodge for hosting and supporting the recent Firefighter Appreciation Dinner, describing it as a successful opportunity for both the organization and the community. He reported the Explorer Program continues to grow and generate increased interest within the community, with more inquiries being received from prospective participants. The Explorers recently assisted with serving duties at the Firefighter Appreciation Dinner and are expected to participate in an upcoming Douglas County Kids' Fishing Derby. He commended the participants for their strong work ethic and enthusiasm, stating they are receiving valuable training and experience through the program. As participants advance in the program, the District hopes to provide additional opportunities, including future ride-alongs with crews to further develop their hands-on fire service experience.

President Sommers asked how many youth are in the Explorers Program.

District Fire Chief Ernst stated there are 10 or 12.

President Sommers asked what the age range is for the program.

District Fire Chief Ernst noted participants may remain in the program until age 21 and explained the program structure is affiliated with the Boy Scouts of America and follows a traditional Explorer program model.

President Sommers asked whether there have been any indications that participants in the Explorer Program are developing an interest in pursuing careers in the fire service.

District Fire Chief Ernst stated early feedback indicates at least half, and possibly as many as three-quarters of the Explorer participants have expressed interest in pursuing a career in the fire service. He noted one of the primary goals of the program was to build upon the District's Youth Academy by creating a pathway for participants to transition into the Explorer Program and potentially continue into careers as professional firefighters or volunteers. He added the program is intended to serve as a future recruitment avenue for the District.

President Sommers asked at what age individuals are eligible to become volunteers.

District Fire Chief Ernst stated they must be 18 years old.

Bernard Curtis, Director noted:

- Expressed appreciation for the invitation to attend the volunteer meeting the previous evening.
- Attended the awards ceremony and appreciated the opportunity to participate in the event.

Nathan Leising, Secretary noted:

- Expressed appreciation for the recent appreciation dinner and awards ceremony. Stating the events were very well organized and meaningful. Thanked staff for their efforts in planning and executing the events. Noted the strong turnout and overall success of the ceremony.

John Bellona, Director noted:

- No report

Mark Forsberg, Legal Counsel noted:

- No report

Barbara Griffin, Director noted:

- No report

Michael Sommers, President noted:

- No report

CLOSING PUBLIC COMMENT (No Action)

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

ADJOURNMENT

12. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Micheal Sommers, President) 5 Minutes.

MOTION to adjourn; carried.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Nathan Leising
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS :	
ABSENT:	

There being no further business to come before the Board, 2:23 PM the meeting was adjourned.

Respectfully submitted:

Michael Sommers, President
East Fork Fire Protection District

ATTEST:

Jolene Polish, Clerk to the Board
East Fork Fire Protection District

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the donation of \$10,000 from The Wray Family Foundation to be used in supporting the East Fork Fire Protection District Annual Awards Ceremony and authorize a letter of appreciation from the Board President. (Michael Sommers, President) 5 Minutes.

2. **Recommended Motion:** Motion to accept the donation of \$10,000 from The Wray Family Foundation to be used in supporting the East Fork Fire Protection District Annual Awards Ceremony and authorize a letter of appreciation from the Board President.

3. **Funds Available:** NA **Amount:** NA

Fund Name: NA **Account Number:** NA

4. **Prepared by:** Jolene Polish, Board Clerk

5. **Meeting Date:** May 19, 2026 **Time Required:** 5 Minutes

6. **Agenda:** Initial Meeting Business

7. **Background Information:** On May 6, 2026, the District received a \$10,000 donation from The Wray Family Foundation to be used in supporting the East Fork Fire Protection District Annual Awards Ceremony. The District is most grateful for this donation.

Agenda Item # 03



**EAST FORK FIRE
PROTECTION DISTRICT**
1694 County Road
Minden, Nevada 89423
(775) 782-9040

Tuesday, May 19, 2026

The Wray Family Foundation
3860 GS Richards Blvd
Carson City, NV 89703

Dear Lois Wray,

On behalf of the East Fork Fire Protection District, we would like to extend our sincere gratitude for your very generous donation of \$10,000.

At your request, these funds will be allocated to support the East Fork Fire Protection District Annual Awards Ceremony.

Lois, your generosity and thoughtfulness mean a lot to us. Your support is not only deeply appreciated today, but it will continue to make a difference for years to come. The East Fork Fire Protection District Board of Directors and our entire staff are truly grateful and will always remember your contribution.

Sincerely,

Michael Sommers
District Fire Board President
East Fork Fire Protection District

cc: file

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of April 30, 2026. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on general ledger cash balances as of April 30, 2026.
3. **Funds Available:** NA **Amount:** \$7,125,933.22
Fund Name: General, Emergency **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** May 19, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached “Cash Cross Fund” report reflects the cash balances currently recorded in the District's general ledger or official accounting record. General ledger cash balances may differ from cash balances reported in the treasury.

Agenda Item # 04A

East Fork Fire Protection District

Cash Cross Fund Report

As of:

4/30/2026

Fund #	Fund Name	Account #	Account Description	Beginning of Month Balance	Changes	Ending of Month Balance
650	General Fund	101.650	Cash in Bank - EFFPD	1,180,296.28	(165,702.03)	1,014,594.25
650	General Fund	101.701	LGIP - Local Govt Investment Pool	6,275,308.81	(540,000.00)	5,735,308.81
650	General Fund	101.703	Reserve Account - Pitney Bowes	3,744.00	(200.00)	3,544.00
650	General Fund	102.000	Petty Cash	100.00	-	100.00
			Fund Total	7,459,449.09	(705,902.03)	6,753,547.06
651	Emergency Fund	101.701	LGIP	372,386.16	-	372,386.16
			Fund Total	372,386.16	-	372,386.16
Grand Total: 2 Funds				7,831,835.25	(705,902.03)	7,125,933.22

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in April 2026 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,063,533.48

Fund Name: General **Account Number:** Various
4. **Prepared by:** Erica Amatore, Accounting Specialist
5. **Meeting Date:** May 19, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached is a list of checks issued for accounts payable, cash disbursements/automatic withdrawals and transfers for the dates noted above.

Agenda Item # 04B

Company name: East Fork Fire Protection District

Report name: Payables for Prior Month - April

Report title 2: Monthly Board Report

Created on: 5/8/2026

Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Check	4/2/2026	15005	Jesse A. Tschetter	6,410.62
Record Transfer	4/2/2026		AuthorizeNet	30.00
Record Transfer	4/2/2026		Principal Life Insurance Co.	609.90
Record Transfer	4/2/2026		Cybersource	21.98
Record Transfer	4/2/2026		Waystar	669.71
Record Transfer	4/3/2026		State of NV - DCP	28,551.27
Record Transfer	4/3/2026		VOYA Benefit Strategies	14,776.74
Record Transfer	4/3/2026		VOYA Benefit Strategies	2,500.00
Record Transfer	4/3/2026		Aflac	1,181.44
Record Transfer	4/8/2026		VOYA Benefit Strategies	38.00
Check	4/10/2026	15006	Accolades Trophies, Engraving & Gifts	125.17
Check	4/10/2026	15007	Ace Hardware	131.46
Check	4/10/2026	15008	Adrienne Richardson	119.72
Check	4/10/2026	15009	Airtec Gases, LLC	104.49
Check	4/10/2026	15010	Amazon Business	1,139.37
# Check	4/10/2026	15011	Arc Generator Service, LLC	1,734.00
# Check	4/10/2026	15012	Asphalt Protectors, Inc	44,999.36
Check	4/10/2026	15013	Bound Tree Medical, LLC	85.14
Check	4/10/2026	15014	Building Services of CA & NV, LLC	525.00
Check	4/10/2026	15015	Burroff and Associates, LTD	1,195.00
Check	4/10/2026	15016	Cameron Park Fire Department	800.00
Check	4/10/2026	15017	Campora Propane	1,114.15
Check	4/10/2026	15018	Cintas	379.39
Check	4/10/2026	15019	CMC Tire Inc	2,013.52
Check	4/10/2026	15020	Douglas County Sheriff's Office	850.23
Check	4/10/2026	15021	Douglas County Utilities	1,866.12
Check	4/10/2026	15022	Douglas Disposal	1,013.96
Check	4/10/2026	15023	Flyers Energy LLC	8,021.22
Check	4/10/2026	15024	Frontier Communications	50.63
Check	4/10/2026	15025	Gardnerville Ranchos GID	293.16
Check	4/10/2026	15026	George Montoya	50.00
Check	4/10/2026	15027	Guided Truck & Equipment	434.92
Check	4/10/2026	15028	Hi-Tech EVS, Inc	578.70
Check	4/10/2026	15029	Hunt & Sons, Inc	89.54
Check	4/10/2026	15030	Juniper Strategies, LLC	9,968.20
Check	4/10/2026	15031	Life-Assist, Inc	1,043.90
Check	4/10/2026	15032	Lisa Owen	3,239.80
Check	4/10/2026	15033	LN Curtis	675.02
Check	4/10/2026	15034	Marshall EMS Billing	13,295.34
Check	4/10/2026	15035	McCandless Truck Center	3,239.64
Check	4/10/2026	15036	Minden Gardnerville Sanitation District	1,234.07
Check	4/10/2026	15037	NV St Dept of Conservation (Forestry)	21,314.00
Check	4/10/2026	15038	NV St Dept of Public Safety	328.50
Check	4/10/2026	15039	O'Reilly Auto Parts	185.84
Check	4/10/2026	15040	Oshinski & Forsberg, Ltd.	1,522.50
Check	4/10/2026	15041	Pacific Shredding	32.10
Check	4/10/2026	15042	Parts House	1,938.20
Check	4/10/2026	15043	Public Employee's Benefits Program	348.76

Type	Date	Check No.	Payee Name	Transaction Amount
Check	4/10/2026	15044	REMSA	28.00
Check	4/10/2026	15045	Reno Drain Oil Service	280.00
Check	4/10/2026	15047	Tahoe Supply Company LLC	472.38
Check	4/10/2026	15048	Teleflex	3,300.00
Check	4/10/2026	15049	Thompson Garage Doors, Inc.	3,283.89
Check	4/10/2026	15050	Town of Gardnerville	82.26
Check	4/10/2026	15051	Town of Minden	583.58
Check	4/10/2026	15052	ubeo Business Services	10.78
Check	4/10/2026	15053	Uniformity of Nevada LLC	2,479.32
# Check	4/10/2026	15054	Wilson Engineers	12,725.00
Check	4/10/2026	15055	Xerox Corporation	561.68
Check	4/10/2026	15056	Zoll Data Systems, Inc	3,670.15
Check	4/10/2026	15057	ZOLL Medical Corporation	1,684.58
Record Transfer	4/15/2026		Bank of America- Checking	151.75
Record Transfer	4/15/2026		Optum Financial	59.38
Record Transfer	4/15/2026		Public Employees' Retirement System of Nevada	388,129.67
Record Transfer	4/16/2026		State of NV - DCP	28,024.80
Record Transfer	4/17/2026		7710 Insurance	90,618.67
Record Transfer	4/17/2026		VOYA Benefit Strategies	70.50
Record Transfer	4/17/2026		VOYA Benefit Strategies	14,676.74
Record Transfer	4/21/2026		Cigna	177,890.05
Record Transfer	4/21/2026		Principal Life Insurance Co.	9,471.53
Record Transfer	4/22/2026		Veterans Affairs	3,029.98
Record Transfer	4/22/2026		Waste Management	253.06
Record Transfer	4/22/2026		Pitney Bowes Lease	486.33
Check	4/24/2026	15058	AARP - UHC Ins Company	68.96
Check	4/24/2026	15059	Accolades Trophies, Engraving & Gifts	138.13
Check	4/24/2026	15060	Airtec Gases, LLC	38.55
Check	4/24/2026	15061	Anthem Blue Cross	259.72
# Check	4/24/2026	15062	Arc Generator Service, LLC	18,475.83
Check	4/24/2026	15063	Bento Owens	7.27
Check	4/24/2026	15064	Bound Tree Medical, LLC	3,202.38
Check	4/24/2026	15065	Burroff and Associates, LTD	925.00
			Capricorn Healthcare Consultants, LLC DBA:	
Check	4/24/2026	15066	Upskill Healthcare Education	2,300.00
Check	4/24/2026	15067	Carson Valley Chamber of Commerce	140.00
Check	4/24/2026	15068	Carson Valley Signs	4,376.25
Check	4/24/2026	15069	Cintas	210.97
Check	4/24/2026	15070	CMC Tire Inc	2,168.92
Check	4/24/2026	15071	Conway Communications	14,731.00
# Check	4/24/2026	15072	D&D Roofing and Sheet Metal, Inc	10,692.00
Check	4/24/2026	15073	Digital Technology Solutions, Inc. (DTS Fiber)	239.33
Check	4/24/2026	15074	Douglas Disposal	39.65
Check	4/24/2026	15075	Duke's Plumbing, Heating & Air, Inc	1,050.83
Check	4/24/2026	15076	Dwain Chichester	186.42
Check	4/24/2026	15077	Employment Security Division	4,476.42
Check	4/24/2026	15078	Fire Shows West	4,550.00
Check	4/24/2026	15079	Flyers Energy LLC	10,556.22
Check	4/24/2026	15080	Guided Truck & Equipment	69.06
Check	4/24/2026	15082	Les Schwab Tire Centers of Nevada	3,491.24
Check	4/24/2026	15083	Life-Assist, Inc	3,039.90
Check	4/24/2026	15084	LN Curtis	23.97
Check	4/24/2026	15085	Med-Tech Resources Inc	421.93

Type	Date	Check No.	Payee Name	Transaction Amount
Check	4/24/2026	15086	O'Reilly Auto Parts	184.99
Check	4/24/2026	15087	Overhead Fire Protection	1,975.00
Check	4/24/2026	15088	Pacific Shredding	28.89
Check	4/24/2026	15089	Paul Barros	347.40
Check	4/24/2026	15090	Pestmaster Services	535.00
Check	4/24/2026	15091	Siddons-Martin Emergency Group	1,644.06
Check	4/24/2026	15092	Susan Radzwickas	300.00
Check	4/24/2026	15093	Tahoe Supply Company LLC	432.88
Check	4/24/2026	15094	Topaz Ranch Estates GID & Water Co.	96.50
Check	4/24/2026	15095	ubeo Business Services	197.05
Check	4/24/2026	15096	UKG Kronos Systems, LLC	39.75
Check	4/24/2026	15097	US District Court Water Master	74.75
Check	4/24/2026	15098	Western Nevada Supply	173.24
Record Transfer	4/24/2026		Standard Insurance Company	3,294.18
Record Transfer	4/24/2026		TASC Client Services	178.00
Record Transfer	4/24/2026		Standard Insurance Company	817.50
Record Transfer	4/27/2026		Bank of America CC - Visa	298.75
Record Transfer	4/27/2026		Bank of America CC - EF	14,785.96
Record Transfer	4/27/2026		Cybersource	114.93
Record Transfer	4/28/2026		Pay Plus	690.95
Record Transfer	4/28/2026		NV Energy	3,576.09
Record Transfer	4/29/2026		Sage Intacct	24,973.80

Total 125 Records 1,063,533.48

Sum Total

Purchases this month relating to the CIP

Accounts Payable	449,899.23
Investements	0.00
HR/Payroll/Benefits	613,634.25

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve payroll expenses paid in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve payroll expenses paid in April 2026 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,468,406.00
Fund Name: General **Account Number:** Various
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** May 19, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached are the summarized payroll registers for the month. Please note, the total costs reported are gross earnings, East Fork Fire Protection District paid deduction, and taxes (employer).

Agenda Item # 04C



EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 04/01/2026-04/30/2026

Report Total

# of EE's - 97 / # of Statements - 189									
Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
Helo Regular	672.00	21,586.44	NVPERS Fire	-	373,301.33	FIT	101,332.62	Direct Deposit	647,150.23
Regular	17088.00	609,018.91	NVPERS Reg	-	24,731.71	MEDI	12,171.53	Check	6,410.62
WC	172.00	7,580.91	Dist Paid Dent	-	8,112.25	SIT:CA	1,121.98	Totals:	653,560.85
Act-REG	08.00	-	Dist Paid Life	-	542.45	Totals:	114,626.13		
Act-REG-BC	-	-	Dist Paid Vis	-	978.04	MEDI	12,171.53		
FC-REG	380.50	11,715.44	Dist Pd Med	-	174,236.23	SUTA:NV	-		
FTO-REG	403.00	-	Donate	600.00	-	ER Totals:	12,171.53		
FC-PROJ	197.50	5,627.55	HSA Acct Fee	-	195.75	All Totals:	126,797.66		
FLSA	387.00	12,387.08	HSA Fam 55	850.00	-				
HIW	-	1,350.00	HSA Ind 55	325.00	-				
Helo FLSA	18.00	578.16	HSA Pre Fam	26,031.04	2,500.00				
FC-ActREG	-	-	HSA Pre Ind	2,127.44	-				
OT	2136.75	114,020.36	HSA Special	120.00	-				
OT-Helo	05.50	265.02	457 Roth post ta	12,413.49	-				
FC-OT	-	-	457-%	34,442.25	-				
Act-OT	282.50	13,459.08	457-CU	9,520.33	-				
FTO-OT	48.00	2,312.82	457Roth-CU	200.00	-				
Forced-OT	-	-	EFC	1,108.60	-				
C1	52.50	4,744.84	EFC2	923.06	-				
RTW	76.50	4,832.08	WANV	4.00	-				
ActInc-OT	282.50	1,345.90	ERSF	3.00	-				
ActInc-RTW	14.50	80.84	ERSF2	6.00	-				
ActInc-Reg	08.00	22.30	Union Dues	10,153.60	-				
ActInc-Reg-BC	-	-	Vol EE Life	1,010.84	-				
FCActInc-REG	-	-	Vol EE AD&D	287.00	-				
FTOInc Reg	403.00	1,294.55	Vol Life Spouse	123.68	-				
FTOInc-OT	48.00	231.28	Vol Spouse AD&	44.88	-				
Prmlnc-Reg	5168.00	10,616.66	Vol Child Life	12.00	-				
Prmlnc-FLSA	132.00	265.32	Vol Child AD&D	2.00	-				
Prmlnc-OT	1283.75	3,732.62	Vol Acc	817.68	-				
Prmlnc-CB	25.50	108.49	Vol LTD	1,142.40	-				
Prmlnc-RTW	10.50	46.47	A-CanPro-Post	57.64	-				
HazInc-Reg	1952.00	2,187.84	Vol-A-ACC-Post	35.62	-				
HazInc-FLSA	48.00	52.04	Vol-A-ACC-Pre	96.60	-				
HazInc-OT	595.50	969.58	Vol-A-CanProPre	120.18	-				
HazInc-CB	22.50	49.78	Vol-A-Crit	41.22	-				

--More--





EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 04/01/2026-04/30/2026

Report Total

of EE's - 97 / # of Statements - 189

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
TSInc-Reg	480.00	2,973.84	Vol-A-HOSP	106.74	-				
TSInc-OT	56.00	520.41	Vol-A-STD	573.84	-				
TSInc-CB	27.00	334.55	Vol-A-TL	149.60	-				
AsInc-Reg	1664.00	3,295.40	Totals:	103,449.73	584,597.76				
AsInc-FLSA	36.00	71.64							
AsInc-OT	542.00	1,716.55							
AsInc-CB	30.00	77.14							
EduInc-Reg	448.00	666.24							
EduInc-FLSA	12.00	17.84							
EduInc-OT	166.50	371.43							
EduInc-CB	03.00	8.92							
HelInc-Reg	672.00	1,295.16							
HelInc-FLSA	18.00	34.68							
HelInc-OT	35.00	101.18							
WldInc-Reg	448.00	888.32							
WldInc-FLSA	12.00	23.76							
WldInc-OT	166.50	495.22							
PDU 40	-	-							
WldInc-CB	03.00	11.90							
AV	116.00	6,764.32							
ALU	29.50	740.93							
CLE	18.00	-							
CLE-CPT	81.00	-							
CLE-ENG	136.00	-							
CLE-FF	134.00	-							
CLE-Force	72.00	-							
MSC COMP	39.50	-							
AS	162.50	5,928.31							
H-Work	-	-							
Holiday	-	-							
CU	20.00	1,032.57							
LWOP	42.00	1,092.16							
PDU	424.00	-							
Sick Used	935.50	-							
VU	979.00	-							
CLU-56+30	360.00	-							

--More--





EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 04/01/2026-04/30/2026

Report Total									
# of EE's - 97 / # of Statements - 189									
Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
CLU-56-30	266.50	-							
CLU-56-SI	144.00	-							
UBFO	177.00	-							
UN	-	-							
UN-40	-	-							
Comp Pay	-	-							
VS	-	5,623.72							
VacBB	-	-							
CS	-	1,368.84							
CPS	-	495.00							
Board PERS	-	300.00							
Board Non	-	1,200.00							
Admin Used	120.00	3,532.50							
OBBBA Qualified	2472.25	43,344.46							
REIM - NT	-	1,263.98							
RET-NON-PERS	-	-							
RET-PERS	-	-							
PERS Wages	-	703,603.81							
PERS Cont	-	398,033.04							
Totals:	36777.50	871,636.71							

Total District Liability for Payroll

Earnings: \$ 871,636.71
 Employer Deductions \$ 584,597.76
 Employer Taxes: \$ 12,171.53

TOTAL: \$1,468,406.00



East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in April 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the Procurement Card Transactions paid in April 2026 per NRS 474.210.

3. **Funds Available:** Yes **Amount:** \$9,518.74

Fund Name: General **Account Number:** Various

4. **Prepared by:** Erica Amatore, Accounting Specialist

5. **Meeting Date:** May 19, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** Attached is the Report of Procurement Card Transactions for the period noted above.

Agenda Item # 04D

East Fork Fire Protection District
 Procurement Card Transactions charged in April 2026

BofA CC - EF	3/31/2026	ACCOUNTS PAYABLE	FEDEX57967937	\$	13.00
BofA CC - EF	3/31/2026	ZACKARY SCHULTZ	THE HOME DEPOT #3312	\$	165.67
BofA CC - EF	4/1/2026	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	102.00
BofA CC - EF	4/1/2026	NICK SUMMERS	THE HOME DEPOT #3312	\$	12.35
BofA CC - EF	4/2/2026	PAUL AZEVEDO	AMERICAN HEART SHOPCPR	\$	468.32
BofA CC - EF	4/2/2026	SHELBY STANTON	VIRTUAL WEB	\$	70.00
BofA CC - EF	4/2/2026	SHELBY STANTON	TMCC - EPIC	\$	(500.00)
BofA CC - EF	4/3/2026	KEVIN MAY	JACKSON RANCHERIA CASI	\$	52.47
BofA CC - EF	4/3/2026	JEREMY CHANDLER	JACKSON RANCHERIA CASI	\$	94.40
BofA CC - EF	4/4/2026	VINCE WEAVER	WPSG, Inc.	\$	1,092.30
BofA CC - EF	4/4/2026	ALAN ERNST	OPENAI *CHATGPT SUBSCR	\$	20.00
BofA CC - EF	4/5/2026	ACCOUNTS PAYABLE	Spectrum	\$	1,908.33
BofA CC - EF	4/6/2026	PAUL AZEVEDO	BEST BUY 00008508	\$	299.95
BofA CC - EF	4/7/2026	VINCE WEAVER	WM SUPERCENTER #5864	\$	49.23
BofA CC - EF	4/8/2026	NICK SUMMERS	THE HOME DEPOT #3312	\$	102.44
BofA CC - EF	4/8/2026	VINCE WEAVER	SP CUTLERS INC	\$	2,163.75
BofA CC - EF	4/9/2026	AARON LEISING	TESTA MOTORSPORT	\$	442.95
BofA CC - EF	4/12/2026	ACCOUNTS PAYABLE	FEDEX58100460	\$	13.00
BofA CC - EF	4/15/2026	CHAD SHELDREW	DOUGLAS CO SHERIFF ADM	\$	49.00
BofA CC - EF	4/15/2026	CHAD SHELDREW	DOUGLASSHERIFADGOV SVC	\$	2.00
BofA CC - EF	4/15/2026	ACCOUNTS PAYABLE	TWILIO INC	\$	40.00
BofA CC - EF	4/16/2026	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	34.00
BofA CC - EF	4/16/2026	HOLLY MEGEE	PY *SCHATS BAKERY & RE	\$	141.41
BofA CC - EF	4/18/2026	MICHAEL SHOCKEY	OPENAI *CHATGPT SUBSCR	\$	474.76
BofA CC - EF	4/21/2026	BRADLEY DRISCOLL	CHEVRON 0379849	\$	122.93
BofA CC - EF	4/22/2026	ACCOUNTS PAYABLE	IONOS INC	\$	27.81
BofA CC - EF	4/22/2026	BRADLEY DRISCOLL	KIRKWOOD STATION HWY 8	\$	41.45
BofA CC - EF	4/24/2026	BRADLEY DRISCOLL	HARBOR FREIGHT TOOLS35	\$	5.99
BofA CC - EF	4/24/2026	ZACKARY SCHULTZ	WAL-MART #1648	\$	94.03
BofA CC - EF	4/26/2026	ACCOUNTS PAYABLE	SPI*DIRECTV SERVICE	\$	132.16
BofA CC - EF	4/26/2026	ACCOUNTS PAYABLE	FEDEX58230542	\$	13.00
BofA CC - EF	4/26/2026	BRADLEY DRISCOLL	OPENAI *CHATGPT SUBSCR	\$	20.00
BofA CC - EF	4/28/2026	JOHN BRAWLEY	STARLINK INTERNET	\$	130.00
BofA CC - EF	4/28/2026	VINCE WEAVER	WM SUPERCENTER #5864	\$	49.23
BofA CC - EF	4/28/2026	BRADLEY DRISCOLL	THE HOME DEPOT #3312	\$	29.97
BofA CC - EF	4/29/2026	KEVIN REPAN	TESTA MOTORSPORT	\$	59.99
BofA CC - EF	4/29/2026	DUSTIN WEISZ	MENZER NV LLC	\$	523.00
BofA CC - EF	4/29/2026	HOLLY MEGEE	CLOUDBADGING*LEVATA	\$	239.88

\$ 8,800.77

BofA CC - VISA	04/01/2026	EFFPD 5	DOLLAR TREE	\$	15.00
BofA CC - VISA	04/01/2026	EFFPD 5	COSTCO WHSE #0127	\$	128.99
BofA CC - VISA	04/02/2026	MATT HILL	RENO-TAHOE AIRPORT AUTH	\$	105.00
BofA CC - VISA	04/02/2026	MATT HILL	MGM GRAND - FRONT DESK	\$	512.01
BofA CC - VISA	04/11/2026	EFFPD 5	COSTCO WHSE #0127	\$	(43.03)

\$ 717.97

TOTAL \$ 9,518.74

Purchases this month for employees being deployed as a fire resource
 Purchases this month relating to the CIP

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of March 2026 in the amount of \$88,419.35. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of March 2026 in the amount of \$88,419.35.
3. **Funds Available:** NA **Amount:** \$88,419.35
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** May 19, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The East Fork Fire Protection District is requesting approval from the Board on ambulance billing bad debt write-offs for the period of March 2026 in the amount of \$88,419.35 and include accounts forwarded to a collection agency after all attempts to collect the debt were exhausted, Sierra Saver Membership write-offs, Reduction/Discounts, deceased write-offs, hardship, and bankruptcy.

Agenda Item # 04E

ADJUSTMENTS BY REASON *MARCH 2026*

EAST FORK FIRE PROTECTION DISTRICT



MARSHALL
EMS BILLING

1694 County Road

Minden, NV 89423

(775) 782-9040



Transaction Description	Revenue Adjustments
Member Discount	\$15,502.03
Patient Deceased	\$7,070.66
Reduction	\$8,370.64
Collections	\$55,252.55
Financial Hardship	\$1,164.69
Bankruptcy	\$1,058.78
Total	\$88,419.35

**East Fork Fire Protection District
Ambulance Billings and Write Summary
Billing Analysis
FY 25/26**

	July	August	September	October	November	Dec	Jan	Feb	March	YTD
Total Billed	1,056,123.70	982,470.95	922,863.99	1,002,961.02	875,857.09	1,014,776.51	1,015,679.05	897,452.44	998,249.50	8,766,434.25
Credit Type/Credit Code										
W/OFF Bad Debt	324.88	6,004.59	5,816.65	6,236.19	27,884.43	25,883.77		(4,048.81)		68,101.70
W/OFF Bad Debt Deceased	621.56	3,933.71	1,417.19	12,958.05	7,553.87	1,506.66	14,120.96	6,216.97	7,070.66	55,399.63
W/OFF Bankruptcy	3259.74				5,070.49				1,058.78	9,389.01
W/OFF Reduction Discount	1092.07	1,667.87	960.04	749.59	1,451.92	1,771.58	2,352.00	1,452.18	8,370.64	19,867.89
W/OFF Carson City SS Membership										-
W/OFF Lyon County SS Membership										-
W/OFF Sierra Saver Membership	1201.52	663.47	9,345.39	993.38	3,659.76	5,252.30	7,172.31	342.87	15,502.03	44,133.03
W/OFF SS Volunteer Membership										-
W/OFF SS Employee Membership										-
W/OFF Hardship	715.32	97.50	225.00	640.15				3,350.78	1,164.69	6,193.44
W/OFF Sent to Collections	(2,105.04)	(15,711.58)	(1,887.25)	(6,276.13)	(802.72)	(10,630.92)	147,467.69	(6,457.17)	55,252.55	158,849.43
Total	5,110.05	(3,344.44)	15,877.02	15,301.23	44,817.75	23,783.39	171,112.96	856.82	88,419.35	361,934.13
Percentage of W/OFF to Billings	0.48%	-0.34%	1.72%	1.53%	5.12%	2.34%	16.85%	0.10%	8.86%	4.13%
Total Billed Calls	427	410	383	414	368	433	409	394	428	3666

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of January 2026. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on state consolidated taxes collection and distribution as of January 2026.
3. **Funds Available:** NA **Amount:** \$ 196,527.43
Fund Name: General **Account Number:** 335.001
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** May 19, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached report reflects the state consolidated taxes collected for Douglas County and the distributed share to the District. Monthly, the state collects, consolidates and distributes 6 different taxes to each county and each appropriate district within that county. In FY 22/23, Douglas became a non-guaranteed county. This means the Supplemental City-County Relief Tax (SCCRT) distributed to Douglas County entities will be based on actual collections and not a guaranteed amount. A chart has been included showing the historical fluctuations of the SCCRT for non-guaranteed counties.

The six consolidated taxes are as follows:

- **BCCRT** – Basic City County Relief Tax, 1/2% of statewide sales/use tax. Distributed to the county where the sale was made. For out-of-state companies, BCCRT is distributed based on population.
- **SCCRT** – Supplemental City-County Relief Tax, 1.75% of statewide sales/use tax. Total distribution is proportionate to the amount of in-state collections as a whole, after guaranteed counties have received their allocation.
- **Cigarette** – Collected statewide and distributed to counties based on population.
- **Liquor** – Collected statewide and distributed to counties based on population.
- **RPTT** – Real Property Transfer Tax, tax based on value of real property transfers and distributed to county of origin.
- **GST** – Government Services Tax, tax based on value of motor vehicle and distributed to county of origin.

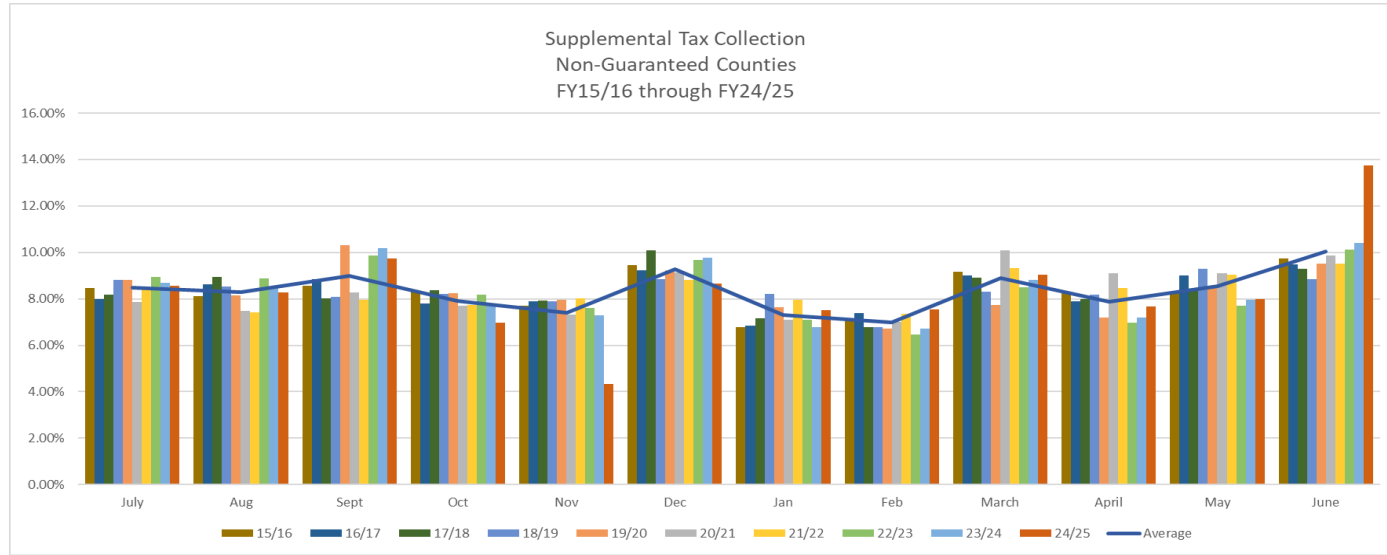
Agenda Item # 04F

East Fork Fire Protection District
Report of Consolidated Taxes Collected
FY 25-26

% of year: 67.00%

Actual														
2025-26 Budget	July	August	September	October	November	December	January	February	March	April	May	June	Total	% Collected
BCCRT	5,809,528	540,178.53	599,171.95	525,730.43	527,069.22	481,654.14	590,648.78	468,054.24	465,967.44				4,198,474.73	72.27%
SCCRT	19,668,607	1,867,238.54	2,051,162.99	1,785,184.26	1,775,668.15	1,572,073.67	1,982,621.37	1,563,338.73	1,544,325.17				14,141,612.88	71.90%
CIGARETTE	108,497	6,232.12	9,529.10	1,594.70	8,511.88	8,622.50	8,927.67	9,427.38	8,613.73				61,459.08	56.65%
LIQUOR	75,106	3,617.54	10,838.58	5,590.00	6,143.05	5,219.16	5,608.88	4,473.01	4,991.84				46,482.06	61.89%
RPTT **	1,501,833	-	-	418,213.95	-	-	520,297.25	-	-				938,511.20	62.49%
GST	3,749,643	-	588,006.45	383,008.42	359,500.08	298,125.06	342,115.90	346,432.11	264,200.81				2,581,388.83	68.84%
TOTAL	30,913,214	2,417,266.73	3,258,709.07	3,119,321.76	2,676,892.38	2,365,694.53	3,450,219.85	2,391,725.47	2,288,098.99	-	-	-	21,967,928.78	71.06%
EFFPD Share	2,544,532													
Avg Monthly Payment	212,044													
Actual Payment		198,679.97	269,607.97	257,865.65	220,560.62	194,333.62	285,753.75	196,527.43	187,794.10				1,811,123.11	71.18%
EFFPD Share of Total Collections		8.22%	8.27%	8.27%	8.24%	8.21%	8.28%	8.22%	8.21%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	8.24%
Over/(Under) Average		(13,364.36)	57,563.64	45,821.32	8,516.29	(17,710.71)	73,709.42	(15,516.90)	(24,250.23)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(733,408.89)
		10.97%	14.89%	14.24%	12.18%	10.73%	15.78%	10.85%	10.37%	0.00%	0.00%	0.00%	0.00%	100.00%

** RPTT collected and remitted quarterly



Average Monthly	8.47%	8.29%	8.98%	7.92%	7.40%	9.29%	7.31%	7.00%	8.89%	7.89%	8.53%	10.05%
Average Cumulative	8.47%	16.76%	25.73%	33.66%	41.05%	50.34%	57.65%	64.64%	73.53%	81.42%	89.95%	100.00%

simplify personnel administration, improve organizational flexibility, and allow the District to assign leadership responsibilities based on operational priorities rather than maintaining multiple separate classifications with substantially similar command-level duties and qualifications.

This change does not substantially modify the essential leadership, supervisory, or emergency response duties currently performed by these positions. The board packet includes both a red-lined version showing the proposed edits to the current job descriptions and the final consolidated Deputy Fire Chief job description.

Agenda Item # 05

**EAST FORK FIRE PROTECTION DISTRICT
JOB DESCRIPTION**



JOB TITLE: Deputy Fire Chief
REPORTS TO: District Fire Chief

FLSA: Exempt
APPROVED:
REVISED: May 19, 2026

POSITION SUMMARY:

Responsible for overseeing specific areas of responsibility and implementing strategic goals set by the District Fire Chief within the East Fork Fire Protection District.

ESSENTIAL FUNCTIONS:

- Develops and implements goals, objectives, policies, procedures, and work standards for assigned areas/programs; assists in coordinating the preparation and administration of the annual budget in assigned areas of responsibility; plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors.
- Manages staff and activities within assigned responsibility area.
- Coordinates training efforts with assigned staff.
- Manages interaction between functions to ensure efficient and effective services; procures and manages implementation of communications hardware and software; ensures products meet all applicable standards and needs of the District and partner agencies.
- Coordinates emergency response efforts with other jurisdictions and agencies.
- Provides/approves discipline, hiring, promotion, and evaluation for personnel assigned as subordinate staff.
- Works collaboratively with labor representatives and Human Resources to reach decisions and negotiate outcomes.
- Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences.
- Directs the conduct of and conducts analytical studies and programs; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.
- Acts as front-line responder and manager of large-scale and complex incidents; acts as Interim District Fire Chief as required or assigned.
- Responsible for safeguarding District assets.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Other duties as assigned. May oversee or be assigned to major functional areas of the District.
- Contributes to the overall quality of the District's service provision by developing and coordinating work teams and by reviewing and recommending improved policies and procedures.
- Represents the District with dignity, integrity, and a spirit of cooperation in all relationships with town, community and professional organizations, other fire agencies, districts, departments, county, city and state agencies and offices, federal agencies, and other service organizations.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Bachelor's Degree in fire science, business or public administration, or a related field; AND seven (7) years of fire command experience; OR an equivalent combination of education, training and experience as determined by the District Fire Chief.

Required Knowledge and Skills

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees through multiple levels of supervision.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles and practices of budget development and administration.
- Applicable laws, ordinances, rules and regulations.
- Principles and practices of developing and administering an effective, all hazard training program for both volunteer and career personnel.
- Correct business English, including spelling, grammar and punctuation.
- Computer applications involving word processing, data entry and/or standard report generation.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often in situations which may be stressful.

Skill in:

- Planning, organizing and administering assigned functions in a comprehensive fire suppression and prevention and emergency medical response system.
- Administering programs and staff through subordinate supervision.

- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Taking effective action in emergency situations.
- Enforcing laws, ordinances and regulations with firmness, tact and impartiality.

REQUIRED CERTIFICATES AND LICENSES:

- Nevada Valid Class A, B, C (with an “F” endorsement) driver’s license or the ability to obtain within 12 months of employment.
- Nevada or IFSAC Fire Officer I, II, and III Certification, California Chief Fire Officer Certification, or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

PREFERRED CERTIFICATIONS AND LICENSES:

- Completion of National Fire Academy Executive Fire Officer (EFO) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- NWCG Red Card Type 3 Incident Commander (Regional) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

ADDITIONAL CERTIFICATIONS AND LICENSES – APPLIES TO FIRE MARSHAL:

- Certification as a Plans Examiner, or the ability to obtain certification within one (1) year of employment.
- Certification as a Fire Inspector II, or the ability to obtain certification within one (1) year of employment.
- Certification as a Public Information Officer (PIO), or the ability to obtain certification within one (1) year of employment.
- Ability to obtain State Fire Marshal status within one (1) year of employment.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; stamina to serve as emergency incident commander; vision to read printed materials and a computer screen,

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and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns, and bells being tested; regularly lift up to 50 pounds.

Work is subject to performance under adverse environmental conditions in life threatening environments; exposure to bodily fluids, solvents, chemicals, fumes, smoke, electrical current and other hazardous substances.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
2. *New employees are required to submit to a fingerprint-based background investigation, a drug/alcohol screening and a psychological examination. Employment is contingent upon passing the background investigation, drug/alcohol screening and the psychological examination.*
3. *EFFPD participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

EAST FORK FIRE PROTECTION DISTRICT
JOB DESCRIPTION



JOB TITLE: Deputy Fire Chief/~~Training and Safety~~ **FLSA:** Exempt
DIVISION: ~~Training and Safety~~ **APPROVED:** May 18, 2021
REPORTS TO: District Fire Chief **REVISED:** ~~October 18, 2022~~
May 19, 2026 **DATE:** ~~October 2022~~

POSITION SUMMARY:

Responsible for overseeing specific areas of responsibility and implementing strategic goals set by the District Fire Chief within the East Fork Fire Protection District ~~coordination, planning and direction of the District's Training and Safety Division.~~

ESSENTIAL FUNCTIONS:

- Develops and implements goals, objectives, policies, procedures, and work standards for assigned areas/programs; assists in coordinating the preparation and administration of the annual budget in assigned areas of responsibility; plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors, ~~all related to training and safety.~~
- Manages staff and activities within assigned responsibility area of the Training and Safety Division.
- Coordinates training efforts with assigned staff; ~~ensures efficient and effective completion of all necessary and required training and testing for staff and volunteers; oversees the development of lesson plans and the supervision of contract staff.~~
- Manages interaction between ~~communications~~ functions to ensure efficient and effective services; procures and manages implementation of communications hardware and software; ensures products meet all applicable standards and needs of the District and partner agencies.
- Coordinates emergency response efforts with other jurisdictions and agencies.
- Provides/approves discipline, hiring, promotion, and evaluation for personnel assigned as subordinate staff.
- Works collaboratively with labor representatives and Human Resources to reach decisions and negotiate outcomes, ~~related to training and safety~~
- Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences.
- Directs the conduct of and conducts analytical studies and programs; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Acts as front-line responder and manager of large-scale and complex incidents; acts as Interim District Fire Chief as required or assigned.
- Responsible for safeguarding District assets.
- Other duties as assigned. May oversee or be assigned to major functional areas of the District, ~~including but not limited to: communications, information technology, District safety program and OSHA compliance.~~
- Contributes to the overall quality of the District's service provision by developing and coordinating work teams and by reviewing and recommending improved policies and procedures.
- Represents the District with dignity, integrity, and a spirit of cooperation in all relationships with town, community and professional organizations, other fire agencies, districts, departments, county, city and state agencies and offices, federal agencies, and other service organizations.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Bachelor's Degree in fire science, business or public administration, or a related field; AND seven (7) years of fire command experience; OR an equivalent combination of education, training and experience as determined by the District Fire Chief.

Required Knowledge and Skills

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees through multiple levels of supervision.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles and practices of budget development and administration.
- Applicable laws, ordinances, rules and regulations.
- Principles and practices of developing and administering an effective, all hazard training program for both volunteer and career personnel.
- Correct business English, including spelling, grammar and punctuation.
- Computer applications involving word processing, data entry and/or standard report generation.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often in situations which may be stressful.

Skill in:

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- Planning, organizing and administering assigned functions in a comprehensive fire suppression and prevention and emergency medical response control. ~~system with a strong emphasis on training and safety~~
- Administering programs and staff through subordinate supervision.
- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Taking effective action in emergency situations.
- Enforcing laws, ordinances and regulations with firmness, tact and impartiality.

REQUIRED CERTIFICATES, AND LICENSES, AND REGISTRATIONS:

- Nevada Valid Class A, B, C (with an "F" endorsement) driver's license or the ability to obtain within 12 months of employment ~~B driver's license with an "F" endorsement. Nevada Class C required within 12 months of employment.~~
- Nevada or IFSAC Fire Officer I, II, and III Certification, California Chief Fire Officer Certification, or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief
- ~~NWCG Red Card Type 3 Incident Commander (Regional)~~

PREFERRED CERTIFICATIONS, AND LICENSES, AND REGISTRATIONS:

- Completion of National Fire Academy Executive Fire Officer (EFO) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- NWCG Red Card Type 3 Incident Commander (Regional) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

ADDITIONAL CERTIFICATIONS AND LICENSES – APPLIES TO FIRE MARSHAL:

- Certification as a Plans Examiner, or the ability to obtain certification within one (1) year of employment.
- Certification as a Fire Inspector II, or the ability to obtain certification within one (1) year of employment.
- Certification as a Public Information Officer (PIO), or the ability to obtain certification within one (1) year of employment.
- Ability to obtain State Fire Marshal status within one (1) year of employment.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable

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accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; stamina to serve as emergency incident commander; vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns, and bells being tested; regularly lift up to 50 pounds.

Work is subject to performance under adverse environmental conditions in life threatening environments; exposure to bodily fluids, solvents, chemicals, fumes, smoke, electrical current and other hazardous substances.

CONDITIONS OF EMPLOYMENT:

1. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
2. New employees are required to submit to a ~~fingerprint-based~~fingerprint-based background investigation~~and a,~~ a drug/alcohol screening and a psychological examination. Employment is contingent upon passing the background investigation,~~and the~~ drug/alcohol screening and the psychological examination.
3. EFPD participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

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EAST FORK FIRE PROTECTION DISTRICT
JOB DESCRIPTION



JOB TITLE: Deputy Fire Chief/~~Fire Marshal~~
DIVISION: ~~Prevention/Support Services~~
REPORTS TO: ~~District~~ Fire Chief
~~2026~~~~October 18, 2022~~

FLSA: Exempt
APPROVED: May 18, 2015
REVISED: ~~May 19,~~

POSITION SUMMARY:

Responsible for ~~overseeing specific areas of responsibility and implementing strategic goals set by the District Fire Chief within the East Fork Fire Protection District~~ coordination, planning and direction of the District's Fire Prevention Bureau to include: ~~Code Enforcement, Fire Investigations, Fire Inspections, Public Education, Commercial Plan Reviews, and Fuels Management Programs.~~

ESSENTIAL FUNCTIONS:

- Develops and implements goals, objectives, policies, procedures, and work standards for assigned areas/programs; assists in coordinating the preparation and administration of the annual budget in assigned areas of responsibility; plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors.
- ~~Manages staff and activities within assigned responsibility area~~ Fire Prevention Bureau staff, activities of Code Enforcement, Fire Investigations, and Construction/Fire Inspections functions.
- ~~Coordinates training efforts with assigned staff.~~
- ~~Manages interaction between functions to ensure efficient and effective services; procures and manages implementation of communications hardware and software; ensures products meet all applicable standards and needs of the District and partner agencies~~ May be required to prepare specifications, bids, contracts, and inspections related to the purchase of apparatus, support vehicles, and special equipment used by the District.
- ~~Coordinates emergency response efforts with other jurisdictions and agencies~~ Responsible for the management and implementation of the Community Wildfire Protection Plan.
- ~~Provides/approves discipline, hiring, promotion, and evaluation for personnel assigned as subordinate staff~~ Participated and provides education regarding fire adaptive communities and homeowner associations.
- ~~Works collaboratively with labor representatives and Human Resources to reach decisions and negotiate outcomes~~ May be required to oversee the preparation of or

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~~prepare the design, specifications, bids, contracts, and project management related to the construction of the District's facilities and capital improvement projects.~~

- ~~Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences~~ Manages staff and activities of Warehouse and Support Services functions.
- ~~Directs the conduct of and conducts analytical studies and programs; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files~~ Manages fuels management programs; bidding of projects, overseeing contractors, working with and educating the public, budget, and management reporting.
- ~~Acts as front-line responder and manager of large-scale and complex incidents; acts as Interim District Fire Chief as required or assigned~~ Serves as the District's official Public Information Officer as assigned and assists with the management of large-scale and complex incidents; may act as Interim District Chief as required or assigned. Coordinates emergency response efforts with other jurisdictions and agencies.
- ~~Responsible for safeguarding District assets~~ On a rotational basis, works as the District's weekly Duty Officer.
- ~~Manages open burning program; develops fire regulations in accordance with NRS 474 and prepares the necessary documents for Board consideration and adoption; provides reports and training to District staff regarding the enforcement of ordinances; issues stop orders and formal citations; conducts fire investigations and provides support of prosecution and restitutions efforts.~~
 - ~~Conducts inspections in support of fire prevention efforts.~~
 - ~~Manages Knox Box program; develops and implements policies and directives, conducts purchases, provides training for staff, researches new products, coordinates installations and repairs, and manages the relevant budget.~~
 - ~~Perform duties of building/fire plans examiner as required.~~
 - ~~Conducts analytical studies; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.~~
 - ~~Responsible for safeguarding District assets.~~
- Other duties as assigned. May oversee or be assigned to major functional areas of the District, ~~including but not limited to: support services communications, information technology, facilities maintenance.~~
- Contributes to the overall quality of the District's service provision by developing and coordinating work teams; and by reviewing and recommending improved policies and procedures.
- Represents the District with dignity, integrity, and a spirit of cooperation in all relationships with ~~town, the~~ community and professional organizations, other fire agencies, districts, departments, county, city and state agencies and offices, federal agencies, and other service organizations.

~~Note: Duties listed are not all inclusive of the duties to be performed.~~

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

Education and Experience:

Bachelor's Degree in fire science, ~~fire engineering~~, business or public administration, or a related field; AND seven (7) years of ~~fire command experience; progressive experience in the area of fire prevention, public education, plan reviews, and fire investigation~~, OR an equivalent combination of education, training and experience as determined by the District Fire Chief. ~~Minimum five years related management and supervisory experience at or above the level of Battalion Chief.~~

Required Knowledge and Skills

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and the management of employees through multiple levels of supervision.
- Principles and practices of developing teams, motivating employees, and managing in a team environment.
- Principles and practices of budget development and administration.
- Applicable laws, ordinances, rules, and regulations.
- Principles and practices of ~~developing and administering an effective, all hazard training program for both volunteer and career personnel~~ fire safety, inspection, and investigation techniques.
- Correct business English, including spelling, grammar and punctuation.
- Computer applications involving word processing, data entry and/or standard report generation.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic, and cultural backgrounds, often in situations which may be stressful.
- ~~Strong background in strategic planning and management.~~

Skill in:

- Planning, organizing, and administering assigned functions in a comprehensive fire suppression and prevention, emergency medical response, ~~and hazardous materials control system~~.
- Administering programs and staff through subordinate supervision.
- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures, and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state, and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence, and other written materials.
- Using initiative and independent judgment within general policy guidelines.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Taking effective action in emergency situations.
- ~~Conducting harmonious discussions with property owners and the general public and persuading them to comply with desired courses of action.~~
- Enforcing laws, ordinances, and regulations with firmness, tact and impartiality.
- ~~Performing residential and commercial inspections.~~
- ~~Reading and interpreting plans and specifications.~~

REQUIRED CERTIFICATES, AND LICENSES, AND REGISTRATIONS:

- Nevada Valid Class A, B, C (with an "F" endorsement) driver's license or the ability to obtain within 12 months of employment ~~C driver's license with "F" endorsement (or ability to obtain within 6 months of employment) and acceptable driving record.~~
- Nevada or IFSAC Fire Officer I, II, and III Certification, California Chief Fire Officer Certification, or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- ~~National Fire Protection Association 1021 Fire Officer III Certification, or equivalent as determined by the Fire District (or ability to obtain within two years of employment).~~
- ~~Certification as a Plans Examiner~~
- ~~Certification as Fire Inspector II~~
- ~~Certification as a Public Information Officer or the ability to attain within one year of employment.~~
- ~~Ability to attain State Fire Marshal Deputy status within one year of employment.~~

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PREFERRED CERTIFICATIONS, AND LICENSES, AND REGISTRATIONS:

- Completion of National Fire Academy Executive Fire Officer (EFO) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- NWCG Red Card Type 3 Incident Commander (Regional) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

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ADDITIONAL CERTIFICATIONS AND LICENSES – APPLIES TO FIRE MARSHAL:

- Certification as a Plans Examiner, or the ability to obtain certification within one (1) year of employment.
- Certification as a Fire Inspector II, or the ability to obtain certification within one (1) year of employment.
- Certification as a Public Information Officer (PIO), or the ability to obtain certification within one (1) year of employment.
- Ability to obtain State Fire Marshal status within one (1) year of employment.

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PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; stamina to serve as emergency incident commander; vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns, and bells being tested; regularly lift up to 50 pounds.

Work is subject to performance under adverse environmental conditions in life threatening environments; exposure to bodily fluids, solvents, chemicals, fumes, smoke, electrical current and other hazardous substances.

CONDITIONS OF EMPLOYMENT:

1. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
2. New employees are required to submit to a fingerprint-based background investigation, ~~and a drug/alcohol screening and a psychological examination.~~ Employment is contingent upon passing the background investigation and the drug/alcohol screening and the psychological examination.
3. EFPD participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.
4. I understand that all offers of employment will be in writing.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

EAST FORK FIRE PROTECTION DISTRICT
JOB DESCRIPTION



JOB TITLE: Deputy Fire Chief/~~Operations~~ _____ **FLSA:**
Exempt
REPORTS TO: ~~District Fire Chief~~ **DIVISION:** ~~Operations~~ _____
APPROVED: May 18, 2015
REPORTS TO: ~~District Fire Chief~~ _____
REVISED: ~~May 19, 2026- October 18, 2022~~

POSITION SUMMARY:

~~Responsible for overseeing specific areas of responsibility and implementing strategic goals set by the District Fire Chief within the East Fork Fire Protection District.~~

~~Responsible for coordination, planning and direction of the District's all hazard field operations.~~

ESSENTIAL FUNCTIONS:

- Develops and implements goals, objectives, policies, procedures, and work standards for assigned areas/programs; assists in coordinating the preparation and administration of the annual budget in assigned areas of responsibility; ~~plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors.~~
- Manages staff and activities ~~within assigned responsibility area of the Operations Division. Plans, organizes and directs the daily operational functions of the District through the Battalion Chiefs; plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors.~~
- ~~Coordinates training efforts with assigned staff.~~
- ~~Manages interaction between functions to ensure efficient and effective services; procures and manages implementation of communications hardware and software; ensures products meet all applicable standards and needs of the District and partner agencies.~~
- ~~Coordinates emergency response efforts with other jurisdictions and agencies.~~
- ~~Responsible for safeguarding District assets.~~
- Provides/approves discipline, hiring, promotion, and evaluation ~~for personnel assigned as subordinate staff, and pay increases, for all staff and volunteers.~~
- Works collaboratively with labor representatives and Human Resources to reach decisions and negotiate outcomes.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

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- Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences.
- Directs the conduct of and conducts analytical studies and programs; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.
- Acts as front-line responder and manager of large-scale and complex incidents; acts as interim District Chief as required or assigned.
- ~~Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support systems, identifies opportunities for improvement; recommends and directs the implementation of changes.~~
- Responsible for safeguarding District assets.
- Other duties as assigned. May oversee or be assigned to major functional areas of the District.
- ~~Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences.~~
- ~~Acts as front line responder and manager of large-scale and complex incidents; acts as interim District Chief as required or assigned.~~
- ~~Coordinates emergency response efforts with other jurisdictions and agencies.~~
- Contributes to the overall quality of the District's department's service provision by developing and coordinating work teams and by reviewing and recommending improved policies and procedures.
- Represents the District with dignity, integrity, and a spirit of cooperation in all relationships with town, community and professional organizations, other fire agencies, districts, departments, county, city and state agencies and offices, federal agencies, and other service organizations.
- ~~Coordinates disaster response or crisis management activities, provides disaster preparedness training, and prepares emergency plans and procedures for natural (e.g. fires, floods, earthquakes, epidemics,), wartime, or technological (e.g., nuclear power plant emergencies, hazardous materials spills) disasters or hostage situations.~~
- ~~Other duties as assigned.~~
- ~~Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support systems, identifies opportunities for improvement; recommends and directs the implementation of changes.~~

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Bachelor's Degree in fire science, business or public administration, emergency management or a related field; AND seven (7) years of fire command experience; at the position of Battalion Chief or higher; OR an equivalent combination of education, training and experience as determined by the District Fire Chief.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

Required Knowledge and Skills

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees through multiple levels of supervision.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles and practices of budget development and administration.
- Applicable laws, ordinances, rules, and regulations.
- Principles and practices of developing and administering an effective, all-hazard response training program for both volunteer and career personnel.
- ~~Principles and practices of fire safety and inspection techniques.~~
- Correct business English, including spelling, grammar and punctuation.
- Computer applications involving word processing, data entry and/or standard report generation.
- ~~Principles and practices of developing and administering an effective, all-hazard response program for both volunteer and career personnel.~~
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often in situations that may be stressful.

Skill in:

- Planning, organizing and administering assigned functions in a comprehensive fire suppression and prevention, emergency medical response ~~and hazardous materials control~~ system.
- Administering programs and staff through subordinate supervision.
- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures, and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Taking effective action in emergency situations.
- Enforcing laws, ordinances and regulations with firmness, tact and impartiality.

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REQUIRED CERTIFICATES, AND LICENSES, AND REGISTRATIONS:

- Nevada valid C Class A, B, C (B driver's license with an "F" endorsement) driver's license or the ability to obtain Nevada Class C required within 12 months of employment.
- Nevada or IFSAC Fire Officer I, II, and III Certification, California Chief Fire Officer Certification, or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- ~~Hazardous Material Incident Command certification.~~
- ~~NWCG Red Card Type 3 Incident Commander (Regional)~~
- ~~NIMS Training, Independent Study (IS) 100 (any version), IS 200 (any version), IS 700 (any version), and IS 800 (any version) AND Professional Development Series (PDS)~~

PREFERRED CERTIFICATIONS AND LICENSES, AND REGISTRATIONS:

- ~~Completion of or in the process of National Fire Academy Executive Fire Officer (EFO) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.~~
- NWCG Red Card Type 3 Incident Commander (Regional) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- ~~Certification or past certification as a Paramedic~~

ADDITIONAL CERTIFICATIONS AND LICENSES – APPLIES TO FIRE MARSHAL:

- Certification as a Plans Examiner, or the ability to obtain certification within one (1) year of employment.
- Certification as a Fire Inspector II, or the ability to obtain certification within one (1) year of employment.
- Certification as a Public Information Officer (PIO), or the ability to obtain certification within one (1) year of employment.
- Ability to obtain State Fire Marshal status within one (1) year of employment.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; stamina to serve as emergency incident commander; vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns, and bells being tested; regularly lift up to 50 pounds.

Work is subject to performance under adverse environmental conditions in life threatening environments; exposure to bodily fluids, solvents, chemicals, fumes, smoke, electrical current and other hazardous substances.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

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CONDITIONS OF EMPLOYMENT:

1. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
2. New employees are required to submit to a fingerprint-based background investigation, ~~and a drug/alcohol screening, and a psychological examination.~~ Employment is contingent upon passing the background investigation, and the drug/alcohol screening and the psychological examination.
3. EFPD participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action regarding approval of a new full-time Division Chief position to strengthen operational leadership, improve training and safety oversight, enhance emergency response coordination, and support the District's long-term organizational sustainability. This position will not increase the District's overall staffing levels, it will replace the currently vacant Management Specialist position, resulting in an increase to the FY 2026/2027 budget in the amount of \$118,840. (Alan Ernst, District Fire Chief) 15 Minutes.
2. **Recommended Motion:** Motion to approve a new full-time Division Chief position to strengthen operational leadership, improve training and safety oversight, enhance emergency response coordination, and support the District's long-term organizational sustainability.
3. **Funds Available:** FY 26/27 **Amount:** \$118,840
Fund Name: General Fund **Account Number:** 510.000
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** May 19, 2026 **Time Required:** 15 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The District continues to experience increasing operational demands related to emergency response coordination, training compliance, personnel development, interagency collaboration, and administrative oversight. This additional position is intended to provide executive-level leadership and direct management oversight for critical operational functions within the organization.

The Division Chief position will be responsible for:

- Planning, organizing, directing, and evaluating assigned Division operations
- Managing personnel and supervisory staff
- Coordinating training and safety programs for career and volunteer personnel
- Assisting with budget preparation and administration
- Developing policies, procedures, goals, and work standards
- Serve as the District's Risk Manager
- Coordinating emergency response efforts with partner agencies and jurisdictions
- Serving as an incident commander during large-scale and complex incidents
- Representing the District at Board meetings, interagency meetings, and community functions
- Acting as Interim District Chief when assigned

The proposed position will enhance organizational continuity, operational effectiveness, leadership development, emergency preparedness and overall command level support while advancing the District's long-term strategic priorities.

To minimize organizational and fiscal impacts associated with the addition of this position, the District does not intend to fill the currently budgeted Management Specialist position at this time. This restructuring allows the District to prioritize operational leadership and command-level oversight while maintaining fiscal responsibility.

Agenda Item # 06

**EAST FORK FIRE PROTECTION DISTRICT
JOB DESCRIPTION**



JOB TITLE: Division Chief
REPORTS TO: Deputy Fire Chief

FLSA: Exempt
APPROVED:
REVISED:

:

POSITION SUMMARY:

Responsible for coordination, planning and direction of a Division within the East Fork Fire Protection District as assigned.

ESSENTIAL FUNCTIONS:

- Develops and implements goals, objectives, policies, procedures, and work standards for assigned areas/programs; assists in coordinating the preparation and administration of the annual budget in assigned areas of responsibility; plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate managers and supervisors, all related to assigned Division.
- Manages staff and activities of the assigned Division.
- Coordinates training efforts with assigned staff.
- Manages interaction between functions to ensure efficient and effective services; procures and manages implementation of communications hardware and software; ensures products meet all applicable standards and needs of the District and partner agencies.
- Coordinates emergency response efforts with other jurisdictions and agencies.
- Provides/approves discipline, hiring, promotion, and evaluation for personnel assigned as subordinate staff.
- Works collaboratively with labor representatives and Human Resources to reach decisions and negotiate outcomes.
- Attends and/or makes presentations at board meetings, interagency, committee, and other meetings and conferences.
- Directs the conduct of and conducts analytical studies and programs; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.
- Acts as front-line responder and manager of large-scale and complex incidents; acts as Interim District Chief as required or assigned.
- Responsible for safeguarding District assets.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Other duties as assigned. May oversee or be assigned to major functional areas of the District.
- Contributes to the overall quality of the District's service provision by developing and coordinating work teams and by reviewing and recommending improved policies and procedures.
- Represents the District with dignity, integrity, and a spirit of cooperation in all relationships with town, community and professional organizations, other fire agencies, districts, departments, county, city and state agencies and offices, federal agencies, and other service organizations.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Bachelor's Degree in fire science, business or public administration, or a related field; AND five (5) years of fire command experience; OR an equivalent combination of education, training and experience as determined by the District Fire Chief.

Required Knowledge and Skills:

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees through multiple levels of supervision.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles and practices of budget development and administration.
- Applicable laws, ordinances, rules and regulations.
- Principles and practices of developing and administering an effective, all hazard training program for both volunteer and career personnel.
- Correct business English, including spelling, grammar and punctuation.
- Computer applications involving word processing, data entry and/or standard report generation.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and the standard format for typed materials.
- Techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often in situations which may be stressful.

Skill in:

- Planning, organizing and administering assigned functions in a comprehensive fire suppression and prevention and emergency medical response system.
- Administering programs and staff through subordinate supervision.

- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Taking effective action in emergency situations.
- Enforcing laws, ordinances and regulations with firmness, tact and impartiality.

REQUIRED CERTIFICATES AND LICENSES:

- Nevada Valid Class A, B, C (with an “F” endorsement) driver’s license or the ability to obtain within 12 months of employment.
- Nevada or IFSAC Fire Officer I, II, and III Certification, California Chief Fire Officer Certification, or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

PREFERRED CERTIFICATIONS AND LICENSES:

- Completion of National Fire Academy Executive Fire Officer (EFO) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.
- NWCG Red Card Type 3 Incident Commander (Regional) or equivalent Fire Officer Certification as determined acceptable by the District Fire Chief.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Mobility to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; stamina to serve as emergency incident commander; vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone; hear fire alarms, speakers, horns, and bells; regularly lift up to 50 pounds.

Work is subject to performance under adverse environmental conditions in life threatening environments; exposure to bodily fluids, solvents, chemicals, fumes, smoke, electrical current and other hazardous substances.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
2. *New employees are required to submit to a fingerprint-based background investigation, a drug/alcohol screening and a psychological examination. Employment is contingent upon passing the background investigation, drug/alcohol screening and the psychological examination.*
3. *EFFPD participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

East Fork Fire Protection District

Non-Representative Pay Plan

Employer Paid PERS

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Division Chief	\$122,393.69	\$128,758.34	\$135,453.50	\$142,496.83	\$149,906.79	\$58.84	\$61.90	\$65.12	\$68.51	\$72.07

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the District's annual property and liability insurance package as provided by Warren Reed Insurance representing Nevada Public Agency Insurance (POOL) at an annual cost of \$212,585.33. (Larry Goss, Deputy Chief) 15 Minutes.

2. **Recommended Motion:** Motion to approve the District's annual property and liability insurance package as provided by Warren Reed Insurance representing Nevada Public Agency Insurance (POOL) at an annual cost of \$212,585.33.

3. **Funds Available:** Yes **Amount:** \$212,585.33

Fund Name: General Fund **Account Number:** 520-079

4. **Prepared by:** Larry Goss, Deputy Chief

5. **Meeting Date:** May 19, 2026 **Time Required:** 15 Minutes

6. **Agenda:** Administrative Agenda

7. **Background Information:** The District annually reviews and renews its property and liability insurance coverage to ensure continued protection of District assets, operations, personnel, and public services. Warren Reed Insurance, representing the Nevada Public Agency Insurance Pool (POOL), has provided the proposed insurance package for the upcoming coverage period.

The proposed package includes the District's standard coverage for property, general liability, automobile liability, and related public agency risk protections. The Nevada Public Agency Insurance Pool specializes in providing insurance and risk management services tailored to Nevada public entities and emergency service organizations.

The total annual premium for the proposed insurance package is \$212,585.33. Staff have reviewed the coverage proposal and determined it provides the necessary insurance protections required for District operations and continued risk management.

Board discussion and possible action are requested regarding approval of the District's annual property and liability insurance package as presented.

Agenda Item # 07

WARREN REED INSURANCE

**Insurance Renewal for
East Fork Fire Protection District**



**Presented By:
Alan Reed**

**1521 HIGHWAY 395, NORTH
GARDNERVILLE, NV 89410
PHONE (775) 782-2277 ~ FAX (775) 782-8923**

1521 Hwy 395 North
 Gardnerville, NV 89410
 (775) 782-2277
 Fax: (775) 782-7387 or (775) 782-8923



Warren Reed Principle

To provide our customers with quality insurance products and services while maintaining the highest standard of integrity, trust and respect with our client base, this community and our agency staff. We will do this by continuing to build our organizational capabilities and taking seriously the responsibility placed upon us.

Name	Year	Division	Title
Warren Reed	1947	Carson Valley	Founder/Deceased 1917 - 1998
Bruce Hollander CPCU	1966	Carson Valley	Retired in 2016 after 50 years of service
Jim Norton	1967	Carson Valley	Property & Casualty Agent
Alan Reed CIC	1974	Carson Valley	President, Property & Casualty Agent
Denise Rudnick CISR	1984	Carson Valley	Retired in 2022 after 38 years of service
William Coverly	1987	Carson Valley	Life & Health Agent - deceased 1942 - 2015
Todd Wilcks, CIC	1987	Carson Valley	Property & Casualty Agent
Kristi Glover, CISR	2003	Carson Valley	Account Executive/ Office Manager
Jeff Long	2005	Carson Valley	Life & Health Agent
Carolyn Mitchell, CISR	2008	Carson Valley	Commercial Lines CSR
Mike Downs	2008	Carson Valley	Property & Casualty Agent
Robin Frediani	2006	Montana	Claims Administrator
Taylor Reed, CIC	2015	Carson Valley	Vice President, Property & Casualty Agent
Rachel Rodriguez	2017	Carson Valley	Commercial Lines CSR
Benjamin Reed	2020	Montana	Property & Casualty Agent
Celeste Covey	2021	Carson Valley	Property & Casualty Agent
Shannon Minder	2022	Carson Valley	Personal Lines CSR
Thomas Reed	2023	Reno	Property and Casualty Agent
Jason Hill	2025	Las Vegas	Property and Casualty Agent
Victoria Gleason	2025	Carson Valley	Personal Lines CSR
Shawnee Hunt	2026	Ely	Property and Casualty Agent

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Partners in Education

Warren Reed Insurance, as well as the Reed family foundation are heavily involved in the education of our youth.

In 1999, the Warren & Ethyln Reed – Carson Valley Lions Scholarship Foundation was formed by Alan Reed. The tax-exempt foundation was set up according to the laws governing same by the Internal Revenue Service.

It was Warren Reed’s ambition to be able to provide scholarships to students of single parents who have a true financial need for assistance. The scholarship is open to students who live in single parent households. Students from Smith Valley, Coleville, Whittell and Douglas High Schools are eligible to apply for a scholarship of up to \$2,000 annually.

Warren Reed had a long record of public service to the Carson Valley Lions Club, and the award aptly names his affiliation with same.

Scholarship winners to date are:

<u>1999</u> Jeana Valenzuela Jamie Bratton Rebecca Groves	<u>2000</u> Nikki Leeper	<u>2001</u> Derick E. Schulz Kelly L. Henderson Victoria Brinkerhoff	<u>2002</u> Jaime Yered Allison Walling
<u>2003</u> Erin Zelenski Daniel Wines Bethany Teveldahl	<u>2004</u> Dustin Cooper Amanda Hallstein Sho Kashiman	<u>2005</u> Anna Arana Courtney Kemp Ariana Rodriguez	<u>2006</u> Courtney Zaninovich Cristna Milner Rachael McElhiney
<u>2007</u> Amanda Edmonson Bryce Rafferty Shauna Johnson	<u>2008</u> Brittany Faller-Stimpston Lourdes Zuniga Amanda McComb	<u>2009</u> Brittany Boyd Savannah Nash	<u>2010</u> Jacquelyn Edwardson Elizabeth Sims
<u>2012</u> Shannon Dugan	<u>2013</u> Serena Gafford	<u>2014</u> Kendall Ferris	<u>2015</u> Max Primo
<u>2016</u> Shaena Robinson	<u>2017</u> Jarod Pieller	<u>2018</u> Nicholaus Buchholz	<u>2019</u> Alexandra Gaiser
<u>2020</u> DiDiAlice Coker Grace Green Bayla Fitzpatrick Delta Waldberger	<u>2021</u> Sarah Burt Jack Forvilly Cameron Peterson	<u>2022</u> Zoey Quinn Ashanti Gutierrez	<u>2023</u> Jade Paine Jade Paine Sara Hurford Kylie Martin Hailey Peterson
<u>2024</u> Dexter Mathers Harley Smith	<u>2025</u> Mari Stone Carson Remington		<u>2026</u> Natalye Carrillo Vicente Zackery Dalton

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May 6, 2026
East Fork Fire Protection District
ATTN: Larry Goss, Director of Business Services
1694 County Rd.
Minden NV 89423

Dear Mr. Goss,

Enclosed please find a detailed summary of coverage terms and conditions for the upcoming year.

The 2026 POOL Renewal Process

POOL regularly shops for quality carriers, as well as competitive terms. This process started months ago (as noted below).

October 2025- Association of Governmental Risk and Insurance POOL meetings conducted in Austin, Texas. Meetings were held with 6 markets wherein market conditions, and options were explored.

March 2026- Alternate markets were approached for Cyber and Liability in pursuit of gap filling with respect to liability and replacement carriers for cyber.

February 2026- Meetings conducted with 17 potential syndicate partners. We were assisted by our London broker, Steve Firman and our U.S. affiliate, Willis Towers Watson. Of particular interest to East Fork, The POOL fire districts continue to be on the leading edge of wildfire mitigation. As well, the property market has stabilized since 2024.

As a result of POOL's efforts, your membership voted to accept proposals from County Reinsurance Limited, Public Risk Mutual, Government Entities Mutual, Lloyds of London, Tokio Marine and Travelers Boiler Re.

Membership Report

There are now 144 public entities in POOL. Approximately 45 members have voting rights. New members include Beatty GID, Cave Rock Estates GID, East Fork Fire Protection District and Tahoe Transportation District. The members have effectively pooled together as a risk sharing pool for more than 40 years.



Carrier Review and Financial Discussion

The voting members considered several factors in making their renewal decision. Those included current carrier relationships, stability in pricing, claims handling, and auxiliary services provided to the membership, as well as coverage enhancements.

In an effort to increase their long-range viability and financial strength, the membership has continued to develop a number of member owned insurers that over time, have and will continue to participate in the program structure. These companies assist POOL/ PACT by participating in coverage layers within the insurance programs. The presence of these member owned captives has strengthened the financial position of POOL/PACT. They have also helped in the negotiation of coverage contracts with respect to increased levels of coverage that are dependent on financially strong underlying companies. One additional goal is to continue increasing investment earnings.

The major purpose of any pool is to provide consistency in terms of coverage availability and pricing which can also be described as taking the unexpected bumps out of the road that may occur from time to time, due to hardening and softening within the marketplace.

In the case of POOL/ PACT, the member owned captives are Public Risk Mutual (PRM) and Public Compensation Mutual (PCM). These non-profit captives participate within the program structure. As well, the Pool has a financial stake in two risk retention groups (RRG's), Government Entities Mutual (GEM) and County Reinsurance Limited (CRL) who also participate in coverage layers. One traditional insurance company, Travelers Re, as well as one syndicated insurance provider, Lloyds of London participate in the property coverages. Ironshore Insurance provides environmental protection.

Carrier Spotlight-Government Entities Mutual-GEM was formed in 2003 and is currently owned by twenty three public entity pools from seventeen states, including the Nevada Public Agency Insurance Pool (POOL). They are a pool of pools. They also participate in POOL's coverage layers. GEM is domiciled and regulated in Washington, D.C.. The GEM Proposition-A dependable, stable source of reinsurance acting in the best interests of our members.

Financial statements are available to any interested party. In short, the member owned entities continue to grow in key areas including net assets (well over \$200,000,000). As POOL/PACT are quasi public entities, they are subject to Nevada Statutes with respect to safeguarding their financial assets. Same includes preservation of principal, and adequate liquidity to meet operating needs. However, they are also offered an opportunity at income and growth which typically, governmental entities are not. Both organizations received clean opinions from the independent auditor.



Did you know? The Nevada Public Agency Insurance Pool is a non-profit organization.

State of the Insurance Market

Property

- The property market has leveled, and capacity is again available. CAT losses have not declined, and secondary losses continue to be more frequent, such as climate change, wind, hail, and wildfire.

Liability

- Due to inflation, including social inflation, and it's impact on claim costs, civil turmoil/law enforcement and continued Sexual Assault and Molestation, liability markets remain conservative in pricing.

Workers Compensation

- With the continued rise in health care costs, markets will continue to look for rate increases. With respect to public entities, presumptive legislation and resulting laws will no doubt, provide challenges going forward.

Cyber

- Although some market stabilization has occurred in 2026, losses continue to happen. Markets continue to press for improved cyber security practices on behalf of insureds. Higher rates, reduced limits, larger retentions and deductibles are impacting this sector.

POOL's Cyber Cover

POOL affords Cyber Liability to each member. The limit is \$1,000,000 per cyber security event. Claims include but are not limited to malware attacks, leakage of sensitive information, unwanted e-mails to wireless devices and computers without permission, improper faxes, failure to follow electronic procedures, errors arising out of social networking, web issues, improper text messaging and data breaches.

Tokio Marine now underwrites the coverage.



POOL currently contracts with Information International Associates, Inc. to assist with data security policies, procedures, and risk evaluations. These services have been made available to the members. The cost for same is absorbed by the POOL.

Environmental Services

Pollution Legal Liability is included subject to a \$2,000,000 limit for each incident and an aggregate limit of \$10,000,000. A \$25,000 deductible per incident applies. Coverage applies for (1) third party claims, (2) first party remediation expense, (3) emergency response expense and (4) business interruption.

Property Recap

The POOL currently underwrites \$8,590,569,059 in Nevada property exposures. This limit also includes physical damage on those autos scheduled with broader coverage.

Ownership

As mentioned above, ownership in the Nevada Public Agency Insurance Pool is vested in the membership. All decisions regarding coverage plans are made by the Executive Board and the Executive Committee with input, research and leadership provided by the POOL's Executive Director (Wayne Carlson) and POOL staff.

Accountability and Peer Review

Both POOL and PACT belong to AGRiP, the Association of Governmental and Risk Pools. AGRiP is a conglomerate of several hundred governmental insurance pools in the U.S. POOL and PACT have consistently (since 1996 and 1993) received awards from AGRiP's Recognition Program. That status is achieved upon completion of rigorous examinations and a compliance process administered under AGRiP's Advisory Standards for Public Entity Risks and Employee Benefit Pools. This comprehensive process includes an in depth analysis of practices, procedures, claims and a financial review, as well.



Risk Management Grant Program

The program funds for risk management and mitigation projects. Annual grants funded by POOL are approximately \$500,000 for POOL, and a similar amount for PACT.

Equipment replacement projects, cyber security software, security enhancements, parks and playground equipment, as well as fire protection upgrades are high on many public entities wish lists. Some grants were/are over \$50,000. Members use these grants to reduce their own costs that are associated with risk management. There are a variety of applications reviewed on a regular basis. Members are encouraged to take advantage of this service. Grant awards can be provided for a number of safety items (i.e. fire alarm equipment, video security, and dispatch equipment) as well as cost reimbursements for risk management conferences. As well, awards are available under the POOL's Enterprise Risk Management Excellence Program

The Employee Assistance Program

The Employee Assistance Program (or EAP) through KEPRO continues to be utilized. The most widely assessed problems include Emotional Well Being, Work Life and Relationships. For those looking at legal consultations Family Law, Divorce, Separation, Elder Law, Probate and Estates are some of the most looked at topics. More employees are accessing online according to the utilization data. KEPRO is also emphasizing the promotion and availability of teletherapy and telehealth.

POOL/PACT offers to all member employees and their dependents a confidential program to address and resolve personal and workplace challenges. Services are offered live and online. Over 15,000 employees have access to this program. Hundreds of public entity employees seek assistance each year. Of those seeking help, about 15% are dependents.

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POOL/PACT Executive Committees

Both organizations are member owned and driven. The current Executive Committees include:

POOL

Ann Cyr	Carson City School District
Josh Foli, Chair	Lyon County
Curtis Trujillo	Incline Village GID
Dan Murphy, Vice Chair	Pershing County School District
Amanda Osborne	Elko County
Weston Noyes	Humboldt County
Kim Todd, Fiscal Officer	Eureka County
Bryce Cranch	Tahoe Douglas Fire District

PACT

Josh Foli, Fiscal Officer	Lyon County
Alicia Heiser	City of Winnemucca
Russel Klein, Vice Chair	Lander County School District
Amanda Osborne	Elko County
Paul Sikora, Chair	Boulder City
Joe Westerlund	Town of Tonopah
Jackie Signorelli	North Lake Tahoe Fire District

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Program Cost Summary

The program cost for East Fork Fire Protection District is \$212,585.53. 2026-27 represents an increase of \$4,566.23 (2.2%) Notable changes in the rating of the 2026-27 cost structure include a payroll increase of 24.45%. Property values increased 8.3% and your auto count increased by 11 (16.67%).

Warren Reed Insurance, Inc.

The Reed agency operates under a focused strategic plan that includes:

- Risk Management and Underwriting
- Marketing and Sales
- Customer Service
- Claims
- Education and Analysis

The Warren Reed agency is Douglas County's oldest family owned commercial enterprise, established in 1947. Alan G. Reed, C.I.C., and President has been with the agency since 1974. The agency has been family owned since inception. He and his wife, Dana have been married for forty four years and they have six children, ten grandchildren, and three great grandchildren. Christine is a graduate of Washington State University and is a teacher in western Oregon. A.G. received a law degree and a Masters in Public Policy from Indiana University. His undergraduate studies included the United States Air Force Academy, Hillsdale College (Michigan) and Oxford University. He currently resides in Sacramento. Taylor is a 2011 graduate of Gonzaga University and is a vice president/account executive for Warren Reed Insurance. Benjamin graduated from Montana State in Bozeman in 2014. He has a bachelors in agri business and he is an account executive in Warren Reed's Montana office. Nicole graduated from Boise State in 2019 with a bachelors in psychology. Nicole recently completed her Master's program at Grand Canyon University in Pheonix. Thomas is a property and casualty agent with Warren Reed Insurance.

Thank you, Mr. Goss.

Please address any questions or concerns to my office.

Sincerely,

Alan Reed C.I.C., President



Claims Happen

Examples of sizeable losses incurred by POOL

- Property Flood Loss:** Flash flood happened over a community that included 4 of our members. Incurred \$3.32M.
- Multiple Locations Due to Winter Storms:** Freezing and flooding to multiple members. Incurred loss \$2.44M
- Property Freeze Damage:** Building Damage due to freezing. Incurred loss \$1.2M
- Property Equipment Fire:** Fire to equipment total loss and included business interruption Incurred loss \$1.1M
- Property Water Damage Loss:** Faulty valve did not close and caused 500K gallons of water to fill a building. Incurred loss \$1.1M
- Property Building:** Building collapsed due to ice and snow. Current reserved at \$991K
- Property Earthquake:** Cracks to building allowing waster to enter building. Incurred loss \$687K
- Property Fire:** Fire to building was a total loss. Current reserved loss is \$616K
- Property Auto:** Ambulance caught fire. Incurred loss \$521K
- E&O Liability:** Built houses on old landfill. Incurred loss \$2.6M
- E&O Liability (School):** Sexual Molestation. Incurred loss \$2.6M
- E&O Liability (School):** Violation of ADA. Incurred loss \$2.3M
- Police Liability:** In custody death. Incurred loss \$2M
- Policy Liability:** Alleged release of DUI motorist that caused fatal accident. current reserve of \$1.7M
- Liability:** Alleged negligence with connection to flooding of property. Incurred loss \$1.7M
- Property Water Damage:** Frozen waer pipe cause leak. Incurred loss \$415K
- Police Liability:** Alleged 8th and 14th amendment violation. Incurred loss \$1M
- Police Liability:** Alleged 4th amendment violation. Incurred loss \$536K

2026-2027
SUMMARY AND
COST QUOTATION



poolpact.com
The Power of the POOL

NEVADA PUBLIC AGENCY INSURANCE POOL MEMBER COVERAGE SUMMARY

Prepared For:
East Fork Fire Protection District

Presented By:
Warren Reed Insurance

**THANK YOU FOR
YOUR
MEMBERSHIP!**



Dear POOL Member:

Thank you for your continuing leadership commitment to serving your communities by fulfilling your public service mission. The POOL continues to offer programs, services and support for Members' financial security and collaborating with you in support of your mission.

This Member Coverage Summary reflects the successful negotiations with multiple markets to obtain cost-effective terms, conditions and pricing for approval by the POOL Board on behalf of all Members.

As owners of the POOL, you approved the extensive risk management services, such as POOL/PACT HR services including its training courses and ELearning modules on important HR topics. Enrollment in POOL's ELearning programs include Target Solutions Fire/EMS training, KnowBe4 email security training and more. ELearning continues to reach an increasing number of employees for convenient and cost-effective learning. POOL also maintains an ongoing focus on law enforcement policies and practices targeted jail and road operations with onsite and virtual assessments and sample policies.

We encourage you to discuss the POOL's services with staff and your agent. We regularly update our website and encourage you to visit www.poolpact.com to utilize a growing base of HR and risk management information in the resource libraries. While there, look for the POOL Coverage documents, board and committee agendas and minutes.

Thanks to all Member volunteers who serve on our boards and committees. These volunteers do a superb job of representing the interests of the Members of your POOL.

Sincerely,

Wayne Carlson
Executive Director
Nevada Public Agency Insurance Pool



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

RENEWAL PROPOSAL	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
	07/01/2026 – 07/01/2027 Standard Time	East Fork Fire Protection District	\$5,000

Property Coverage

Coverage	Limit per Loss	
Property	\$500,000,000	Per Schedule of Locations

The following sub-limits apply to Section V. C. Extensions of Property Coverage:

Accounts Receivable	\$5,000,000 per loss
Arson Reward	10% up to \$25,000 per loss
Debris Removal - Mold/ Asbestos	\$100,000
Earthquake	\$150,000,000 aggregate
Flood	\$150,000,000 aggregate \$25,000,000 aggregate - Flood Zone A
Equipment Breakdown	\$150,000,000 per loss
<ul style="list-style-type: none"> • Loss of Income & Extra Expense 	included
<ul style="list-style-type: none"> • Hazardous Substance Coverage 	\$250,000 per loss
<ul style="list-style-type: none"> • Spoilage Coverage 	\$250,000 per loss
<ul style="list-style-type: none"> • Data Restoration 	\$100,000 per loss
<ul style="list-style-type: none"> • Electrical Risk Improvements 	\$10,000
Expediting Expenses	\$25,000 per loss
Unintentional Errors and Omissions	\$5,000,000 per loss
Money and Securities	\$500,000 per loss
Ordinance or Law – LEED Building	\$500,000
Agreed Value Vehicles	Per Attachment D, if applicable



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Liability Coverage

The Limits of Liability are as follows:

Coverage	Limit per Named Assured	Annual Aggregate Limit per Named Assured
Per Event	\$10,000,000	\$10,000,000
<i>All Sublimits are a part of and not in addition to the Limits of Liability.</i>		
<i>Liability Sublimits:</i>		
<ul style="list-style-type: none"> • Additional Assured (Lessors) (Section I, item 2) 	\$2,000,000	
<ul style="list-style-type: none"> • Weed Spray Property Damage (Section IV, item 3 (B) (2) (ix)) 	\$250,000	\$250,000
<ul style="list-style-type: none"> • Emergency Response to Pollution (Section IV, item 3 (B) (2) (v)) 	\$1,000,000	\$1,000,000
<ul style="list-style-type: none"> • Criminal Defense Fees and Costs (Section VI, part C, item 4) 	\$50,000	\$50,000
<ul style="list-style-type: none"> • Defense for Regulatory Agency Actions (Section VI, part C, item 16) 	\$50,000	
Sexual Abuse Sublimit (Section VI, part C, item 21)	\$2,500,000	\$2,500,000
<i>Retroactive Date</i>	<i>May 1, 1987 except as shown in Attachment C</i>	



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Cyber Risk Coverage:

	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
	07/01/2025 – 07/01/2026 12:01 A.M., Standard Time	Per Attachment A	10%, up to \$25,000 *

CYBER SECURITY RISK COVERAGE		
CYBER SECURITY RISK COVERAGE LIMITS	Limit per Named Assured Per PRIVACY OR SECURITY EVENT	Annual Aggregate Limit Per All Named Assureds
Coverage Limits – First and Third Party	\$1,000,000	\$1,000,000 up to \$15,000,000 aggregate all POOL Members combined
<i>The following sublimits are a part of and not in addition to the Limits of Liability:</i>		
Cyber Crime Coverage	\$500,000	
Retroactive Date	July 1, 2013	

* Applies for failure to timely implement and comply with vulnerability assessment recommendations.



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Environmental Liability Coverage

The Limits of Liability are as follows:

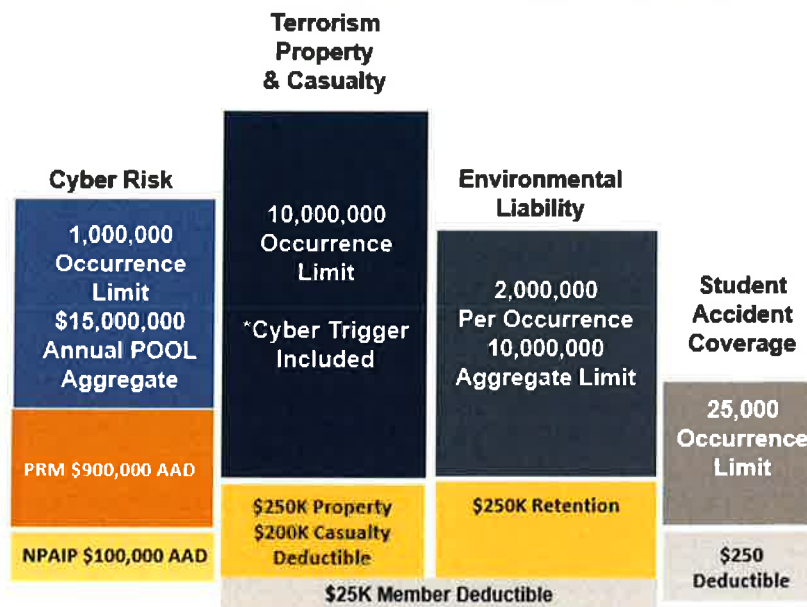
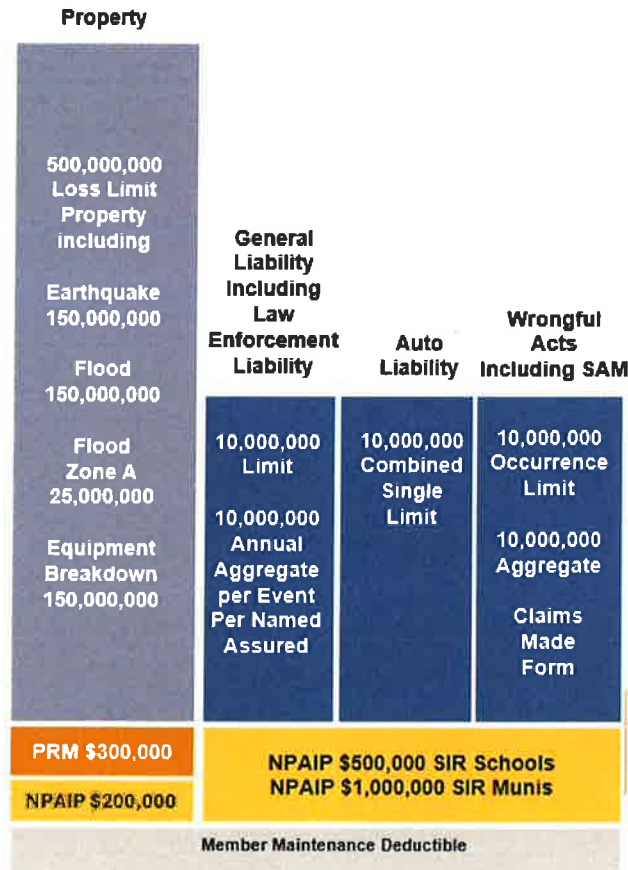
Coverage A	Third Party Claims for Bodily Injury, Property Damage or Remediation Expense
Coverage B	First Party Remediation Expense
Coverage C	Emergency Response Expense
Coverage D	Business Interruption

COVERAGE	DEDUCTIBLE	EACH INCIDENT LIMIT	AGGREGATE LIMIT
A,B,C	\$25,000	\$2,000,000	\$10,000,000

COVERAGE	DEDUCTIBLE	BUSINESS INTERRUPTION LIMIT (Days)	BUSINESS INTERRUPTION LIMIT (\$)
D	3 Days	365	\$2,000,000



NPAIP 2026 - 2027 Program Structure



This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form and Cyber Risk Coverage Form edition July 1, 2026.



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Changes within the 2026-2027 Coverage:

1. Property Per Loss Limit Increased to \$500,000,000
2. Equipment Breakdown Limit Increased to \$150,000,000
3. Cyber Liability Changes
 - a. \$1,000,000 Limit/Aggregate Per Member for First- and Third-Party Liability
 - b. \$ 500,000 Sub-Limit for Cyber Crime Coverage
4. Exclusion that is specific to PFAS has been added
5. Definition for Agreed Value has been updated for Clarification
6. Added Requirements for retaining "Salvage" after a loss

Change to the Interlocal Cooperation Agreement:

1. Amended Article 22 to state that a Member giving 120-day Notice of Withdrawal Waives the two-thirds Board vote requirement under Article 23.A

Coverage:

Maintenance Deductible:	\$5,000
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	2025	2026	Percent (%) Change
Program Cost Comparison	\$208,019.30	\$212,585.53	2.20%

Key Exposures:

	2025	2026	Percent (%) Change
Payroll	\$8,750,000	\$10,889,616	24.45%
Total Insured Property Values	\$39,967,865	\$43,284,775	8.30%
Auto Count	66	77	16.67%
Law Enforcement	0	0	0.00%
Employees	95	95	0.00%
Student ADA	0	0	0.00%
Teachers	0	0	0.00%



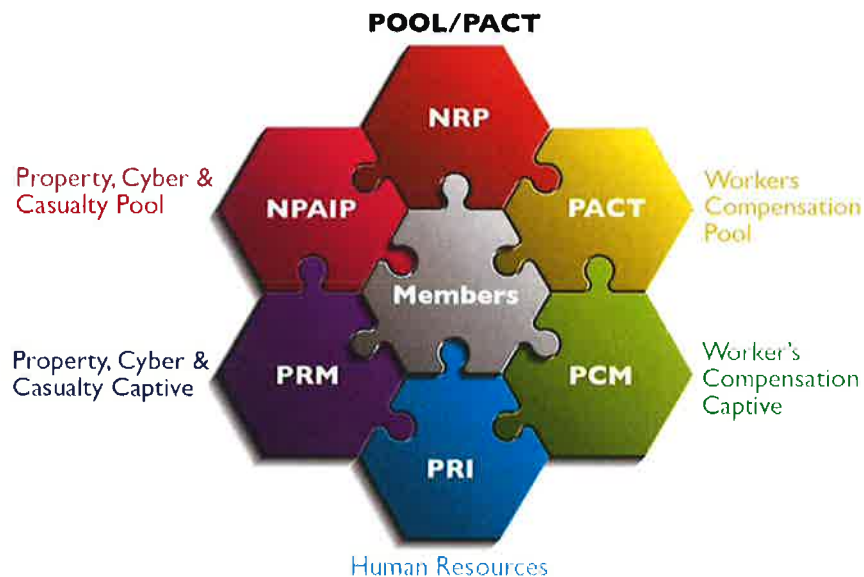
POOL/PACT – HERE FOR YOU

Members Helping Members

In 1987, four Nevada counties formed their own risk sharing pool. Now over thirty years later, the majority of Nevada's public entities remain committed to each other and the mission of their risk pool organization. POOL/PACT continues to excel in providing an unparalleled level of service to our members. Our mission seeks to help members manage their risks so they can serve the public effectively.

The POOL Board is comprised of dedicated, hardworking, and ethical Member leaders focused on public risk management. They continue to do an excellent job of representing the interests of the Member-owners of POOL/PACT.

Our members continue to see great value in being part of POOL/PACT because of extensive services, which keeps membership retention strong. POOL/PACT encourages you to discuss the services we offer with your insurance agent – its valued partner in the POOL program.



POOL Executive Committee

Josh Foli - Chair (Lyon County)
Kim Todd – Director (Eureka County)
Amanda Osborne - Director (Elko County)
Dan Murphy – Vice Chair (Pershing Co.SD)
Weston Noyes – Fiscal Officer (Humboldt Co)
Ann Cyr - Director (Carson City SD)
Curtis Trujillo – Director (Incline Village GID)
Bryce Cranch - Director (Tahoe Douglas FPD)

PACT Executive Committee

Paul Sikora - Chair (Boulder City)
Russell Klein – Vice Chair (Lander CSD)
Amanda Osborne - Trustee (Elko County)
Josh Foli – Fiscal Officer (Lyon County)
Jackie Dunklee – Trustee (North Lake Tahoe FPD)
Alicia Heiser - Trustee (City of Winnemucca)
Joe Westerlund – Trustee (Town of Tonopah)



RISK MANAGEMENT BENEFITS AND SERVICES

POOL/PACT ENTERPRISE RISK MANAGEMENT COMMITTEE

Develops, administers, and supervises Risk Management policy, procedure, and planning • Supports innovative risk reduction and/or mitigation programs • Develops and administers risk control techniques to reduce the frequency and severity of losses

ENTERPRISE RISK MANAGEMENT EXCELLENCE PROGRAM

A voluntary program developed to assist POOL/PACT members achieve operational excellence in the delivery of public service through effective risk management • Develops understanding of Enterprise Risk Management – that risk management efforts of one department have a direct impact, either positive or negative, on the enterprise as a whole

RISK MANAGEMENT GRANT PROGRAM

Educational Grants supporting risk management education and training opportunities • Risk Management Grants for risk management/mitigation projects or acquisitions • Visit www.poolpact.com/risk-grant.asp for more information

ONLINE SAFETY TRAINING

Active Shooter Response • Asbestos Awareness Training • Aversive Interventions • Back Safety in the Workplace • Bloodborne Pathogens Awareness • The Complex Quadriplex of Lifeguard Blindness • Cybersecurity Awareness • Ransomware Awareness • Defensive Driving • FERPA • GHS - Hazard Communication • Heat-Related Illness • HIPAA Privacy Rule • Lock-Out, Tag-Out • Mandatory Child Abuse Reporting Laws • MRSA Awareness for Correctional Employees • MRSA Awareness in Hospitals • Nevada Ethics in Government Law • Office Ergonomics • Open Meeting Law • OSHA – Rights and Responsibilities • Pool Chemical Safety • Slips, Trips, and Falls • Strip Search Training • Students in Transition • Sub-Administrator Training • Surviving an Active Shooter • Teaching Science Safely • Transporting Students with Special Needs • MSDSONline (SDS management)

LAW ENFORCEMENT AND FIRE PROTECTION

Partnership with leading law enforcement experts to provide Best-practice Road and Detention Operation Policies and Procedures • Detention Facility Assessments and Reports • Team Approach to Address Individual Needs Through Network of Subject Matter Experts in Law Enforcement, Jails/Corrections, Public Safety, and Criminal Justice • TargetSolutions Fire and EMS Training Platform • Mental Health – Fit for Retirement Wellness

SWIMMING POOL SAFETY POLICIES, INSPECTIONS, AND TRAINING

Aquatic Facility Assessment and Report • Annual Aquatic Risk Management Seminar • Best-practice Aquatic Facility Policy and Lifeguard Manual Templates

CYBERSECURITY TRAINING AND POLICIES

Onsite Passive Network Assessments (PNA) • Best-practice Data Security Policy Templates • Quarterly Cybersecurity Hot-Topic Webinars • Annual Cybersecurity Summit • KnowB4 Phishing Awareness Campaigns and Training • KnowB4 Cybersecurity Newsletter • Cyber Incident Response Plan Templates • Individualized Data- and Cybersecurity Advice and Support

SCHOOL DISTRICT EMERGENCY OPERATIONS PLANS, TRAINING, AND POLICIES

NRS-required Emergency Operation Plans (EOP) • Annual EOP updates • Emergency Management and Response Training • School Safety Training based on FEMA Guide for High Quality School Emergency Operations Plans • Hazard and Vulnerability Assessments and Reports

SITE SAFETY INSPECTIONS AND TRAINING

Playground & Parks Safety Surveys • Workstation Ergonomic Evaluations • Confined Space Risk Assessments • Facility Surveys • Fire Extinguisher Education • Respirator Fit Testing and Education • CPR/First Aid/AED • Accident Investigation Training • Back Safety and Lifting • Defensive and Distracted Driver Education • Workplace Violence • Personal Protective Equipment • Emergency Preparedness • OSHA Compliance Training • Written Workplace Safety Plan Training • Safety Committee Formation and Operation • Wellness/Health Education and Training

For More Information, Contact:

Marshall Smith, Risk Manager (marshallsmith@poolpact.com) or Jarrod Hickman, Risk Management Specialist (jarrodhickman@poolpact.com); (775) 885-7475; or visit www.poolpact.com.



PROGRAMS AND SERVICES AVAILABLE TO POOL/PACT MEMBERS



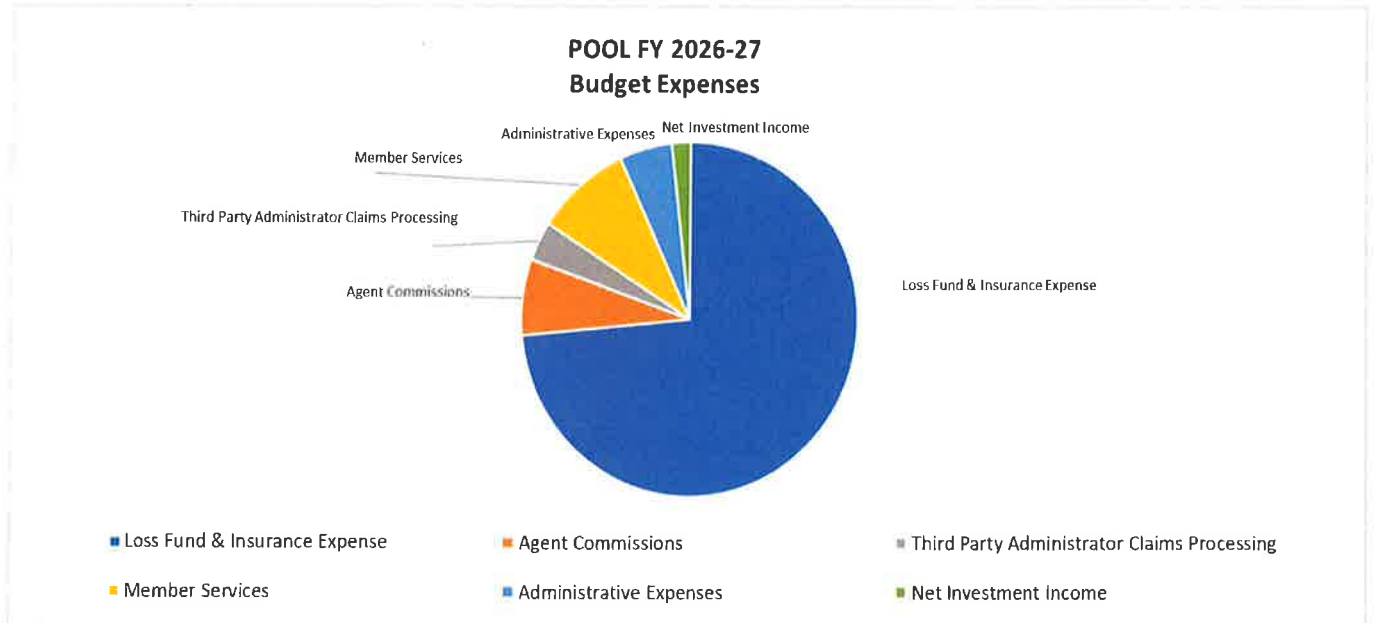
POOL/PACT HUMAN RESOURCES MEMBER SERVICES

A variety of services are offered through POOL/PACT HR. We work with each member individually to address their specific HR-related needs and reduce liability. The basic services include:

- Consultation with members to manage and resolve critical employment-related issues to include identifying options, providing step-by-step guidance, monitoring progress, and answering questions.
- In-person and virtual instructor-led training courses, workshops, and certificate programs.
- eLearning courses available 24/7.
- Webinars on HR-related topics.
- On-site assessments of members' HR practices with recommendations.
- Communication issued as "Alerts" to inform members of significant HR-related law or practice changes.
- On-site HR Briefings tailored to specific needs/requests of members.
- Sample personnel policies which may be adopted for use by members.
- Sample job description templates and numerous HR forms that can be tailored for use by members.
- Salary schedule database available on our website for member reference.
- Summary of HR-related legislation produced each legislative session.
- HR scholarships to assist member HR representatives in attaining nationally recognized HR certifications.
- Annual HR Conference providing HR representatives and CEOs valuable information on communication, leadership, and legal compliance.



POOL 2026-2027 APPROVED BUDGET AND EXPENSES



POOL Budget FY 26-27	Recommended Budget	FY 2026-27	% Allocation
Loss Fund & Insurance Expense	\$ 22,148,029		75.5%
Agent Commissions	\$ 1,974,942		6.7%
Third Party Administrator Claims Processing	\$ 835,280		2.8%
Member Services	\$ 2,668,393		9.1%
Administrative Expenses	\$ 1,524,152		5.2%
Building Cost	\$ 201,753		0.7%
Total Budget	\$ 29,352,549		100.0%



POOL/PACT CONTACTS

Nevada Risk Pooling (NRP) (775) 885-7475

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waynecarlson@poolpact.com

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Jarrold Hickman, Risk Manager, ext 133
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Jennifer Turner, Admin Data Analyst, ext 129
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robinwomack@poolpact.com

Davies Claims Solutions

Donna Squires, Claims Manager
(775) 329-1181

Donna.squires@us.davies-group.com

Margaret Malzahn, WC Claims Supervisor
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Margaret.malzahn@us.davies-group.com



NPAIP MEMBERSHIP

Counties:

Carson City
Churchill County
Elko County
Esmeralda County
Eureka County
Humboldt County
Lander County
Lincoln County
Lyon County
Mineral County
Pershing County
Storey County
White Pine County

Cities:

Boulder City
City of Caliente
City of Carlin
City of Elko
City of Ely
City of Fernley
City of Lovelock
City of Sparks
City of Wells
City of West Wendover
City of Winnemucca
City of Yerington

Towns:

Town of Gardnerville
Town of Genoa
Town of Minden
Town of Round Mountain
Town of Tonopah

School Districts:

Carson City School District
Churchill County School District
Douglas County School District
Elko County School District
Esmeralda County School District
Eureka County School District
Humboldt County School District
Lander County School District
Lincoln County School District
Lyon County School District
Mineral County School District
Nye County School District
Pershing County School District
Storey County School District
White Pine County School District

Fire Districts:

East Fork Fire Protection District
Moapa Valley Fire Protection District
Mt. Charleston Fire Protection District
North Lake Tahoe Fire Protection District
North Lyon County Fire Protection District
Pahranagat Valley Fire District
Tahoe Douglas Fire Protection District
Washoe County Fire Suppression
White Pine Fire District

Others:

Central Nevada Health District
Central Nevada Historical Society
Central Nevada Regional Water Authority
Community Chest, Inc
Consolidated Agencies of Human Services
County Fiscal Officers Association of Nevada
Douglas County Redevelopment Agency
Elko Central Dispatch
Elko Convention & Visitors Authority
Humboldt River Basin Water Authority
Lincoln County Regional Development
Mineral County Housing Authority
Nevada Association of Counties
Nevada Commission for the Reconstruction of the V & T Railway
Nevada League of Cities
Nevada Risk Pooling, Inc.
Nevada Rural Housing Authority
Nevada Volunteers
NevadaWorks
Pooling Resources, Inc.
Regional Transportation Commission of Washoe County
Truckee Meadows Regional Planning Agency
U.S. Board of Water Commissioners
Virginia City Tourism Convention
Western Nevada Regional Youth Center
White Pine County Tourism

Special Districts:

Alamo Water & Sewer District
Amargosa Library District
Baker Water and Sewer
Battle Mountain Hospital
Beatty Library District
Beatty Water & Sanitation District
Beatty GID
Canyon General Improvement District
Carson-Truckee Water Conservancy District
Carson Water Subconservancy District
Cave Rock Estates GID
Churchill County Mosquito, Vector

Special Districts (continue):

Douglas County Mosquito District
Douglas County Sewer
East Fork Swimming Pool District
Elko County Agricultural Association
Elko TV District
Fernley Swimming Pool District
Gardnerville Ranchos General Improvement District
Gerlach General Improvement District
Humboldt General Hospital
Incline Village General Improvement District
Indian Hills General Improvement District
Kingsbury General Improvement District
Lakeridge General Improvement District
Lincoln County Water District
Logan Creek Estates General Improvement District
Lovelock Meadows Water District
Marla Bay General Improvement District
Mason Valley Swimming Pool District
McGill Ruth Sewer and Water
Minden Gardnerville Sanitation District
Moapa Valley Water District
MT Grant General Hospital
Nevada Association of Conservation Districts
Nevada Association of School Boards
Nevada Association of School Superintendents
Nevada Tahoe Conservation District
Northern Nye County Hospital District
Pahrump Library District
Palomino Valley General Improvement District
Pershing County Water Conservation District
Sierra Estates General Improvement District
Silver Springs General Improvement District
Silver Springs Stagecoach Hospital
Skyland General Improvement District
Smoky Valley Library District
Southern Nevada Area Communication Council
Stagecoach General Improvement District
Sun Valley General Improvement District
Tahoe Douglas District
Topaz Ranch General Improvement District
Tahoe Reno Industrial General Improvement District
Tahoe Transportation District
Tonopah Library District
Truckee Meadows Water Reclamation Facility
Walker Basin Conservancy
Walker River Irrigation District
Washoe County Water Conservation District
West Wendover Recreation District
Western Nevada Development District
White Pine Television District #1
Zephyr Cove General Improvement District
Zephyr Heights General Improvement District

**THANK YOU
FOR YOUR
MEMBERSHIP!**

2026-2027
SUMMARY OF
INSURANCE

Building Number	Building Name	Address 1	City	State	Zip Code	Year	Construction		Total Sq. Ft.	Flood Zone	Number of Stories	Sprinklers	Replacement Cost New	Reproduction Cost	Modeled Contents Value
							ISO Construction Class	Year							
01	FIRE STATION	1606 HWY 395	MINDEN	NV	89423	1961	2 - JOISTED MASONRY	3600	X	1	YES	\$990,000.00	\$0.00	\$40,000.00	
01	FIRE STATION	1476 ALBITE	WELLINGTON	NV	89444	1983	3 - NON COMBUSTIBLE	8400	X500	1	YES	\$2,180,000.00	\$0.00	\$225,000.00	
01	FIRE STATION	980 SHERIDAN LANE	GARDNERVILLE	NV	89410	1999	4 - MASONRY NON COMBUSTIBLE	4680	X500	1	NO	\$1,503,000.00	\$0.00	\$65,000.00	
01	FIRE STATION	2249 FISH SPRINGS	MINDEN	NV	89423	1983	3 - NON COMBUSTIBLE	7440	AO	1	YES	\$1,660,000.00	\$0.00	\$85,000.00	
02	GARAGE	2249 FISH SPRINGS	MINDEN	NV	89423	1983	1 - FRAME/COMBUSTIBLE	875	AO	1	NO	\$110,000.00	\$0.00	\$10,000.00	
01	FIRE STATION	1990 AUSTIN	GARDNERVILLE	NV	89410	1991	2 - JOISTED MASONRY	4300	X	1	NO	\$1,410,000.00	\$0.00	\$48,000.00	
02	GARAGE	1990 AUSTIN	GARDNERVILLE	NV	89410	1991	1 - FRAME/COMBUSTIBLE	300	X	1	NO	\$45,900.00	\$0.00	\$5,000.00	
01	WAREHOUSE	941 MITCH DR.	GARDNERVILLE	NV	89410	1987	3 - NON COMBUSTIBLE	5400	X	1	NO	\$1,020,000.00	\$0.00	\$295,000.00	
01	FIRE STATION	1255 DOUGLAS AVE	GARDNERVILLE	NV	89410	1976	2 - JOISTED MASONRY	8400	X500	2	NO	\$2,220,000.00	\$0.00	\$225,000.00	
01	FIRE STATION	1450 STEPHANIE WAY	GARDNERVILLE	NV	89423	1993	4 - MASONRY NON COMBUSTIBLE	6650	X500	2	YES	\$1,866,000.00	\$0.00	\$225,000.00	
01	FIRE STATION	2008 PINTO CIRCLE	MINDEN	NV	89410	1995	3 - NON COMBUSTIBLE	4800	X500	1	NO	\$903,700.00	\$0.00	\$175,000.00	
01	FIRE STATION	2298 MAIN ST.	GARDNERVILLE	NV	89411	1997	1 - FRAME/COMBUSTIBLE	7952	X500	2	YES	\$2,291,000.00	\$0.00	\$53,700.00	
01	FIRE STATION	940 MITCH DR.	GARDNERVILLE	NV	89410	2001	4 - MASONRY NON COMBUSTIBLE	10326	X	2	YES	\$3,980,000.00	\$0.00	\$275,000.00	
01	FIRE/EMS	3450 JACKS VALLEY RD.	CARSON CITY	NV	89701	1974	2 - JOISTED MASONRY	3364	X	1	NO	\$665,000.00	\$0.00	\$38,000.00	
01	FIRE STATION	1699 COUNTY RD	MINDEN	NV	89423	1985	4 - MASONRY NON COMBUSTIBLE	4960	X500	1	YES	\$90,000.00	\$0.00	\$0.00	
02	TRAINING BUILDING	1699 COUNTY RD	MINDEN	NV	89423	2019	3 - NON COMBUSTIBLE	960	X500	3	NO	\$4,725,000.00	\$0.00	\$280,000.00	
01	FIRE STATION	3820 N. SUNRIDGE DR.	CARSON CITY	NV	89705	2007	4 - MASONRY NON COMBUSTIBLE	10503	X	1	YES	\$1,960,000.00	\$0.00	\$350,000.00	
01	OFFICE	1694 COUNTY RD	MINDEN	NV	89423	1977	1 - FRAME/COMBUSTIBLE	6368	X	1	YES	\$1,760,000.00	\$0.00	\$75,000.00	
01	FIRE STATION	1606 HWY 395	MINDEN	NV	89423	1980	2 - JOISTED MASONRY	6624	X	2	YES	\$31,569,600.00	\$0.00	\$2,565,700.00	
													\$0.00	\$2,565,700.00	

East Fork Fire Protection District - Auto Schedule

Veh. #	Year	Make	Model	VIN #	Use/Dept.	GWV (Trucks) / # (Buses)	Class	Cost New (Used for Market Value)	Agreed Value	Valuation Market/ Agreed	INSURED ID#
1	2019	Dodge	350	3C7WR1BL4KG583733	UTILITY				150,000	AGREED	R83733
2	1991	Marion	E-9	1HTSENHR8MH328335	ENGINE						E28335
3	1991	Marion	T-12	1HTSENHRXMH328336	Tender						WT28336
4	2019	Dodge	3500	3C7WR1BL6KG583734	RESCUE			\$ 60,000		MARKET	R83734
5	1994	Int'l	T-10A	1HTSEAAAR5SHG24476	Tender						WT24476
8	1990	Freightliner	U-10	1FUJDCYB6LH372200	TENDER						WT72200
10	1998	Int'l	B-7	IHTSEAAAN7HI571510	Pickup			\$ 40,000		MARKET	B71510
11	1999	GMC	P-9	1GDHK33J2XF014374	UTILITY						U14374
12	1999	Chevrolet	U-4	1GCGK29U9XE251445	UTILITY			\$ 40,000		MARKET	U51445
13	2000	Int'l	B-12	1HTSDADEYH227999	BRUSH			\$ 150,000		MARKET	B27999
14	2000	Int'l	B-10	1HTSDADR1YH227998	BRUSH			\$ 150,000		MARKET	B27998
15	1999	Chevrolet	U-3	1GCGK24J5XR722870	UTILITY						U22870
17	2001	Freightliner	T-3	1FVHALBD01PH75576	TENDER			\$ 150,000		MARKET	WT75576
18	1999	GMC	U-7	1GTGK29UJ6XE532741	UTILITY						U32741
19	2000	GMC	U-7	1GTHK33R3YF516726	UTILITY						U16726
20	2001	Chevrolet	10A	1GCEK19T61Z198891	UTILITY						U98891
21	2003	Int'l	S-5	1HTWEADR23J051995	Rescue SQUAD			\$ 150,000		MARKET	SQ51995
22	2003	Int'l	S-1	1HTWEADR43J051996	Rescue SQUAD			\$ 150,000		MARKET	SQ51996
23	2003	Int'l	T-10	1HTXHAET63J067821	Tender			\$ 150,000		MARKET	WT67821
24	2003	Int'l	T-6	1HTXHAET63J067820	Tender			\$ 150,000		MARKET	WT67820
25	2004	American	TR-7	4Z3HAAACK14RM90408	Ladder TRK			\$ 850,000		AGREED	TR90408
26	2004	Int'l	B-8	1HTWEADR54J027319	BRUSH			\$ 150,000		AGREED	B27319
27	2004	Int'l	B-6	1HTWEADR34J027318	BRUSH			\$ 150,000		AGREED	B27318
28	2004	Int'l	T-8	1HTXHAPT84J016933	Tender			\$ 150,000		AGREED	WT16933
29	2004	Spartan	BAZ-9	4S7HT1B964C048147	HAZMAT			\$ 175,000		AGREED	HM48147
30	2005	Int'l	B-2	1HTWEAZR35J191064	BRUSH			\$ 250,000		AGREED	B91064
31	2005	American	E-12	4Z3AAKCY46RW17814	ENGINE			\$ 225,000		AGREED	E17814
32	2005	Chevrolet	ADMIN	1GTEK14X85Z100749	Pickup						AD00749
33	2005	Chevrolet	103	3GNGK26UX5G157205	Pickup						AD57205
34	2007	American	E-17	1AFAAKDY97RY13780	ENGINE			\$ 225,000		AGREED	E13780
35	1994	Pace	S-14	1WC200E29R4018163	Trailer						TRL18163
36	2008	Chevrolet	101	1GNFK13038J213107	Pickup						AD13107
37	2000	GMC	U-5	1GTGK29U2YE200404	UTILITY						U00404
38	1999	GMC	U-8	1GTGK24R6XR724973	UTILITY						U24973
39	1995	Chevrolet	U-12	1GBGK24K1SE119430	UTILITY						U19430
40	2008	Chevrolet	PREV2	1GCEK19C88E183102	Pickup						AD83102
42	2010	Spartan	E-14	4S7CTZD95AC071802	ENGINE			\$ 200,000		AGREED	E71802
43	2013	Chevrolet	BC	1GNWVLEK3DR319087	Pickup						AD19087
44	2015	Haulmark	TST	575GB2425FU277311	Trailer			\$ 13,000		AGREED	TRL77311
45	2018	Int'l	Brush	3HAWETAR0KL367914	BRUSH			\$ 320,000		AGREED	B67914
46	2019	Chevrolet	1500	1GN5KFC3KR178693	Pickup			\$ 60,000		MARKET	AD78693
48	2018	Dodge	Tru-crew	3C6UR5CL1JG381646	Pickup			\$ 60,000		MARKET	AD81646
49	2019	Int'l	34 Type II	1HTWETAR2KH077941	Engine			\$ 365,000		AGREED	B77941
50	2007	GMC	Service	1GTHK246275526120	Pickup			\$ 50,000		MARKET	M26120
51	2019	Pierce	Fire	4P1BAAF7KA020709	Engine			\$ 365,000		AGREED	E20709
52	2019	Pierce	Fire	4P1BAAF4KA020716	ENGINE			\$ 365,000		AGREED	E20716

Entity Name:						
Year	Make	Model	Serial #	Use/Dept.	Value	
2024	Polaris	Ranger	4XARSY996R8092657		\$ 37,000	
2023	Polaris	Ranger	4XARSU998P8057057		\$ 20,000	
	John Deere	Gator	M0HX0PA046425		\$ 6,000	
2010	John Deere	XUV	MOXUVGX018033		\$ 6,000	
2000	Clark	Forklift	CMP230L-1798-6872KF		\$ 10,000	
2022	Trek	e bike	WTUJ298G1100T		\$ 800	
2022	Trek	e bike	WTU318G1051T		\$ 800	
2024	Catepillar	275-5XELM2	ZE801203		\$ 175,000	
				TOTAL=	\$ 255,600	
	Misc tools and Equipment				\$ 500,000	

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action on the adoption of Resolution 2026R-002, which augments the fiscal year 2025-2026 budget for \$1,685,800 to the General Fund and \$3,724 to the Emergency Fund to appropriate and amend previously unbudgeted resources. (Julie Andress, Director of Finance/CFO) 10 Minutes.
2. **Recommended Motion:** Motion to adopt Resolution 2026R-002, which augments the fiscal year 2025-2026 budget for \$1,685,800 to the General Fund and \$3,724 to the Emergency Fund to appropriate and amend previously unbudgeted resources.
3. **Funds Available:** Yes **Amount:** \$1,689,524
Fund Name: General and Emergency Funds **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** May 19, 2026 **Time Required:** 10 Minutes
6. **Agenda:** Administrative
7. **Background Information:** Nevada Revised Statutes (NRS) 354.598005 allows for and provides guidelines for local governments to augment their budgets if anticipated resources actually available during the budget period exceed those estimated. Typically, staff bring augmentations before the Board two or three times a year for such things as bringing forward a budget for already approved purchase orders and projects from the prior fiscal year, amending the opening fund balance based on prior year audit results and to augment additional revenue.

This is the second augmentation for the 2025-2026 fiscal year. This augmentation is to amend the budget for additional revenues received.

Agenda Item # 08



East Fork Fire Protection District

FY 25-26 Amended Budget

May 19, 2026

STATE REQUIRED FORMS

with May 2026 Augment

REVENUES	FY 2025-2026 Adopted Budget	12/16/2025 REVISIONS	5/19/2026 REVISIONS	FY 2025-2026 Revised Budget
TAXES				
GENERAL GOVERNMENT				
Ad Valorem Current	13,038,735			13,038,735
Ad Valorem Delinquent				-
Centrally Assessed Prop Tx	159,845			159,845
Personal Property Current	341,360			341,360
Personal Property Delinquent				-
SUBTOTAL	13,539,940	-	-	13,539,940
				-
INTERGOVERNMENTAL REVENUE				-
FEDERAL GRANTS				-
FEMA	-			-
AFG	-			-
NDF	467,000			467,000
FEDERAL SHARED REVENUES				-
Reimb-Governmental (GEMT)	975,000			975,000
STATE GRANTS				-
STATE SHARED REVENUE				-
State Consolidated Tax Dist	2,544,532			2,544,532
LOCAL REVENUE				-
Alpine Contract	120,787			120,787
SUBTOTAL	4,107,319	-	-	4,107,319
				-
CHARGES FOR SERVICE				-
PUBLIC SERVICE				-
Fire Plan check	550,000			550,000
Inspection/Operation Permit	60,000			60,000
Technology Fee	12,000			12,000
Water Initiative Fee	195,000			195,000
Ambulance Charges (Net)	4,002,445			4,002,445
Sierra Saver	50,000			50,000
Standby Revenue	12,500			12,500
Fuels Mgmt	30,000			30,000
Outside District Assistance For Hire		158,263	1,220,800	1,379,063
SUBTOTAL	4,911,945	158,263	1,220,800	6,291,008
East Fork Fire Protection District - (Local Government) Schedule B - ___ General ___ Fund REVISED REVENUE SCHEDULE				
				Page <u>1</u>

REVENUES	FY 2025-2026 Adopted Budget -	- 12/16/2025 REVISIONS	5/19/2026 REVISIONS	FY 2025-2026 Revised Budget
MISCELLANEOUS REVENUE				
OTHER MISCELLANEOUS				
Miscellaneous	5,000			5,000
Interest on Investment	4,000			4,000
Investment Earnings-LGIP	248,000			248,000
Rent/Lease Income	57,685	8,500		66,185
Donations	1,000	-	75,000	76,000
Reimbursement -Medevac Helicopter			390,000	390,000
SUBTOTAL	315,685	8,500	465,000	789,185
SUBTOTAL REVENUE ALL SOURCES	22,874,889	166,763	1,685,800	24,727,452
OTHER FINANCING SOURCES				
Operating Transfers in (Sch T)				
Sale of Property	5,000			5,000
Insurance Recoveries	-	-		-
Other	-			-
	-			-
SUBTOTAL OTHER FINANCING SOURCE	5,000	-	-	5,000
BEGINNING FUND BALANCE				
Reserved	-	-		-
Unreserved	5,706,877	-		5,706,877
TOTAL BEGINNING FUND BALANC	5,706,877	-		5,706,877
Prior Period Adjustments	386,948	788,002		1,174,950
Residual Equity Transfers	-			-
TOTAL AVAILABLE RESOURCES	28,973,714	954,765	1,685,800	31,614,279

East Fork Fire Protection District - (Local Government)
Schedule B - ___General___ Fund
REVISED REVENUE SCHEDULE

EXPENDITURE BY FUNCTION AND ACTIVITY	FY 2025-2026 Adopted Budget -	- 12/16/2025 REVISIONS	5/19/2026 REVISIONS	FY 2025-2026 Revised Budget
EFFPD ADMINISTRATION - 231				
SALARIES & WAGES	10,889,616	158,263	1,051,927	12,099,806
EMPLOYEE BENEFITS	8,059,207	122,332		8,181,539
SERVICES & SUPPLIES	382,632		320,000	702,632
CAPITAL OUTLAY	-			-
	-			-
DEPT. SUBTOTAL	19,331,455	280,595	1,371,927	20,983,977
EFFPD FIRE PREVENTION - 232				
SALARIES & WAGES	-			-
EMPLOYEE BENEFITS	-			-
SERVICES & SUPPLIES	23,250	-	6,000	29,250
CAPITAL OUTLAY	-			-
	-			-
DEPT. SUBTOTAL	23,250	-	6,000	29,250
EFFPD TRAINING - 235				
SALARIES & WAGES	-			-
EMPLOYEE BENEFITS	-			-
SERVICES & SUPPLIES	115,000	8,900	36,000	159,900
CAPITAL OUTLAY	-			-
	-			-
DEPT. SUBTOTAL	115,000	8,900	36,000	159,900
EFFPD FIRE SUPPRESSION - 251				
SALARIES & WAGES	-			-
EMPLOYEE BENEFITS	-			-
SERVICES & SUPPLIES	2,840,516	96,792	209,525	3,146,833
CAPITAL OUTLAY	3,019,820	568,478		3,588,298
	-			-
DEPT. SUBTOTAL	5,860,336	665,270	209,525	6,735,131
ACTIVITY SUBTOTAL	25,330,041	954,765	1,623,452	27,908,258

East Fork Fire Protection District - (Local Government)
Schedule B - ___ General _____ Fund

EXPENDITURE BY FUNCTION AND ACTIVITY	FY 2025-2026 Adopted Budget -	- 12/16/2025 REVISIONS	REVISIONS	FY 2025-2026 Revised Budget
FUNCTION: PUBLIC SAFETY				
SALARIES & WAGES	10,889,616	158,263	1,051,927	12,099,806
EMPLOYEE BENEFITS	8,059,207	122,332	-	8,181,539
SERVICES & SUPPLIES	3,361,398	105,692	571,525	4,038,615
CAPITAL OUTLAY	3,019,820	568,478	-	3,588,298
				-
FUNCTION SUBTOTAL	25,330,041	954,765	1,623,452	27,908,258
FUNCTION: DEBT SERVICE				
PRINCIPAL	320,000			320,000
INTEREST	128,545			128,545
FUNCTION SUBTOTAL	448,545	-	-	448,545
				-
				-
SUBTOTAL EXPENDITURES	25,778,586	954,765	1,623,452	28,356,803
OTHER USES				
Contingency (not to exceed 3% of total expenditures)	334,653			334,653
Operating Transfers Out	-			-
	-			-
SUBTOTAL OTHER USES	334,653	-	-	334,653
ENDING FUND BALANCE				-
Reserved		-	-	-
Unreserved	2,860,475		62,348	2,922,823
TOTAL ENDING FUND BALANCE	2,860,475	-	62,348	2,922,823
Prior Period Adjustments	-			-
Residual Equity Transfers	-			-
TOTAL FUND COMMITMENTS AND FUND BALANCE	28,973,714	954,765	1,685,800	31,614,279

East Fork Fire Protection District - (Local Government)
Schedule B - ___ General ___ Fund

Emergency	FY 2025-2026	5/19/2026	REVISED
REVENUES	Adopted Budget	REVISIONS	REVENUE
	-		RESOURCES
MISCELLANEOUS REVENUE			
Interest on Investment	13,200		13,200
Reimbursements			
SUBTOTAL			
REVENUE ALL SOURCES	13,200		13,200
OTHER FINANCING SOURCES			
Operating Transfers in (Sch T)	-		-
General Fund	-		-
			-
			-
			-
Proceeds of Long-Term Debt			-
Other			-
			-
			-
SUBTOTAL			
OTHER FINANCING SOURCES	-		-
BEGINNING FUND BALANCE			
Reserved			-
Unreserved	353,897	3,724	357,621
TOTAL			
BEGINNING FUND BALANCE	353,897	3,724	357,621
Prior Period Adjustments			-
Residual Equity Transfers			-
TOTAL			
AVAILABLE RESOURCES	367,097	3,724	370,821

East Fork Fire Protection District - (Local Government)
Schedule B - __Emergency__ Fund
REVISED REVENUE SCHEDULE

EXPENDITURE BY FUNCTION AND ACTIVITY	FY 2025-2026 Adopted Budget	5/19/2026 REVISIONS	REVISED EXPENDITURES
	-		
Emergency Operations	335,474	3,724	339,198
SUBTOTAL EXPENDITURES	335,474	3,724	339,198
OTHER USES			
Contingency (not to exceed 3% of total expenditures)			-
Operating Transfers			-
			-
	-		-
			-
SUBTOTAL OTHER USES	-		-
ENDING FUND BALANCE			
Reserved	-		-
Unreserved	-		-
TOTAL ENDING FUND BALANCE	31,623	-	31,623
Prior Period Adjustments			
Residual Equity Transfers			
TOTAL FUND COMMITMENTS AND FUND BALANCE	367,097	3,724	370,821

East Fork Fire Protection District - (Local Government)
Schedule B - __Emergency__ Fund

RESOLUTION NUMBER 2026R-002

**RESOLUTION AUGMENTING THE 2025-26 FISCAL YEAR BUDGET
FOR THE EAST FORK FIRE PROTECTION DISTRICT**

WHEREAS, there is a need to augment the East Fork Fire Protection District's budget to reflect the results of operations for Fiscal Year 2025-2026, and

WHEREAS, there is a need to augment the East Fork Fire Protection District's General Fund and Emergency Fund budget to reflect additional unbudgeted revenue received during the first part of Fiscal Year 2025-26, and

WHEREAS, there is a need to augment the East Fork Fire Protection District's General Fund and Emergency Fund budget to reflect the adjusted opening fund balance and appropriate and amend previously unbudgeted resources

WHEREAS, there is a need to augment for the additional revenue pursuant to NRS 354.598005, and

WHEREAS, there is a need to revise the following:

GENERAL FUND

Revenue

Charges For Service	\$ 1,220,800
Miscellaneous Revenue	\$ 465,000
Total	<u>\$ 1,685,800</u>

Expenditures

Dept. 231 - Administration	
Salary and Wages	\$ 1,051,927
Services and Supplies	\$ 320,000
Dept. 232 - Fire Prevention	
Services and Supplies	\$ 6,000
Dept. 235 - Training	
Services and Supplies	\$ 36,000
Dept. 251 - Fire Suppression	
Services and Supplies	\$ 209,525
Ending Fund Balance	62,348
Total	<u>\$ 1,685,800</u>

EMERGENCY FUND

Revenue

Opening Fund Balance	\$ 3,724
Total	<u>\$ 3,724</u>

Expenditures

Dept. 293 - Emergency Operations	
Emergency Operations	\$ 3,724
Total	<u>\$ 3,724</u>

NOW, THEREFORE, BE IT RESOLVED, that the 2025-26 Fiscal Year budget is herein approved.

ADOPTED, this 19th day of May, 2026

VOTE: Ayes Directors: _____

 Nays Directors: _____

 Absent Directors: _____

PRESIDENT
Michael Sommers, Board of Directors
East Fork Fire Protection District

ATTEST:

JOLENE POLISH
Clerk

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to adopt and approve the District's Final Budget for Fiscal Year 2026-2027 in the amount of \$32,208,986, which includes all funds and reserves, and all matters related thereto. (Alan Ernst, District Fire Chief and Julie Andress, Director of Finance/CFO) 30 Minutes.
2. **Recommended Motion:** Motion to adopt and approve the District's Final Budget for Fiscal Year 2026-2027 in the amount of \$32,208,986 which includes all funds and reserves, and all matters related thereto.
3. **Financial Impact:** Various **Amount:** \$32,208,986
Fund Name: General and Emergency Funds **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** May 19, 2026 **Time Required:** 30 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This is the public hearing on the FY 2026-2027 adoption of the Final Budget for the East Fork Fire Protection District. The District Board of Directors is required to hold a budget hearing in accordance with NRS 354.596. A public notice was published on May 09, 2026. This meeting may contain an overview of the budget development process and may include specific discussions on any of the following funds: General Operations Fund and Emergency Fund. The budget includes the costs of all contracts and non-contract wages, benefits, adjustments, step movements, and benefits. The budget also includes capital improvements and acquisitions of equipment, apparatus, and facility improvements.

Agenda Item # 09



**EAST FORK FIRE
PROTECTION DISTRICT**

**FINAL BUDGET
FY 26-27**



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East Fork Fire
Budget Summary
 FY 2026-27

	2025/26		2026/27 Budget		Change									
	Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended Vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
FUND 650 - EAST FORK FIRE GENERAL OPERATIONS														
Operating Revenues														
Ad Valorem Taxes	13,539,940	13,539,940	14,429,612	14,429,612	889,672	6.6%	889,672	6.6%	-	0.0%	889,672	6.6%	889,672	6.6%
Intergovernmental	4,107,319	4,107,319	4,398,464	4,398,464	291,145	7.1%	291,145	7.1%	-	0.0%	291,145	7.1%	291,145	7.1%
Charges For Service	4,911,945	5,070,208	7,154,954	7,154,954	2,243,009	45.7%	2,084,746	41.1%	-	0.0%	2,243,009	45.7%	2,084,746	41.1%
Miscellaneous Revenue	315,685	324,185	1,079,064	1,079,064	763,379	241.8%	754,879	232.9%	-	0.0%	763,379	241.8%	754,879	232.9%
Total Operating Revenues	22,874,889	23,041,652	27,062,094	27,062,094	4,187,205	18.3%	4,020,442	17.4%	-	0.0%	4,187,205	18.3%	4,020,442	17.4%
Other Financing Sources	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Total Revenues/Other Sources	22,879,889	23,046,652	27,067,094	27,067,094	4,187,205	18.3%	4,020,442	17.4%	-	0.0%	4,187,205	18.3%	4,020,442	17.4%
Opening Fund Balance/Reserves	6,093,825	6,881,827	4,704,613	4,750,371	(1,389,212)	-22.8%	(2,177,214)	-31.6%	45,758	0.8%	(1,343,454)	-22.0%	(2,131,456)	-31.0%
Total Resources	28,973,714	29,928,479	31,771,707	31,817,465	2,797,993	9.7%	1,843,228	6.2%	45,758	0.2%	2,843,751	9.8%	1,888,986	6.3%
Operating Expenditures														
Salaries & Wages	10,889,616	11,047,879	11,813,670	11,813,670	924,054	8.5%	765,791	6.9%	-	0.0%	924,054	8.5%	765,791	6.9%
Employee Benefits	8,059,207	8,181,539	9,483,801	9,483,801	1,424,594	17.7%	1,302,262	15.9%	-	0.0%	1,424,594	17.7%	1,302,262	15.9%
Service & Supplies	3,361,398	3,467,090	3,910,238	3,950,202	548,840	16.3%	443,148	12.8%	39,964	1.2%	588,804	17.5%	483,112	13.9%
Total Operating Expenditures	22,310,221	22,696,508	25,207,709	25,247,673	2,897,488	13.0%	2,511,201	11.1%	39,964	0.2%	2,937,452	13.2%	2,551,165	11.2%

East Fork Fire
Budget Summary
 FY 2026-27

	2025/26		2026/27 Budget		Change									
	Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended Vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
Other														
Debt Service	448,545	448,545	671,467	671,467	222,922	49.7%	222,922	49.7%	0	0.0%	222,922	49.7%	222,922	49.7%
Capital Projects and Outlay	3,019,820	3,588,298	2,237,413	2,237,413	(782,407)	-25.9%	(1,350,885)	-37.6%	-	0.0%	(782,407)	-25.9%	(1,350,885)	-37.6%
Contingency	334,653	334,653	378,116	378,715	43,463	13.0%	43,463	13.0%	599	0.2%	44,062	13.2%	44,062	13.2%
Total Other	3,803,018	4,371,496	3,286,996	3,287,595	(516,022)	-13.6%	(1,084,500)	-24.8%	599	0.0%	(515,423)	-13.6%	(1,083,901)	-24.8%
rHRA Reserve	-	-	-	-	-									
Ending Fund Balance	2,860,475	2,860,475	3,277,002	3,282,197	416,527	14.6%	416,527	14.6%	5,195	0.2%	421,722	14.7%	421,722	14.7%
Total Requirements	28,973,714	29,928,479	31,771,707	31,817,465	2,797,993	9.66%	1,843,228	6.16%	45,758	0.2%	2,843,751	9.8%	1,888,986	6.3%
Contingency %	1.50%	1.47%	1.50%	1.50%										
Ending Fund Balance %	12.82%	12.60%	13.00%	13.00%										
			-	-										
FUND 651 - EMERGENCY FUND	367,097	367,097	391,521	391,521	24,424	6.7%	24,424	6.7%	-	-	24,424	0	24,424	0
TOTAL ALL FUNDS	29,340,811	30,295,576	32,163,228	32,208,986	2,822,417	9.6%	1,867,652	6.2%	45,758	0.2%	2,868,175	9.8%	1,913,410	6.3%
Total Expenditures By Department														
Administration (Dept. 231)	19,331,454	19,632,049	2,617,551	2,617,551	(16,713,903)	-86.5%	(17,014,498)	-86.7%	-	0.0%	(16,713,903)	-86.5%	(17,014,498)	-86.7%
Prevention (Dept. 232)	23,250	23,250	699,025	699,025	675,775	2906.6%	675,775	2906.6%	-	0.0%	675,775	2906.6%	675,775	2906.6%
Training (Dept. 235)	115,000	123,900	540,814	540,814	425,814	370.3%	416,914	336.5%	-	0.0%	425,814	370.3%	416,914	336.5%
Suppression (Dept. 251)	3,901,086	4,487,820	17,112,514	17,112,514	13,211,428	338.7%	12,624,694	281.3%	-	0.0%	13,211,428	338.7%	12,624,694	281.3%
Business Ops (Dept. 252)	4,930,238	5,296,411	4,807,481	4,841,470	(122,757)	-2.5%	(488,930)	-9.2%	33,989	0.7%	(88,768)	-1.8%	(454,941)	-8.6%
Fuels (Dept. 264)			1,501,337	1,507,312	1,501,337	100.0%	1,501,337	100.0%	5,975	100.0%	1,507,312	100.0%	1,507,312	100.0%
Volunteers (Dept. 266)	25,000	25,000	166,400	166,400	141,400	565.6%	141,400	565.6%	-	0.0%	141,400	565.6%	141,400	565.6%
Emergency (Dept. 293)	367,097	367,097	391,521	391,521	24,424	6.7%	24,424	6.7%	-	0.0%	24,424	6.7%	24,424	6.7%
Debt Service (Dept. 297)	448,545	448,545	671,467	671,467	222,922	49.7%	222,922	49.7%	-	0.0%	222,922	49.7%	222,922	49.7%

East Fork Fire
Fund 650 - Revenue Detail
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		Amended vs. Final Adopted	
TAXES															
311-100	Ad Valorem - Current	13,038,735	13,038,735	13,831,640	13,831,640	792,905	6.08%	792,905	6.08%	-	0.0%	792,905	6.08%	792,905	6.08%
311-200	Centrally Assessed Prop Tax	159,845	159,845	231,787	231,787	71,942	45.0%	71,942	45.0%	-	0.0%	71,942	45.0%	71,942	45.0%
311-700	Personal Property Current	341,360	341,360	366,185	366,185	24,825	7.3%	24,825	7.3%	-	0.0%	24,825	7.3%	24,825	7.3%
	Total Taxes	13,539,940	13,539,940	14,429,612	14,429,612	889,672	6.6%	889,672	6.6%	-	0.0%	889,672	6.6%	889,672	6.6%
INTERGOVERNMENTAL															
333-209	GEMT (Medicaid)(Fed Rev)	975,000	975,000	1,100,000	1,100,000	125,000	12.8%	125,000	12.8%	-	0.0%	125,000	12.8%	125,000	12.8%
334-800	Grant - NDF -Fed	467,000	467,000	497,000	497,000	30,000	6.4%	30,000	6.4%	-	0.0%	30,000	6.4%	30,000	6.4%
335-001	State Consolidated Tax Distribution	2,544,532	2,544,532	2,673,437	2,673,437	128,905	5.1%	128,905	5.1%	-	0.0%	128,905	5.1%	128,905	5.1%
337-001	Alpine Contract	120,787	120,787	128,027	128,027	7,240	6.0%	7,240	6.0%	-	0.0%	7,240	6.0%	7,240	6.0%
	Total Intergovernmental	4,107,319	4,107,319	4,398,464	4,398,464	291,145	7.1%	291,145	7.1%	-	0.0%	291,145	7.1%	291,145	7.1%
CHARGES FOR SERVICE															
341-509	Fire Plan Check & Permit Fees	550,000	550,000	450,000	450,000	(100,000)	-18.2%	(100,000)	-18.2%	-	0.0%	(100,000)	-18.2%	(100,000)	-18.2%
341-515	Inspection Fee	60,000	60,000	60,000	60,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
341-528	Technology Fee	12,000	12,000	6,000	6,000	(6,000)	-50.0%	(6,000)	-50.0%	-	0.0%	(6,000)	-50.0%	(6,000)	-50.0%
341-535	Water Initiative Fee	195,000	195,000	297,180	297,180	102,180	52.4%	102,180	52.4%	-	0.0%	102,180	52.4%	102,180	52.4%
342-500	Ambulance Fees	10,023,850	10,023,850	10,324,566	10,324,566	300,716	3.0%	300,716	3.0%	-	0.0%	300,716	3.0%	300,716	3.0%
342-501	Collection Loss	(668,795)	(668,795)	(688,859)	(688,859)	(20,064)	3.0%	(20,064)	3.0%	-	0.0%	(20,064)	3.0%	(20,064)	3.0%
342-502	Govt & Contractual/Mandatory Write-off	(5,352,610)	(5,352,610)	(5,513,188)	(5,513,188)	(160,578)	3.0%	(160,578)	3.0%	-	0.0%	(160,578)	3.0%	(160,578)	3.0%
342-510	Sierra Saver Fees	50,000	50,000	50,000	50,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
342-521	Standby Revenue	12,500	12,500	12,500	12,500	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
343-001	Outside District Assistance For Hire	-	158,263	1,389,978	1,389,978	1,389,978	100.0%	1,231,715	778.3%	-	0.0%	1,389,978	100.0%	1,231,715	778.3%
343-002	Fuels Management	30,000	30,000	766,777	766,777	736,777	2455.9%	736,777	2455.9%	-	0.0%	736,777	2455.9%	736,777	2455.9%
	Total Charges For Service	4,911,945	5,070,208	7,154,954	7,154,954	2,243,009	45.7%	2,084,746	41.1%	-	0.0%	2,243,009	45.7%	2,084,746	41.1%

East Fork Fire
Fund 650 - Revenue Detail
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		Amended vs. Final Adopted	
MISCELLANEOUS REVENUES															
360-800	Miscellaneous Rev	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
360-805	Administrative Fee-OD			224,203	224,203	224,203	100.0%	224,203	100.0%	-	0.0%	224,203	100.0%	224,203	100.0%
360-900	Reimbursement - Battle Born Medivac			614,002	614,002	614,002	100.0%	614,002	100.0%	-	0.0%	614,002	100.0%	614,002	100.0%
361-200	Interest on Investment	4,000	4,000	6,000	6,000	2,000	50.0%	2,000	50.0%	-	0.0%	2,000	50.0%	2,000	50.0%
361-211	Investment Earnings-LGIP	248,000	248,000	148,912	148,912	(99,088)	-40.0%	(99,088)	-40.0%	-	0.0%	(99,088)	-40.0%	(99,088)	-40.0%
362-100	Rents/Leases	57,685	66,185	70,947	70,947	13,262	23.0%	4,762	7.2%	-	0.0%	13,262	23.0%	4,762	7.2%
367-102	Donations	1,000	1,000	10,000	10,000	9,000	900.0%	9,000	900.0%	-	0.0%	9,000	900.0%	9,000	900.0%
	Total Miscellaneous Revenues	315,685	324,185	1,079,064	1,079,064	763,379	241.8%	754,879	232.9%	-	0.0%	763,379	241.8%	754,879	232.9%
TOTAL OPERATING REVENUES		22,874,889	23,041,652	27,062,094	27,062,094	4,187,205	18.3%	4,020,442	17.4%	-	0.0%	4,187,205	18.3%	4,020,442	17.4%
OTHER FINANCING SOURCES															
391-100	Sale of Property	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
	Total Other Financing Sources	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL REV/OTHER FINANCING SOURCES		22,879,889	23,046,652	27,067,094	27,067,094	4,187,205	18.3%	4,020,442	17.4%	-	0.0%	4,187,205	18.3%	4,020,442	17.4%

East Fork Fire
Fund 650, Dept 231 (Administration)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SALARIES & WAGES															
510-000	Regular - Salaries & Wages	8,319,700	8,147,424	852,186	852,186	(7,467,514)	-89.8%	(7,295,238)	-89.5%	0	0.0%	(7,467,514)	-89.8%	(7,295,238)	-89.5%
510-145	Reg Incentive Pay	278,515	278,515			(278,515)	-100.0%	(278,515)	-100.0%	0	0.0%	(278,515)	-100.0%	(278,515)	-100.0%
510-170	FLSA	174,155	174,155			(174,155)	-100.0%	(174,155)	-100.0%	0	0.0%	(174,155)	-100.0%	(174,155)	-100.0%
511-163	Off District Overtime		158,263			0	0.0%	(158,263)	-100.0%	0	0.0%	0	0.0%	(158,263)	-100.0%
511-164	Holiday Special Pay (HSP)	321,517	321,517			(321,517)	-100.0%	(321,517)	-100.0%	0	0.0%	(321,517)	-100.0%	(321,517)	-100.0%
511-166	Sick Buyback - Non-rep	15,000	15,000	15,000	15,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
511-167	Vacation Payout	75,000	75,000	75,000	75,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
511-168	Vacation Buyback - Non-rep	15,000	15,000	15,000	15,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
511-170	Overtime	1,430,570	1,430,570	1,146	1,146	(1,429,424)	-99.9%	(1,429,424)	-99.9%	0	0.0%	(1,429,424)	-99.9%	(1,429,424)	-99.9%
511-172	Comp Paid	10,000	10,000	10,000	10,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
511-176	Call Back (2x)	59,039	59,039			(59,039)	-100.0%	(59,039)	-100.0%	0	0.0%	(59,039)	-100.0%	(59,039)	-100.0%
511-178	Sick Leave Payout	75,000	75,000	75,000	75,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
511-187	Uniform Allowance	110,600	110,600	2,100	2,100	(108,500)	-98.1%	(108,500)	-98.1%	0	0.0%	(108,500)	-98.1%	(108,500)	-98.1%
511-189	Cell Phone Stipend	5,520	5,520	3,450	3,450	(2,070)	-37.5%	(2,070)	-37.5%	0	0.0%	(2,070)	-37.5%	(2,070)	-37.5%
512-120	Contract Wages (temp employee's)	-	172,276			0	0.0%	0	0.0%	0	0.0%	0	0.0%	(172,276)	-100.0%
	Total Salaries and Wages	10,889,616	11,047,879	1,048,882	1,048,882	(9,840,734)	-90.4%	(9,826,721)	-88.9%	0	0.0%	(9,840,734)	-90.4%	(9,998,997)	-90.5%

East Fork Fire
Fund 650, Dept 231 (Administration)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
EMPLOYEE BENEFITS															
515-180	Benefits - EE, HSA, COBRA Acct Fee	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%	0	0.0%	-	0.0%	-	0.0%
515-181	Retirement	4,527,777	4,527,777	373,643	373,643	(4,154,134)	-91.7%	(4,154,134)	-91.7%	0	0.0%	(4,154,134)	-91.7%	(4,154,134)	-91.7%
515-182	Workers Comp	1,121,035	1,121,035	38,851	38,851	(1,082,184)	-96.5%	(1,082,184)	-96.5%	0	0.0%	(1,082,184)	-96.5%	(1,082,184)	-96.5%
515-183	Group Insurance	1,849,375	1,971,707	154,523	154,523	(1,694,852)	-91.6%	(1,817,184)	-92.2%	0	0.0%	(1,694,852)	-91.6%	(1,817,184)	-92.2%
515-184	Unemployment	5,000	5,000	5,000	5,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
515-186	Medicare	155,144	155,144	12,454	12,454	(142,690)	-92.0%	(142,690)	-92.0%	0	0.0%	(142,690)	-92.0%	(142,690)	-92.0%
515-196	HSA ER Contribution	186,750	186,750	14,375	14,375	(172,375)	-92.3%	(172,375)	-92.3%	0	0.0%	(172,375)	-92.3%	(172,375)	-92.3%
515-197	HRA - Non-Contract	27,000	27,000	11,500	11,500	(15,500)	-57.4%	(15,500)	-57.4%	0	0.0%	(15,500)	-57.4%	(15,500)	-57.4%
515-198	HRA - Contract	176,500	176,500	-	-	(176,500)	-100.0%	(176,500)	-100.0%	0	0.0%	(176,500)	-100.0%	(176,500)	-100.0%
515-201	PEBS	5,625	5,625	4,185	4,185	(1,440)	-25.6%	(1,440)	-25.6%	0	0.0%	(1,440)	-25.6%	(1,440)	-25.6%
	Total Employee Benefits	8,059,206	8,181,538	619,531	619,531	(7,439,675)	-92.3%	(7,562,007)	-92.4%	0	0.0%	(7,439,675)	-92.3%	(7,562,007)	-92.4%
	Total Salary, Wages & Benefits	18,948,822	19,229,417	1,668,413	1,668,413	(17,280,409)	-91.2%	(17,388,728)	-90.4%	0	0.0%	(17,280,409)	-91.2%	(17,561,004)	-91.3%

East Fork Fire
Fund 650, Dept 231 (Administration)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SERVICES & SUPPLIES															
520-060	Postage	3,500	3,500	2,600	2,600	(900)	-25.7%	(900)	-25.7%	0	0.0%	(900)	-25.7%	(900)	-25.7%
520-075	Background Checks	3,000	3,000	3,000	3,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
520-077	Recruiting Expense	20,000	20,000	15,000	15,000	(5,000)	-25.0%	(5,000)	-25.0%	0	0.0%	(5,000)	-25.0%	(5,000)	-25.0%
520-078	Printing & Binding	2,000	2,000	3,500	3,500	1,500	75.0%	1,500	75.0%	0	0.0%	1,500	75.0%	1,500	75.0%
520-098	Maint. Janitorial	6,300	6,300	6,300	6,300	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
520-108	Maint. Office Equip.	5,448	5,448	5,000	5,000	(448)	-8.2%	(448)	-8.2%	0	0.0%	(448)	-8.2%	(448)	-8.2%
520-136 *	Rents & Leases Equipment	12,844	12,844	5,100	5,100	(7,744)	-60.3%	(7,744)	-60.3%	0	0.0%	(7,744)	-60.3%	(7,744)	-60.3%
520-150	Logistics	5,000	5,000	-	-	(5,000)	-100.0%	(5,000)	-100.0%	0	0.0%	(5,000)	-100.0%	(5,000)	-100.0%
520-170	Mem, Subs, Books, etc (EMRB Assessmen	1,700	1,700	3,000	3,000	1,300	76.5%	1,300	76.5%	0	0.0%	1,300	76.5%	1,300	76.5%
520-425	Collection Commission Expense	12,000	12,000	15,000	15,000	3,000	25.0%	3,000	25.0%	0	0.0%	3,000	25.0%	3,000	25.0%
521-100 *	Professional Services	238,340	258,340	273,750	273,750	35,410	14.9%	15,410	6.0%	0	0.0%	35,410	14.9%	15,410	6.0%
521-105	Board of Directors Comp	18,000	18,000	18,000	18,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
521-505	Voter Reg Maint Fee	5,800	5,800	5,800	5,800	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
532-028	Uniforms	500	500	500	500	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
533-800	Office Supplies	15,000	15,000	20,000	20,000	5,000	33.3%	5,000	33.3%	0	0.0%	5,000	33.3%	5,000	33.3%
533-802	Small Equipment	6,000	6,000	6,000	6,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
533-817	Small Projects			534,388	534,388	534,388	100.0%	534,388	100.0%	0	0.0%	534,388	100.0%	534,388	100.0%
550-100	Bank Fees-Credit Card Processing	20,000	20,000	25,000	25,000	5,000	25.0%	5,000	25.0%	0	0.0%	5,000	25.0%	5,000	25.0%
550-102	Bank Fees-Checking	7,200	7,200	7,200	7,200	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
	Total Services & Supplies	382,632	402,632	949,138	949,138	566,506	148.1%	546,506	135.7%	0	0.0%	566,506	148.1%	546,506	135.7%
DEPARTMENT 231 TOTAL		19,331,454	19,632,049	2,617,551	2,617,551	(16,713,903)	-86.5%	(16,842,222)	-85.8%	0	0.0%	(16,713,903)	-86.5%	(17,014,498)	-86.7%

East Fork Fire
Fund 650, Dept 231 (Administration)
 FY 2026-27

		2025/26		2026/27 Budget		Change					
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative	PY Amended vs. Tentative	Tentative vs Adopted	PY Adopted vs. Final Adopted	PY Amended vs. Final Adopted	
Notes:											
520-136	<u>Rents and Leases</u>										
	Postage machine lease	2,055	2,055	2,000	2,000						
	Xerox copier lease	3,100	3,100	3,100	3,100						
		5,155	5,155	5,100	5,100						
521-100	<u>Professional Services</u>										
	Professional attorney fees for General Counsel (Oshinski & Forsberg)	30,000	30,000	30,000	30,000						
	Professional attorney fees for contract negotiation, arbitration, grievances J.Walsh)	10,000	10,000	10,000	10,000						
	LP Insurance broker fees	22,500	22,500	22,500	22,500						
	Annual Financial Statement Audit Fee	30,000	30,000	35,000	35,000						
	OPEB Report - MacLeod Watts	2,550	2,550	7,500	7,500						
	Website/Social Media/Marketing (Hogg)			24,000	24,000						
	EMS Billing		20,000	96,000	96,000						
	GEMT Cost Report (Creative Consulting)	8,500	8,500	8,500	8,500						
	Nev.Health Authority Audit Fee (GEMT)	8,000	8,000	8,000	8,000						
	Ready Rebound		16,600	18,500	18,500						
	EAP Services		3,500	3,500	3,500						
	Paper Tiger			250	250						
	Performance/Evals Setup			10,000	10,000						
		\$122,550	\$151,650	273,750	273,750						

East Fork Fire
Fund 650, Dept 232 (Fire Prevention)
 FY 2026-27

		2025/26		2026/27 Budget		Change								
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted
SALARIES & WAGES														
510-000	Regular - Salaries & Wages			354,636	354,636	354,636	100.0%	354,636	100.0%	0	0.0%	354,636	100.0%	354,636
511-170	Overtime			3,428	3,428	3,428	100.0%	3,428	100.0%	0	0.0%	3,428	100.0%	3,428
511-187	Uniform Allowance			4,200	4,200	4,200	100.0%	4,200	100.0%	0	0.0%	4,200	100.0%	4,200
	Total Salaries and Wages	-	-	362,264	362,264	362,264	100.0%	362,264	100.0%	0	0.0%	362,264	100.0%	362,264
EMPLOYEE BENEFITS														
515-181	Retirement			208,526	208,526	208,526	100.0%	208,526	100.0%	0	0.0%	208,526	100.0%	208,526
515-182	Workers Comp			19,085	19,085	19,085	100.0%	19,085	100.0%	0	0.0%	19,085	100.0%	19,085
515-183	Group Insurance			67,147	67,147	67,147	100.0%	67,147	100.0%	0	0.0%	67,147	100.0%	67,147
515-186	Medicare			5,253	5,253	5,253	100.0%	5,253	100.0%	0	0.0%	5,253	100.0%	5,253
515-196	HSA ER Contribution			5,000	5,000	5,000	100.0%	5,000	100.0%	0	0.0%	5,000	100.0%	5,000
515-198	HRA - Contract			4,000	4,000	4,000	100.0%	4,000	100.0%	0	0.0%	4,000	100.0%	4,000
	Total Employee Benefits	-	-	309,011	309,011	309,011	100.0%	309,011	100.0%	0	0.0%	309,011	100.0%	309,011
	Total Salary, Wages & Benefi	-	-	671,275	671,275	671,275	100.0%	671,275	100.0%	0	0.0%	671,275	100.0%	671,275

East Fork Fire
Fund 650, Dept 251 (Fire Suppression)
 FY 2026-27

	2025/26		2026/27 Budget		Change									
	Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SALARIES & WAGES														
510-000	Regular - Salaries & Wages		6,641,446	6,641,446	6,641,446	100.0%	6,641,446	100.0%	0	0.0%	6,641,446	100.0%	6,641,446	100.0%
510-145	Reg Incentive Pay		291,400	291,400	291,400	100.0%	291,400	100.0%	0	0.0%	291,400	100.0%	291,400	100.0%
510-170	FLSA		179,493	179,493	179,493	100.0%	179,493	100.0%	0	0.0%	179,493	100.0%	179,493	100.0%
511-163	Overtime - Reimbursable (Off District Fires)		630,000	630,000	630,000	100.0%	630,000	100.0%	0	0.0%		0.0%	630,000	100.0%
511-164	Holiday Special Pay (HSP)		331,373	331,373	331,373	100.0%	331,373	100.0%	0	0.0%	331,373	100.0%	331,373	100.0%
511-170	Overtime		833,432	833,432	833,432	100.0%	833,432	100.0%	0	0.0%	833,432	100.0%	833,432	100.0%
511-176	Call Back (2X)		57,551	57,551	57,551	100.0%	57,551	100.0%	0	0.0%	57,551	100.0%	57,551	100.0%
511-187	Uniform Allowance		99,400	99,400	99,400	100.0%	99,400	100.0%	0	0.0%	99,400	100.0%	99,400	100.0%
511-189	Cell Phone Stipend		3,330	3,330	3,330	100.0%	3,330	100.0%	0	0.0%	3,330	100.0%	3,330	100.0%
	Total Salaries and Wages	-	-	9,067,425	9,067,425	100.0%	9,067,425	100.0%	0	0.0%	9,067,425	100.0%	9,067,425	100.0%
EMPLOYEE BENEFITS														
515-181	Retirement		4,077,878	4,077,878	4,077,878	100.0%	4,077,878	100.0%	0	0.0%	4,077,878	100.0%	4,077,878	100.0%
515-182	Workers Comp		992,050	992,050	992,050	100.0%	992,050	100.0%	0	0.0%	992,050	100.0%	992,050	100.0%
515-183	Group Insurance		1,833,289	1,833,289	1,833,289	100.0%	1,833,289	100.0%	0	0.0%	1,833,289	100.0%	1,833,289	100.0%
515-186	Medicare		131,478	131,478	131,478	100.0%	131,478	100.0%	0	0.0%	131,478	100.0%	131,478	100.0%
515-196	HSA ER Contribution		163,000	163,000	163,000	100.0%	163,000	100.0%	0	0.0%	163,000	100.0%	163,000	100.0%
515-198	HRA - Contract		157,000	157,000	157,000	100.0%	157,000	100.0%	0	0.0%	157,000	100.0%	157,000	100.0%
	Total Employee Benefits	-	-	7,354,695	7,354,695	100.0%	7,354,695	100.0%	0	0.0%	7,354,695	100.0%	7,354,695	100.0%
	Total Salary, Wages & Benefits	-	-	16,422,120	16,422,120	100.0%	16,422,120	100.0%	0	0.0%	16,422,120	100.0%	16,422,120	100.0%

East Fork Fire
Fund 650, Dept 251 (Fire Suppression)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SERVICES AND SUPPLIES															
520-081	State Fire Program (WFPP)	97,000	85,256	97,000	97,000	0	0.0%	11,744	13.8%	0	0.0%	0	0.0%	11,744	13.8%
520-104	Maint SCBA	8,600	8,600	7,000	7,000	(1,600)	-18.6%	(1,600)	-18.6%	0	0.0%	(1,600)	-18.6%	(1,600)	-18.6%
520-111	Maint Radio	7,500	7,500	7,500	7,500	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
520-160	Support & Care	1,500	1,500	1,500	1,500	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
520-170 *	Mem, Subs, Books, etc	3,000	3,000	3,000	3,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
521-100 *	Professional Fees	214,472	214,472	34,900	34,900	(179,572)	-83.7%	(179,572)	-83.7%	0	0.0%	(179,572)	-83.7%	(179,572)	-83.7%
521-140	Physical Exams	130,000	130,000	101,500	101,500	(28,500)	-21.9%	(28,500)	-21.9%	0	0.0%	(28,500)	-21.9%	(28,500)	-21.9%
521-240	Dispatch Fees	87,017	87,017	87,017	87,017	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
532-028 *	Uniforms	6,000	6,000	6,000	6,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
532-034 *	Fire Protection Supplies	87,000	117,000	75,000	75,000	(12,000)	-13.8%	(42,000)	-35.9%	0	0.0%	(12,000)	-13.8%	(42,000)	-35.9%
532-036	Badges & Insignia	1,000	1,000	6,000	6,000	5,000	500.0%	5,000	500.0%	0	0.0%	5,000	500.0%	5,000	500.0%
532-031	Medical Supplies	104,200	104,200	140,000	140,000	35,800	34.4%	35,800	34.4%			35,800	34.4%	35,800	34.4%
533-802 *	Small Equipment	133,977	133,977	123,977	123,977	(10,000)	-7.5%	(10,000)	-7.5%	0	0.0%	(10,000)	-7.5%	(10,000)	-7.5%
	Total Services & Supplies	881,266	899,522	690,394	690,394	(190,872)	-21.66%	(209,128)	-23.25%	0	0.0%	(190,872)	-21.66%	(209,128)	-23.22%
CAPITAL OUTLAY AND PROJECTS															
562-200*	Buildings	810,000	1,045,239	-	-	(810,000)	-100.0%	(1,045,239)	-100.0%	0	0.0%	(810,000)	-100.0%	(1,045,239)	-100.0%
564-500*	Machinery & Equipment	50,000	50,000	-	-	(50,000)	-100.0%	(50,000)	-100.0%	0	0.0%	(50,000)	-100.0%	(50,000)	-100.0%
564-600	Water Delivery Fund	195,000	195,000	-	-	(195,000)	-100.0%	(195,000)	-100.0%	0	0.0%	(195,000)	-100.0%	(195,000)	-100.0%
564-700*	Motor Vehicles	1,964,820	2,298,059	-	-	(1,964,820)	-100.0%	(2,298,059)	-100.0%	0	0.0%	(1,964,820)	-100.0%	(2,298,059)	-100.0%
TOTAL	Capital projects and Outlay	3,019,820	3,588,298	-	-	(3,019,820)	-100.0%	(3,588,298)	-100.0%	0	0.0%	(3,019,820)	-100.0%	(3,588,298)	-100.0%
DEPARTMENT 251 TOTAL		3,901,086	4,487,820	17,112,514	17,112,514	13,211,428	338.7%	12,624,694	281.3%	0	0.0%	13,211,428	338.7%	12,624,694	281.3%

East Fork Fire
Fund 650, Dept 252 (Business Operations)
 FY 2026-27

		2025/26		2026/27 Budget		Change								
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted
SALARIES & WAGES														
510-000	Regular - Salaries & Wages			342,363	342,363	342,363	100.0%	342,363	100.0%	0	0.0%	342,363	100.0%	342,363
511-170	Overtime			2,083	2,083	2,083	100.0%	2,083	100.0%	0	0.0%	2,083	100.0%	2,083
511-187	Uniform Allowance			1,400	1,400	1,400	100.0%	1,400	100.0%	0	0.0%	1,400	100.0%	1,400
	Total Salaries and Wages	-	-	345,846	345,846	345,846	100.0%	345,846	100.0%	0	0.0%	345,846	100.0%	345,846
EMPLOYEE BENEFITS														
515-181	Retirement			186,768	186,768	186,768	100.0%	186,768	100.0%	0	0.0%	186,768	100.0%	186,768
515-182	Workers Comp			19,085	19,085	19,085	100.0%	19,085	100.0%	0	0.0%	19,085	100.0%	19,085
515-183	Group Insurance			87,338	87,338	87,338	100.0%	87,338	100.0%	0	0.0%	87,338	100.0%	87,338
515-186	Medicare			5,015	5,015	5,015	100.0%	5,015	100.0%	0	0.0%	5,015	100.0%	5,015
515-196	HSA ER Contribution			5,000	5,000	5,000	100.0%	5,000	100.0%	0	0.0%	5,000	100.0%	5,000
515-198	HRA - Contract			10,000	10,000	10,000	100.0%	10,000	100.0%	0	0.0%	10,000	100.0%	10,000
	Total Employee Benefits	-	-	313,206	313,206	313,206	100.0%	313,206	100.0%	0	0.0%	313,206	100.0%	313,206
	Total Salary, Wages & Benefits	-	-	659,052	659,052	659,052	100.0%	659,052	100.0%	0	0.0%	659,052	100.0%	659,052
SERVICES AND SUPPLIES														
520-055 *	Telephone Expense	17,100	17,100	18,600	18,600	1,500	8.8%	1,500	8.8%	0	0.0%	1,500	8.8%	1,500
520-079	Insurance - Property & Liability	274,231	274,231	305,231	305,231	31,000	11.3%	31,000	11.3%	0	0.0%	31,000	11.3%	31,000
520-089	Power	60,000	60,000	60,000	60,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-090	Water	17,000	17,000	18,500	18,500	1,500	8.8%	1,500	8.8%	0	0.0%	1,500	8.8%	1,500
520-091	Trash	19,000	19,000	18,500	18,500	(500)	-2.6%	(500)	-2.6%	0	0.0%	(500)	-2.6%	(500)
520-092	Heating	60,000	60,000	58,000	58,000	(2,000)	-3.3%	(2,000)	-3.3%	0	0.0%	(2,000)	-3.3%	(2,000)
520-093	Sewer	15,000	15,000	15,000	15,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-094	Cable Service	10,000	10,000	10,000	10,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-097 *	Maint B&G	198,000	446,500	167,280	167,280	(30,720)	-15.5%	(279,220)	-62.5%	0	0.0%	(30,720)	-15.5%	(279,220)

East Fork Fire
Fund 650, Dept 252 (Business Operations)
 FY 2026-27

		2025/26		2026/27 Budget		Change								
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted
520-099	Maint Cleaning / Supplies	20,000	20,000	20,000	20,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-107 *	Maint Equipment	59,632	92,482	30,575	30,575	(29,057)	-48.7%	(61,907)	-66.9%	0	0.0%	(29,057)	-48.7%	(61,907)
520-109	Maint Vehicle-Tools	2,000	4,000	4,000	4,000	2,000	100.0%	0	0.0%	0	0.0%	2,000	100.0%	0
520-110	Maint Vehicle-Parts	115,000	125,000	125,000	125,000	10,000	8.7%	0	0.0%	0	0.0%	10,000	8.7%	0
520-118	Maint Vehicle-Outside Repairs	165,000	165,000	165,000	165,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-120	Vehicle - Upfitting	5,000	20,000	20,240	20,240	15,240	304.8%	240	1.2%	0	0.0%	15,240	304.8%	240
520-130 *	Rents & Leases Land/Bldgs	227	227	227	227	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-137	Rents & Leases Vehicles	12,900	12,900	12,900	12,900	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
520-170 *	Mem, Subs, Books, etc	3,000	3,000	800	800	(2,200)	-73.3%	(2,200)	-73.3%	0	0.0%	(2,200)	-73.3%	(2,200)
520-187	Internet Expense	8,000	8,000	20,000	20,000	12,000	150.0%	12,000	150.0%	0	0.0%	12,000	150.0%	12,000
520-194	Cell Phones (First Net)	22,980	35,900	40,000	40,000	17,020	74.1%	4,100	11.4%	0	0.0%	17,020	74.1%	4,100
521-020	Radio User Fees - DC Allocation	113,544	113,544	113,544	147,533	0	0.0%	0	0.0%	33,989	29.9%	33,989	29.9%	33,989
521-100 *	Professional Fees	-	-	193,472	193,472	193,472	100.0%	193,472	100.0%	0	0.0%	193,472	100.0%	193,472
522-003	Gas - Fuel Vehicles and Apparatus	165,000	165,000	165,000	165,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
532-028 *	Uniforms	6,000	6,000	6,000	6,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
532-032	PPE (Non-Uniform)	40,000	45,000	50,000	50,000	10,000	25.0%	5,000	11.1%	0	0.0%	10,000	25.0%	5,000
532.050*	Station Supplies	10,000	10,000	15,000	15,000	5,000	50.0%	5,000	50.0%	0	0.0%	5,000	50.0%	5,000
533-802 *	Small Equipment	-	-	5,000	5,000	5,000	100.0%	5,000	100.0%	0	0.0%	5,000	100.0%	5,000
533-803	Computers	31,000	31,000	29,000	29,000	(2,000)	-6.5%	(2,000)	-6.5%	0	0.0%	(2,000)	-6.5%	(2,000)
533-806 *	Software	185,237	213,496	184,147	184,147	(1,090)	-0.6%	(29,349)	-13.7%	0	0.0%	(1,090)	-0.6%	(29,349)
533-817	Small Projects	-	-	10,000	10,000	10,000	100.0%	10,000	100.0%	0	0.0%	10,000	100.0%	10,000
540-010 *	Grants - Service and Supplies	30,000	30,000	30,000	30,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0
	Total Services & Supplies	1,664,851	2,019,380	1,911,016	1,945,005	246,165	14.79%	(108,364)	-5.37%	33,989	2.0%	280,154	16.83%	(74,375)

East Fork Fire
Fund 650, Dept 264 (Fuels)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs.		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SALARIES & WAGES															
510-000	Regular - Salaries & Wages			673,685	673,685	673,685	100.0%	673,685	100.0%	0	0.0%	673,685	100.0%	673,685	100.0%
510-145	Reg Incentive Pay			25,179	25,179	25,179	100.0%	25,179	100.0%	0	0.0%	25,179	100.0%	25,179	100.0%
510-170	FLSA			3,394	3,394	3,394	100.0%	3,394	100.0%	0	0.0%	3,394	100.0%	3,394	100.0%
511-164	Holiday Special Pay (HSP)			6,266	6,266	6,266	100.0%	6,266	100.0%	0	0.0%	6,266	100.0%	6,266	100.0%
511-170	Overtime			1,585	1,585	1,585	100.0%	1,585	100.0%	0	0.0%	1,585	100.0%	1,585	100.0%
511-176	Call Back (2X)			6,093	6,093	6,093	100.0%	6,093	100.0%	0	0.0%	6,093	100.0%	6,093	100.0%
511-187	Uniform Allowance			11,200	11,200	11,200	100.0%	11,200	100.0%	0	0.0%	11,200	100.0%	11,200	100.0%
511-189	Cell Phone Stipend			1,380	1,380	1,380	100.0%	1,380	100.0%	0	0.0%	1,380	100.0%	1,380	100.0%
512-120	Contract Wages (temp employee's)			53,760	53,760	53,760	100.0%	53,760	100.0%	0	0.0%	53,760	100.0%	53,760	100.0%
	Total Salaries and Wages	-	-	782,542	782,542	782,542	100.0%	782,542	100.0%	0	0.0%	782,542	100.0%	782,542	100.0%
EMPLOYEE BENEFITS															
515-180	Benefits - EE, HSA, COBRA Acct Fee			-	-	-	0.0%	0	0.0%	0	0.0%	-	0.0%	-	0.0%
515-181	Retirement			358,321	358,321	358,321	100.0%	358,321	100.0%	0	0.0%	358,321	100.0%	358,321	100.0%
515-182	Workers Comp			121,229	121,229	121,229	100.0%	121,229	100.0%	0	0.0%	121,229	100.0%	121,229	100.0%
515-183	Group Insurance			186,638	186,638	186,638	100.0%	186,638	100.0%	0	0.0%	186,638	100.0%	186,638	100.0%
515-186	Medicare			10,567	10,567	10,567	100.0%	10,567	100.0%	0	0.0%	10,567	100.0%	10,567	100.0%
515-196	HSA ER Contribution			16,500	16,500	16,500	100.0%	16,500	100.0%	0	0.0%	16,500	100.0%	16,500	100.0%
515-197	HRA - Non-Contract			11,000	11,000	11,000	100.0%	11,000	100.0%	0	0.0%	11,000	100.0%	11,000	100.0%
	Total Employee Benefits	-	-	704,255	704,255	704,255	100.0%	704,255	100.0%	0	0.0%	704,255	100.0%	704,255	100.0%
	Total Salary, Wages & Benefi	-	-	1,486,797	1,486,797	1,486,797	100.0%	1,486,797	100.0%	0	0.0%	1,486,797	100.0%	1,486,797	100.0%

East Fork Fire
Fund 650, Dept 264 (Fuels)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs.		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SERVICES AND SUPPLIES															
520-089	Power			1,300	1,300	1,300	100.0%	1,300	100.0%	0	0.0%	1,300	100.0%	1,300	100.0%
520-091	Trash			525	525	525	100.0%	525	100.0%	0	0.0%	525	100.0%	525	100.0%
520-092	Heating			2,600	2,600	2,600	100.0%	2,600	100.0%	0	0.0%	2,600	100.0%	2,600	100.0%
520-094	Cable Service			765	765	765	100.0%	765	100.0%	0	0.0%	765	100.0%	765	100.0%
520-107	Maint Equipment			2,000	6,500	2,000	100.0%	2,000	100.0%	4,500	100.0%	6,500	100.0%	6,500	100.0%
520-187	Internet Expense			1,600	1,600	1,600	100.0%	1,600	100.0%	0	0.0%	1,600	100.0%	1,600	100.0%
520-194	Cell Phones (First Net)			750	750	750	100.0%	750	100.0%	0	0.0%	750	100.0%	750	100.0%
532-032	PPE (Non-Uniform)			1,000	1,000	1,000	100.0%	1,000	100.0%	0	0.0%	1,000	100.0%	1,000	100.0%
533-802 *	Small Equipment			4,000	5,475	4,000	100.0%	4,000	100.0%	1,475	100.0%	5,475	100.0%	5,475	100.0%
	Total Services & Supplies	-	-	14,540	20,515	14,540	100.0%	14,540	100.0%	5,975	100.0%	20,515	100.0%	20,515	100.0%
DEPARTMENT 264 TOTAL		-	-	1,501,337	1,507,312	1,501,337	100.0%	1,501,337	100.0%	5,975	100.0%	1,507,312	100.0%	1,507,312	100.0%

Notes

520.107	Maint of Equip				
	Maint		2,000	2,000	
	Grinding Teeth - Masticator			4,500	
			2,000	6,500	
<hr/>					
533.802	Small Equipment				
	Chainsaws			1,680	
	Back pack blower			800	
	Drum- Bar Oil			1,295	
	Chains			1,700	
	Sewing Machine		4,000		
			4,000	5,475	

East Fork Fire
Fund 650, Dept 266 (Volunteers)
 FY 2026-27

	2025/26		2026/27 Budget		Change									
	Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
SERVICES AND SUPPLIES														
520-055 * Telephone Expense			5,800	5,800	5,800	100.0%	5,800	100.0%	0	0.0%	5,800	100.0%	5,800	100.0%
520-089 Power			14,100	14,100	14,100	100.0%	14,100	100.0%	0	0.0%	14,100	100.0%	14,100	100.0%
520-090 Water			9,700	9,700	9,700	100.0%	9,700	100.0%	0	0.0%	9,700	100.0%	9,700	100.0%
520-091 Trash			3,300	3,300	3,300	100.0%	3,300	100.0%	0	0.0%	3,300	100.0%	3,300	100.0%
520-092 Heating			21,700	21,700	21,700	100.0%	21,700	100.0%	0	0.0%	21,700	100.0%	21,700	100.0%
520-093 Sewer			3,800	3,800	3,800	100.0%	3,800	100.0%	0	0.0%	3,800	100.0%	3,800	100.0%
520-097 * Maint B&G			49,800	49,800	49,800	100.0%	49,800	100.0%	0	0.0%	49,800	100.0%	49,800	100.0%
520-107 Maint Equipment			3,500	3,500	3,500	100.0%	3,500	100.0%	0	0.0%	3,500	100.0%	3,500	100.0%
520-187 Internet Expense			1,400	1,400	1,400	100.0%	1,400	100.0%	0	0.0%	1,400	100.0%	1,400	100.0%
521-140 Physical Exams			18,000	18,000	18,000	100.0%	18,000	100.0%	0	0.0%	18,000	100.0%	18,000	100.0%
521-250 Fingerprinting			300	300	300	100.0%	300	100.0%	0	0.0%	300	100.0%	300	100.0%
532-032 PPE (Non-Uniform)			10,000	10,000	10,000	100.0%	10,000	100.0%	0	0.0%	10,000	100.0%	10,000	100.0%
550-218 Volunteer Incentives	25,000	25,000	25,000	25,000	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Total Services & Supplies	25,000	25,000	166,400	166,400	141,400	565.60%	141,400	565.60%	0	0.0%	141,400	565.60%	141,400	565.6%
DEPARTMENT 266 TOTAL	25,000	25,000	166,400	166,400	141,400	565.6%	141,400	565.6%	0	0.0%	141,400	565.6%	141,400	565.6%

East Fork Fire
Fund 650, Dept 297 (Debt Service)
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
Debt Service															
550-003	Bond Principal	320,000	320,000	318,000	318,000	(2,000)	-0.6%	(2,000)	-0.6%	0	0.0%	(2,000)	-0.6%	(2,000)	-0.6%
550-004	Bond Interest	128,545	128,545	117,222	117,222	(11,323)	-8.81%	(11,323)	-8.81%	0	0.0%	(11,323)	-8.8%	(11,323)	-8.8%
550-010	Capital Lease Principal			68,824	68,824	68,824	100.00%	68,824	100.00%	0	0.0%	68,824	100.0%	68,824	100.0%
550-011	Capital Lease Interest			167,421	167,421	167,421	100.00%	167,421	100.00%	0	0.0%	167,421	100.0%	167,421	100.0%
	Total Debt Service	448,545	448,545	671,467	671,467	(13,323)	(0)	(13,323)	(0)	0	0.0%	222,922	190.57%	222,922	190.6%
DEPARTMENT 297 TOTAL		448,545	448,545	671,467	671,467	(13,323)	(0)	(13,323)	(0)	0	0.0%	222,922	190.57%	222,922	190.6%

	Principal	Interest	Total
2023 Bond Payment	318,000	117,222	435,222
1/2027 Lease (1) Pierce	68,824	35,536	104,360
3/2027 Lease (3) Pierce	-	131,885	131,885
Total	386,824	284,643	671,467

East Fork Fire
Fund 651, Dept 293 Emergency Fund
 FY 2026-27

		2025/26		2026/27 Budget		Change									
		Adopted Budget	Amended Budget (12/2025)	Tentative Budget	Final Budget	PY Adopted Vs. Tentative		PY Amended Vs. Tentative		Tentative vs Adopted		PY Adopted vs. Final Adopted		PY Amended vs. Final Adopted	
REVENUE															
301-100	Opening Fund Balance Reserve:	353,897	353,897	384,021	384,021	30,124	8.5%	30,124	8.5%	0	0.0%	30,124	8.5%	30,124	8.5%
361-211	Investment Earnings - LGIP	13,200	13,200	7,500	7,500	(5,700)	-43.2%	(5,700)	-43.2%	0	0.0%	(5,700)	-43.2%	(5,700)	-43.2%
392-000	Transfer In	-	-	-	-	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Total Revenues		367,097	367,097	391,521	391,521	24,424	6.7%	24,424	6.7%	0	0.0%	24,424	6.7%	24,424	6.7%
EXPENDITURES															
532-049	Emergency Operations	367,097	367,097	391,521	391,521	24,424	6.7%	24,424	6.7%	0	0.0%	24,424	6.7%	24,424	6.7%
Total Expenditures		367,097	367,097	391,521	391,521	24,424	6.7%	24,424	6.7%	0	0.0%	24,424	6.7%	24,424	6.7%
699-000	Ending Fund Balance	-	-	-	-	-		-		-		-		-	

NOTES:
 532-049 Restricted funds for emergency event expenditures.



**EAST FORK FIRE
PROTECTION DISTRICT**
1694 County Road
Minden, Nevada 89423
(775) 782-9040

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7937

East Fork Fire Protection District herewith submits the (TENTATIVE) -- (FINAL) budget for the
fiscal year ending June 30, 2027

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 14,429,612

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1%. If the final computation requires, the tax rate will be lowered.

This budget contains 2 governmental fund types with estimated expenditures of \$ 27,876,607 and
0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

I Alan Ernst
(Print Name)
District Fire Chief
(Title)

certify that all applicable funds and financial
operations of this Local Government are
listed herein

Signed: _____

Dated: May 6, 2026

Phone: 775-782-9040

APPROVED BY THE GOVERNING BOARD
Only necessary for **FINAL** Budget
(Signature by DocuSign is acceptable)

SCHEDULED PUBLIC HEARING:
(Must be held from May 18, 2026 to May 31, 2026)

Date and Time: May 19, 2026 @ 1 PM

Publication Date: Saturday, May 9, 2026

Place: District Office, Board Room, 1694 County Road Minden, NV 89423

Schedule 1

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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/25	ESTIMATED CURRENT YEAR YEAR 06/30/26	BUDGET YEAR YEAR 06/30/27
General Government			
Judicial			
Public Safety	96	95	95
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	96	95	95

POPULATION (AS OF JULY 1)	43895	55797	57149
SOURCE OF POPULATION ESTIMATE*	Douglas County Clerk's Office/Redistricting	Douglas County Clerk's Office/Redistricting	Douglas County Clerk's Office/Redistricting
Assessed Valuation (Secured and Unsecured Only)	3,149,957,136	3,277,001,327	3,430,458,130
Net Proceeds of Mines			
TOTAL ASSESSED VALUE	3,149,957,136	3,277,001,327	3,430,458,130
TAX RATE			
General Fund	0.4874	0.4874	0.4874
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE	0.4874	0.4874	0.4874

* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

East Fork Fire Protection District
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

Schedule S-2

PROPERTY TAX RATE AND REVENUE RECONCILIATION

FISCAL YEAR 2026-2027

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	AD VALOREM TAX ABATEMENT [(5) - (7)]	AD VALOREM REVENUE WITH CAP
OPERATING RATE:							
A. PROPERTY TAX Subject to Revenue Limitations	0.7443	3,430,458,130	25,532,900	0.4014	13,769,859	(2,290,441)	11,479,418
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines					XXXXXXXXXXXXXXXXXX		
VOTER APPROVED:							
C. Voter Approved Overrides	0.086	3,430,458,130	2,950,194	0.086	2,950,194	-	2,950,194
LEGISLATIVE OVERRIDES							
D. Accident Indigent (NRS 428.185)							
E. Indigent (NRS 428.285)							
F. Capital Acquisition (NRS 354.59815)							
G. Youth Services Levy (NRS 62B.150, 62B.160)							
H. Legislative Overrides							
I. SCCRT Loss (NRS 354.59813)	0.0934	3,430,458,130	3,202,978	0	0	0	-
J. Other:							
K. Other:							
L. SUBTOTAL LEGISLATIVE OVERRIDES	0.0934	3,430,458,130	3,202,978	0	0	0	-
M. SUBTOTAL A, C, L	0.9237	3,430,458,130	31,686,071	0.4874	16,720,053	(2,290,441)	14,429,612
N. Debt							
O. TOTAL M AND N	0.9237	3,430,458,130	31,686,071	0.4874	16,720,053	(2,290,441)	14,429,612

East Fork Fire Protection District
 (Local Government)
 SCHEDULE S-3 - PROPERTY TAX RATE
 AND REVENUE RECONCILIATION

Schedule S-3

REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
TAXES				
GENERAL GOVERNMENT				
Ad Valorem Current	12,054,724	13,038,735	13,831,640	13,831,640
Ad Valorem Delinquent	36,388			
Centrally Assessed Prop Tx	179,348	159,845	231,787	231,787
Ag Deferred Taxes	3,152	-		
Personal Property Current	448,193	341,360	366,185	366,185
Personal Property Delinquent	16,239			
SUBTOTAL	12,738,044	13,539,940	14,429,612	14,429,612
INTERGOVERNMENTAL REVENUE				
FEDERAL GRANTS				
Dept of Homeland Security	-			
FEMA	-			
EMPG	42,708	-	-	-
NDF	284,731	467,000	497,000	497,000
FEDERAL SHARED REVENUES				
Reimb-Governmental (GEMT)	1,463,007	975,000	1,100,000	1,100,000
STATE GRANTS				
SERC	5,950	-		
STATE SHARED REVENUE				
State Consolidated Tax Dist	2,335,316	2,544,532	2,673,437	2,673,437
LOCAL REVENUE				
Alpine Contract	113,950	120,787	128,027	128,027
Local Gov't Revenue	30,241	-		
Grant in Aid - Non Federal or State	-	-		
SUBTOTAL	4,275,903	4,107,319	4,398,464	4,398,464
CHARGES FOR SERVICE				
PUBLIC SERVICE				
Fire Plan check	875,931	550,000	450,000	450,000
Inspection/Operation Permit	-	60,000	60,000	60,000
Technology Fee	28,889	12,000	6,000	6,000
Water Initiative Fee	350,000	195,000	297,180	297,180
Ambulance Charges (Net)	3,773,912	4,002,445	4,122,519	4,122,519
Sierra Saver	47,580	50,000	50,000	50,000
Standby Revenue	9,387	12,500	12,500	12,500
Fuels Mgmt Contract	21,060	30,000	766,777	766,777
Outside District Assistance For Hire	2,173,656	158,263	1,389,978	1,389,978
SUBTOTAL	7,280,415	5,070,208	7,154,954	7,154,954

East Fork Fire Protection District
 (Local Government)
SCHEDULE B - GENERAL FUND

Schedule B-8

REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS REVENUE				
OTHER MISCELLANEOUS				
Interest on Investment	6,322	4,000	6,000	6,000
Invest. Earnings - LGIP	268,242	248,000	148,912	148,912
Misc Revenue	36,952	5,000	5,000	5,000
Rent/Lease Income	16,765	66,185	70,947	70,947
Donations	19,129	1,000	10,000	10,000
Refunds	-			
Admin Fee - Off District Reimbursement			224,203	224,203
Reimbursements-Medevac Helicopter	-		614,002	614,002
SUBTOTAL	347,410	324,185	1,079,064	1,079,064
SUBTOTAL REVENUE ALL SOURCES	24,641,772	23,041,652	27,062,094	27,062,094
OTHER FINANCING SOURCES				
Transfers In (Schedule T)	-			
Sale of Assets	46,910	5,000	5,000	5,000
Proceeds of Long-term Debt	1,882,795		-	0
Other-Insurance Recoveries	50,699			
SUBTOTAL OTHER FINANCING SOURCES	1,980,404	5,000	5,000	5,000
BEGINNING FUND BALANCE	5,026,894	6,881,827	4,704,613	4,704,613
Prior Period Adjustments				45,758
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	5,026,894	6,881,827	4,704,613	4,750,371
TOTAL AVAILABLE RESOURCES	31,649,070	29,928,479	31,771,707	31,817,465

East Fork Fire Protection District
(Local Government)
SCHEDULE B - GENERAL FUND

Schedule B-9

EXPENDITURES BY FUNCTION AND ACTIVITY	(1)	(2)	(3)		(4)
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	BUDGET YEAR ENDING 06/30/27		FINAL APPROVED
			TENTATIVE APPROVED		
EFFPD ADMINISTRATION (231)					
SALARIES & WAGES	12,495,499	11,047,879	1,048,882		1,048,882
EMPLOYEE BENEFITS	7,412,572	8,181,539	619,531		619,531
SERVICES & SUPPLIES	389,715	382,632	949,138		949,138
CAPITAL OUTLAY					-
DEPT. SUBTOTAL	20,297,786	19,612,050	2,617,551		2,617,551
EFFPD FIRE PREVENTION (232)					
SALARIES & WAGES			362,264		362,264
EMPLOYEE BENEFITS			309,011		309,011
SERVICES & SUPPLIES	18,002	23,250	27,750		27,750
CAPITAL OUTLAY					-
DEPT. SUBTOTAL	18,002	23,250	699,025		699,025
EFFPD TRAINING (235)					
SALARIES & WAGES			206,711		206,711
EMPLOYEE BENEFITS			183,103		183,103
SERVICES & SUPPLIES	115,235	123,900	151,000		151,000
CAPITAL OUTLAY	-				-
DEPT. SUBTOTAL	115,235	123,900	540,814		540,814
EFFPD FIRE SUPPRESSION (251)					
SALARIES & WAGES			9,067,425		9,067,425
EMPLOYEE BENEFITS			7,354,695		7,354,695
SERVICES & SUPPLIES	2,569,711	2,937,308	690,394		690,394
CAPITAL OUTLAY	1,316,492	1,744,160	-		-
DEPT. SUBTOTAL	3,886,203	4,681,468	17,112,514		17,112,514
EFFPD BUSINESS OPERATIONS (252)					
SALARIES & WAGES		-	345,846		345,846
EMPLOYEE BENEFITS		-	313,206		313,206
SERVICES & SUPPLIES		-	1,902,282		1,945,005
CAPITAL OUTLAY		-	2,246,147		2,237,413
DEPT. SUBTOTAL	-	-	4,807,481		4,841,470
EFFPD FUELS MANAGEMENT (264)					
SALARIES & WAGES			782,542		782,542
EMPLOYEE BENEFITS			704,255		704,255
SERVICES & SUPPLIES			14,540		20,515
DEPT. SUBTOTAL	-	-	1,501,337		1,507,312
EFFPD VOLUNTEERS (266)					
SERVICES & SUPPLIES			166,400		166,400
DEPT. SUBTOTAL	-	-	166,400		166,400
ACTIVITY SUBTOTAL	24,317,226	24,440,668	27,445,122		27,485,086
FUNCTION: PUBLIC SAFETY					
SALARIES & WAGES	12,495,499	11,047,879	11,813,670		11,813,670
EMPLOYEE BENEFITS	7,412,572	8,181,539	9,483,801		9,483,801
SERVICES & SUPPLIES	3,092,663	3,467,090	3,901,504		3,950,202
CAPITAL OUTLAY	1,316,492	1,744,160	2,246,147		2,237,413
FUNCTION SUBTOTAL	24,317,226	24,440,668	27,445,122		27,485,086

East Fork Fire Protection District
(Local Government)
SCHEDULE B - GENERAL FUND

FUNCTION General Government/Public Safety

<u>EXPENDITURES BY FUNCTION AND ACTIVITY</u>	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
FUNCTION: DEBT SERVICE (297)				
PRINCIPAL (2023 Bond)	315,000	320,000	318,000	318,000
INTEREST (2023 Bond)	135,017	128,545	117,222	117,222
PRINCIPAL (10 Yr CAPITAL LEASE)			68,824	68,824
INTEREST (10 Yr CAPITAL LEASE)			167,421	167,421
DEPT. SUBTOTAL	450,017	448,545	671,467	671,467
ACTIVITY SUBTOTAL	450,017	448,545	671,467	671,467
FUNCTION: DEBT SERVICE				
DEBT SERVICE	450,017	448,545	671,467	671,467
FUNCTION SUBTOTAL	450,017	448,545	671,467	671,467

East Fork Fire Protection District
(Local Government)
SCHEDULE B - GENERAL FUND

FUNCTION Debt Service

Schedule B-10

	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
			(4)	(4)
REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS REVENUE				
Interest on Investment	16,924	13,200	7,500	7,500
Reimbursements				
Subtotal	16,924	13,200	7,500	7,500
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)	-			
General Fund	-	-		
BEGINNING FUND BALANCE	353,897	370,821	384,021	384,021
Prior Period Adjustment(s)	-			
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	353,897	370,821	384,021	384,021
TOTAL RESOURCES	370,821	384,021	391,521	391,521
EXPENDITURES				
PUBLIC SAFETY				
FIRE - EMERGENCY				
Services & Supplies				
State Fire Program (WFPP)		0	0	
Emergency Operations	-	-	391,521	391,521
Subtotal	-	-	391,521	391,521
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	370,821	384,021	-	0
TOTAL COMMITMENTS & FUND BALANCE	370,821	384,021	391,521	391,521

East Fork Fire Protection District
(Local Government)

FUND Emergency Fund

Schedule B-14

ALL EXISTING OR PROPOSED
 GENERAL OBLIGATION BONDS, REVENUE BONDS,
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND
 SPECIAL ASSESSMENT BONDS

* - Type
 1 - General Obligation Bonds
 2 - G.O. Revenue Supported Bonds
 3 - G.O. Special Assessment Bonds
 4 - Revenue Bonds
 5 - Medium-Term Financing

6 - Medium-Term Financing - Lease Purchase
 7 - Capital Leases
 8 - Special Assessment Bonds
 9 - Mortgages
 10 - Other (Specify Type)
 11 - Proposed (Specify Type)

(1) NAME OF BOND OR LOAN List and Subtotal By Fund	(2) TYPE *	(3) TERM	(4) ORIGINAL AMOUNT OF ISSUE	(5) ISSUE DATE	(6) FINAL PAYMENT DATE	(7) INTEREST RATE	(8) BEGINNING OUTSTANDING BALANCE 7/1/2026	(9) REQUIREMENTS FOR FISCAL YEAR ENDING 06/30/27		(11) (9)+(10) TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	
Med Term Financing - 2023	5	10	3,000,000	12/12/2023	10/1/2033	4.20%				
FUND General Fund							\$2,632,000	\$117,222	\$318,000	\$435,222
Lease - Pierce Engines (4)	7	10	3,952,168	3/23/2026	1/23/2036	4.41%	\$3,952,168	\$167,421	\$68,824	\$236,245
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
TOTAL ALL DEBT SERVICE			-				\$ 6,584,168	\$ 284,643	\$ 386,824	\$ 671,467

SCHEDULE C-1 - INDEBTEDNESS

(Local Government)

Schedule C-1

Transfer Schedule for Fiscal Year 2026-2027

TRANSFERS IN				TRANSFERS OUT		
FUND TYPE	FROM FUND	PAGE	AMOUNT	TO FUND	PAGE	AMOUNT
GENERAL FUND						
SUBTOTAL						
SPECIAL REVENUE FUNDS						
SUBTOTAL						

(Local Government)

SCHEDULE T - TRANSFER RECONCILIATION

Schedule T

LOBBYING EXPENSE ESTIMATE

Pursuant to NRS 354.600 (3), **each** (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

Nevada Legislature: 84th Session; February 1, 2027 to May 31, 2027

1. Activity:	<u>None</u>	
2. Funding Source:	<u>None</u>	
3. Transportation		\$ <u> -</u>
4. Lodging and meals		\$ <u> -</u>
5. Salaries and Wages		\$ <u> -</u>
6. Compensation to lobbyists		\$ <u> -</u>
7. Entertainment		\$ <u> -</u>
8. Supplies, equipment & facilities; other personnel and services spent in Carson City		\$ <u> -</u>
Total		\$ <u> -</u>

Entity: East Fork Fire Protection District

Budget Year 2026-2027

Page: 18
Schedule 30

Budget Year 2026-2027

Local Government: East Fork Fire Protection District
Contact: Julie Andress
E-mail Address: jandress@eastforkfire.org
Daytime Telephone: 775-782-9991

Total Number of Existing Contracts: 04

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2025-26	Proposed Expenditure FY 2026-27	Reason or need for contract:
1	LP Insurance	7/1/2022	6/30/2024	11,250.00	11,250.00	Insurance Broker Fees
2	Sciarani & Co.	7/1/2026	11/1/2027	34,000.00	35,700.00	Annual Audit & Single Audit Fee
3	Conway Communications	7/1/2023	6/30/2028	173,472.00	173,472.00	IT Services & Phone Services
4	Dustin Holland	7/1/2024	Renews Yearly	18,000.00	18,000.00	Medical Director Fee
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19	Total Proposed Expenditures			236,722.00	238,422.00	

Additional Explanations (Reference Line Number and Vendor):

Schedule 31

Budget Year 2026-2027

Local Government: East Fork Fire Protection District
Contact: Julie Andress
E-mail Address: jandress@eastforkfire.org
Daytime Telephone: 775-782-9991

Total Number of Privatization Contracts: 1

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2025-26	Proposed Expenditure FY 2026-27	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1	Juniper Strategies	7/1/2025	6/30/2026	1 YR		\$131,376	Risk Mgt./	1.00	\$63.16	Temporary staffing
	Bradley Driscoll						Safety Consult.			
2										
3										
4										
5										
6										
7										
8	Total					131,376.00		1.00		

Attach additional sheets if necessary.

Schedule 32

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to purchase two (2) Chevrolet 1500 pickup trucks to replace an aging staff vehicle and update the light vehicle (utility) fleet at a cost of \$53,800 each, for a total expenditure of \$107,600. (Larry Goss, Deputy Chief) 15 Minutes.
2. **Recommended Motion:** Motion to approve the purchase of two (2) Chevy 1500 Pickup trucks at a cost of \$53,800 each, for a total expenditure of \$107,600.
3. **Funds Available:** Yes **Amount:** \$107,600
Fund Name: General Fund **Account Number:** 564.700
4. **Prepared by:** Larry Goss, Deputy Chief
5. **Meeting Date:** May 19, 2026 **Time Required:** 15 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The purchase of two Chevrolet 1500 pickup trucks is necessary to replace aging staff vehicles that are experiencing increased maintenance needs, reduced reliability, and higher operating costs. These vehicles are utilized daily for administrative response, incident support, and operational coordination throughout the district, and off-district response. Replacing older units with dependable, modern utility vehicles will improve fleet reliability, reduce downtime and repair expenses, enhance employee safety, and ensure staff have the appropriate transportation resources to effectively support emergency operations and district activities. The proposed acquisition also supports the district's ongoing fleet replacement strategy by modernizing the light vehicle fleet with vehicles that are better suited to current operational demands and long-term service expectations. The vehicles being replaced will remain in service as reserve and backup vehicles, providing additional operational support capacity for special assignments, emergency incidents, training activities, and other district missions as needed.

Agenda Item # 10



East Fork Fire and Protection
 2026 RED 1500 TRAIL BOSS 4X4 5.3 V-8
 Stock# DLR TRADE
 Salesperson: Robert V
 05/13/2026 12:01 PM

Incentive programs and rebates are estimates, subject to change and verification. Tax Profile: Exempt

CASH PURCHASE	
Market Value	58,270.00
Discount Savings	- 4,478.25
Vehicle (after Savings)	53,791.75
Taxes / Fees	8.25
Due On Delivery	53,800.00

← your sale price

\$53,800⁰⁰
Out The Door

***Dealer Trade**
2 available **Q2**

Interest Rates, Pricing, Rebates and Terms are estimates, subject to change and apply only on 05/13/2026.
 FOR INTERNAL USE ONLY Michael Hohl Motor Company -- (775) 882-4462 01.06.78.71



Vehicle Locator

Dealer Information

MICHAEL HOHL MOTOR COMPANY
 3700 S CARSON ST
 CARSON CITY, NV 89701
 Phone: 775-883-5777
 Fax: 775-885-0122

3GCUKCED1TG332747

Model Year: 2026

Make: Chevrolet

Model: 1500 Silverado

CK10543-4WD, Short Crew

PEG: 2CX-Custom Trail Boss Preferred Equipment Group

Primary Color: G7C-Red Hot

Trim: H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim

Engine: L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T

Transmission: MHT-10-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: FWDMMC

MSRP: \$58,270.00

Order Type: TRE-Retail Stock

Stock #: H1253

Inventory Status: Available

Additional Vehicle Information

Vehicle Options

Chargeable Options

	MSRP
L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T	\$1,795.00
QAE-Tires: 275/60 R20 All Terrain, Blackwall	-\$295.00
RD5-Wheels, 20" Black Painted Aluminum	\$800.00
VQK-LPO - Splash Guards, Molded, Front & Back, Black	\$275.00

No Cost Options

C5Y-GVW Rating 7100 Lbs
 GU5-Rear Axle: 3.23 Ratio
 MHT-10-Speed Automatic
 PCX-1CX/2CX Convenience 1 Package
 YF5-California Emissions

* Dealer Trade

Trail Boss 5.3 V-8

(2 available)

QZ

Other Options

- 1SZ-Option Package Discount
- 4AA-Interior Trim, Jet Black
- AKO-Glass, Deep Tinted
- AXG-WINDOW REG DRVR DR POWER OPERATED, EXPRESS UP/DOWN
- B30-Floor Covering: Carpet, Color Keyed
- B33-Floor Mats, 2nd Row, Rubberized Vinyl
- BTV-Remote Engine Starting Pkg
- DLF-Mirrors, O/S: Power, Heated
- EF7-COUNTRY UNITED STATES OF AMERICA (USA)
- G80-Auto Locking Differential, Rear
- IOR-Chevrolet Infotainment, 7" Color Screen
- JHD-Hill Descent Control
- K47-Heavy Duty Air Filter
- KC9-110 Volt Electrical Receptacle, In P/U Box
- KNP-Transmission Cooling System
- MAH-MARKETING AREA US, PUERTO RICO/USVI
- NB9-Emissions Override, State Specific
- NZZ-Skid Plate
- QAQ-Tire, Spare: 255/80 R17 All Season, Blackwall
- QT5-Tailgate Function--EZ Lift, Power Lock & Release
- SLM-Sales Stock Orders
- U2K-SiriusXM Satellite Radio (subscription)
- UE1-OnStar Communication System
- UEU-Sensor, Forward Collision Alert
- UGA-Red Recovery Hooks
- UHY-Automatic Emergency Braking
- UQF-Speaker System: Standard Sound System
- VK3-Front License Plate Mounting Provisions
- WNO-VIN MODEL YEAR 2026
- YM8-LPO Processing Option
- Z82-Trailer Package
- 2CX-Custom Trail Boss Preferred Equipment Group
- A2X-Power Seat Adjuster (Driver's Side)
- AQQ-Keyless Remote Entry
- AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature
- B32-Floor Mats, Front, Rubberized Vinyl
- BPH-Off Road Appearance Package
- C49-Defogger, Rear Window, Electric
- E63-Durabed
- G7C-Red Hot
- H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim
- J26-ENGINEERING YEAR 2026
- K34-Cruise Control
- KC4-Cooler, Engine Oil
- KI4-120 Volt Electrical Receptacle, In Cab
- KW7-Alternator, 170 AMP
- N10-Dual Exhaust System
- NQH-Transfer Case: Active, 2-Speed, Autotrac, Rotary Dial
- PED-Chevy Safety Assist
- QK1-Standard Tailgate
- SAF-Spare Tire Lock
- TQ5-Headlamps, Intellibeam
- UBI-2-USBs, Second Row Charge/Data Ports
- UE4-Following Distance Indicator
- UF2-Lighting, Cargo Box, LED
- UHX-Lane Keep Assist/Departure Warning
- UKJ-Sensor, Front Pedestrian Braking
- UTJ-Theft Protection System, Unauthorized Entry
- VV4-4G LTE Wi-Fi Hotspot capable
- X88-Nameplate - Chevrolet
- Z7X-Suspension Package: Off-Road, Two Inch Lift

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

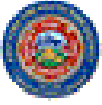
Q2

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Budget Summary for month ending April 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** Yes **Amount:** NA
Fund Name: General Fund **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** May 19, 2026 **Time Required:** 5 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** Attached is the Budget Summary for the period noted above.

Agenda Item # 11



650--Operations Fund

East Fork Fire Protection District Budget Performance Report 83 % of Year Elapsed

	Amended Budget	Year To Date 04/30/2026	Remaining budget	% Used	% Remaining
	Amended Budget	Year to Date Actual	Remaining budget	% Used	% Remaining
Fund 650 - Operations					
Revenue					
Taxes	13,539,940.00	13,363,172.05	176,767.95	99 %	1 %
Intergovernmental Revenue	4,107,319.00	2,260,775.95	1,846,543.05	55 %	45 %
Charges For Services	5,070,208.00	6,886,449.32	(1,816,241.32)	136 %	(36) %
Miscellaneous Revenue	324,185.00	396,842.05	(72,657.05)	122 %	(22) %
Other Financing Sources	5,000.00	22,562.50	(17,562.50)	451 %	(351) %
Beg. Fund Bal./Reserves	6,881,827.00	0.00	6,881,827.00	0 %	100 %
Total Revenues	29,928,479.00	22,929,801.87	6,998,677.13	77 %	23 %
Expenses - All (Fund 650)					
Dept 231 - Administration					
Expenses - Salary, Wages & Benf					
Salaries & Wages	11,047,880.00	9,893,773.15	1,154,106.85	90 %	10 %
Employee Benefits	8,181,539.00	7,249,440.47	932,098.53	89 %	11 %
Total - Salary, Wages & Benf	19,229,419.00	17,143,213.62	2,086,205.38	89 %	11 %
Service & Supplies	402,632.00	316,026.93	86,605.07	78 %	22 %
Total Dept 231 - Administration	(19,632,051.00)	(17,459,240.55)	(2,172,810.45)	89 %	11 %
Dept 232 - Fire Prevention					
Service & Supplies	23,250.00	24,827.57	(1,577.57)	107 %	(7) %
Total Dept 232 - Fire Prevention	(23,250.00)	(24,827.57)	1,577.57	107 %	(7) %
Dept 235- Training					
Service & Supplies	123,900.00	133,068.04	(9,168.04)	107 %	(7) %
Total Dept 235 - Training	(123,900.00)	(133,068.04)	9,168.04	107 %	(7) %
Dept 251 - Suppression					
Service & Supplies	2,917,307.00	2,547,573.72	369,733.28	87 %	13 %
Expenses - Capital Outlay/Projects	3,588,298.00	1,409,438.73	2,178,859.27	39 %	61 %
Total Dept 251- Suppression	(6,505,605.00)	(3,957,012.45)	(2,548,592.55)	61 %	39 %
Dept 297 - Debt Service					
Service & Supplies	448,545.00	448,544.90	0.10	100 %	0 %
Total Dept 297 - Debt Service	(448,545.00)	(448,544.90)	(0.10)	100 %	0 %
Other Financing Uses	(334,653.00)	0.00	(334,653.00)	0 %	100 %
Ending Fund Bal./Reserve	2,860,475.00	0.00	2,860,475.00	0 %	100 %
Total Expenses - All (Fund 650)	29,928,479.00	22,022,693.51	7,905,785.49	74 %	26 %
Total Fund 650 - Operations	0.00	907,108.36	(907,108.36)	0 %	0 %

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** May 19, 2026 **Time Required:** 5 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from East Fork Professional Firefighters Association including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 12

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** May 19, 2026 **Time Required:** 5 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from East Fork Volunteer Firefighters Association including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 13

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** May 19, 2026 **Time Required:** 10 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from District Board Members and the Fire Chief including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 14

MESSAGE FROM THE FIRE CHIEF

I'd like to take a moment to share a few important updates and highlights from the past month as we continue moving forward together as an organization.

First, I'm pleased to report that the Board has approved our tentative budget. This is a significant milestone and reflects a great deal of hard work and collaboration across the organization. The budget positions us well to maintain our current service levels, invest strategically in our people and equipment, and remain fiscally responsible to the community we serve. We will continue refining the document as we move toward final adoption, but this is an important step in ensuring our long-term stability and success.

As we look ahead to the coming months, we recently held our preseason meeting in preparation for the upcoming wildland fire season. These meetings are critical to ensuring we are aligned, ready, and operating from a common playbook. With the ever-present challenges of wildland fire in our region, preparation, communication, and coordination are key. I appreciate the engagement and professionalism of everyone involved as we continue to sharpen our readiness and reinforce our commitment to firefighter safety and operational effectiveness.

I also want to recognize the outstanding work of our crews who participated in and supported the large-scale evacuation drill in the Clear Creek area. This type of training is invaluable—not only for our personnel, but for our partner agencies and the community as a whole. Exercises like this test our systems, strengthen interagency relationships, and ultimately ensure we are better prepared when real-world incidents occur. Thank you to everyone who contributed their time and effort to make this exercise a success.

As always, I'm proud of the work being done across this organization. Your dedication, professionalism, and commitment to service continue to make a difference every day.



HUMAN RESOURCE/ADMINISTRATION

Engine Boss Recruitment

Engine Boss interviews are scheduled for Monday, May 18. A total of three candidates have been selected to participate in the interview process. The recruitment is intended to support operational leadership needs and maintain adequate staffing for upcoming fire season demands.

Lateral Firefighter Recruitment

The department has opened a lateral firefighter recruitment process to fill an anticipated vacancy resulting from a retirement.

May Anniversaries

The District proudly recognizes the following team members for their dedicated service and continued commitment.

Service Anniversaries

- Kevin Repan-19 years-May 30
- Jeremy Chandler-18 years-May 31
- Aaron Leising-12 years-May 20
- Jonathan Grillo-6 years-May 21
- Tom Hein-8 years-May 4

Retirement Recognition

- Brian Nelson-over 25 years

Significant Incidents and Updates

Emergency Operations

Call Summary April:

- Total Calls for Service: 666
- YTD: 2,553
- Air 12 Calls for Service: 7

Major Incidents March:

- Semi-truck rollover at 395 & Holbrook Junction.
- Paragliding accident. Washoe Sheriff Helo Raven hoisted patient and conducted a handoff to Air 12. Patient was transported to a regional hospital.



Training, Risk Management/Safety

Safety Topic for May:

- Southwest Inn Fire

Work-Related Injuries for March:

- Reportable Injuries - 0 That Required Treatment, 1 Report Only
- Reportable Accidents - 0



FIRE PREVENTION

CURRENT PROJECTS

- Open burn in effect until end of May
- Community Connect module is live
- First Due Summit training
- Teaching staff Cause and Origin
- Silver State Women in Fire May 30

UPDATES

- Construction inspections continue
- Annual inspections in process
- Community Development to take Appendices to the BOCC in May. Second reading is June 4th.
- Doing plan review in the new County Oracle system

LOOKING AHEAD AT SUBMITTALS

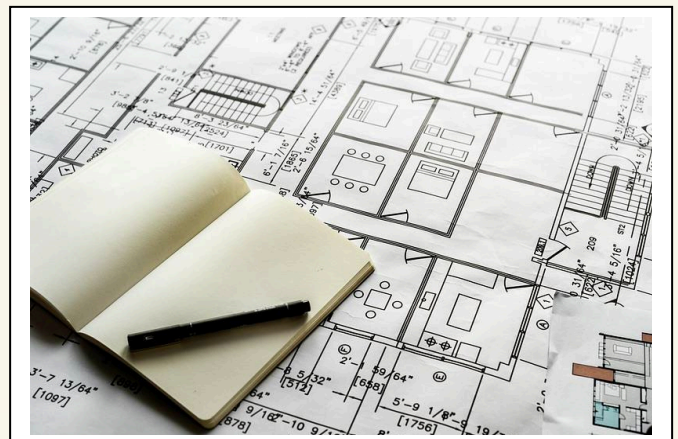
- Nothing Bunt Cakes
- Kimmerling apartments

PLAN REVIEW: February

- 50 submitted
- 46 approved

INSPECTION: March

- 27 Annual
- 14 Construction
- 160 Community Connect



EFFPD

BUSINESS OPERATIONS

WHAT'S NEW

➤ Fleet

- Type 3 remount in service
- Rescue Remount delivered

➤ Facilities

- Station Alert System CAD Interface approved at last BOCC
- Roof repairs completed
- Station paving has resumed

➤ Community

- Transition plan in progress.

FINANCE DIVISION

Updates:

- ❖ No report



