

East Fork Fire Protection District



**District Board Meeting
Agenda and Supporting Information for
The Meeting of March 17, 2026**

EAST FORK FIRE PROTECTION DISTRICT

1694 County Road
Minden, Nevada 89423

Meeting Agenda

John Bellona, Director, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nathan Leising, Secretary, District 4
Michael Sommers, President, District 5

Alan Ernst, District Fire Chief

Jolene Polish, Board Clerk

Tuesday, March 17, 2026

1:00 PM Board Meeting

To attend virtually-Contact Jolene Polish
In person-1694 County Road, Minden

MISSION STATEMENT

“Serving the Fire and Life Safety Needs of Our Community”

Meeting Notice and Access

The East Fork Fire Protection District Board meeting will be conducted in person and electronically. The public may attend in person at the East Fork Fire Protection District Administrative Office, 1694 County Road, Minden, Nevada, or participate electronically. To receive electronic meeting access information, please contact Jolene Polish prior to the day of the meeting at 775-782-9040 or jpolish@eastforkfire.org.

Public Comment

Public comment may be submitted in advance by email and will be accepted through the day before the meeting. Written public comment should be emailed to Jolene Polish at jpolish@eastforkfire.org prior to the meeting date to be included in the official meeting record. Members of the public who require assistance submitting public comment may contact Jolene Polish at 775-782-9040.

Agenda Availability

The finalized agenda will be posted at the East Fork Fire Protection District Administrative Office. The agenda and supporting materials are also available electronically at:

<https://eastforkfire.org>

<https://notice.nv.gov>

Electronic copies may be requested by contacting jpolish@eastforkfire.org.

Agenda Items

Agenda items may be taken out of order, combined, or removed at the discretion of the Board. Items designated “for possible action” may be discussed and acted upon, including approval, modification, denial, no action, or continuance.

Public Participation

The Board is committed to conducting meetings in a professional and respectful manner and encourages public participation in accordance with Nevada Open Meeting Law.

Accommodation Notice

Pursuant to NRS 241, persons with disabilities who require special accommodations are requested to contact Jolene Polish at 775-782-9040 or in writing at 1694 County Road, Minden, Nevada 89423, at least 20 hours prior to the meeting.

EAST FORK FIRE PROTECTION DISTRICT

1694 COUNTY ROAD

MINDEN, NEVADA

FINAL AGENDA

March 17, 2026

BOARD MEETING

1:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Director Bernard Curtis

OPENING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors but are not on the agenda for this meeting or those agenda items where public comment will not be taken as a public hearing is not legally required as where an item is for presentation only.

Public Comment may be limited to three minutes per speaker, which will be decided by the Board President or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The President will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item.
- (5.) Once the Board has concluded their discussion, public comment will be allowed and is limited to three minutes per speaker.

(6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are listed as a “for presentation only” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

- 1. For Possible Action.** Discussion and possible action to approve the proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Michael Sommers, President) 5 Minutes.
- 2. For Possible Action.** Discussion and possible action to approve the draft meeting minutes for the February 17, 2026, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 Minutes.

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless separate consideration is requested by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

- 3. For Possible Action.** Discussion and possible action to approve the Consent Calendar Items A-F. (Alan Ernst, District Fire Chief) 5 Minutes.
 - A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of February 28, 2026. (Julie Andress, Director of Finance/CFO)
 - B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
 - C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
 - D. For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

E. For Possible Action. Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of January 2026 in the amount of \$171,112.96. (Julie Andress, Director of Finance/CFO)

F. For Possible Action. Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of December 2025. (Julie Andress, Director of Finance/CFO)

NEW BUSINESS

4. For Possible Action. Discussion and possible action to authorize District Administration to reclassify an approved full-time Fuels Crew position to a full-time Fire Squad/Engine Boss position, with an approximate annual fiscal impact not to exceed \$21,122. The estimated cost for the remainder of FY 2025/2026 is \$3,245. (Anthony Seghieri, Executive Program Manager) 15 minutes.

5. For Possible Action. Discussion and possible action to employ twelve (12) Seasonal Fuels/Fire Crew members with an anticipated start date of April 13, 2026, and an estimated end date of October 9, 2026, at a projected total cost of \$339,323. The estimated cost for the remainder of FY 2025/2026 is \$165,122. (Anthony Seghieri, Executive Program Manager)

REPORTS AND PRESENTATIONS

6. For Presentation Only. Budget Summary for month ending February 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.

7. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

8. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

9. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment has not already been taken.
(Michael Sommers, President)

ADJOURNMENT

10. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Michael Sommers, President) 5 Minutes.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

DRAFT

The Board Meeting of the East Fork Fire Protection District Board was held on Tuesday, February 17, 2026, in-person and virtually, beginning at 1:00 PM.

East Fork Fire Protection District Board Present:

John Bellona, Director, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nathan Leising, Secretary, District 4
Mike Sommers, President, District 5

Staff:

Alan Ernst, District Fire Chief
Larry Goss, Deputy Fire Chief/Business Operations
Amy Ray, Deputy Fire Chief/Fire Marshal (Online)
Michael Shockey, Deputy Fire Chief/Emergency Operations
Brad Driscoll, Division Chief/Risk Management/Safety
Anthony Seghieri, Executive Program Manager
Holly Megee, Director of Administrative Services
Julie Andress, Director of Finance/CFO
Mark Forsberg, District Legal Counsel
Jolene Polish, Board Clerk

Additional attendees that addressed the Board:

Adam Wennhold, East Fork Fire Professional Firefighter Association Vice President
Mark E. Amodei, United States Representative for Nevada's 2nd Congressional District

CALL TO ORDER

President Mike Sommers

INITIAL MEETING BUSINESS

PLEDGE OF ALLEGIANCE

Director Bernard Curtis led the Pledge of Allegiance

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by Board President or other presiding officers in his/her absence. If you are going to comment on a specific agenda item that the

East Fork Fire Protection District Board of Directors will act on, please make your comments when the item is considered and is open for public comment.

For members of the public not being able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

President Michael Sommers opened public comment.

President Sommers read written public comment from Peggy Ristorcelli of Sheridan Firewise Community Outreach, into the record. A copy is available to review on the website with the minutes.

Congressman Mark E. Amodei addressed the Board. He shared having grown up in a firefighter's household, he has long held deep respect for the fire service and for the firefighters' serving communities throughout northern Nevada.

Congressman Amodei explained he previously arranged for flags to be flown over the United States Capitol in honor of each East Fork Fire Protection District fire station. He noted this gesture was inspired by his personal connection to the fire service and by his work alongside local and federal partners, including coordination efforts during significant wildfire incidents. He acknowledged, during the initial presentations, the District headquarters administration building was unintentionally omitted. He stated he was appearing before the Board to correct that oversight.

Congressman Amodei explained the United States flag he was going to present was flown over the U.S. Capitol on January 12, 2026, in commemoration of the nation's 250th anniversary. The accompanying certificate from the Architect of the Capitol specifies the flag was flown at his request in honor of the firefighters of the East Fork Fire Protection District.

He further noted the flag was manufactured by Annin Flagmakers, emphasizing its American-made quality and longstanding tradition of producing flags of national significance.

Congressman Amodei concluded by expressing his appreciation for the firefighters and formally presented the flag to the East Fork Fire Protection District, stating it was his privilege to make this presentation. District Fire Chief Ernst accepted the flag on behalf of the District..

Public comment closed.

ADMINISTRATIVE AGENDA

The Administrative Calendar handled as follows:

1. The Secretary will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Board.
4. The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Board will then ask any follow-up questions and act.

Agenda items listed as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

1. For Possible Action. Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (John Bellona, President) 5 minutes.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the meeting agenda for February 17, 2026.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

APPROVAL OF PREVIOUS MINUTES

2. For Possible Action. Discussion and possible action to approve the draft meeting minutes for the January 20, 2025, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 minutes.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the draft meeting minutes for the January 20, 2025, meeting of the East Fork Fire Protection District Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

3. For Possible Action. Discussion and possible action to approve Proclamation No. 2026P-01 conferring the title of Honorary Firefighter upon Congressman Mark E. Amodei, United States Representative for Nevada's 2nd Congressional District. (Alan Ernst, District Fire Chief) 5 Minutes.

District Fire Chief Alan Ernst thanked Congressman Mark E. Amodei for his service and continued support of the fire service, both statewide and specifically for the East Fork Fire Protection District. Chief Ernst stated in recognition of the Congressman's partnership and advocacy, the District determined it was appropriate to name him the District's first Honorary Firefighter. He then invited Board President Michael Sommers to read a summary of the proclamation.

President Michael Sommers read Proclamation No. 2026P-01, conferring the title of Honorary Firefighter to Congressman Mark E. Amodei. The proclamation recognized the fire service as one of the noblest callings in public service, founded on courage, sacrifice, and dedication to community protection. It acknowledged Congressman Amodei's consistent support of first responders and his strong commitment to public safety throughout Nevada. In recognition of his exemplary service and partnership with the District, the East Fork Fire Protection District formally conferred upon Congressman Amodei the distinguished title of Honorary Firefighter, making him the first individual in the District's history to receive this honor.

Chief Ernst presented Congressman Amodei with a framed proclamation, a chief's helmet, and a turnout coat. During the presentation, lighthearted remarks were exchanged regarding helmet color, and Congressman Amodei expressed his appreciation and gratitude for the recognition.

President Michael Sommers opened public comment.

Adam Wennhold, East Fork Fire Professional Firefighter Association Vice President thanked Congressman Amodei for his continued support of professional firefighters and the East Fork Fire Protection District and thanked Chief Ernst and the Board for facilitating the recognition.

Congressman Amodei expressed his appreciation for the honor and referenced a previously gifted commemorative fire service item displayed in his office in Washington D.C.

Public comment closed.

MOTION to approve Proclamation No. 2026P-01 conferring the title of Honorary Firefighter upon Congressman Mark E. Amodei, United States Representative for Nevada's 2nd Congressional District.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

CONSENT CALENDAR

4. CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting. (Michael Sommers, President) 5 minutes.

FINANCE

- A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of January 31, 2026. (Julie Andress, Director of Finance/CFO)
- B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

C. For Possible Action. Discussion and possible action to approve payroll expenses paid in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

D. For Possible Action. Discussion and possible action to approve the Procurement Card Transactions paid for in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

E. For Possible Action. Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of December 2025 in the amount of \$23,783.39. (Julie Andress, Director of Finance/CFO)

F. For Possible Action. Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of November 2025. (Julie Andress, Director of Finance/CFO)

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the Consent Calendar Items A-F

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

NEW BUSINESS

5. For Presentation Only. Discussion on the 2026/2027 Budget Priorities. (Alan Ernst, Fire Chief and Julie Andress, Director of Finance/CFO) 15 Minutes.

District Fire Chief Alan Ernst provided a preview of the upcoming fiscal year budget. He explained the presentation would cover priorities, challenges, opportunities, proposed restructuring, and next steps. He noted this is his first independently developed budget and it would have a different structure and style than previous years.

District Fire Chief Ernst outlined the budget priorities:

- Maintain sound fiscal policy and long-term sustainability.
- Preserve a healthy ending fund balance, with a target of 13%.
- Explore new revenue and growth opportunities.

- Maintain a competitive workforce within the region.
- Address capital needs, including fleet and facility improvements, with further detail in the Capital Improvement Plan (CIP).

District Fire Chief Ernst outlined the key challenges:

- Tax rate limitations: Current rate of 0.4874 under a combined tax cap of \$3.66, limiting revenue growth.
- Ad valorem revenue is largely capped, making cost-of-living adjustments challenging.
- Rising health insurance costs: Negotiated down from an initial 22% proposed increase but remains a concern.
- Labor negotiations recently began, which may impact the budget.

District Fire Chief Ernst explained the existing capital needs:

- Aging fleet and deferred maintenance across multiple facilities.
- Unbudgeted issues were revealed through new preventative maintenance program, including heater replacements, roof leaks, and other infrastructure concerns.

District Fire Chief Ernst highlighted the current opportunities:

- Continued investment in the fuels and wildland program to enhance community protection and create potential revenue streams through off-district responses and grants.
- Partnership with Nevada Division of Forestry to co-staff a crew at Station 15, reducing full staffing costs and allowing for more projects and grant work.
- Implementation of a 16.13% administrative rate for off-district responses to generate additional revenue.

Director of Finance/CFO Julie Andress stated the District is implementing a new budget structure focused on strengthening:

- Transparency
- Oversight
- Improved reporting and data tracking
- Maintaining a healthy fund balance

Under this new structure, the budget will be organized by the Areas of Responsibility (AORs) assigned to the Executive staff and Deputy Chiefs. This approach will:

- Allow each Chief to clearly see the detailed financial components of their respective areas
- Enable ongoing monitoring of budgets throughout the fiscal year
- Increase accountability at the leadership level

Director of Finance/CFO Andress stated this structure is designed to improve transparency not only for internal stakeholders and employees, but also for the

public. By expanding oversight within the Deputy Chiefs and Executive staff, the expectations are:

- Greater leadership involvement in the budgeting process
- More proactive financial management
- Stronger engagement compared to prior years

The target for the ending fund balance is 13%. Administration will continue refining revenue and expenditure projections and will assess where the District stands once final estimates are complete.

District Fire Chief Ernst added, in prior budgets only a few funds were primarily identified, mainly the General Fund and the Emergency Fund. Most expenses were broadly grouped into what was essentially a single “suppression” category, regardless of the actual purpose. For example, items such as station utility costs, the volunteer program, various operational programs were all combined under one general classification.

Under the new structure, those expenses are now separated into more defined categories aligned with the Deputy Chiefs’ areas of responsibility, including specific programs and management areas. In practical terms, this functions similarly to cost centers, providing clearer financial visibility.

District Fire Chief Ernst stated the updated format allows leadership, staff, and the public to easily review detailed financial information, such as:

- The cost and revenue associated with the wildland fuels program
- The financial scope of the volunteer program
- Operational expenses
- Utilities and facilities costs

Additionally, District Fire Chief Ernst explained this approach requires additional upfront work for Director of Finance/CFO Address and the budget team to properly break out and categorize expenses. It will ultimately improve clarity and transparency, enhance financial tracking and accountability and provide a much more accurate and informative view of the District’s budget moving forward.

Director Barbara Griffin asked if these reports would be provided on a monthly basis so the Board can also review each division’s operations?

District Fire Chief Ernst answered yes, the District will continue providing monthly budget updates. Administration is also happy to have a discussion with the Board about what level of detail or specific information the Board would like to see included in those reports.

Director of Finance/CFO Address noted the next step in the budget process is the receipt of final revenue projections from the Department of Taxation on March 15. Preliminary projections were received from the State over the

weekend; however, the 2026–2027 projections currently do not reflect the effects of property tax abatements. She further noted:

- Current projections exclude the impact of property tax abatements until the March 15 update
- Future data is expected to include taxes after abatement for existing properties on the secured roll, properties on the unsecured roll and centrally assessed properties
- The information provided at this time pertains primarily to Ad Valorem revenues

Staff will also coordinate with the Clerk-Treasurer to obtain any additional revenue projections relevant to the special district to ensure the most accurate budget estimates moving forward.

President Michael Sommers asked if a revenue figure was provided?

Director of Finance/CFO Andress stated she did have some figures for the assessed values and the maximum Ad Valorem revenue the District could collect. The maximum allowed represents an 8% increase over the current year.

Additionally, Director of Finance/CFO Andress stated the state's consolidated taxes, overall growth is minimal at 0.52% for fiscal year 2026–2027. For EFFPD specifically, amounts to about 0.9% growth, so tax increases will be quite modest.

Once the final revenue projections are received, the tentative budget will be finalized and presented to the Board. The upcoming timeline is as follows:

- March 17: Present tentative budget to the Board
- April: Review and present Capital Improvement Plans in more detail
- May: Final budget adopted by the Board
- June 1: File the final budget with the Department of Taxation

There is a significant amount of work ahead, with items to review and approve each month.

President Sommers asked if there will be any additional augmentations before final budget adoption?

Director of Finance/CFO Andress confirmed she plans to bring forward a budget augmentation in May.

President Sommers asked if it will be included in the final budget?

Director of Finance/CFO Andress stated the augmentation will be presented in May and it applies to the current fiscal year.

President Sommers asked if the augmentation could impact the estimated ending fund balance?

Director of Finance/CFO Andress confirmed it's possible, but she doesn't have all the details yet.

District Fire Chief Ernst added regardless of whether it is ultimately achieved, there was a positive outcome from the first negotiations meeting with the Labor Group. There was a joint commitment to try to reach a tentative agreement before the budget is adopted.

6. For Possible Action. Discussion and possible action regarding the proposed tax rate for the fiscal year 2026-2027. (Julie Andress, Director of Finance/CFO) 10 Minutes.

Director of Finance/CFO Julie Andress stated:

- The Department of Taxation provides preliminary revenue projections and establishes the preliminary maximum allowed for the District's operating property tax rate.
- The District is required to report the proposed property tax rate by February 21 for fiscal year 2026–2027
- The current District tax rate is \$0.4874, well within the \$3.66 cap, which also accounts for rates from other entities.
- The Board has two options regarding the tax rate, maintain the current rate or reduce the rate (not currently suggested, but presented for consideration)

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the current tax rate of 0.4874 for the fiscal year 2026-2027.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

7. For Possible Action. Discussion and possible action to approve the Type 1 apparatus replacement plan and adopt Resolution 2026R-01 authorizing staff to proceed with a ten-year lease financing strategy, including a turn-

in replacement option. (Alan Ernst, District Fire Chief, Larry Goss, Deputy Fire Chief, and Julie Andress, Director of Finance/CFO) 15 Minutes.

District Fire Chief Alan Ernst expressed his enthusiasm in bringing forward a long-discussed issue regarding the District's significant capital needs. He highlighted apparatus replacement, particularly Type 1 engines, as a primary concern and noted the District does not currently have an adopted fleet replacement plan, largely due to the difficulty of budgeting for high-cost apparatus.

District Fire Chief Ernst explained modern fire engines cost approximately \$1 million, ladder trucks exceed \$2 million, and production timelines can range from three to four years, making traditional pay-as-you-go replacement models challenging for municipalities. He reminded the Board while the District has bond funding available for capital needs, including apparatus, those funds would likely cover only one engine and would nearly exhaust the bond.

District Fire Chief Ernst stated due to ongoing needs related to facilities, frontline apparatus, and wildland equipment, staff explored alternative funding strategies. This research resulted in introducing a new option for the Board's consideration.

Deputy Fire Chief Larry Goss provided the Board with an overview of the current status of the Type 1 fleet and the importance of establishing a formal replacement plan. He stated his intent was to outline operational needs and challenges before turning the presentation back over to the Fire Chief for the proposed plan.

He explained the District serves approximately 96% of Douglas County, covering about 695 square miles and responding to more than 7,000 calls for service annually. Type 1 engines serve as the primary response apparatus for a wide range of incidents, including structure fires, vehicle fires, motor vehicle collisions, hazardous conditions, technical rescues, hazardous materials incidents, and other calls for service. As a result, these apparatuses are heavily utilized across a large geographic area.

Deputy Fire Chief Goss noted several operational challenges, including the absence of a current replacement plan, historically relying on available funding or opportunistic purchases. He also cited increased call volume, high mileage accumulation, and the frequency of cross-coverage between stations, particularly in areas such as Johnson Lane, the Ranchos, Fish Springs, and the Foothill corridor. This contributes to significant wear on frontline engines.

He further discussed maintenance concerns and parts availability, especially for the oldest Type 1 apparatus in the fleet. He indicated that even newer engines will approach 10 years of service by the time replacements are received, which aligns with typical replacement benchmarks. Deputy Fire

Chief Goss reiterated current build times for new Type 1 apparatus exceed three years, with costs now exceeding approximately \$1.1 million per engine.

Deputy Fire Chief Goss delineated fleet mileage and age, noting first-out engines range from model years 2010 to 2020, with the newest unit already exceeding 60,000 miles and older units reaching 150,000 miles. Reserve apparatus, dating from 2006 and 2007, average approximately 140,000 miles. He explained the next engine, previously approved by the Board and entering construction soon, is expected to be delivered within eight to nine months and will replace a 2010 frontline unit, which would then transition into the reserve fleet.

He concluded by emphasizing a structured replacement program would allow the District to systematically rotate first-out engines into the reserve fleet, resulting in better-maintained, lower-mileage reserve apparatus and improved long-term fleet sustainability.

District Fire Chief Ernst expanded on the proposed municipal lease option for apparatus replacement. He explained one engine is already on order, and by converting that purchase from a cash payment to a municipal lease, the District would be able to return the previously allocated funds back to the bond for use on facilities and other capital needs. Lease payments would begin upon delivery of the apparatus.

He described the structure as similar to an operating lease and noted his prior experience with the program. While the goal would be to extend apparatus life to 20–30 years, he stated significant maintenance and repair costs typically increase around the 10-year mark. He also noted resale value at that point is minimal, often only a fraction of the original purchase price.

District Fire Chief Ernst emphasized this program would allow the District to acquire four fire engines rather than just one—taking delivery of one this year and ordering three additional engines immediately, with delivery over the next three years. This approach would standardize the Type 1 fleet across both frontline and reserve apparatus, improving parts availability, maintenance efficiency, and overall reliability. New units would also carry warranty coverage during the initial year, helping reduce short-term repair costs.

He further explained ordering multiple units now would secure current pricing and protect the District from annual manufacturer cost increases, which have historically ranged from six to ten percent. Locking in today's pricing could result in substantial savings over the next three years.

Under the lease structure, the District would have no obligation to purchase the apparatus at the end of the term and could instead return the units and enter into a new lease agreement, similar to a vehicle lease. Because the residual value is not financed, the District would only finance the lease portion.

Additionally, the lender provides funds directly to the manufacturer upfront, qualifying the District for a significant prepayment discount—approximately \$280,000 in total—resulting in an effective interest rate of approximately 3.45 percent.

District Fire Chief Ernst reviewed projected lease payments, explaining during the build period the District would pay interest-only payments, with full principal and interest payments beginning upon delivery of each apparatus. He stated the anticipated funding source would primarily be revenue generated from off-district equipment reimbursement, based on a three-year average. While that revenue stream is expected to support the lease payments, the general fund could supplement payments if necessary.

He concluded, stating this approach would effectively serve as the District's long-term fleet replacement plan. District Fire Chief Ernst invited questions from the Board.

Secretary Nathan Leising asked when these units are ordered, can they be built to the specifications and needs of the District?

District Fire Chief Ernst confirmed and stated the pricing already reflects the specifications developed by the District's apparatus committee in coordination with Pierce. It's the same process used for previous apparatus purchases, so the engines will be built to the District's specifications.

Director John Bellona asked since apparatus manufacturers experience cancellations from time to time, is there a possibility this could accelerate the timeline?

District Fire Chief Ernst confirmed it is possible. The apparatus committee worked to make sure the District's specifications are very close to the manufacturer's standard "stock" truck. Because of that, if a stock unit becomes available, the District would be notified. If it meets the District's specifications, the committee could approve it, and EFFPD could receive the apparatus sooner.

President Michael Sommers asked what the cost would be if the 10,000 miles annually were exceeded? Is that calculated as an annual true-up, or is total mileage reconciled at the end of the lease when the vehicle is returned?

District Fire Chief Ernst stated the mileage is calculated on a cumulative basis and reconciled at the end of the lease term. Staff has reviewed the typical mileage usage for the apparatus and noted the District has the ability to rotate units between stations as needed. If a unit begins approaching the mileage threshold, it can be reassigned to a lower-usage station to reduce wear and ensure the District remains within the 10,000-mile annual average over the term of the lease.

President Sommers asked what the cost of the excess mileage is.

District Fire Chief Ernst stated he didn't have that information yet. Once the District applies for and secures Board approval for the lease, the District will receive all the specific details. It works similarly to a standard vehicle lease, with a set cost per mile if the mileage exceeds the 10,000-mile annual limit—or the total reserved mileage, believed to be 100,000 miles over 10 years. The 10-year term begins from the date the equipment is received.

President Sommers asked why the District was choosing the interest-only payments for the first two years instead of the alternative plan which allows the District to start principal payments in three years and could save \$100,000?

District Fire Chief Ernst stated he would look into both options and the one which is the lowest cost to the District is the option that will be chosen.

President Michael Sommers opened public comment.

East Fork Fire Professional Firefighter Association Vice President, Adam Wennhold noted engine prices have roughly doubled since 2019, regardless of the manufacturer, creating a national challenge for fire services. He acknowledged the District's need to explore creative solutions and thanked District Fire Chief Ernst for developing an approach to address this difficult situation.

Public comment closed.

MOTION to approve the Type 1 apparatus replacement plan and adopt Resolution 2026R-01 authorizing staff to proceed with a ten-year lease financing strategy, including a turn-in replacement option.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	John Bellona
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

8. For Possible Action. Discussion and possible action to approve a one-year contract for service with ARC Health and Wellness for both staff and volunteer physicals at an estimated cost of \$115,000 per fiscal year, and to authorize the District Fire Chief to sign all related documents. (Brad Driscoll, Division Chief) 15 Minutes.

Division Chief Brad Driscoll stated the District has continued to use ARC Health and Wellness (ARC) for physicals for both career and volunteer staff,

with exams conducted on-site. Their services comply with NRS requirements regarding both the necessity and components of physicals.

ARC offers a comprehensive “cafeteria plan” package at a single price, which exceeds the quality and value of other providers that attempt to assemble services piecemeal. While \$1,075 per exam may seem high, it represents strong value given the service and additional screenings provided, including some extra cancer screenings beyond NRS and FDA requirements.

Staff have been satisfied with the services provided. Thanks to negotiations led by Director of Administrative Services Holly Megee, there will be no increase in the per-physical cost this year. The projected cost of \$115,000 covers all career and volunteer physicals under the contract.

President Michael Sommers asked if ARC provides an individual online portal for career staff and volunteers where they can access their health information?

Division Chief Driscoll stated to his knowledge, there was an online portal available about two years ago when he was receiving ARC physicals.

Director of Administrative Services Holly Megee added employees receive copies of their physicals at the time of the exam. She is not aware of an online portal; however, staff can contact ARC directly to request their records, and the District also keeps copies.

President Sommers requested the District follow up with ARC to find out if they do provide a portal. He also asked Director of Administrative Services Megee if she was happy working with ARC as she deals with them the most often.

Director of Administrative Services Holly Megee stated she is very satisfied. They provide on-site service. Last year ARC spent two weeks at Station 2, which worked out very well. They’re easy to work with, responsive, and return calls promptly.

Director John Bellona asked if there is an up charge for the HazMat physicals.

Director of Administrative Services Holly Megee stated the HazMat screening is included in the physical for the employees that possess a HazMat Certification.

President Sommers asked if ARC was used for Workers Comp screening as well.

Division Chief Driscoll stated ARC is used for both pre-employment and annual physicals.

President Sommers opened public comment.

Vice President of the East Fork Fire Professional Firefighter Association Adam Wennhold stated when staff receive their paperwork from ARC, it includes trend information from the years ARC has conducted their physicals, allowing them to see how things are trending over time. He also expressed support for the use of ARC, noting their service is far superior to the previous vendor.

Public comment closed.

MOTION to approve a contract for service with ARC Health and Wellness at an estimated cost of \$115,000 per fiscal year, and to authorize the District Fire Chief to sign all related documents.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

9. For Presentation Only. Budget Summary for month ending January 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.

Director of Finance/CFO Julie Andress reported:

- The January Budget Performance Report represents 58% of the fiscal year.
- Total revenues are at 48%, below the 58% year-to-date benchmark.
- Ad valorem taxes are recorded through December, and state taxes through November.
- Department Budgets:
 - Administration: 62% – slightly above the average.
 - Fire Prevention: 87% – high due to a one-time annual fee paid upfront.
 - Training: 73% – under review; potential budget adjustment or transfer may be proposed in coordination with Division Chief Brad Driscoll.
 - Suppression: 50% overall, with services and supplies at 69% and capital at 34%.

Director of Finance/CFO Andress noted spending is slightly over in suppression, which is monitored closely through forecasts and evaluations.

- Debt Service: 53% – slightly below the year-to-date benchmark.

President Micheal Sommers verified the District has spent approximately 5% over the revenues for this fiscal year

Director of Finance/CFO Address confirmed that is correct.

10. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

No Report

11. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

Chris Lang, President, East Fork Fire Volunteer Firefighters Association, reported:

- February 14th Defensible Space training was cancelled due to the Living with Fire program coordinator preparing for the upcoming Fire Adapted Nevada (FAN) Summit. In place of the training, twelve volunteer operators conducted portable tank training at Station 9.
- The Volunteer Training Committee is developing an annual training calendar and is working to align it with the new volunteer training schedule presented by Division Chief Brad Driscoll at last week's association meeting.
- The Association anticipates onboarding five new prospective volunteer apparatus operators, with orientation expected to begin in mid-March.

12. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.

Michael Shockey, Deputy Chief of Emergency Operations noted:

- Truckee Meadows Fire recently suffered a tragic loss, where one of their Battalion Chiefs passed away off duty. A funeral service was held in Truckee Meadows, and East Fork Fire Protection District assisted by providing coverage at the Spanish Springs station so on-duty crews could attend the service. Multiple regional agencies participated in the coverage effort, ensuring all Truckee Meadows personnel were able to attend and support one another.

Larry Goss, Deputy Fire Chief/Business Operations noted:

- The Type 3 Remount unit has returned fully equipped with radios, striping, and necessary equipment. It will undergo in-service training with personnel before being placed into service.
- Staff are currently supporting operations at Station 15. The Nevada Division of Forestry (NDF) has moved in, and the fuels crew is assisting with preparations to ensure the facility is operational. The station is now occupied and active.

President Micheal Sommers asked if the coming weather was going to test the roofs.

Deputy Fire Chief Goss confirmed it is possible.

Anthony Seghieri, Executive Program Manager noted:

Grant Opportunities:

- Fuels Division is pursuing several funding opportunities.
- Two major grants will open on March 20
- CWDG – Community Wildfire Defense Grant, which allows up to \$10 million per application and is a high-priority submission.
- HFCCP – Hazardous Fuels Community Program, focused on reducing wildfire risk through fuels reduction projects.

Station 15 / Joint Fuels Crew Operations:

- The joint fuels crew with Nevada Division of Forestry (NDF) at Station 15 has moved in, and operations are underway.

Recruitment Efforts:

- 77 applications were received for fuels crew positions.
- 66 candidates will be interviewed over six days (three days in late February and three days in early March).
- 1 position will be filled for the joint fuels crew.
- The same applicant pool will be used to establish a seasonal hiring list for the fuels crew to reduce the need for additional interview rounds.
- Additional hiring includes 10 seasonal fuels crew positions and four seasonal engine crew positions (two per engine).

President Michael Sommers asked if the District has heard anything regarding existing grant applications.

Executive Program Manager Seghieri stated:

- A grant application submitted last March was denied, not due to the quality of the application, but because the community did not meet the underserved community criteria required for that funding. All other previously awarded funding remains intact and available.
- Two larger grant opportunities will open on March 20, 2026. Preparatory work and prerequisite planning for these grants is ongoing, and operations are continuing to move forward on multiple fronts.
- The District was awarded \$26,000 through a supplemental agreement for work on the Community Wildfire Preparedness and Prevention Initiative

(CWPPI). This funding is a catch-up award and will support activities such as attending meetings, conducting risk assessments, and other CWPPI-related work.

Brad Driscoll, Division Chief/Risk Management/Safety noted:

Safety Topic:

- January and February focused on utility emergencies, with ongoing training throughout both months.
- Weekly sessions are held every Friday with Deputy Fire Chief Shockey and staff, reviewing utility emergency procedures and related safety equipment.

Safety Incidents:

- One reportable injury in January required treatment; it was a lost-time injury.
- No accidents were reported during the month of January.

Julie Andress, Director of Finance/CFO noted:

- Primary focus is finalizing figures to present the tentative budget next month.
- Worked closely with Deputy Chiefs and Executive Staff to review budget areas, assess new needs, and analyze past trends. Using this information to develop projections for future budget planning.
- The process has been engaging and provided an opportunity for greater involvement in budget development.

Holly Megee, Director of Administrative Services noted:

- Two lateral Firefighter/Paramedics have been hired and are scheduled to start on Monday, February 25th.
- Interviews for the Fuels Crew positions are scheduled for the last week of February and the first week of March.

Amy Ray, Deputy Fire Chief/Fire Marshal noted:

- Captain Patrick Mooneyhan and staff attended all-day training with the Douglas County Building Department on a new platform for plan review.
 - Completed a “studio session” plan review, found the system user-friendly, and able to view comments from other agencies.
 - Current plan review process will continue until the platform is fully operational to ensure uninterrupted service.
- Preparing for burn season and evaluating dates.
 - Waiting for the Community Connect module to be ready, which will allow residents to apply for burn permits online and allow responders to verify permits at addresses.
- The Prevention Division including Captain Mooneyhan and Inspector Jusdan Mondragon will attend EduCode in Las Vegas next week.
 - Training covers all model codes and satisfies three-year recertification requirements for most certifications.
- Project review activity is currently moderate.

- Large industrial project with five 39,000 sq. ft. buildings progressing.
- Ongoing reviews and meetings with WinCo.
- Residential plans are still coming in slowly.
- Subdivision project in the Ranchos for an 84-lot development under review.

Alan Ernst, District Fire Chief noted:

- Held a successful Academy Graduation in Virginia City for three new employees who are now assigned to engine crews.
- Offers were made and accepted for two lateral hires, bringing staffing to 100%.
- Current focus is on finalizing the budget and ongoing negotiations, which occupy significant time.
- Conducted the monthly strategic meeting with leadership, including union representatives, the Volunteer Association, Executive Staff, and Battalion Chiefs.
 - Performed a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats), comparing results from over a year ago to today. Many previous weaknesses or threats have been addressed and moved to strengths.
- Adopted a new thematic goal of Organizational Health, focusing on internal improvements and strengthening the organization over the next 6 to 8 months.

Director Barbara Griffin asked how many employees 100% staffing puts the District at.

District Fire Chief Ernst stated 95 employees.

President Michael Sommers asked regarding the District's call tracking: is it tracking calls by calendar year, not fiscal year? If so, he requested Deputy Fire Chief Michael Shockey to explain why that process is used?

Deputy Fire Chief Michael Shockey stated it's mainly due to the limitations of the program used in the past. While the District has now transitioned to FirstDue, it's still set up the same way.

District Fire Chief Ernst added the reporting requirements for the National Incident Management System (NIMS) is based on the calendar year, which aligns with how the District tracks calls.

Bernard Curtis, Director noted:

- The meeting with the Board President and the Volunteers showed strong interest in this year's Fishing Derby, which is still ongoing.

Barbara Griffin, Director noted:

- Belated happy birthday to Director John Bellona. There is cake after the meeting to celebrate.
- There will be a filing period for the open seats on this board, starting the first Monday in March and lasting two weeks.
- Both Director Griffin and Director Curtis are term limited and ineligible to file.
- By the time of the next meeting, we will know who has filed to run for the open positions.
- Despite not being able to run, Director Curtis & Director Griffin will remain involved in District activities.

Nathan Leising, Secretary noted:

- No Report

John Bellona, Director noted:

- Looking forward to seeing everyone on April 11th at the Elks Firefighter Appreciation Dinner. Please make sure to mark it on your calendars.

Mark Forsberg, Legal Counsel noted:

- No Report

Michael Sommers, President noted:

- Following up on the Volunteer Association Meeting, Elaine Pace attended. She serves on the Douglas County Board of Equalization and reported there were no requests for any valuation or assessment changes. This should help in anticipating revenues, as there won't be any abatements coming from that board.

CLOSING PUBLIC COMMENT (No Action)

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

ADJOURNMENT

13. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Micheal Sommers, President) 5 minutes.

MOTION to adjourn; carried.

RESULT: **APPROVED [UNANIMOUS]**
MOTION BY: Nathan Leising
SECOND BY: Barbara Griffin
AYES: Bellona, Curtis, Griffin, Leising, Sommers
NAYS:
ABSENT:

There being no further business to come before the Board, 2:23 PM the meeting was adjourned.

Respectfully submitted:

Michael Sommers, President
East Fork Fire Protection District

ATTEST:

Jolene Polish, Clerk to the Board
East Fork Fire Protection District

DRAFT

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of February 28, 2026. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on general ledger cash balances as of February 28, 2026.
3. **Funds Available:** NA **Amount:** \$6,535,288.41
Fund Name: General, Emergency **Account Number:** Various
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** March 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached “Cash Cross Fund” report reflects the cash balances currently recorded in the District's general ledger or official accounting record. General ledger cash balances may differ from cash balances reported in the treasury.

Agenda Item # 3A

East Fork Fire Protection District

Cash Cross Fund Report

As of:

2/28/2026

Fund #	Fund Name	Account #	Account Description	Beginning of Month Balance	Changes	Ending of Month Balance
650	General Fund	101.650	Cash in Bank - EFFPD	849,741.94	1,734,007.50	2,583,749.44
650	General Fund	101.701	LGIP - Local Govt Investment Pool	4,245,308.81	(670,000.00)	3,575,308.81
650	General Fund	101.703	Reserve Account - Pitney Bowes	3,944.00	(200.00)	3,744.00
650	General Fund	102.000	Petty Cash	100.00	-	100.00
			Fund Total	5,099,094.75	1,063,807.50	6,162,902.25
651	Emergency Fund	101.701	LGIP	372,386.16	-	372,386.16
			Fund Total	372,386.16	-	372,386.16
Grand Total: 2 Funds				5,471,480.91	1,063,807.50	6,535,288.41

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in February 2026 per NRS 474.210.

3. **Funds Available:** Yes **Amount: \$1,120,806.28**

Fund Name: General **Account Number:** Various

4. **Prepared by:** Erica Amatore, Accounting Specialist

5. **Meeting Date:** March 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** Attached is a list of checks issued for accounts payable, cash disbursements/automatic withdrawals and transfers for the dates noted above.

Agenda Item # 3B

Company name: East Fork Fire Protection District
Report name: Payables for Prior Month
Report title 2: Monthly Board Report
Created on: 3/5/2026
Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Record Transfer	2/2/2026		Cybersource	33.00
Record Transfer	2/2/2026		Waystar	1,460.78
Record Transfer	2/3/2026		7710 Insurance	62,163.00
Record Transfer	2/3/2026		Principal Life Insurance Co.	1,026.54
Record Transfer	2/3/2026		AuthorizeNet	30.00
Record Transfer	2/4/2026		Aflac	1,181.44
Check	2/5/2026	14834	Nevada Glass Service	3,700.00
Record Transfer	2/5/2026		Waystar	77.18
Record Transfer	2/5/2026		State of NV - DCP	31,332.42
Record Transfer	2/6/2026		VOYA Benefit Strategies	70.50
Record Transfer	2/6/2026		VOYA Benefit Strategies	2,000.00
Record Transfer	2/6/2026		Cybersource	11.95
Record Transfer	2/6/2026		VOYA Benefit Strategies	14,376.74
Record Transfer	2/10/2026		VOYA Benefit Strategies	32.30
Record Transfer	2/12/2026		Optum Financial	94.41
Check	2/13/2026	14835	AARP - UHC Ins Company	109.19
Check	2/13/2026	14836	Ace Hardware	246.85
Check	2/13/2026	14837	Airtec Gases, LLC	109.06
Check	2/13/2026	14838	Amy Ray	473.00
Check	2/13/2026	14839	Arc Generator Service, LLC	16,740.00
Check	2/13/2026	14840	Behavioral Medicine Consultants	350.00
Check	2/13/2026	14841	Bently Ranch	50.00
Check	2/13/2026	14842	Bound Tree Medical, LLC	313.95
Check	2/13/2026	14843	Braun NW, Inc	769.03
Check	2/13/2026	14844	Building Services of CA & NV, LLC	525.00
Check	2/13/2026	14845	Carson City Fire Department	15,000.00
Check	2/13/2026	14846	Carson Valley Heating Inc.	335.00
Check	2/13/2026	14847	Cindy Deleeuw	794.49
Check	2/13/2026	14848	Cintas	345.63
Check	2/13/2026	14849	Conway Communications	210.00
Check	2/13/2026	14850	Douglas Disposal	1,250.52
Check	2/13/2026	14851	Duke's Plumbing, Heating & Air, Inc	3,040.50
Check	2/13/2026	14852	Locality Media Inc. dba First Due	26,063.34
Check	2/13/2026	14853	Flyers Energy LLC	5,280.26
Check	2/13/2026	14854	Honeywell International, Inc	3,079.05
Check	2/13/2026	14855	Hunt & Sons, Inc	1,789.31
Check	2/13/2026	14856	Juniper Strategies, LLC	10,948.00
Check	2/13/2026	14857	Les Schwab Tire Centers of Nevada	283.92
Check	2/13/2026	14858	LN Curtis	1,316.85
Check	2/13/2026	14859	Marshall EMS Billing	7,023.26
Check	2/13/2026	14860	McCandless Truck Center	1,903.32
Check	2/13/2026	14861	MES Service Company LLC	10.00
Check	2/13/2026	14862	Michael Hohl Motor Company	18.36
Check	2/13/2026	14863	Nevada Lift and Air Compressor Service, LLC	855.00
Check	2/13/2026	14864	Nevada Peer Support Network, Inc.	165.00
Check	2/13/2026	14865	O'Reilly Auto Parts	1,077.96
Check	2/13/2026	14866	Pacific Shredding	60.99
Check	2/13/2026	14867	Parts House	733.68

Type	Date	Check No.	Payee Name	Transaction Amount
Check	2/13/2026	14868	Patricia Barto	100.00
Check	2/13/2026	14869	Public Employee's Benefits Program	348.76
Check	2/13/2026	14870	Siddons-Martin Emergency Group	243.88
Check	2/13/2026	14871	Southwest Gas Corporation	2,842.19
Check	2/13/2026	14872	Sue Sanchez	65.00
Check	2/13/2026	14873	Teamsters Benefit Trust	77.06
Check	2/13/2026	14874	Teleflex	370.00
Check	2/13/2026	14875	Tod Carlini	2.77
Check	2/13/2026	14876	Town of Minden	657.34
Check	2/13/2026	14877	ubeo Business Services	71.09
Check	2/13/2026	14878	UKG Kronos Systems, LLC	24,093.92
Check	2/13/2026	14879	Uniformity of Nevada LLC	19.50
Check	2/13/2026	14880	W L Construction Supply, Inc.	422.00
Check	2/13/2026	14881	Xerox Corporation	409.32
Check	2/13/2026	14882	Zoll Data Systems, Inc	3,670.15
Check	2/13/2026	14883	Amazon Business	6,175.04
Check	2/13/2026	14884	Zoll Data Systems, Inc	2,290.61
Record Transfer	2/17/2026		Bank of America- Checking	436.62
Record Transfer	2/17/2026		Public Employees' Retirement System of Nevada	381,689.78
Check	2/18/2026	14885	Employment Security Division	4,320.10
Record Transfer	2/18/2026		Waystar	1,062.87
Record Transfer	2/18/2026		7710 Insurance	90,618.67
Record Transfer	2/19/2026		State of NV - DCP	28,605.24
Check	2/20/2026	Voided - 14838	Amy Ray	-473.00
Record Transfer	2/20/2026		Cigna	188,709.34
Record Transfer	2/20/2026		VOYA Benefit Strategies	14,376.74
Record Transfer	2/20/2026		Principal Life Insurance Co.	8,545.72
Record Transfer	2/20/2026		VOYA Benefit Strategies	70.50
Record Transfer	2/24/2026		Waste Management	253.06
Record Transfer	2/25/2026		Standard Insurance Company	2,333.77
Record Transfer	2/25/2026		TASC Client Services	178.00
Record Transfer	2/25/2026		Bank of America CC - EF	25,631.70
Record Transfer	2/25/2026		Bank of America CC - Visa	661.24
Record Transfer	2/25/2026		Standard Insurance Company	729.92
Check	2/27/2026	14886	ABE Printing	408.00
Check	2/27/2026	14887	Accolades Trophies, Engraving & Gifts	132.91
Check	2/27/2026	14888	Airtec Gases, LLC	102.60
Check	2/27/2026	14889	AT&T Mobility	2,000.62
Check	2/27/2026	14890	AT&T Mobility - CC	9,971.61
Check	2/27/2026	14891	Bound Tree Medical, LLC	5,345.07
Check	2/27/2026	14892	Burroff and Associates, LTD	675.00
Check	2/27/2026	14893	Campora Propane	2,830.29
Check	2/27/2026	14894	Cintas	143.45
Check	2/27/2026	14895	CMC Tire Inc	3,097.16
Check	2/27/2026	14896	Conway Communications	23,924.02
Check	2/27/2026	14897	DocuSign	3,284.40
Check	2/27/2026	14898	Douglas County Utilities	1,673.97
Check	2/27/2026	14899	Flyers Energy LLC	5,275.38
Check	2/27/2026	14900	Frontier Communications	196.47
Check	2/27/2026	14901	Gardnerville Ranchos GID	254.94
Check	2/27/2026	14902	GeoCivix, LLC	6,333.33
Check	2/27/2026	14903	Hi-Tech EVS, Inc	2,989.80
Check	2/27/2026	14904	Les Schwab Tire Centers of Nevada	1,385.44

Type	Date	Check No.	Payee Name	Transaction Amount
Check	2/27/2026	14905	Life-Assist, Inc	263.00
Check	2/27/2026	14906	Little Mendelson PC	267.00
Check	2/27/2026	14907	LN Curtis	21,248.62
Check	2/27/2026	14908	McCandless Truck Center	818.14
Check	2/27/2026	14909	O'Reilly Auto Parts	1,161.07
Check	2/27/2026	14910	Oshinski & Forsberg, Ltd.	3,915.00
Check	2/27/2026	14911	Pestmaster Services	99.00
Check	2/27/2026	14912	Pinenut Pump & Well Service	1,804.26
Check	2/27/2026	14913	Siddons-Martin Emergency Group	814.72
Check	2/27/2026	14914	Southwest Gas Corporation	4,326.49
Check	2/27/2026	14915	Tahoe Supply Company LLC	1,799.86
Check	2/27/2026	14916	Topaz Ranch Estates GID & Water Co.	135.00
Check	2/27/2026	14917	ubeo Business Services	197.05
Check	2/27/2026	14918	Uniformity of Nevada LLC	224.95
Check	2/27/2026	14919	Valley Stucco, Inc.	3,080.00
Check	2/27/2026	14920	Warren Reed Insurance	50.00
Check	2/27/2026	14921	Wedco Inc	795.48
Check	2/27/2026	14922	West Coast Code Consultants	1,312.50

Total 119 records

Sum Total **1,120,806.28**

Purchases this month relating to the CIP

Accounts Payable	445,198.57
Investements	0
HR/Payroll/Benefits	675,607.71

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve payroll expenses paid in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve payroll expenses paid in February 2026 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,398,213.70
Fund Name: General **Account Number:** Various
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** March 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached are the summarized payroll registers for the month. Please note, the total costs reported are gross earnings, East Fork Fire Protection District paid deduction, and taxes (employer).

Agenda Item # 3C



EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 02/01/2026-02/28/2026

Report Total

of EE's - 95 / # of Statements - 185

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
Helo Regular	672.00	21,247.92	NVPERS Fire	-	359,820.05	FIT	91,087.40	Direct Deposit	612,457.69
Regular	16273.50	575,038.05	NVPERS Reg	-	25,882.67	MEDI	11,400.26		
WC	463.00	14,433.11	Dist Paid Dent	-	8,253.84	SIT:CA	1,061.49		
Act-REG	-	-	Dist Paid Life	-	531.49	Totals:	103,549.15		
FC-REG	294.00	8,782.59	Dist Paid Vis	-	941.46	MEDI	11,400.26		
FTO-REG	96.00	-	Dist Pd Med	-	168,004.16	SUTA:NV	-		
FC-PROJ	374.50	10,940.28	Donate	600.00	-	ER Totals:	11,400.26		
FLSA	372.00	11,840.02	HSA Acct Fee	-	191.25	All Totals:	114,949.41		
HIW	-	1,350.00	HSA Fam 55	850.00	-				
Helo FLSA	18.00	569.16	HSA Ind 55	325.00	-				
FC-ActREG	-	-	HSA Pre Fam	25,089.38	1,250.00				
OT	1931.50	93,584.22	HSA Pre Ind	2,369.10	750.00				
OT-Helo	24.00	1,138.28	HSA Special	120.00	-				
Act-OT	24.00	1,138.28	457 Roth post ta	12,146.29	-				
Forced-OT	-	-	457-%	38,563.45	-				
C1	72.50	5,891.90	457-CU	9,027.92	-				
RTW	96.00	5,741.84	457Roth-CU	200.00	-				
ActInc-OT	24.00	113.83	EFC	1,108.60	-				
ActInc-Reg	-	-	EFC2	923.06	-				
FCActInc-REG	-	-	WANV	4.00	-				
FTOInc Reg	96.00	283.48	ERSF	3.00	-				
Prmlnc-Reg	5312.00	10,662.96	ERSF2	6.00	-				
Prmlnc-FLSA	138.00	272.88	Union Dues	9,265.16	-				
Prmlnc-OT	724.50	2,128.52	Vol EE Life	1,002.04	-				
Prmlnc-CB	70.50	281.30	Vol EE AD&D	280.00	-				
Prmlnc-RTW	-	-	Vol Life Spouse	123.06	-				
HazInc-Reg	1952.00	2,153.52	Vol Spouse AD&	44.18	-				
HazInc-FLSA	48.00	51.08	Vol Child Life	12.00	-				
HazInc-OT	352.00	531.99	Vol Child AD&D	2.00	-				
HazInc-CB	50.00	110.64	Vol Acc	817.68	-				
TSInc-Reg	480.00	2,927.16	Vol LTD	1,118.32	-				
TSInc-OT	40.00	365.90	A-CanPro-Post	57.64	-				
TSInc-CB	04.00	48.78	Vol-A-ACC-Post	35.62	-				
AsInc-Reg	1744.00	3,630.02	Vol-A-ACC-Pre	96.60	-				
AsInc-FLSA	36.00	70.52	Vol-A-CanProPre	120.18	-				
AsInc-OT	266.50	1,003.51	Vol-A-Crit	41.22	-				

--More--





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Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
AsInc-CB	04.00	15.24	Vol-A-HOSP	106.74	-				
EduInc-Reg	448.00	655.84	Vol-A-STD	573.84	-				
EduInc-FLSA	12.00	17.60	Vol-A-TL	149.60	-				
EduInc-OT	33.50	73.56	Totals:	105,181.68	565,624.92				
HelInc-Reg	672.00	1,274.88							
HelInc-FLSA	18.00	34.20							
HelInc-OT	50.00	142.29							
WldInc-Reg	448.00	874.40							
WldInc-FLSA	12.00	23.44							
WldInc-OT	33.50	98.08							
AV	31.00	1,477.80							
ALU	11.00	352.01							
CLE	-	-							
CLE-CPT	93.00	-							
CLE-ENG	52.50	-							
CLE-FF	72.00	-							
CLE-Force	96.00	-							
MSC COMP	70.50	-							
AS	160.50	8,117.67							
H-Work	40.00	3,161.69							
Holiday	194.00	9,204.85							
CU	04.50	199.09							
LWOP	21.00	511.75							
PDU	05.00	-							
Sick Used	1044.50	-							
VU	201.50	-							
CLU-56+30	144.00	-							
CLU-56-30	95.50	-							
CLU-56-SI	144.00	-							
UBFO	24.00	-							
UN	08.00	-							
UN-40	06.00	196.16							
Comp Pay	-	1,188.71							
VacBB	-	10,721.63							
CPS	-	495.00							
Board PERS	-	300.00							

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Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 02/01/2026-02/28/2026

Report Total									
# of EE's - 95 / # of Statements - 185									
Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
Board Non	-	1,200.00							
Admin Used	10.00	326.93							
OBBBA Qualified	1952.50	31,495.88							
REIM - NT	-	4,705.71							
RET-NON-PERS	-	-							
PERS Wages	-	683,788.27							
PERS Cont	-	385,702.72							
Totals:	34140.50	821,188.52							

Total District Liability for Payroll

Earnings: \$821,188.52
 Employer Deductions: \$565,624.92
 Employer Taxes: \$ 11,400.26

TOTAL: \$1,398,213.70



East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in February 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the Procurement Card Transactions paid in February 2026 per NRS 474.210.

3. **Funds Available:** Yes **Amount:** \$10,005.62

Fund Name: General **Account Number:** Various

4. **Prepared by:** Erica Amatore, Accounting Specialist

5. **Meeting Date:** March 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** Attached is the Report of Procurement Card Transactions for the period noted above.

Agenda Item # 3D

East Fork Fire Protection District
 Procurement Card Transactions charged in February 2026

BofA CC - EF	12/22/2025	RYLAN MCDOUGAL	FRAUD DISPUTE	\$	(9.99)
BofA CC - EF	01/22/2026	RYLAN MCDOUGAL	FRAUD DISPUTE	\$	(9.99)
BofA CC - EF	01/30/2026	ANDREW CHRZANOWSKI	THE HOME DEPOT #3312	\$	43.25
BofA CC - EF	01/30/2026	ACCOUNTS PAYABLE	Spectrum	\$	398.42
BofA CC - EF	01/30/2026	SHELBY STANTON	CATRaining* 2026 CALIF	\$	625.00
BofA CC - EF	02/01/2026	COLE JACKSON	HARBOR FREIGHT TOOLS35	\$	159.99
BofA CC - EF	02/02/2026	HOLLY MEGEE	GoTo GoToMeeting	\$	576.00
BofA CC - EF	02/02/2026	COLE JACKSON	HARBOR FREIGHT TOOLS35	\$	40.98
BofA CC - EF	02/02/2026	SHELBY STANTON	SUPER BURRITO MINDEN	\$	52.82
BofA CC - EF	02/02/2026	COLE JACKSON	TRACTOR SUPPLY CO #182	\$	54.15
BofA CC - EF	02/03/2026	JEREMY CHANDLER	WAL-MART #1648	\$	292.94
BofA CC - EF	02/03/2026	JEREMY CHANDLER	THE HOME DEPOT #3312	\$	657.00
BofA CC - EF	02/04/2026	ALAN ERNST	OPENAI *CHATGPT SUBSCR	\$	20.00
BofA CC - EF	02/05/2026	ACCOUNTS PAYABLE	Spectrum	\$	1,878.53
BofA CC - EF	02/06/2026	ACCOUNTS PAYABLE	TWILIO INC	\$	40.01
BofA CC - EF	02/09/2026	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	30.00
BofA CC - EF	02/09/2026	ZACHARY PEDERSEN	DOUGLAS CO SHERIFF ADM	\$	49.00
BofA CC - EF	02/09/2026	ZACHARY PEDERSEN	DOUGLASSHERIFADGOV SVC	\$	2.00
BofA CC - EF	02/10/2026	ACCOUNTS PAYABLE	PAYPAL *JCATLAW	\$	175.00
BofA CC - EF	02/10/2026	PATRICK MOONEYHAN	WWW.IAFC.ORG	\$	499.00
BofA CC - EF	02/10/2026	ZACKARY SCHULTZ	THE HOME DEPOT #3312	\$	282.21
BofA CC - EF	02/11/2026	ZACKARY SCHULTZ	WAL-MART #1648	\$	711.40
BofA CC - EF	02/11/2026	JOLENE POLISH	DOUGLAS COUNTY RECORDER	\$	40.00
BofA CC - EF	02/11/2026	JOLENE POLISH	DOUGLAS CTYREC GOV SVC	\$	2.00
BofA CC - EF	02/12/2026	JACOB FERRIERA	DOUGLAS CO SHERIFF ADM	\$	49.00
BofA CC - EF	02/12/2026	JACOB FERRIERA	DOUGLASSHERIFADGOV SVC	\$	2.00
BofA CC - EF	02/12/2026	LARRY GOSS	THE HOME DEPOT #3312	\$	10.45
BofA CC - EF	02/12/2026	LARRY GOSS	THE HOME DEPOT #3312	\$	2.94
BofA CC - EF	02/12/2026	ALAN ERNST	GREAT BASIN BREWING CO	\$	24.07
BofA CC - EF	02/13/2026	PAUL AZEVEDO	AMERICAN HEART SHOPCPR	\$	42.65
BofA CC - EF	02/13/2026	PAUL AZEVEDO	AMERICAN HEART SHOPCPR	\$	63.95
BofA CC - EF	02/13/2026	HOLLY MEGEE	DOUGLAS CO CLERK TREAS	\$	20.00
BofA CC - EF	02/13/2026	HOLLY MEGEE	DOUGLASCTYCLERKGOV SVC	\$	2.00
BofA CC - EF	02/15/2026	ACCOUNTS PAYABLE	FEDEX57575739	\$	13.00
BofA CC - EF	02/17/2026	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	64.00
BofA CC - EF	02/17/2026	HOLLY MEGEE	NV SOS SILVERFLUME	\$	80.00
BofA CC - EF	02/17/2026	HOLLY MEGEE	WF4NVSOSRFLM*SERVICE F	\$	2.00
BofA CC - EF	02/18/2026	MICHAEL SHOCKEY	OPENAI *CHATGPT SUBSCR	\$	60.00
BofA CC - EF	02/18/2026	SHELBY STANTON	FSP*REMSA	\$	275.00
BofA CC - EF	02/18/2026	JEREMY CHANDLER	BLUEZONE SPORTS CARSON	\$	639.84
BofA CC - EF	02/19/2026	BRADLEY DRISCOLL	SP BATTLE BOARD	\$	199.75
BofA CC - EF	02/20/2026	SHELBY STANTON	ORLEANS HOTEL & CASINO	\$	(64.41)
BofA CC - EF	02/24/2026	PAUL AZEVEDO	CATRaining* 2026 CALIF	\$	600.00
BofA CC - EF	02/24/2026	PAUL AZEVEDO	SUPER BURRITO MINDEN	\$	32.99
BofA CC - EF	02/25/2026	VINCE WEAVER	FIREPENNY	\$	130.60
BofA CC - EF	02/25/2026	NICK SUMMERS	THE HOME DEPOT #3312	\$	19.98
BofA CC - EF	02/25/2026	HOLLY MEGEE	BELLA VITA BISTRO -VT	\$	43.08
BofA CC - EF	02/26/2026	VINCE WEAVER	WM SUPERCENTER #5864	\$	52.83
BofA CC - EF	02/26/2026	ACCOUNTS PAYABLE	SPI*DIRECTV SERVICE	\$	132.16
BofA CC - EF	02/26/2026	HOLLY MEGEE	WIX.COM	\$	468.00

East Fork Fire Protection District
Procurement Card Transactions charged in February 2026

BofA CC - EF	02/26/2026	BRADLEY DRISCOLL	OPENAI *CHATGPT SUBSCR	\$	20.00
				\$	9,595.60
BofA CC - VISA	02/12/2026	VINCE WEAVER	COSTCO WHSE #0127	\$	226.80
BofA CC - VISA	02/12/2026	VINCE WEAVER	COSTCO WHSE #0127	\$	234.39
BofA CC - VISA	02/12/2026	VINCE WEAVER	COSTCO WHSE #0127	\$	(234.39)
BofA CC - VISA	02/25/2026	MATT HILL	MGM GRAND - ADV DEP	\$	183.22
				\$	410.02
TOTAL				\$	10,005.62

Purchases this month for employees being deployed as a fire resource
Purchases this month relating to the CIP

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of January 2026 in the amount of \$171,112.96. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of January 2026 in the amount of \$171,112.96.

3. **Funds Available:** NA **Amount:** \$171,112.96

Fund Name: NA **Account Number:** NA

4. **Prepared by:** Jamie Zess/Accounting Specialist II

5. **Meeting Date:** March 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** The East Fork Fire Protection District is requesting approval from the Board on ambulance billing bad debt write-offs for the period of January 2026 in the amount of \$171,112.96 and include accounts forwarded to a collection agency after all attempts to collect the debt were exhausted, Sierra Saver Membership write-offs, Reduction/Discounts, deceased write-offs, hardship, and bankruptcy.

Agenda Item #3E

**East Fork Fire Protection District
Ambulance Billings and Write Summary
Billing Analysis
FY 25/26**

	July	August	September	October	November	Dec	Jan	YTD
Total Billed	1,056,123.70	982,470.95	922,863.99	1,002,961.02	875,857.09	1,014,776.51	1,015,679.05	6,870,732.31
Credit Type/Credit Code								-
W/OFF Bad Debt	324.88	6,004.59	5,816.65	6,236.19	27,884.43	25,883.77		72,150.51
W/OFF Bad Debt Deceased	621.56	3,933.71	1,417.19	12,958.05	7,553.87	1,506.66	14,120.96	42,112.00
W/OFF Bankruptcy	3259.74				5,070.49			8,330.23
W/OFF Reduction Discount	1092.07	1,667.87	960.04	749.59	1,451.92	1,771.58	2,352.00	10,045.07
W/OFF Carson City SS Membership								-
W/OFF Lyon County SS Membership								-
W/OFF Sierra Saver Membership	1201.52	663.47	9,345.39	993.38	3,659.76	5,252.30	7,172.31	28,288.13
W/OFF SS Volunteer Membership								-
W/OFF SS Employee Membership								-
W/OFF Hardship	715.32	97.50	225.00	640.15				1,677.97
W/OFF Sent to Collections	(2,105.04)	(15,711.58)	(1,887.25)	(6,276.13)	(802.72)	(10,630.92)	147,467.69	110,054.05
Total	5,110.05	(3,344.44)	15,877.02	15,301.23	44,817.75	23,783.39	171,112.96	272,657.96
								-
Percentage of W/OFF to Billings	0.48%	-0.34%	1.72%	1.53%	5.12%	2.34%	16.85%	3.97%
Total Billed Calls	427	410	383	414	368	433	409	2844

Credit As Type Summary Report (Deposit Date)

Deposit Date IS BETWEEN 01/01/2026 AND 01/31/2026; AND Credits IS W/OFF BAD DEBT OR W/OFF BAD DEBT - DECEASED OR W/OFF BANKRUPTCY OR W/OFF HARDSHIP OR W/OFF REDUCTION/DISCOUNT OR W/OFF SENT TO COLLECTIONS OR W/OFF SIERRA SAVER EMPLOYEE OR W/OFF SIERRA SAVER MBRSHIP OR W/OFF SIERRA SAVER

EAST FORK FIRE PROTECTION DISTRICT

<u>Credit Type/Credit Code</u>	<u>Count</u>	<u>Dollars</u>
Writeoffs		
W/OFF BAD DEBT - DECEASED	18	14,120.96
W/OFF REDUCTION/DISCOUNT	11	2,352.00
W/OFF SIERRA SAVER MBRSHIP	11	7,172.31
W/OFF SENT TO COLLECTIONS	143	147,467.69
Totals For Type	183	\$ 171,112.96

Company Totals	183	\$ 171,112.96
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East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of December 2025. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on state consolidated taxes collection and distribution as of December 2025.
3. **Funds Available:** NA **Amount:** \$ 285,753.75
Fund Name: General **Account Number:** 335.001
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** March 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached report reflects the state consolidated taxes collected for Douglas County and the distributed share to the District. Monthly, the state collects, consolidates and distributes 6 different taxes to each county and each appropriate district within that county. In FY 22/23, Douglas became a non-guaranteed county. This means the Supplemental City-County Relief Tax (SCCRT) distributed to Douglas County entities will be based on actual collections and not a guaranteed amount. A chart has been included showing the historical fluctuations of the SCCRT for non-guaranteed counties.

The six consolidated taxes are as follows:

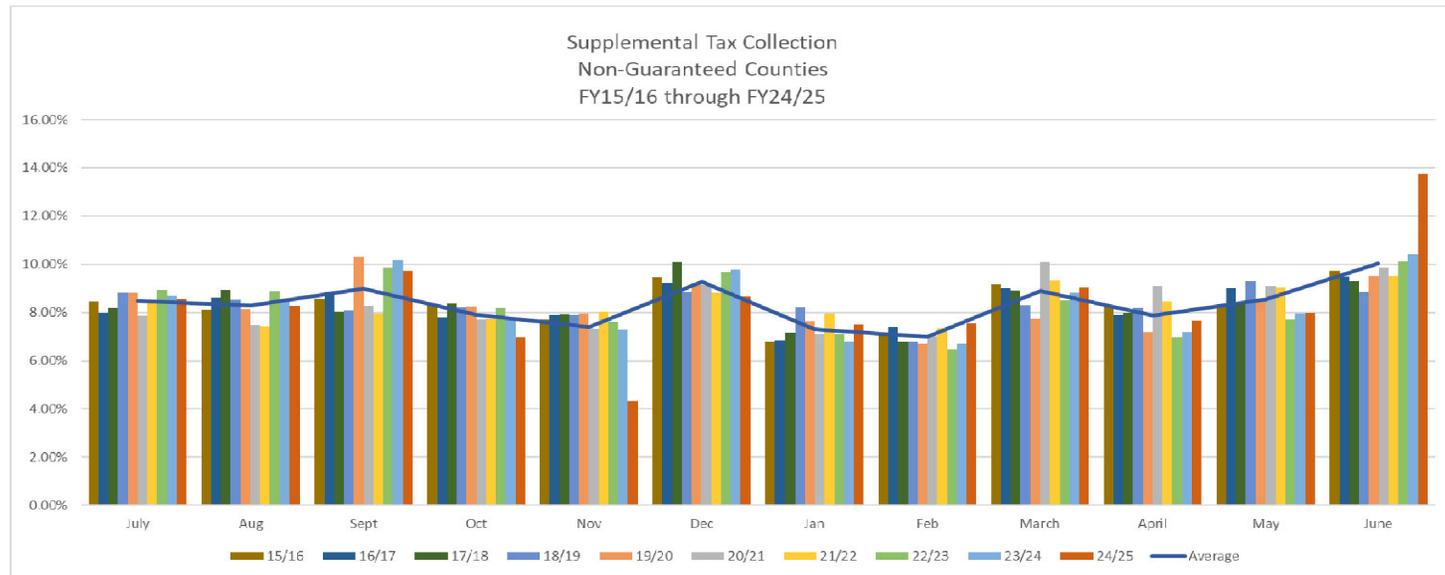
- **BCCRT** – Basic City County Relief Tax, 1/2% of statewide sales/use tax. Distributed to the county where the sale was made. For out-of-state companies, BCCRT is distributed based on population.
- **SCCRT** – Supplemental City-County Relief Tax, 1.75% of statewide sales/use tax. Total distribution is proportionate to the amount of in-state collections as a whole, after guaranteed counties have received their allocation.
- **Cigarette** – Collected statewide and distributed to counties based on population.
- **Liquor** – Collected statewide and distributed to counties based on population.
- **RPTT** – Real Property Transfer Tax, tax based on value of real property transfers and distributed to county of origin.
- **GST** – Government Services Tax, tax based on value of motor vehicle and distributed to county of origin.

East Fork Fire Protection District
Report of Consolidated Taxes Collected
FY 25-26

% of year: 50.00%

	Actual													%	
	2025-26 Budget	July	August	September	October	November	December	January	February	March	April	May	June		Total
BCCRT	5,809,528	540,178.53	599,171.95	525,730.43	527,069.22	481,654.14	590,648.78							3,264,453.05	56.19%
SCCRT	19,668,607	1,867,238.54	2,051,162.99	1,785,184.26	1,775,668.15	1,572,073.67	1,982,621.37							11,033,948.98	56.10%
CIGARETTE	108,497	6,232.12	9,529.10	1,594.70	8,511.88	8,622.50	8,927.67							43,417.97	40.02%
LIQUOR	75,106	3,617.54	10,838.58	5,590.00	6,143.05	5,219.16	5,608.88							37,017.21	49.29%
RPTT **	1,501,833	-	-	418,213.95	-	-	520,297.25							938,511.20	62.49%
GST	3,749,643	-	588,006.45	383,008.42	359,500.08	298,125.06	342,115.90							1,970,755.91	52.56%
TOTAL	30,913,214	2,417,266.73	3,258,709.07	3,119,321.76	2,676,892.38	2,365,694.53	3,450,219.85	-	-	-	-	-	-	17,288,104.32	55.92%
EFFPD Share	2,544,532														
Avg Monthly Payment	212,044														
Actual Payment		198,679.97	269,607.97	257,865.65	220,560.62	194,333.62	285,753.75							1,426,801.58	56.07%
EFFPD Share of Total Collections		8.22%	8.27%	8.27%	8.24%	8.21%	8.28%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	8.25%	
Over/(Under) Average		(13,364.36)	57,563.64	45,821.32	8,516.29	(17,710.71)	73,709.42	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(1,117,730.42)	
		13.92%	18.90%	18.07%	15.46%	13.62%	20.03%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	

** RPTT collected and remitted quarterly



	July	August	September	October	November	December	January	February	March	April	May	June
Average Monthly	8.47%	8.29%	8.98%	7.92%	7.40%	9.29%	7.31%	7.00%	8.89%	7.89%	8.53%	10.05%
Average Cumulative	8.47%	16.76%	25.73%	33.66%	41.05%	50.34%	57.65%	64.64%	73.53%	81.42%	89.95%	100.00%

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to authorize District Administration to reclassify an approved full-time Fuels Crew position to a full-time Fire Squad/Engine Boss position, with an approximate annual fiscal impact not to exceed \$21,122. The estimated cost for the remainder of FY 2025/2026 is \$3,245. (Anthony Seghieri, Executive Program Manager) 15 minutes.

2. **Recommended Motion:** Motion to authorize District Administration to reclassify an approved full-time Fuels Crew position to a full-time Fire Squad/Engine Boss position, with an approximate annual fiscal impact not to exceed \$21,122. The estimated cost for the remainder of FY 2025/2026 is \$3,245.

3. **Funds Available:** Yes **Amount:** Not to exceed \$21,122 annually
Fund Name: General **Account Number:** 510.000

4. **Prepared by:** Alan Ernst, District Fire Chief

5. **Meeting Date:** March 17, 2026 **Time Required:** 15 minutes

6. **Agenda:** Administrative Agenda

7. **Background Information:** The East Fork Fire Protection District (EFFPD) Fuels Program, in partnership with the Nevada Division of Forestry (NDF), is establishing a joint interagency hand crew to be staffed year-round out of Station 15. The crew will be equally staffed by personnel from both agencies, with half from NDF and half from EFFPD. The Fire Squad/Engine Boss position will support East Fork's portion of the hand crew and provide ongoing fuels management efforts throughout the county.

The Fuels Management Program is responsible for planning and implementing vegetation management projects aimed at reducing wildfire risk, improving ecosystem health, and protecting critical infrastructure and communities. In recent years, the demand for fuels reduction work has increased substantially due to prolonged drought conditions, heightened wildfire frequency and severity, and expanded state and federal funding opportunities for wildfire mitigation projects.

When not assigned to wildfire incidents, the hand crew will primarily work on NDF and grant-funded projects, allowing East Fork to recover approximately 100% of staffing costs for 80% of their time or more.

Currently, the Fuels Program operates with limited staffing, relying heavily on seasonal and temporary employees to complete prescribed burns, mechanical thinning, and defensible space maintenance. This staffing model restricts program capacity, continuity, and efficiency—particularly during peak operational periods and complex project implementation. The reclassification of a full-time Fuels Crew position to a full-time Fire Squad/Engine Boss Members will provide essential year-round capacity, ensuring the safe, efficient, and effective execution of fuels reduction projects.

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to employ twelve (12) Seasonal Fuels/Fire Crew members with an anticipated start date of April 13, 2026, and an estimated end date of October 9, 2026, at a projected total cost of \$339,323. The estimated cost for the remainder of FY 2025/2026 is \$165,122. (Anthony Seghieri, Executive Program Manager)

2. **Recommended Motion:** Motion to employ twelve (12) Seasonal Fuels/Fire Crew members with an anticipated start date of April 13, 2026, and an estimated end date of October 9, 2026, at a projected total cost of \$339,323. The estimated cost for the remainder of FY 2025/2026 is \$165,122.

3. **Funds Available:** Yes **Amount:** \$339,323

Fund Name: General Fund **Account Numbers:** 510.000

4. **Prepared by:** Alan Ernst, District Fire Chief

5. **Meeting Date:** March 17, 2026 **Time Required:** NA

6. **Agenda:** Administrative Agenda

7. **Background Information:** The East Fork Fire Protection District (EFFPD) Fuels Management Program, in partnership with the Nevada Division of Forestry (NDF), is establishing a joint interagency hand crew to be staffed out of Station 15. The crew will be comprised of personnel from both agencies, with staffing shared equally between NDF and EFFPD. This collaborative effort will enhance regional wildfire mitigation efforts while strengthening interagency coordination and response capacity.

The Fuels Management Program is responsible for planning and implementing vegetation management projects designed to reduce wildfire risk, improve ecosystem health, and protect critical infrastructure and communities throughout the District and surrounding areas. In recent years, demand for fuels reduction and mitigation work has increased significantly due to prolonged drought conditions, increased wildfire frequency and severity, and expanded state and federal funding opportunities for wildfire mitigation projects.

District Administration is requesting the Board's approval to hire twelve (12) Seasonal Fuels/Fire Crew personnel with an anticipated start date of April 13, 2026, and an anticipated end date of approximately October 9, 2026. Of the twelve positions, eight will be assigned to the fuels/fire crew and four will be assigned to the District's engine crew..

Seasonal personnel will assist with vegetation management projects including prescribed burning, mechanical thinning, defensible space work, and other fuels reduction activities. When assigned to wildfire incidents, the crew will support suppression and incident management operations. All seasonal personnel will be trained to meet the minimum National Wildfire Coordinating Group (NWCG) standards for basic wildland firefighting.

Funding for these seasonal positions will be provided through Fuels Management grant/project funds currently awarded to the District. When not assigned to wildfire incidents, the crew will primarily work on Nevada Division of Forestry and other grant-funded fuels reduction projects, which are anticipated to offset a significant portion of staffing costs.

The seasonal program will operate for approximately six (6) months and will provide additional staffing capacity to support daily Fuels/Fire Crew operations, increase fuels reduction productivity, and supplement wildland fire response. Additional personnel will also allow the District to better accommodate annual leave and sick leave requests of full-time Fuels/Fire Crew members during peak operational periods.

Training for seasonal personnel will be coordinated through the Emergency Operations Division, while the Administration Division will manage the recruitment and hiring process. In addition to supporting current operational needs, this program can also serve as a succession and recruitment tool, as seasonal personnel may be eligible to fill future vacancies within the full-time Fuels/Fire Crew positions.

The estimated cost of the seasonal program is \$339,323. District Administration recommends approval.

Agenda Item # 5



650--Operations Fund

**East Fork Fire Protection District
Budget Performance Report**
58 % of Year Elapsed

	Amended Budget	Year To Date 02/28/2026			
	Amended Budget	Year to Date Actual	Remaining budget	% Used	% Remaining
Fund 650 - Operations					
Revenue					
Taxes	13,539,940.00	8,818,233.14	4,721,706.86	65 %	35 %
Intergovernmental Revenue	4,107,319.00	1,537,935.50	2,569,383.50	37 %	63 %
Charges For Services	5,070,208.00	4,305,098.48	765,109.52	85 %	15 %
Miscellaneous Revenue	324,185.00	376,281.88	(52,096.88)	116 %	(16) %
Other Financing Sources	5,000.00	22,562.50	(17,562.50)	451 %	(351) %
Beg. Fund Bal./Reserves	6,881,827.00	0.00	6,881,827.00	0 %	100 %
Total Revenues	29,928,479.00	15,060,111.50	14,868,367.50	50 %	50 %
Expenses - All (Fund 650)					
Dept 231 - Administration					
Expenses - Salary, Wages & Benf					
Salaries & Wages	11,047,880.00	7,796,063.12	3,251,816.88	71 %	29 %
Employee Benefits	8,181,539.00	5,685,495.06	2,496,043.94	69 %	31 %
Total - Salary, Wages & Benf	19,229,419.00	13,481,558.18	5,747,860.82	70 %	30 %
Service & Supplies	402,632.00	247,551.87	155,080.13	61 %	39 %
Total Dept 231 - Administration	(19,632,051.00)	(13,729,110.05)	(5,902,940.95)	70 %	30 %
Dept 232 - Fire Prevention					
Service & Supplies	23,250.00	27,994.23	(4,744.23)	120 %	(20) %
Total Dept 232 - Fire Prevention	(23,250.00)	(27,994.23)	4,744.23	120 %	(20) %
Dept 235- Training					
Service & Supplies	123,900.00	128,740.40	(4,840.40)	104 %	(4) %
Total Dept 235 - Training	(123,900.00)	(128,740.40)	4,840.40	104 %	(4) %
Dept 251 - Suppression					
Service & Supplies	2,917,307.00	2,230,103.55	687,203.45	76 %	24 %
Expenses - Capital Outlay/Projects	3,588,298.00	1,240,025.39	2,348,272.61	35 %	65 %
Total Dept 251- Suppression	(6,505,605.00)	(3,470,128.94)	(3,035,476.06)	53 %	47 %
Dept 297 - Debt Service					
Service & Supplies	448,545.00	237,218.50	211,326.50	53 %	47 %
Total Dept 297 - Debt Service	(448,545.00)	(237,218.50)	(211,326.50)	53 %	47 %
Other Financing Uses	(334,653.00)	0.00	(334,653.00)	0 %	100 %
Ending Fund Bal./Reserve	2,860,475.00	0.00	2,860,475.00	0 %	100 %
Total Expenses - All (Fund 650)	29,928,479.00	17,593,192.12	12,335,286.88	59 %	41 %
Total Fund 650 - Operations	0.00	(2,533,080.62)	2,533,080.62	0 %	0 %

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** March 17, 2026 **Time Required:** 5 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from East Fork Professional Firefighters Association including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 7

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** March 17, 2026 **Time Required:** 5 minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from East Fork Volunteer Firefighters Association including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 8

MESSAGE FROM THE FIRE CHIEF

This month has been a productive one for the District as we continue to make strategic investments in our organization and plan for the future of the services we provide to our community.

One of the most significant developments this month was the Board of Directors' approval of the purchase of four new Type 1 fire engines. This investment represents a major step forward in improving the reliability and sustainability of our frontline apparatus fleet. As many of you know, maintaining dependable emergency response equipment is critical to our ability to serve the community safely and effectively. These new engines will replace aging apparatus, reduce maintenance downtime, and ensure our crews have the modern equipment they need to respond to emergencies across our District.

At the same time, our leadership team has been hard at work developing the Fiscal Year 2026/2027 budget. The budget process is one of the most important planning tools we have as an organization. It allows us to carefully evaluate our priorities, ensure responsible stewardship of taxpayer resources, and align funding with the strategic goals of the District. I appreciate the considerable effort that our administrative and command staff are putting into this process as we work to position the organization for continued success.

Additionally, the District has entered into labor negotiations for our next Collective Bargaining Agreement. These discussions are an important part of maintaining a strong and collaborative relationship between the District and our employees. Our goal is to approach these negotiations with professionalism, transparency, and a shared commitment to the long-term health of the organization and the people who serve within it.

As always, I want to thank the members of this organization for the professionalism and dedication you bring to the job each day. The work you do, whether on the front lines, in training, prevention, administration, or support roles continues to make a meaningful difference in the safety and wellbeing of our community.

Thank you for your continued commitment to East Fork Fire Protection District.



HUMAN RESOURCE/ADMINISTRATION

Volunteer Orientation

An upcoming Volunteer Orientation is scheduled to onboard four new Water Tender Operator volunteers. This orientation will provide an overview of district policies, safety expectations, operational procedures, and the specific responsibilities associated with the Water Tender Operator role. The orientation supports the district's ongoing efforts to strengthen volunteer participation and maintain operational readiness.

March Anniversaries

The District proudly recognizes the following team members for their dedicated service and continued commitment.

Service Anniversaries

- Cody Carter-1 year-March 3
- Andrew Chrzanowski-21 years-March 5
- Stephen Koontz-18 years-March 10
- Matt Galas-8 years-March 19
- Mason Jackson-7 years-March 20
- Patrick Mooneyhan-4 years-March 21
- Austin Graham-5 years-March 22
- John Brawley-20 years-March 23

EFFPD

EMERGENCY OPERATIONS

MARCH 2026

Significant Incidents and Updates

Emergency Operations

Call Summary February:

- Total Calls for Service: **559**
- YTD: **1213**
- Air 12 Calls for Service: **3**

Major Incidents February:

- Station 14, R112 and Medevac 1 responded to a motor vehicle accident on Genoa Lane



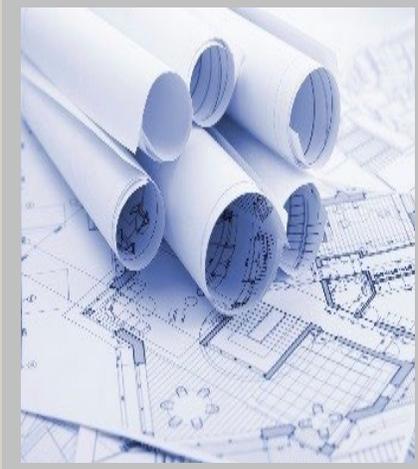
Training, Risk Management/Safety

Safety Topic for March:

- Texas LODD NIOSH Case Review

Work-Related Injuries for February:

- Injuries: **1 That required Treatment**
- Accidents: **0**



FIRE PREVENTION

CURRENT PROJECTS

- 2024 Code in effect
- Wildland Urban Interface Conference in March
- Open burning to start March 14th
- Community Connect module is live

UPDATES

- Construction inspections continue
- Annual inspections in process
- Captain Mooneyhan and Inspector Mondragon attended EduCode 2026 in Las Vegas for CEUs
- WUI workshop with industry and Douglas County

LOOKING AHEAD AT SUBMITTALS

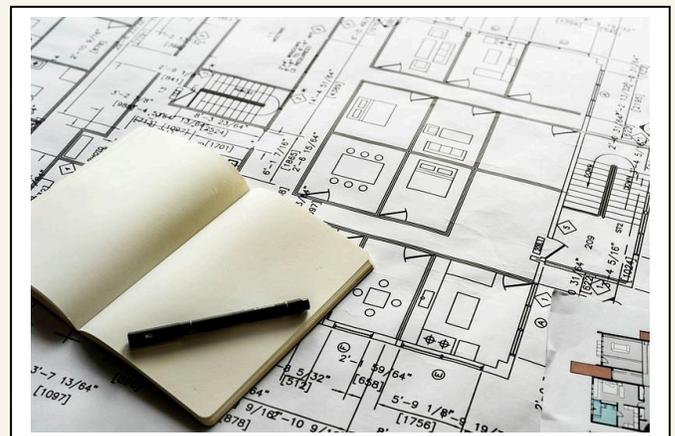
- Tahoe Truckee Lumber submitted three buildings
- New subdivision off of Foothill and Centerville
- Sierra Lutheran High School expansion

PLAN REVIEW: January

- 36 submitted
- 27 approved

INSPECTION: January

- 11 Annual
- 9 Construction
- 2 Pre-Plans



EFFPD

BUSINESS OPERATIONS

WHAT'S NEW

➤ Fleet

- Initial Pre-construction meeting for first type 1 engine complete
- Reservation made for additional three Type 1 engines
- Quote requested for Rescue remount for FY 26/27
- Quotes obtained for an Air Filling Trailer. Demo planned for March/April
Grant application will be submitted thru Pennington Foundation once feedback from demo is approved.

➤ Facilities

- Final station on order for Station Alerting System equipment and install Douglas County taking CAD interface to March County Commission Meeting
- New floors approved for Sta 14 as part of the Station Habitability project

➤ Community

- LEPC Sub-Committee has approved \$14,000 to upgrade Hazmat equipment. Will go to the group for a vote at next LEPC meeting

FINANCE DIVISION

Updates:

- ❖ Finance staff are doing excellent in their positions
- ❖ YTD Ad Valorem (January) received is 80% collected compared to budget
- ❖ YTD CTAX (December) is 64% collected compared to budget



