

East Fork Fire Protection District



**District Board Meeting
Agenda and Supporting Information for
The Meeting of February 17, 2026**

EAST FORK FIRE PROTECTION DISTRICT

1694 County Road
Minden, Nevada 89423

Meeting Agenda

John Bellona, Director, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nathan Leising, Secretary, District 4
Michael Sommers, President, District 5

Alan Ernst, District Fire Chief

Jolene Polish, Board Clerk

Tuesday, February 17, 2026

1:00 PM Board Meeting

To attend virtually-Contact Jolene Polish
In person-1694 County Road, Minden

MISSION STATEMENT

“Serving the Fire and Life Safety Needs of Our Community”

Meeting Notice and Access

The East Fork Fire Protection District Board meeting will be conducted in person and electronically. The public may attend in person at the East Fork Fire Protection District Administrative Office, 1694 County Road, Minden, Nevada, or participate electronically. To receive electronic meeting access information, please contact Jolene Polish prior to the day of the meeting at 775-782-9040 or jpolish@eastforkfire.org.

Public Comment

Public comment may be submitted in advance by email and will be accepted through the day before the meeting. Written public comment should be emailed to Jolene Polish at jpolish@eastforkfire.org prior to the meeting date to be included in the official meeting record. Members of the public who require assistance submitting public comment may contact Jolene Polish at 775-782-9040.

Agenda Availability

The finalized agenda will be posted at the East Fork Fire Protection District Administrative Office. The agenda and supporting materials are also available electronically at:

<https://eastforkfire.org>

<https://notice.nv.gov>

Electronic copies may be requested by contacting jpolish@eastforkfire.org.

Agenda Items

Agenda items may be taken out of order, combined, or removed at the discretion of the Board. Items designated “for possible action” may be discussed and acted upon, including approval, modification, denial, no action, or continuance.

Public Participation

The Board is committed to conducting meetings in a professional and respectful manner and encourages public participation in accordance with Nevada Open Meeting Law.

Accommodation Notice

Pursuant to NRS 241, persons with disabilities who require special accommodations are requested to contact Jolene Polish at 775-782-9040 or in writing at 1694 County Road, Minden, Nevada 89423, at least 20 hours prior to the meeting.

EAST FORK FIRE PROTECTION DISTRICT

1694 COUNTY ROAD

MINDEN, NEVADA

FINAL AGENDA

February 17, 2026

BOARD MEETING

1:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Director Bernard Curtis

OPENING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors but are not on the agenda for this meeting or those agenda items where public comment will not be taken as a public hearing is not legally required as where an item is for presentation only.

Public Comment may be limited to three minutes per speaker, which will be decided by the Board President or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The President will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item.
- (5.) Once the Board has concluded their discussion, public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are listed as a “for presentation only” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

- 1. For Possible Action.** Discussion and possible action to approve the proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Michael Sommers, President) 5 Minutes.
- 2. For Possible Action.** Discussion and possible action to approve the draft meeting minutes for the January 20, 2026, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 Minutes.

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

- 3. For Possible Action.** Discussion and possible action to approve Proclamation No. 2026P-01 conferring the title of Honorary Firefighter upon Congressman Mark E. Amodei, United States Representative for Nevada’s 2nd Congressional District. (Alan Ernst, District Fire Chief) 5 Minutes.

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless separate consideration is requested by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

- 4. For Possible Action.** Discussion and possible action to approve the Consent Calendar Items A-F. (Alan Ernst, District Fire Chief) 5 Minutes.
 - A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of January 31, 2026. (Julie Andress, Director of Finance/CFO)
 - B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
 - C. For Possible Action.** Discussion and possible action to approve payroll expenses paid in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

D. For Possible Action. Discussion and possible action to approve the Procurement Card Transactions paid for in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

E. For Possible Action. Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of December 2025 in the amount of \$23,783.39. (Julie Andress, Director of Finance/CFO)

F. For Possible Action. Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of November 2025. (Julie Andress, Director of Finance/CFO)

NEW BUSINESS

5. For Presentation Only. Discussion on the 2026/2027 Budget Priorities. (Alan Ernst, Fire Chief and Julie Andress, Director of Finance/CFO) 15 Minutes.

6. For Possible Action. Discussion and possible action regarding the proposed tax rate for the fiscal year 2026-2027. (Julie Andress, Director of Finance/CFO) 10 Minutes.

7. For Possible Action. Discussion and possible action to approve the Type 1 apparatus replacement plan and adopt Resolution 2026R-01 authorizing staff to proceed with a ten-year lease financing strategy, including a turn-in replacement option. (Alan Ernst, District Fire Chief, Larry Goss, Deputy Fire Chief, and Julie Andress, Director of Finance/CFO) 15 Minutes.

8. For Possible Action. Discussion and possible action to approve a contract for service with ARC Health and Wellness for both staff and volunteer physicals at an estimated cost of \$115,000 per fiscal year, and to authorize the District Fire Chief to sign all related documents. (Brad Driscoll, Division Chief) 15 Minutes.

REPORTS AND PRESENTATIONS

9. For Presentation Only. Budget Summary for month ending January 2026. (Julie Andress, Director of Finance/CFO) 5 Minutes.

10. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

11. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have

attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.

12. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 10 Minutes.

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment has not already been taken. (Michael Sommers, President)

ADJOURNMENT

13. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Michael Sommers, President) 5 Minutes.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

DRAFT

The Board Meeting of the East Fork Fire Protection District Board was held on Tuesday, January 20, 2026, in-person and virtually, beginning at 1:04 PM.

East Fork Fire Protection District Board Present:

John Bellona, President, District 1
Barbara Griffin, Director, District 2
Bernard Curtis, Director, District 3
Nathan Leising, Director, District 4
Mike Sommers, Secretary, District 5

Staff:

Alan Ernst, District Fire Chief
Larry Goss, Deputy Fire Chief/Business Operations
Amy Ray, Deputy Fire Chief/Fire Marshal (Online)
Michael Shockey, Deputy Fire Chief/Emergency Operations
Brad Driscoll, Division Chief/Risk Management/Safety (Absent)
Anthony Seghieri, Executive Program Manager
Holly Megee, Director of Administrative Services
Julie Andress, Director of Finance/CFO
Mark Forsberg, District Legal Counsel
Jolene Polish, Board Clerk

Additional attendees that addressed the Board:

Jaques Etchegoyhen, East Fork Ember Fund Foundation Vice Chair
Charles A. Moore, Douglas County Resident
Dave Ruben, Douglas County Resident
Tracy Connelly, Retired East Fork Fire Protection District Captain
Adam Wennhold, East Fork Professional Firefighters Association Member
Patrick Mooneyhan, Fire Captain/Investigator

CALL TO ORDER

President John Bellona

INITIAL MEETING BUSINESS

PLEDGE OF ALLEGIANCE

Secretary Michael Sommers led the Pledge of Allegiance

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the East Fork Fire Protection District Board of Directors or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by Board President or other presiding officers in his/her absence. If you are going to comment on a specific agenda item that the East Fork Fire Protection District Board of Directors will act on, please make your comments when the item is considered and is open for public comment.

For members of the public not being able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the lobby at the entrance to the meeting room. These cards should be completed and given to the District Fire Chief or designee.

President John Bellona opened public comment.

Vice Chair of the East Fork Ember Fund Foundation Jaques Etchegoyhen provided an update on the dedicated Fire Recovery Fund established to assist victims of the Sagebrook Fire in Gardnerville Ranchos on December 19, 2025. He recognized East Fork Ember Fund Foundation member Renea Louie for her efforts in establishing the fund. Mr. Etchegoyhen reported \$10,000 was raised within one week and, in coordination with the East Fork Fire Protection District, distributed financial aid to residents impacted by the fire. He further reported the total fund balance currently stands at \$50,000.

Douglas County resident and retired Truckee Meadows Fire Chief Charles A. Moore expressed his gratitude for the compassionate and professional care he received from East Fork Fire Protection District personnel during a medical emergency at his home. He stated personnel were exceptionally kind, professional, and thorough in treating him and transporting him to the emergency room. Mr. Moore specifically recognized Kody Langenburg as the attending paramedic and Dylan Van Dyk as the ambulance driver, along with the responding engine crew, and requested to be provided with the names of the engine crew members so he could thank each of them personally.

Douglas County resident and retired Fire Marshal from Carson City Dave Rubin provided public comment regarding his experience with the District's Fuels Program. He expressed appreciation for the direction and growth of the program and commended retired Captain Tracy Connelly and the fuels crew for their work and community outreach efforts. Mr. Rubin referenced a fuels and mastication equipment demonstration conducted in November as part of the Living With Fire Program, as well as a pilot juniper disposal project in the Saratoga Springs Estates subdivision. He encouraged the Board to continue funding the Fuels Program and to maintain ongoing public outreach efforts.

District Fire Chief Alan Ernst recognized Captain Tracy Connelly for his 26 years of service to the District and the community. He noted his personal appreciation for the opportunity to work with Captain Connelly and expressed pride in his contributions to the District, the community, and fellow members

through mentorship. Captain Connelly was acknowledged for his instrumental role in rebuilding and reestablishing the fuels program. District Fire Chief Ernst formally presented a plaque to retired Captain Tracy Connelly in recognition of his 26 years of dedicated service.

Retired East Fork Fire Protection District Captain Tracy Connelly thanked everyone for their recognition and reflected on his time with the District. He noted when he began his career, the District operated with two and a half ambulances and 6 staff members on duty and expressed pride in having witnessed and contributed to the District's significant growth over the years. He shared appreciation for being part of that progress and for the administration's continued efforts to move the District forward. Retired Captain Connelly thanked the Board, colleagues, family members present, and others in attendance for their support. He described his time with the District as a great experience and expressed gratitude once again.

Director Nathan Leising addressed Captain Connelly and shared his appreciation for working with him on several wildland fire assignments. He noted he served as one of Captain Connelly's final evaluators on his division task book during an assignment in Idaho and spoke positively of the experience and lessons learned. Director Leising expressed respect for Captain Connelly's professionalism and judgment in recognizing the need for additional experience before being signed off. He concluded by wishing Captain Connelly well in the upcoming years.

Public comment closed.

ADMINISTRATIVE AGENDA

The Administrative Calendar handled as follows:

1. The Secretary will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Board.
4. The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Board will then ask any follow-up questions and act.

Agenda items listed as a "presentation" with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

APPROVAL OF AGENDA

1. For Possible Action. Approval of proposed agenda. The East Fork Fire Protection District Board of Directors reserves the right to take items in a

different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (John Bellona, President) 5 minutes.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the meeting agenda for January 20, 2026.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

2. For Possible Action. Discussion and possible action on the annual election by the Board of the East Fork Fire Protection District Board President. (John Bellona, President) 5 minutes.

President John Bellona opened nominations for President of the East Fork Fire Protection District Board of Directors.

Director Barbara Griffin nominated Secretary Michael Sommers to serve as the upcoming Board President.

Director Bernard Curtis seconded the nomination.

President John Bellona opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the election of Michael Sommers as the East Fork Fire Protection District Board President.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	Bernard Curtis
AYES:	Bellona, Curtis, Griffin, Leising, Sommers (Abstained)
NAYS:	
ABSENT:	

3. For Possible Action. Discussion and possible action on the annual election by the Board of the East Fork Fire Protection District Board Secretary. (John Bellona, Director) 5 minutes.

Director John Bellona opened nominations for Secretary of the East Fork Fire Protection District Board of Directors.

Director Bernard Curtis nominated Director Nathan Leising.

Director Barbara Griffin seconded the nomination.

Director John Bellona opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the election of Nathan Leising as the East Fork Fire Protection District Board Secretary.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Sommers, Leising (Abstained)
NAYS:	
ABSENT:	

Director John Bellona transferred the gavel to President Michael Sommers, congratulated him and wished him well in his upcoming position as president.

APPROVAL OF PREVIOUS MINUTES

4. For Possible Action. Discussion and possible action to approve the draft meeting minutes for the December 16, 2025, meeting of the East Fork Fire Protection District Board of Directors. (Michael Sommers, President) 5 minutes.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the draft meeting minutes for the December 16, 2025, meeting of the East Fork Fire Protection District Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

5. For Presentation Only. Overview of NRS 241 regarding open meeting law regulations as it pertains to local governments. (Mark Forsberg, Legal Counsel) 15 minutes.

Legal Counsel Mark Forsberg provided the Board with its annual Open Meeting Law refresher training and commended the Board for having no history of Open Meeting Law violations, noting the Board's commitment to transparency and open government. He noted:

- The purpose of the Open Meeting Law is to ensure open government and compliance is best achieved by approaching Board duties with that principle in mind.
- He emphasized the definition of a "meeting" is fundamental to understanding and complying with the Open Meeting Law.
- Mr. Forsberg reviewed public comment requirements and noted the District exceeds minimum statutory requirements by allowing public comment at the beginning and end of meetings, as well as during individual agenda items.
- He confirmed meeting notices, agendas, recordings, and minutes are prepared and maintained in accordance with Open Meeting Law requirements and these responsibilities are primarily handled by staff.
- Mr. Forsberg explained members of the public may file complaints with the Nevada Attorney General's Office or initiate court action if an Open Meeting Law violation is alleged.
- He advised any action taken in violation of the Open Meeting Law, including actions taken outside the scope of a properly noticed agenda item, may be declared void and without legal effect.
- Mr. Forsberg cautioned Board members to remain within the scope of posted agenda items during discussion and action, and to avoid introducing or deliberating on matters not listed on the agenda.
- He noted Board reports present a higher risk of Open Meeting Law violations if Board members begin deliberating or exchanging ideas on matters not properly noticed.
- Mr. Forsberg explained deliberation alone, even without formal action, may constitute an Open Meeting Law violation.
- He reviewed recent statutory changes related to defamation, explaining members of the public no longer have immunity for defamatory statements made during public meetings, while public officials remain subject to a higher standard due to their public status.

- Mr. Forsberg stated knowing and intentional violations of the Open Meeting Law may result in criminal penalties, including misdemeanor charges, as well as civil fines as provided by statute.
- He encouraged Board members to seek legal advice when questions arise regarding Open Meeting Law compliance and noted reliance on advice of counsel may serve as a legal defense in the event of an alleged violation.
- Mr. Forsberg advised legal questions may be routed through District staff or addressed directly to counsel as needed.

President Michael Sommers thanked Mr. Forsberg, along with staff members Director of Administrative Services Holly Megee and Board Clerk Jolene Polish for their guidance and assistance in maintaining Open Meeting Law compliance and expressed appreciation for their continued support in the coming year.

6. For Possible Action. Discussion and possible action to ratify, or amend for possible amendment at a future meeting, the East Fork Fire Protection District Board of Directors Governing Norms and Procedures. (Michael Sommers, President) 15 minutes.

President Michael Sommer thanked former Board President John Bellona for his leadership over the previous two years and for ensuring adherence to the Board's governing norms and procedures.

President Sommer inquired whether the Board norms and procedures required annual action.

Board Clerk Jolene Polish advised the review occurs every two years.

Legal Counsel Mark Forsberg clarified the norms are required to be reviewed biennially but do not require amendment or readoption unless changes are proposed.

President Sommer asked for Board and staff input regarding any recommended changes.

Legal Counsel Forsberg encouraged Board members to review the norms and procedures regularly, noting they provide valuable guidance on governance and process.

Director of Administrative Services Holly Megee stated the norms were originally adopted when the Board was formed and were last updated approximately two years ago, and that staff did not recommend any changes at this time.

District Fire Chief Alan Ernst noted the norms clearly define Board and staff roles and responsibilities and requested that Board inquiries to staff be routed through him to ensure coordination and timely responses.

Legal Counsel Forsberg further recommended Board members submit agenda-related questions in advance of meetings, when possible, to allow staff and counsel to prepare complete responses.

Director John Bellona asked whether this recommendation required a policy amendment.

Legal Counsel Forsberg and Director Barbara Griffin noted this practice is already addressed within the existing norms.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to ratify the existing East Fork Fire Protection District Board of Directors Governing Norms and Procedures.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Barbara Griffin
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

AWARDS, RECOGNITIONS, PROCLAMATIONS & DONATIONS

7. For Possible Action. Discussion and possible action to accept the donation of \$1,000 from Brett Cobler to be used in supporting the general operations of the District and authorize a letter of appreciation from the Board President. (Alan Ernst, District Fire Chief) 5 minutes.

District Fire Chief Alan Ernst reported the District received a \$1,000 donation from a citizen, designated for District operations.

President Michael Sommers asked whether the donation was related to a specific incident response by the District.

District Fire Chief Ernst stated his understanding the donation was a general contribution.

Board Clerk Jolene Polish clarified the donor resides near the Topaz Lake area and made the donation out of gratitude for the District's assistance in protecting his home during a fire in that area.

President Sommers confirmed the donation resulted from a specific incident.

Director Bernard Curtis noted the incident occurred within his district.

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to accept the donation of \$1,000 from Brett Cobler to be used in supporting the general operations of the District and authorize a letter of appreciation from the Board President.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	Barbara Griffin
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSTAIN:	
ABSENT:	

CONSENT CALENDAR

8. CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a District Director or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting. (Michael Sommers, President) 5 minutes.

FINANCE

- A. For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of December 31, 2025. (Julie Andress, Director of Finance/CFO)

- B. For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in December 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

C. For Possible Action. Discussion and possible action to approve payroll expenses paid in December 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

D. For Possible Action. Discussion and possible action to approve the Procurement Card Transactions paid for in December 2025 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

E. For Possible Action. Discussion and possible action to approve the East Fork Fire Protection District's ambulance billing bad debt write-offs for the period of November 2025 in the amount of \$44,817.75. (Julie Andress, Director of Finance/CFO)

F. For Possible Action. Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of October 2025. (Julie Andress, Director of Finance/CFO)

President Michael Sommers opened public comment.

There was no public comment.

Public comment closed.

MOTION to approve the Consent Calendar Items A-F

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

9. For Presentation Only. Budget Summary for month ending December 2025. (Julie Andress, Director of Finance/CFO) 5 minutes.

Director of Finance/CFO Julie Andress presented the mid-year financial report, noting the District is approximately 50% through the current fiscal year:

- Total revenues are at 43%
- Total expenditures at 45% of the adopted budget.

Director of Finance/CFO Andress explained the Ad Valorem tax revenues reflected in the report were received through November, while consolidated tax revenues were received through October, impacting intergovernmental revenue totals.

The Ground Emergency Medical Transport revenues are typically received at year end and therefore remain below the mid-year benchmark.

Departmental expenditure levels were reported as follows:

- Administration: 52%
- Fire Prevention: 81%, due to one-time payments early in the fiscal year
- Training: 56%
- Suppression: 45%
- Debt Service: 53%

10. For Presentation Only. Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Micheal Sommers, President) 5 minutes.

Adam Wennhold, East Fork Professional Firefighters Association Vice President, thanked the Board and District Fire Chief Alan Ernst for attending the Association's recent banquet and expressed appreciation for their participation.

Director John Bellona commented on the improvements made to the upstairs facility and complimented the quality of the renovations.

Mr. Wennhold credited past Association President Kevin May for leading the renovation efforts.

Director Barbara Griffin remarked the banquet was well attended and positively received and noted the significant improvements to the upstairs space.

President Michael Sommers noted his appreciation for the recognition and swearing-in of the three cadets during the event.

11. For Presentation Only. Reports/updates from East Fork Volunteer Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Micheal Sommers, President) 5 minutes.

No Report

12. For Presentation Only. Reports/updates from District Board Members and the Fire Chief concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Micheal Sommers, President) 10 minutes.

Holly Megee, Director of Administrative Services noted:

- The Fuels Crew position closed the previous day and received 77 applications. Review of applications is underway, with interviews to be scheduled. It was also reported the lateral firefighter position closed the previous day and received 12 applications, which will also be reviewed.

President Michael Sommers asked how many positions we being filled.

Director of Administrative Services Megee stated the Fuels Crew recruitment is for one position, with the applicant pool also expected to be used for upcoming seasonal positions. It was further noted the lateral firefighter recruitment is for two positions.

Director Barbara Griffin asked whether the applicants for the Fuels Crew position were primarily from the local or regional area.

Director of Administrative Services Megee stated the Fuels Crew applicants were from a wide range of locations and not limited to the local or regional area.

President Sommers asked whether Fuels Crew applicants would automatically be considered for seasonal positions.

District Fire Chief Alan Ernst explained the District has the option during the recruitment process to extend either a full-time or seasonal offer. Applicants who are not selected for a full-time position may be offered a seasonal position, as the fuels crew position requires higher qualifications than the seasonal role.

President Sommers asked whether the District anticipates using this process to fill seasonal positions prior to opening a separate seasonal recruitment.

District Fire Chief Alan Ernst explained the intent is to establish an interest list for seasonal positions and, once seasonal openings are brought to the Board for approval, continue the recruitment process beginning with that list.

Director Griffin asked whether lateral firefighter applicants were primarily from within the District's region.

Director of Administrative Services Megee confirmed all lateral firefighter applicants were from within the region.

District Fire Chief Ernst stated the number of applications received is the highest in the region compared to other fire departments. He also noted recruitment was successful without paid advertising, relying instead on social media and word-of-mouth.

President Sommers asked when the lateral firefighter positions would be filled.

District Fire Chief Ernst stated the lateral positions would be filled immediately.

Director Griffin expressed excitement regarding the strong applicant response and noted the District previously experienced difficulty attracting applicants and stated the current interest reflects positively on the organization.

Julie Andress, Director of Finance/CFO noted:

- A budget workshop is being developed with the Fire Chief and is anticipated to take place in February.
- Preliminary revenue projections from the Department of Taxation will be received on February 15 to support the budget process.
- An update on the position control project, noting it will allow tracking of vacancies, historical position data, and ensure Board-approved Full Time Equivalent levels remain intact.

Anthony Seghieri, Executive Program Manager noted:

- The high number of applications received demonstrates strong interest in District programs.
- This level of interest exceeds what he has seen in comparable agencies.
- Update on Bureau of Land Management grant applications related to fuels reduction projects in the Pine Nut area, with a March 1 deadline.
- Approximately ten projects have been identified, each eligible for up to \$75,000 in funding.
- The fuels crew is expected to consist of six full-time personnel.

Larry Goss, Deputy Fire Chief/Business Operations noted:

- Station and apparatus heating systems have been restored and are fully operational.
- The Type 3 engine remount is expected to be completed and placed into service imminently.
- The District has been moved up in line for an ambulance remount, with completion anticipated approximately three months ahead of schedule.
- Three of the five stations have received the equipment for the alerting system, and the District remains on track with the County timeline.

Michael Shockey, Deputy Chief of Emergency Operations noted:

- The District had one major incident, the Pollen Court Fire, noting challenging high-wind conditions and strong coordination with partner agencies.
- Crews successfully evacuated residents and limited fire spread despite significant property loss.
- Three new hires will graduate from the fire academy on January 23, complete additional training, and begin field assignments between January 31 and February 2.
- Confirmed none of the new hires are paramedics.

Patrick Mooneyhan, Fire Captain/Investigator provided updates on behalf of Deputy Fire Chief/Fire Marshal Amy Ray and noted:

- In addition to the updates included in the Board packet.
- Two recent fire investigations were completed: the Pollen Court or Sagebrook fire and Stafford's Automotive fire.
- Causes for both fires have been concluded as undetermined.
- The District adopted the 2024 fire codes, effective January 1, 2026.
- The District is working on integrating plan review processes with the County.
- The County is experiencing software issues related to transitioning to a single plan review portal.
- Temporary confusion may occur within the building community regarding submission procedures and fees.
- The District will maintain separate fee structures but plans to transition to a single submission portal within approximately three months.
- Prevention staff will attend in-person 2024 code training at Edge Co in Las Vegas for one week in February.
- Training will cover significant changes between the 2018 and 2024 code cycles.
- Several large projects are moving forward, and prevention activity remains steady.

Mark Forsberg, Legal Counsel noted:

- No Report

Alan Ernst, District Fire Chief noted:

- Firefighter Cameron Farmer was promoted to Fire Captain.
- A small promotion ceremony was held for immediate family and on-duty personnel.
- The District will host its first annual awards and promotion ceremony on April 2 at 4:00 p.m.
- Cole Jackson with the Fuels Crew was promoted to Engine Crew Boss.
- The District will hold an upcoming strategic planning meeting to establish a six-month thematic goal and complete a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats).
- Results of the strategic planning process will be shared with the Board upon completion.
- Battle Born operations are progressing well and remain supportive of District operations.
- Battle Born is experiencing higher-than-anticipated call volume and workload.
- Battle Born plans to be fully operational for initial attack helicopter response prior to fire season.
- A new helicopter (Air 12), designed for bucket operations, is expected to arrive in April and is currently being outfitted with required equipment.

- Battle Born crews are also assisting with out-of-district responses, transfers, and rescue coverage when aircraft operations are unavailable due to weather or maintenance.
- Battle Born personnel have also provided occasional assistance to the Sheriff's Office.
- Three District personnel are currently assigned to helicopter operations.
- The replacement helicopter will maintain a single-aircraft operation, with plans to train additional personnel to serve as relief paramedics.
- Personnel assigned to helicopter operations have provided positive feedback.
- All permits for helicopter pad construction have been approved.
- The District received an extension of its temporary operating permit from the County.
- Construction of the helicopter pad is weather dependent due to asphalt temperature requirements, with completion anticipated in the spring.
- The project will include fencing and integration of a portable fuel tank as part of the pad design.
- Station renovations will begin following completion of the helicopter pad.
- Tree removal and fencing installation will occur when asphalt construction begins.

Barbara Griffin, Director

- Congratulated the newly appointed Board President, Michael Sommers on his appointment.

John Bellona, Director noted:

- No Report

Nathan Leising, Secretary noted:

- He attended the recent retirement ceremony, which was well received and meaningful.
- Recognition was given to Weston Park and Gerald Campbell, with appreciation expressed for their remarks and shared experiences.

Bernard Curtis, Director noted:

- No Report

Michael Sommers, President noted:

- He attended the Fire Academy for several hours to observe cadet training.
- Tahoe Douglas Fire Protection District Commissioners were present and participated in training exercises.
- All five Commissioners wore full turnout gear and SCBA (Self-Contained Breathing Apparatus) and entered a live fire training structure.
- Observations of the training were noted as informative and valuable.

CLOSING PUBLIC COMMENT (No Action)

President Michael Sommers opened public comment.

No Public Comment

Public comment closed.

ADJOURNMENT

13. For Possible Action. Discussion and possible action to adjourn the East Fork Fire Protection District Board Meeting. (Micheal Sommers, President) 5 minutes.

MOTION to adjourn; carried.

RESULT:	APPROVED [UNANIMOUS]
MOTION BY:	Bernard Curtis
SECOND BY:	John Bellona
AYES:	Bellona, Curtis, Griffin, Leising, Sommers
NAYS:	
ABSENT:	

There being no further business to come before the Board, 2:11 PM the meeting was adjourned.

Respectfully submitted:

Michael Sommers, President
East Fork Fire Protection District

ATTEST:

Jolene Polish, Clerk to the Board
East Fork Fire Protection District

Proclamation No. 2026P-01



A PROCLAMATION Conferring the Title of Honorary Firefighter

WHEREAS, the fire service stands as one of the noblest callings in public life, founded upon courage, sacrifice, discipline, and an unwavering devotion to the protection of life, property, and community; and

WHEREAS, firefighters place themselves in harm's way in service to others, embodying the highest ideals of duty, honor, and selfless service; and

WHEREAS, **Congressman Mark E. Amodei**, United States Representative for **Nevada's 2nd Congressional District**, has demonstrated profound respect for the fire service and a steadfast commitment to the safety, resilience, and well-being of the communities he serves; and

WHEREAS, through his distinguished public service, leadership, and advocacy on behalf of first responders, Congressman Amodei has consistently supported the men and women of the fire service and advanced the interests of public safety throughout the State of Nevada; and

WHEREAS, such dedication and service merit special recognition and reflect a shared commitment to the values of service, sacrifice, and community protection;

NOW, THEREFORE, BE IT PROCLAIMED, that the **East Fork Fire Protection District**, on behalf of its officers, members, and Board of Directors, does hereby confer upon **Congressman Mark E. Amodei** the distinguished title of **HONORARY FIREFIGHTER** as a mark of esteem, gratitude, and enduring appreciation, and in recognition of his exemplary service, leadership, and unwavering support of the fire service.

BE IT FURTHER PROCLAIMED, that this honor is bestowed with the full respect, fellowship, and ceremonial regard traditionally afforded to members of the fire service.

IN WITNESS WHEREOF, this proclamation is hereby issued this **17th day of February, 2026** and entered into the official record of the **East Fork Fire Protection District** as a lasting expression of honor and respect.

Signed and Attested:

Michael Sommers, President, District 5

Nathan Leising, Secretary, District 4

John Bellona, Director, District 1

Barbara Griffin, Director, District 2

Bernard Curtis, Director, District 3

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on general ledger cash balances as of January 31, 2026. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to accept the report on general ledger cash balances as of December 31, 2025.

3. **Funds Available:** NA **Amount:** \$5,424,297.47

Fund Name: General, Emergency **Account Number:** Various

4. **Prepared by:** Julie Andress, Director of Finance/CFO

5. **Meeting Date:** February 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** The attached “Cash Cross Fund” report reflects the cash balances currently recorded in the District's general ledger or official accounting record. General ledger cash balances may differ from cash balances reported in the treasury.

Agenda Item #4A

**East Fork Fire Protection District
Cash Cross Fund Report**

**As of:
1/31/2026**

Fund #	Fund Name	Account #	Account Description	Beginning of Month Balance	Changes	Ending of Month Balance
650	General Fund	101.650	Cash in Bank - EFFPD	920,653.34	(118,294.84)	802,358.50
650	General Fund	101.701	LGIP - Local Govt Investment Pool	5,000,308.81	(755,000.00)	4,245,308.81
650	General Fund	101.703	Reserve Account - Pitney Bowes	3,144.00	1,000.00	4,144.00
650	General Fund	102.000	Petty Cash	100.00	-	100.00
Fund Total				5,924,206.15	(872,294.84)	5,051,911.31
651	Emergency Fund	101.701	LGIP	372,386.16	-	372,386.16
Fund Total				372,386.16	-	372,386.16
Grand Total: 2 Funds				6,296,592.31	(872,294.84)	5,424,297.47

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve the receipt and filing of the list of accounts payable checks issued and cash disbursements/automatic withdrawals in January 2026 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,588,435.08

Fund Name: General **Account Number:** Various
4. **Prepared by:** Erica Amatore, Accounting Specialist
5. **Meeting Date:** February 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached is a list of checks issued for accounts payable, cash disbursements/automatic withdrawals and transfers for the dates noted above.

Agenda Item #4B

Company name: East Fork Fire Protection District
Report name: Payables for Prior Month
Report title 2: Monthly Board Report
Created on: 2/5/2026
Fund: All Funds--All Funds

Type	Date	Check No.	Payee Name	Transaction Amount
Check	1/2/2026	14634	Airtec Gases, LLC	316.20
Check	1/2/2026	14635	AT&T Mobility	1,651.62
Check	1/2/2026	14636	Barry Ceverha	75.00
Check	1/2/2026	14637	Beach & Sons Mechanical Inc	1,317.50
Check	1/2/2026	14638	Behavioral Medicine Consultants	990.00
Check	1/2/2026	14639	Bound Tree Medical, LLC	2,767.65
Check	1/2/2026	14640	Braun NW, Inc	1,350.05
Check	1/2/2026	14641	Burroff and Associates, LTD	1,125.00
Check	1/2/2026	14642	Campora Propane	1,557.64
Check	1/2/2026	14643	Carson Dodge Chrysler	667.50
Check	1/2/2026	14644	Charles Fields	250.00
Check	1/2/2026	14645	Chris Lang	250.00
Check	1/2/2026	14646	Cintas	143.45
Check	1/2/2026	14647	Conway Communications	16,273.22
Check	1/2/2026	14648	Dennis Lloyd	250.00
Check	1/2/2026	14649	Donita Elam	75.00
Check	1/2/2026	14650	Elise Snyder	150.00
Check	1/2/2026	14651	Flyers Energy LLC	3,002.97
Check	1/2/2026	14652	Frontier Communications	147.64
Check	1/2/2026	14653	Frontier Communications	49.63
Check	1/2/2026	14654	Fuggles, Keith	250.00
Check	1/2/2026	14655	Gary Boudreau	250.00
Check	1/2/2026	14656	Greg Mueller	250.00
Check	1/2/2026	14657	Hi-Tech EVS, Inc	1,088.68
Check	1/2/2026	14658	James Doolittle	250.00
Check	1/2/2026	14659	James Stanley	150.00
Check	1/2/2026	14660	Jason Pablo	150.00
Check	1/2/2026	14661	Jeff Miladin	250.00
Check	1/2/2026	14662	John Merson	250.00
Check	1/2/2026	14663	Laura Thompson	150.00
Check	1/2/2026	14664	Life-Assist, Inc	3,908.10
Check	1/2/2026	14665	Lisa Owen	3,239.80
Check	1/2/2026	14666	Martin Manning	150.00
Check	1/2/2026	14667	Michael Comeau	250.00
Check	1/2/2026	14668	Michael Fefer	250.00
Check	1/2/2026	14669	Michael Hohl Motor Company	1,143.34
Check	1/2/2026	14670	Michael Randall	250.00
Check	1/2/2026	14671	Michele Macauley	75.00
Check	1/2/2026	14672	NV St Dept of Conservation (Forestry)	63,942.00
Check	1/2/2026	14673	Pacific Shredding	57.78
Check	1/2/2026	14674	Paul Pettersen	250.00
Check	1/2/2026	14675	Pestmaster Services	99.00
Check	1/2/2026	14676	Ralph Thomas	250.00
Check	1/2/2026	14677	Rick Meyer	250.00
Check	1/2/2026	14678	Sciarani & Co.	34,000.00
Check	1/2/2026	14679	Scott Chandler	250.00
Check	1/2/2026	14680	Siddons-Martin Emergency Group	393.66
Check	1/2/2026	14681	Southwest Gas Corporation	4,288.87

Type	Date	Check No.	Payee Name	Transaction Amount
Check	1/2/2026	14682	Teamsters & Food and Health and Welfare Fund	657.74
Check	1/2/2026	14683	Thomas Hein	250.00
Check	1/2/2026	14684	Trevor Re	250.00
Check	1/2/2026	14685	Turner Yates	250.00
Check	1/2/2026	14686	Tyler Mars	250.00
Check	1/2/2026	14687	ubeo Business Services	276.66
Check	1/2/2026	14688	Uniformity of Nevada LLC	1,966.59
Check	1/2/2026	14689	West Coast Code Consultants	612.50
Check	1/2/2026	14690	William Hutchison	75.00
Check	1/2/2026	14691	WPS / Tricare	91.95
Record Transfer	1/2/2026		Cybersource	24.66
Record Transfer	1/2/2026		VOYA Benefit Strategies	70.50
Record Transfer	1/2/2026		Waystar	1,491.07
Record Transfer	1/2/2026		AuthorizeNet	30.00
Check	1/5/2026	14692	Public Employee's Benefits Program	348.76
Record Transfer	1/5/2026		Principal Life Insurance Co.	667.79
Record Transfer	1/5/2026		Aflac	1,306.24
Check	1/6/2026	14693	Amazon Business	4,878.97
Check	1/6/2026	14694	Teamsters Benefit Trust	657.74
Record Transfer	1/8/2026		State of NV - DCP	31,454.40
Record Transfer	1/8/2026		VOYA Benefit Strategies	33.25
Record Transfer	1/9/2026		VOYA Benefit Strategies	97,250.00
Record Transfer	1/9/2026		VOYA Benefit Strategies	25,150.08
Record Transfer	1/13/2026		TASC Total Administrative Services Corporation	241,973.18
Record Transfer	1/14/2026		Optum Financial	82.44
Record Transfer	1/15/2026		Bank of America- Checking	551.32
Check	1/16/2026	14695	A Sign Shop	57.00
Check	1/16/2026	14696	ABE Printing	379.96
Check	1/16/2026	14697	Airtec Gases, LLC	124.88
Check	1/16/2026	14698	Allstar Fire Equipment	4,366.00
Check	1/16/2026	14699	Black Point LLC	8,542.86
Check	1/16/2026	14700	Bound Tree Medical, LLC	5,050.64
Check	1/16/2026	14701	Burroff and Associates, LTD	290.00
Check	1/16/2026	14702	Campora Propane	621.39
Check	1/16/2026	14703	Capital Ford	239.16
Check	1/16/2026	14704	Cintas	683.04
Check	1/16/2026	14705	Conway Communications	630.00
# Check	1/16/2026	14706	CRBR Property Damage Services	10,033.50
Check	1/16/2026	14707	Douglas County Utilities	1,635.54
Check	1/16/2026	14708	Douglas Disposal	827.31
Check	1/16/2026	14709	Duane Pushkaric	14.60
Check	1/16/2026	14710	Fire Service Center	660.00
Check	1/16/2026	14711	Flyers Energy LLC	8,401.69
Check	1/16/2026	14712	Forrest Nelson	50.00
Check	1/16/2026	14713	Gardnerville Ranchos GID	254.94
Check	1/16/2026	14714	Gardnerville Water Company	357.03
# Check	1/16/2026	14715	Honeywell International, Inc	52,971.39
Check	1/16/2026	14716	Howell's Lock and Safe	165.00
Check	1/16/2026	14717	Hunt & Sons, Inc	153.18
Check	1/16/2026	14718	Integrity Administrators Inc.	2,041.33
Check	1/16/2026	14719	Juniper Strategies, LLC	7,698.10

Type	Date	Check No.	Payee Name	Transaction Amount	
Check	1/16/2026	14720	Katherine Weber	117.23	
Check	1/16/2026	14721	Kimberly Marcarelli	300.00	
Check	1/16/2026	14722	Les Schwab Tire Centers of Nevada	1,789.35	
Check	1/16/2026	14723	Life-Assist, Inc	3,677.59	
Check	1/16/2026	14724	LN Curtis	49,215.00	
Check	1/16/2026	14725	M4 Appliance Repair	150.00	
Check	1/16/2026	14726	Marshall EMS Billing	9,842.25	
Check	1/16/2026	14727	Michael Hohl Motor Company	147.66	
Check	1/16/2026	14728	Minden Gardnerville Sanitation District	1,234.07	
Check	1/16/2026	14729	Napa Auto Parts	1,603.96	
Check	1/16/2026	14730	National Business Factors (2026)	1,907.25	
Check	1/16/2026	14731	Nevada Glass Service	366.00	
Check	1/16/2026	14732	Nevada News Group	107.88	
Check	1/16/2026	14733	O'Reilly Auto Parts	580.75	
Check	1/16/2026	14734	Oshinski & Forsberg, Ltd.	3,480.00	
Check	1/16/2026	14735	Overhead Door	310.00	
Check	1/16/2026	14736	Pacific Shredding	60.99	
Check	1/16/2026	14737	Patricia Chavez	87.33	
Check	1/16/2026	14738	Pestmaster Services	84.00	
Check	1/16/2026	14739	Public Employee's Benefits Program	348.76	
Check	1/16/2026	14740	REMSA	15.00	
Check	1/16/2026	14741	Siddons-Martin Emergency Group	394.05	
Check	1/16/2026	14742	Sinnett Consulting Services	215.00	
Check	1/16/2026	14743	Stryker Medical Corp	2,063.00	
Check	1/16/2026	14744	Tahoe Supply Company LLC	952.71	
Check	1/16/2026	14745	Teva Hogg	3,000.00	
Check	1/16/2026	14746	Town of Gardnerville	82.26	
Check	1/16/2026	14747	Town of Minden	692.10	
Check	1/16/2026	14748	ubeo Business Services	222.48	
Check	1/16/2026	14749	UKG Kronos Systems, LLC	70.65	
Check	1/16/2026	14750	Uniformity of Nevada LLC	221.98	
#	Check	1/16/2026	14751	Wilson Engineers	2,880.00
	Check	1/16/2026	14752	Xerox Corporation	436.82
	Check	1/16/2026	14753	Zoll Data Systems, Inc	2,290.61
	Record Transfer	1/16/2026	Public Employees' Retirement System of Nevada	376,018.37	
	Record Transfer	1/20/2026	Waystar	971.23	
	Record Transfer	1/20/2026	7710 Insurance	90,618.67	
	Record Transfer	1/21/2026	Principal Life Insurance Co.	8,391.00	
	Record Transfer	1/21/2026	Cigna	151,068.67	
	Record Transfer	1/21/2026	Pitney Bowes Inc, Reserve Account	1,000.00	
	Record Transfer	1/22/2026	TASC Client Services	178.00	
	Record Transfer	1/22/2026	State of NV - DCP	32,946.22	
	Record Transfer	1/22/2026	Pitney Bowes Lease	486.33	
	Record Transfer	1/23/2026	Waste Management	253.06	
	Record Transfer	1/23/2026	VOYA Benefit Strategies	17,060.08	
	Record Transfer	1/28/2026	Standard Insurance Company	3,627.26	
	Record Transfer	1/28/2026	Standard Insurance Company	861.29	
	Check	1/30/2026	14794	Airtec Gases, LLC	51.09
	Check	1/30/2026	14795	Arc Generator Service, LLC	4,962.75
#	Check	1/30/2026	14796	Asphalt Protectors, Inc	11,283.52
	Check	1/30/2026	14797	AT&T Mobility	6,224.54
	Check	1/30/2026	14798	BLD Consulting	1,000.00

Type	Date	Check No.	Payee Name	Transaction Amount
Check	1/30/2026	14799	Bound Tree Medical, LLC	2,418.06
Check	1/30/2026	14800	Burroff and Associates, LTD	4,200.00
Check	1/30/2026	14801	Campora Propane	4,223.22
Check	1/30/2026	14802	Capricorn Healthcare Consultants, LLC DBA: Upskill Healthcare Education	3,489.00
Check	1/30/2026	14803	Cintas	143.45
Check	1/30/2026	14804	Conway Communications	18,081.00
Check	1/30/2026	14805	Douglas County Clerk-Treasurer	5,481.15
Check	1/30/2026	14806	Douglas County Parks and Weed Control	1,783.43
Check	1/30/2026	14807	Flyers Energy LLC	5,237.24
Check	1/30/2026	14808	Frontier Communications	196.47
Check	1/30/2026	14809	Hobbit 1 Leatherworks	360.00
# Check	1/30/2026	14810	Honeywell International, Inc	45,229.76
Check	1/30/2026	14811	Knox Company	2,123.00
Check	1/30/2026	14812	Les Schwab Tire Centers of Nevada	283.92
Check	1/30/2026	14813	Life-Assist, Inc	985.25
Check	1/30/2026	14814	Lisa Owen	2,810.14
Check	1/30/2026	14815	Littler Mendelson PC	311.50
Check	1/30/2026	14816	LN Curtis	50.00
Check	1/30/2026	14817	LP Insurance	11,250.00
Check	1/30/2026	14818	Marty's Appliance Inc	1,114.00
Check	1/30/2026	14819	McCandless Truck Center	922.54
Check	1/30/2026	14820	Mitchell 1	3,420.00
Check	1/30/2026	14821	Nu-Systems, Inc	117.00
Check	1/30/2026	14822	O'Reilly Auto Parts	284.11
Check	1/30/2026	14823	Pacific Shredding	28.89
Check	1/30/2026	14824	Pestmaster Services	634.00
Check	1/30/2026	14825	Reno Drain Oil Service	167.50
Check	1/30/2026	14826	Riley Wilkinson	1,109.00
Check	1/30/2026	14827	Siddons-Martin Emergency Group	328.99
Check	1/30/2026	14828	Tahoe Supply Company LLC	343.44
Check	1/30/2026	14829	Task Force Tips	1,593.30
Check	1/30/2026	14830	UKG Kronos Systems, LLC	7.07
Check	1/30/2026	14831	Uniformity of Nevada LLC	1,805.25
Check	1/30/2026	14832	West Coast Code Consultants	1,375.00
Check	1/30/2026	14833	ZOLL Medical Corporation	1,642.00
Record Transfer	1/30/2026		NV Energy	3,541.91

Total 187 records

Sum Total **1,588,435.08**

Purchases this month relating to the CIP

Accounts Payable	600,029.99
Investements	0
HR/Payroll/Benefits	988,405.09

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve payroll expenses paid in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to approve payroll expenses paid in January 2026 per NRS 474.210.
3. **Funds Available:** Yes **Amount:** \$1,540,489.35
Fund Name: General **Account Number:** Various
4. **Prepared by:** Jamie Zess/Accounting Specialist II
5. **Meeting Date:** February 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** Attached are the summarized payroll registers for the month. Please note, the total costs reported are gross earnings, East Fork Fire Protection District paid deduction, and taxes (employer).

Agenda Item #4C



EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 01/01/2026-01/31/2026

Report Total

# of EE's - 97 / # of Statements - 188									
Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
Helo Regular	672.00	21,247.92	NVPERS Fire	-	352,170.89	FIT	100,054.14	Direct Deposit	637,644.93
Regular	15941.00	550,353.28	NVPERS Reg	-	29,518.89	MEDI	12,003.82	Check	1,559.72
WC	224.00	7,082.64	Dist Paid Dent	-	7,225.06	SIT:CA	1,085.03	Totals:	639,204.65
Act-REG	98.50	-	Dist Paid Life	-	520.53	Totals:	113,142.99		
FC-REG	283.50	7,985.83	Dist Paid Vis	-	927.68	MEDI	12,003.82		
FC-PROJ	321.50	8,995.65	Dist Pd Med	-	165,266.67	SUTA:NV	-		
FLSA	366.00	11,656.24	Donate	600.00	-	ER Totals:	12,003.82		
HIW	-	1,350.00	HSA Acct Fee	-	186.75	All Totals:	125,146.81		
Helo FLSA	18.00	569.16	HSA Fam 55	8,790.00	3,750.00				
FC-ActREG	120.00	-	HSA Ind 55	325.00	750.00				
OT	2460.00	126,065.33	HSA Pre Fam	30,847.72	82,500.00				
OT-Helo	48.00	2,276.57	HSA Pre Ind	2,127.44	9,000.00				
Act-OT	276.00	13,090.26	HSA Special	120.00	1,250.00				
Forced-OT	24.00	1,138.28	457 Roth post ta	12,379.17	-				
C1	28.00	2,752.79	457-%	42,290.49	-				
RTW	71.00	4,376.19	457-CU	8,667.76	-				
ActInc-OT	276.00	1,309.04	457Roth-CU	1,063.20	-				
ActInc-Reg	98.50	311.45	EFC	1,108.60	-				
FCActInc-REG	120.00	347.71	EFC2	923.06	-				
Prmlnc-Reg	5144.00	10,382.41	WANV	4.00	-				
Prmlnc-FLSA	132.00	259.80	ERSF	3.00	-				
Prmlnc-OT	1041.00	3,092.01	ERSF2	6.00	-				
Prmlnc-CB	24.00	70.26	Union Dues	9,328.62	-				
Prmlnc-RTW	23.00	100.19	Vol EE Life	958.04	-				
HazInc-Reg	1952.00	2,171.82	Vol EE AD&D	239.40	-				
HazInc-FLSA	48.00	51.08	Vol Life Spouse	123.06	-				
HazInc-OT	637.50	1,018.12	Vol Spouse AD&	44.18	-				
TSInc-Reg	376.00	2,366.12	Vol Child Life	12.00	-				
TSInc-OT	30.00	274.42	Vol Child AD&D	2.00	-				
AsInc-Reg	1824.00	4,165.37	Vol Acc	817.68	-				
AsInc-FLSA	36.00	69.84	Vol LTD	1,109.56	-				
AsInc-OT	427.50	1,621.12	A-CanPro-Post	57.64	-				
EduInc-Reg	448.00	655.84	Vol-A-ACC-Post	35.62	-				
EduInc-FLSA	12.00	17.60	Vol-A-ACC-Pre	96.60	-				
EduInc-OT	151.50	332.65	Vol-A-CanProPre	120.18	-				
HeloInc-Reg	672.00	1,274.88	Vol-A-Crit	41.22	-				

--More--





EAST FORK FIRE (6142201)
 1694 COUNTY ROAD
 Minden, NV 89423-4405
 United States

Payroll Register (By Account)
Board Report - Payroll Summary

Pay Dates: 01/01/2026-01/31/2026

Report Total

of EE's - 97 / # of Statements - 188

Pay Type	Hrs	Amt	Deduction	EE Amt	ER Amt	Taxes	Amt	Net Pay	Amt
HelInc-FLSA	18.00	34.20	Vol-A-HOSP	106.74	-				
HelInc-OT	82.00	233.35	Vol-A-STD	573.84	-				
WldInc-Reg	448.00	874.40	Vol-A-TL	149.60	-				
WldInc-FLSA	12.00	23.44	Totals:	123,071.42	653,066.47				
WldInc-OT	151.50	443.55							
AV	119.00	5,032.85							
ALU	44.00	3,557.45							
CLE	10.00	-							
CLE-CPT	24.00	-							
CLE-ENG	41.00	-							
CLE-FF	219.00	-							
CLE-Force	48.00	-							
MSC COMP	18.50	-							
AS	141.50	6,934.22							
H-Work	58.00	5,385.02							
Holiday	800.00	36,997.73							
Sick Used	854.50	-							
VU	953.00	-							
CLU-56+30	300.00	-							
CLU-56-30	216.50	-							
CLU-56-SI	114.50	-							
UN-40	07.50	217.32							
VS	-	18,463.68							
CS	-	2,441.49							
CPS	-	495.00							
Board PERS	-	300.00							
Board Non	-	1,200.00							
OBBBA Qualified	9150.00	148,696.33							
REIM - NT	-	3,860.00							
RET-NON-PERS	-	93.49							
PERS Wages	-	680,662.96							
PERS Cont	-	381,689.78							
Totals:	36087.50	875,419.06							

Total District Liability for Payroll

Earnings: \$ 875,419.06
 Employer Deductions: \$ 653,066.47
 Employer Taxes: \$ 12,003.82
TOTAL: \$1,540,489.35



East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the Procurement Card Transactions paid for in January 2026 per NRS 474.210. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the Procurement Card Transactions paid in January 2026 per NRS 474.210.

3. **Funds Available:** Yes **Amount:** \$26,292.94

Fund Name: General **Account Number:** Various

4. **Prepared by:** Erica Amatore, Accounting Specialist

5. **Meeting Date:** February 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** Attached is the Report of Procurement Card Transactions for the period noted above.

Agenda Item #4D

East Fork Fire Protection District
 Procurement Card Transactions charged in January 2026

BofA CC - EF	12/13/2025	DUSTIN WEISZ	FRAUD DISPUTE	\$	(345.37)
BofA CC - EF	12/30/2025	KEVIN MAY	HACIENDA MARKET & GR	\$	342.98
BofA CC - EF	12/31/2025	VINCE WEAVER	WM SUPERCENTER #5864	\$	52.83
BofA CC - EF	01/02/2026	LARRY GOSS	BEST BUY 00008508	\$	76.97
BofA CC - EF	01/02/2026	NICK SUMMERS	WICKSTROM ACE HARDWARE	\$	18.97
BofA CC - EF	01/03/2026	CHAD SHELDREW	SENDCUTSEND.COM	\$	675.36
BofA CC - EF	01/04/2026	ALAN ERNST	OPENAI *CHATGPT SUBSCR	\$	20.00
BofA CC - EF	01/05/2026	KEVIN REPAN	HARBOR FREIGHT TOOLS35	\$	19.96
BofA CC - EF	01/05/2026	CHAD SHELDREW	TRACTOR SUPPLY CO #182	\$	14.99
BofA CC - EF	01/05/2026	ACCOUNTS PAYABLE	Spectrum	\$	1,878.53
BofA CC - EF	01/05/2026	KEVIN MAY	CALRANCH-CARSON #18	\$	59.94
BofA CC - EF	01/06/2026	KEVIN MAY	CARSON VALLEY OIL CARD	\$	70.85
BofA CC - EF	01/06/2026	KEVIN MAY	CARSON VALLEY OIL CARD	\$	82.86
BofA CC - EF	01/06/2026	KEVIN MAY	THE HOME DEPOT #3309	\$	15.51
BofA CC - EF	01/06/2026	SHELBY STANTON	SHERATON DENVER DWNTN	\$	828.77
BofA CC - EF	01/06/2026	COLE JACKSON	HARBOR FREIGHT TOOLS35	\$	649.99
BofA CC - EF	01/06/2026	COLE JACKSON	THE HOME DEPOT #3312	\$	81.22
BofA CC - EF	01/07/2026	KEVIN REPAN	TRACTOR SUPPLY CO #182	\$	7.49
BofA CC - EF	01/07/2026	SHELBY STANTON	VISTAPRINT	\$	125.28
BofA CC - EF	01/07/2026	BRADLEY DRISCOLL	SP BATTLE BOARD	\$	820.22
BofA CC - EF	01/08/2026	LARRY GOSS	WM SUPERCENTER #5864	\$	477.26
BofA CC - EF	01/08/2026	AMY RAY	MAVERIK #662	\$	35.51
BofA CC - EF	01/08/2026	ACCOUNTS PAYABLE	TWILIO INC	\$	40.01
BofA CC - EF	01/08/2026	KEVIN MAY	IN *LOST ART GRAPHICS,	\$	1,660.48
BofA CC - EF	01/09/2026	VINCE WEAVER	IN *WESTERN EXTRICATIO	\$	180.00
BofA CC - EF	01/09/2026	VINCE WEAVER	FIRE SAFETY USA INC	\$	317.90
BofA CC - EF	01/09/2026	VINCE WEAVER	FIRE SAFETY USA INC	\$	144.90
BofA CC - EF	01/09/2026	KEVIN MAY	PAY*SILVERLAND INN	\$	7,640.20
BofA CC - EF	01/09/2026	SHELBY STANTON	TMCC - EPIC	\$	1,210.00
BofA CC - EF	01/11/2026	ROY MINOR	WM SUPERCENTER #1648	\$	69.95
BofA CC - EF	01/12/2026	ROY MINOR	WAL-MART #1648	\$	(69.95)
BofA CC - EF	01/12/2026	KEVIN MAY	THE HOME DEPOT #3309	\$	560.04
BofA CC - EF	01/12/2026	PATRICK MOONEYHAN	JIFFY LUBE #2234	\$	72.80
BofA CC - EF	01/12/2026	PATRICK MOONEYHAN	MICHAEL HOHL MOTOR CO	\$	181.55
BofA CC - EF	01/13/2026	PAUL AZEVEDO	NV EMERGENCY MED SVC	\$	102.00
BofA CC - EF	01/13/2026	CHAD SHELDREW	THE HOME DEPOT #3312	\$	48.81
BofA CC - EF	01/14/2026	PAUL AZEVEDO	AMERICAN HEART SHOPCPR	\$	173.00
BofA CC - EF	01/14/2026	ANDREW CHRZANOWSKI	SUN KING, LLC	\$	480.00
BofA CC - EF	01/14/2026	KEVIN MAY	HARBOR FREIGHT TOOLS 3	\$	17.98
BofA CC - EF	01/14/2026	KEVIN MAY	MAVERIK #560	\$	62.59
BofA CC - EF	01/14/2026	ALAN ERNST	DOUBLETREE HOTEL FRESN	\$	294.62
BofA CC - EF	01/14/2026	SHELBY STANTON	SHERATON DENVER DWNTN	\$	(0.01)
BofA CC - EF	01/14/2026	BRADLEY DRISCOLL	CHEVRON 0208575	\$	94.37
BofA CC - EF	01/14/2026	BRADLEY DRISCOLL	DOUBLETREE HOTEL FRESN	\$	294.62
BofA CC - EF	01/15/2026	KEVIN MAY	ROUND TABLE PIZZA 1195	\$	384.61
BofA CC - EF	01/15/2026	SHELBY STANTON	DOUGLAS COUNTY & UNINC	\$	400.00
BofA CC - EF	01/16/2026	BRADLEY DRISCOLL	EPOLICESUPPLY.COM	\$	344.55
BofA CC - EF	01/17/2026	CHAD SHELDREW	TRACTOR SUPPLY CO #182	\$	19.97
BofA CC - EF	01/17/2026	ALAN ERNST	CHEVRON 0099847	\$	69.30
BofA CC - EF	01/18/2026	MICHAEL SHOCKEY	OPENAI *CHATGPT SUBSCR	\$	60.00

East Fork Fire Protection District

Procurement Card Transactions charged in January 2026

BofA CC - EF	01/19/2026	KEVIN MAY	CARSON VALLEY OIL-OFFI	\$	23.79
BofA CC - EF	01/19/2026	BRADLEY DRISCOLL	SIGNATURE COINS	\$	724.00
BofA CC - EF	01/20/2026	ACCOUNTS PAYABLE	FEDEX57314129	\$	13.00
BofA CC - EF	01/20/2026	KEVIN MAY	HACIENDA MARKET & GR	\$	208.53
BofA CC - EF	01/20/2026	KEVIN MAY	HACIENDA MARKET & GR	\$	13.98
BofA CC - EF	01/21/2026	VINCE WEAVER	WALKERS SAW SHOP ECOMM	\$	122.25
BofA CC - EF	01/21/2026	KEVIN MAY	PIZZA FACTORY CARSON C	\$	615.92
BofA CC - EF	01/21/2026	BRADLEY DRISCOLL	SAVEMART #552 CARSON	\$	34.41
BofA CC - EF	01/22/2026	ROY MINOR	CHEVRON 0309380	\$	60.00
BofA CC - EF	01/22/2026	RYLAN MCDOUGAL	Amazon Grocery Subscri	\$	9.99
BofA CC - EF	01/22/2026	ACCOUNTS PAYABLE	EFILEMYFORMS.COM	\$	112.56
BofA CC - EF	01/22/2026	KEVIN MAY	CARSON VALLEY OIL-CARD	\$	74.77
BofA CC - EF	01/23/2026	LARRY GOSS	WM SUPERCENTER #1648	\$	480.94
BofA CC - EF	01/23/2026	VINCE WEAVER	INTERNATIONAL TRANSACTION	\$	1.22
BofA CC - EF	01/23/2026	JOLENE POLISH	BLINDS.COM #2150	\$	665.24
BofA CC - EF	01/24/2026	ROY MINOR	BLINDS.COM #2150	\$	154.83
BofA CC - EF	01/25/2026	CHAD SHELDREW	LOVE'S #0823 OUTSIDE	\$	120.00
BofA CC - EF	01/26/2026	CHAD SHELDREW	76 - SPATCO INC	\$	77.25
BofA CC - EF	01/26/2026	CHAD SHELDREW	HAMPTON INN & SUITES B	\$	159.96
BofA CC - EF	01/26/2026	NICK SUMMERS	HOMEDEPOT.COM	\$	78.99
BofA CC - EF	01/26/2026	ACCOUNTS PAYABLE	SPI*DIRECTV SERVICE	\$	132.16
BofA CC - EF	01/26/2026	BRADLEY DRISCOLL	OPENAI *CHATGPT SUBSCR	\$	20.00
BofA CC - EF	01/26/2026	BRADLEY DRISCOLL	WALGREENS #9864	\$	36.97
BofA CC - EF	01/27/2026	CHAD SHELDREW	RENO-TAHOE AIRPORT AUT	\$	54.00
BofA CC - EF	01/27/2026	NICK SUMMERS	WM SUPERCENTER #5864	\$	10.82
BofA CC - EF	01/27/2026	VINCE WEAVER	IN *NORCAL PPE, INC.	\$	295.00
BofA CC - EF	01/27/2026	PATRICK MOONEYHAN	SUPER BURRITO MINDEN	\$	84.79
BofA CC - EF	01/28/2026	JOHN BRAWLEY	STARLINK INTERNET	\$	130.00
BofA CC - EF	01/29/2026	VINCE WEAVER	WAL-MART #5864	\$	46.96
BofA CC - EF	01/29/2026	AMY RAY	NATIONAL FIRE PROTECTI	\$	145.00
BofA CC - EF	01/29/2026	PATRICK MOONEYHAN	HARBOR FREIGHT TOOLS35	\$	59.96
				\$	25,631.70
BofA CC - VISA	1/8/2026	MATT HILL	SOUTHWES 5262119707151	\$	378.97
BofA CC - VISA	1/16/2026	VINCE WEAVER	COSTCO WHSE #0127	\$	282.27
				\$	661.24
			TOTAL	\$	26,292.94

* Purchases this month for employees being deployed as a fire resource

Purchases this month relating to the CIP

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the East Fork Fire Protection District’s ambulance billing bad debt write-offs for the period of December 2025 in the amount of \$23,783.39. (Julie Andress, Director of Finance/CFO)

2. **Recommended Motion:** Motion to approve the East Fork Fire Protection District’s ambulance billing bad debt write-offs for the period of December 2025 in the amount of \$23,783.39.

3. **Funds Available:** NA **Amount:** \$23,783.39

Fund Name: NA **Account Number:** NA

4. **Prepared by:** Jamie Zess/Accounting Specialist II

5. **Meeting Date:** February 17, 2026 **Time Required:** NA

6. **Agenda:** Consent

7. **Background Information:** The East Fork Fire Protection District is requesting approval from the Board on ambulance billing bad debt write-offs for the period of December 2025 in the amount of \$23,783.39 and include accounts forwarded to a collection agency after all attempts to collect the debt were exhausted, Sierra Saver Membership write-offs, Reduction/Discounts, deceased write-offs, hardship, and bankruptcy.

Agenda Item #4E

Credit As Type Summary Report (Deposit Date)

Deposit Date IS BETWEEN 12/01/2025 AND 12/31/2025; AND Credits IS W/OFF BAD DEBT OR W/OFF BAD DEBT - DECEASED OR W/OFF BANKRUPTCY OR W/OFF HARDSHIP OR W/OFF REDUCTION/DISCOUNT OR W/OFF SENT TO COLLECTIONS OR W/OFF SIERRA SAVER EMPLOYEE OR W/OFF SIERRA SAVER MBRSHIP OR W/OFF SIERRA SAVER

EAST FORK FIRE PROTECTION DISTRICT

<u>Credit Type/Credit Code</u>	<u>Count</u>	<u>Dollars</u>
Writeoffs		
W/OFF BAD DEBT	17	25,883.77
W/OFF BAD DEBT - DECEASED	12	1,506.66
W/OFF REDUCTION/DISCOUNT	10	1,771.58
W/OFF SIERRA SAVER MBRSHIP	10	5,252.30
W/OFF SENT TO COLLECTIONS	15	-10,630.92
Totals For Type	64	\$ 23,783.39

Company Totals	64	\$ 23,783.39
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**East Fork Fire Protection District
Ambulance Billings and Write Summary
Billing Analysis
FY 25/26**

	July	August	September	October	November	Dec	YTD
Total Billed	1,056,123.70	982,470.95	922,863.99	1,002,961.02	875,857.09	1,014,776.51	5,855,053.26
Credit Type/Credit Code							-
W/OFF Bad Debt	324.88	6,004.59	5,816.65	6,236.19	27,884.43	25,883.77	72,150.51
W/OFF Bad Debt Deceased	621.56	3,933.71	1,417.19	12,958.05	7,553.87	1,506.66	27,991.04
W/OFF Bankruptcy	3259.74				5,070.49		8,330.23
W/OFF Reduction Discount	1092.07	1,667.87	960.04	749.59	1,451.92	1,771.58	7,693.07
W/OFF Carson City SS Membership							-
W/OFF Lyon County SS Membership							-
W/OFF Sierra Saver Membership	1201.52	663.47	9,345.39	993.38	3,659.76	5,252.30	21,115.82
W/OFF SS Volunteer Membership							-
W/OFF SS Employee Membership							-
W/OFF Hardship	715.32	97.50	225.00	640.15			1,677.97
W/OFF Sent to Collections	(2,105.04)	(15,711.58)	(1,887.25)	(6,276.13)	(802.72)	(10,630.92)	(37,413.64)
Total	5,110.05	(3,344.44)	15,877.02	15,301.23	44,817.75	23,783.39	101,545.00
Percentage of W/OFF to Billings	0.48%	-0.34%	1.72%	1.53%	5.12%	2.34%	1.73%
Total Billed Calls	427	410	383	414	368	433	2435

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to accept the report on state consolidated taxes collection and distribution as of November 2025. (Julie Andress, Director of Finance/CFO)
2. **Recommended Motion:** Motion to accept the report on state consolidated taxes collection and distribution as of November 2025.
3. **Funds Available:** NA **Amount:** \$194,333.62
Fund Name: General **Account Number:** 335.001
4. **Prepared by:** Julie Andress, Director of Finance/CFO
5. **Meeting Date:** February 17, 2026 **Time Required:** NA
6. **Agenda:** Consent
7. **Background Information:** The attached report reflects the state consolidated taxes collected for Douglas County and the distributed share to the District. Monthly, the state collects, consolidates and distributes 6 different taxes to each county and each appropriate district within that county. In FY 22/23, Douglas became a non-guaranteed county. This means the Supplemental City-County Relief Tax (SCCRT) distributed to Douglas County entities will be based on actual collections and not a guaranteed amount. A chart has been included showing the historical fluctuations of the SCCRT for non-guaranteed counties.

The six consolidated taxes are as follows:

- **BCCRT** – Basic City County Relief Tax, 1/2% of statewide sales/use tax. Distributed to the county where the sale was made. For out-of-state companies, BCCRT is distributed based on population.
- **SCCRT** – Supplemental City-County Relief Tax, 1.75% of statewide sales/use tax. Total distribution is proportionate to the amount of in-state collections as a whole, after guaranteed counties have received their allocation.
- **Cigarette** – Collected statewide and distributed to counties based on population.
- **Liquor** – Collected statewide and distributed to counties based on population.
- **RPTT** – Real Property Transfer Tax, tax based on value of real property transfers and distributed to county of origin.
- **GST** – Government Services Tax, tax based on value of motor vehicle and distributed to county of origin.

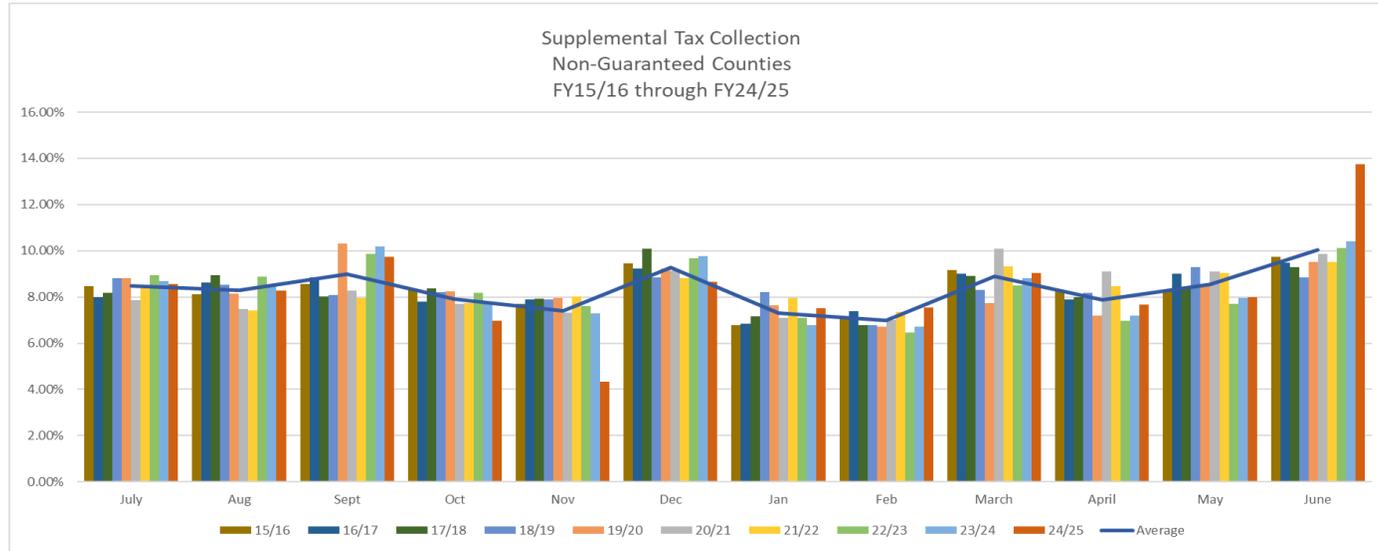
Agenda Item #4F

East Fork Fire Protection District
Report of Consolidated Taxes Collected
FY 25-26

% of year: 42.00%

Actual														
2025-26 Budget	July	August	September	October	November	December	January	February	March	April	May	June	Total	% Collected
BCCRT	5,809,528	540,178.53	1,139,350.48	1,665,080.91	2,192,150.13	2,673,804.27							8,210,564.32	141.33%
SCCRT	19,668,607	1,867,238.54	3,918,401.53	5,703,585.79	7,479,253.94	9,051,327.61							28,019,807.41	142.46%
CIGARETTE	108,497	6,232.12	15,761.22	17,355.92	25,867.80	34,490.30							99,707.36	91.90%
LIQUOR	75,106	3,617.54	14,456.12	20,046.12	26,189.17	31,408.33							95,717.28	127.44%
RPTT **	1,501,833	-	-	418,213.95	418,213.95	418,213.95							836,427.90	55.69%
GST	3,749,643	-	588,006.45	971,014.87	1,330,514.95	1,628,610.01							4,518,146.28	120.50%
TOTAL	30,913,214	2,417,266.73	5,675,975.80	8,795,297.56	11,053,975.99	13,837,854.47	-	-	-	-	-	-	41,780,370.55	135.15%
EFFPD Share	2,544,532													
Avg Monthly Payment	212,044													
Actual Payment		198,679.97	269,607.97	257,865.65	220,560.62	194,333.62							1,141,047.83	44.84%
EFFPD Share of Total Collections		8.22%	4.75%	2.93%	2.00%	1.40%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.73%	
Over/(Under) Average		(13,364.36)	57,563.64	45,821.32	8,516.29	(17,710.71)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(212,044.33)	(1,403,484.17)	
		17.41%	23.63%	22.60%	19.33%	17.03%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	

** RPTT collected and remitted quarterly

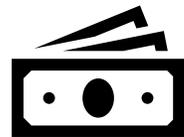


Average Monthly	8.47%	8.29%	8.98%	7.92%	7.40%	9.29%	7.31%	7.00%	8.89%	7.89%	8.53%	10.05%
Average Cumulative	8.47%	16.76%	25.73%	33.66%	41.05%	50.34%	57.65%	64.64%	73.53%	81.42%	89.95%	100.00%



BUDGET

FY 2026/2027



BUDGET PRIORITIES



Sustainability



Maintain Healthy
Competitive
Workforce



Healthy Ending
Fund Balance



Capital Investment



Explore New
Revenue Options



Budget Restructure

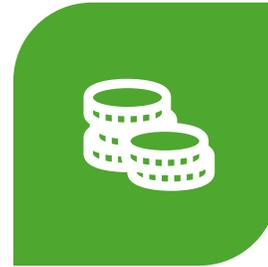
BUDGET DISCUSSION



CHALLENGES



OPPORTUNITIES



RESTRUCTURE



NEXT STEPS



CHALLENGES

- Current tax rate .4874, of combined tax rate cap \$3.66
- Ad Valorem
- Cost of Living
- Health Insurance Premiums
- Labor Negotiations
- Capital Improvements



OPPORTUNITIES

- Fuels Program Growth
- NDF Partnerships
- Off District Response 16.13% Admin Rate



NEW BUDGET STRUCTURE

- Transparency
- Oversight
- Reporting & Data
- Healthy Ending Fund Balance



NEXT STEPS

- March 15, Department of Taxation to Provide Final Revenue Projections
- March 17, Tentative Budget – Board Meeting
- April 14, Capital Improvement Plan – Board Meeting
- May 19, Final Budget Adoption – Board Meeting
- June 1, Final Budget filed with Dept. of Taxation and County Clerk

Thank You

Any questions?

FY 2026/2027

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action regarding the proposed tax rate for the fiscal year 2026-2027. (Julie Andress, Director of Finance/CFO) 10 Minutes.

2. **Recommended Motion:** Motion to select East Fork Fire Protection District property tax rate options for fiscal year 2026-2027 as allowed by the Nevada Department of Taxation and to authorize the District Fire Chief to proceed accordingly.

3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA

4. **Prepared by:** Julie Andress, Director of Finance/CFO

5. **Meeting Date:** February 17, 2026 **Time Required:** 10 Minutes

6. **Agenda:** Administrative Agenda

7. **Background Information:** As an independent District, the District has the ability to increase the tax rate to the maximum allowed by law, maintain the current rate, or reduce the rate. After the final budgets, including the tax rate, are approved by the various local governments, Nevada Tax Commission shall certify to the Board of County Commissioners the combined overlapping rates. The Board of County Commissioners will then pass a resolution to levy those approved tax rates. The District's current rate is 0.4874. The District's rate is part of the total rate cap of \$3.66, which includes the rates from other entities. If the District were to seek an increase, the rate would have to be adjusted by one or more of the other entities. The Board also has the option to maintain the current rate. Several years ago, the District relinquished approximately one-half cent of the rate to Douglas County. Once a rate is selected, the Department of Taxation will then compile and disseminate the information to the County Treasurers and Centrally Assessed section for the Division of Local Government Services for use in preparation of the property tax proforma revenue report. If the Department of Taxation does not receive a response from the District, the FY 2026/27 rate (.4874) will be applied for projection purposes only.

Agenda Item #6

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve the Type 1 apparatus replacement plan and adopt Resolution 2026R-01 authorizing staff to proceed with a ten-year lease financing strategy, including a turn-in replacement option. (Alan Ernst, District Fire Chief, Larry Goss, Deputy Fire Chief, and Julie Address, Director of Finance/CFO) 15 Minutes.
2. **Recommended Motion:** Approve the Type 1 apparatus replacement plan and approve Resolution 2026R-01 authorizing staff to proceed with the leasing strategy through Pierce Financial Solutions, in partnership with PNC Bank, for the acquisition of one Type 1 engine (previously approved for purchase), with the intent to add three additional Type 1 engines within 36 months, subject to final contract terms and budget appropriations.
3. **Funds Available:** Yes **Amount:** \$4,758,326 (10 Years)
Fund Name: General Fund **Account Number:** 550.010
4. **Prepared by:** Larry Goss, Deputy Fire Chief/Business Operation
5. **Meeting Date:** February 17, 2026 **Time Required:** 15 Minutes
6. **Agenda:**
7. **Background Information:** Type 1 engines serve as the District’s primary fire suppression apparatus and are also routinely deployed to motor vehicle collisions, hazardous incidents, and high-priority medical calls. Increased call volume has accelerated wear on the fleet, resulting in high mileage, increased maintenance demands, and growing reliability concerns—particularly within the reserve fleet. The District currently lacks a formal service-life and replacement standard for Type 1 apparatus. Frontline engines average approximately 95,000 miles, while reserve units average more than 139,000 miles and include apparatus dating back to 2006–2007. As these units age, maintenance costs, downtime, and parts availability challenges are expected to increase, creating operational and financial risk. Industry best practices, including guidance from the National Fire Protection Association (NFPA), support apparatus replacement decisions based on age, mileage, maintenance costs, technological advancements, and operational reliability. To align these standards and improve long-term fleet sustainability, staff proposes a phased replacement plan utilizing municipal leasing through Pierce Financial Solutions. The proposed plan includes the acquisition of one Type 1 engine (Board approved on February 20, 2024) within the next 12 months, followed by three additional Type 1 engines within 36 months. This approach allows the District to transition older frontline units into reserve status, ensuring reliable backup apparatus during maintenance and repair cycles while maintaining operational readiness. Leasing through Pierce Financial Solutions with PNC Bank offers significant advantages over direct purchase, including tax-exempt interest rates, no documentation fees, flexible payment structures, deferred payment options, and the ability to implement a turn-in lease strategy. The turn-in lease option allows the District to pay for the use of apparatus over a defined term while maintaining predictable fleet rotation and minimizing long-term capital exposure

First Pierce

Budgetary Numbers:		Date	10 Year Use Turn-In Lease
Pierce Apparatus:	(1) Enforcer Pumper Job # 42485	January 2026	Lease Start
Estimated Delivery:	September 2026	September 2026	Estimated Delivery
Cost:	\$981,320.00	January 2027	\$107,388.62
Prepayment Discounts:	\$33,860.00	January 2028	\$107,388.62
Amount Financed:	\$947,460.00	January 2029	\$107,388.62
		January 2030	\$107,388.62
		January 2031	\$107,388.62
Balloon Payment 8 yr:	\$254,445.15	January 2032	\$107,388.62
Balloon Payment 10 yr:	\$206,736.69	January 2033	\$107,388.62
		January 2034	\$107,388.62
		January 2035	\$107,388.62
		January 2036	\$107,388.62
		January 2037	Balloon Payment
		Rates	5.05%
		Total Payments	\$1,073,886.20

* Rates as of January 6, 2026, and are fixed at closing.

* Based on 10k mileage per year

Pierce 2-4

Budgetary Numbers:		Date	10 Year Use Turn-In Lease
Pierce Apparatus:	(3) Enforcer Pumper Bid # 1170	January 2026	Order/Lease Start
Estimated Delivery:	33-34 Months	January 2027	\$152,389.02
Cost:	\$3,237,624.00	January 2028	\$152,389.02
Prepayment Discounts:	\$251,604.00	October 2028	Estimated Delivery
HGAC Fire:	\$2,000.00	January 2029	\$337,966.20
Amount Financed:	\$2,988,020.00	January 2030	\$337,966.20
		January 2031	\$337,966.20
		January 2032	\$337,966.20
Balloon Payment 10 yr:	\$675,715.65	January 2033	\$337,966.20
		January 2034	\$337,966.20
		January 2035	\$337,966.20
		January 2036	\$337,966.20
		January 2037	\$337,966.20
		January 2038	\$337,966.20
		January 2039	Balloon Payment
		Rates	5.10%
		Total Payments	\$3,684,440.04

* Rates as of January 6, 2026 and are fixed at closing.

* Based on 10k mileage per year

Agenda Item #7



Pierce Financing Options



Thom Kowatch



Enforcer
Pumper(s)



East Fork
Fire Protection District



Turn-In Lease with Prepayment Discounts (Current Order)



Budgetary Numbers:		Date	8 Year Use Turn-In Lease	10 Year Use Turn-In Lease	
Pierce Apparatus:	(1) Enforcer Pumper Job # 42485	January 2026	Lease Start	Lease Start	
Estimated Delivery:	September 2026	September 2026	Estimated Delivery	Estimated Delivery	
Cost:	\$981,320.00	January 2027	\$120,791.23	\$107,388.62	Payment #1/0 Years Use
Prepayment Discounts:	\$33,860.00	January 2028	\$120,791.23	\$107,388.62	Payment #2/1 Years Use
Amount Financed:	\$947,460.00	January 2029	\$120,791.23	\$107,388.62	Payment #3/2 Years Use
		January 2030	\$120,791.23	\$107,388.62	Payment #4/3 Years Use
Balloon Payment 8 yr:	\$254,445.15	January 2031	\$120,791.23	\$107,388.62	Payment #5/4 Years Use
Balloon Payment 10 yr:	\$206,736.69	January 2032	\$120,791.23	\$107,388.62	Payment #6/5 Years Use
		January 2033	\$120,791.23	\$107,388.62	Payment #7/6 Years Use
		January 2034	\$120,791.23	\$107,388.62	Payment #8/7 Years Use
		January 2035	Balloon Payment	\$107,388.62	Payment #9/8 Years Use
		January 2036		\$107,388.62	Payment #10/9 Years Use
		January 2037		Balloon Payment	10 Years Use
		Rates	4.94%	5.05%	
		Total Payments	\$966,329.84	\$1,073,886.20	

* Rates as of January 6, 2026 and are fixed at closing.

* Based on 10k mileage per year



Turn-In Lease Example with Prepayment Discounts (Future Truck)



Budgetary Numbers:		Date	8 Year Use Turn-In Lease	10 Year Use Turn-In Lease	
Pierce Apparatus:	(3) Enforcer Pumper Bid # 1170	January 2026	Order/Lease Start	Order/Lease Start	
Estimated Delivery:	33-34 Months	January 2027	\$150,895.01	\$152,389.02	Interest Only
Cost:	\$3,237,624.00	January 2028	\$150,895.01	\$152,389.02	Interest Only
Prepayment Discounts:	\$251,604.00	October 2028	Estimated Delivery	Estimated Delivery	
HGAC Fire:	\$2,000.00	January 2029	\$380,489.70	\$337,966.20	Payment #1/0 Years Use
Amount Financed:	\$2,988,020.00	January 2030	\$380,489.70	\$337,966.20	Payment #2/1 Years Use
		January 2031	\$380,489.70	\$337,966.20	Payment #3/2 Years Use
Balloon Payment 8 yr:	\$831,650.04	January 2032	\$380,489.70	\$337,966.20	Payment #4/3 Years Use
Balloon Payment 10 yr:	\$675,715.65	January 2033	\$380,489.70	\$337,966.20	Payment #5/4 Years Use
		January 2034	\$380,489.70	\$337,966.20	Payment #6/5 Years Use
		January 2035	\$380,489.70	\$337,966.20	Payment #7/6 Years Use
		January 2036	\$380,489.70	\$337,966.20	Payment #8/7 Years Use
		January 2037	Balloon Payment	\$337,966.20	Payment #9/8 Years Use
		January 2038		\$337,966.20	Payment #10/9 Years Use
		January 2039		Balloon Payment	10 Years Use
		Rates	5.05%	5.10%	
		Total Payments	\$3,345,707.62	\$3,684,440.04	

* Rates as of January 6, 2026 and are fixed at closing.

* Based on 10k mileage per year



Turn-In Lease Example (Future Truck)



Budgetary Numbers:		Date	8 Year Use Turn-In Lease	10 Year Use Turn-In Lease	
Pierce Apparatus:	(3) Enforcer Pumper Bid # 1170	January 2026	Order	Order	
Estimated Delivery:	33-34 Months	October 2028	Estimated Delivery/Lease Start	Estimated Delivery/Lease Start	
Cost:	\$3,237,624.00	October 2029	\$463,801.12	\$399,747.45	Payment #1/1 Years Use
HGAC Fire:	\$2,000.00	October 2030	\$463,801.12	\$399,747.45	Payment #2/2 Years Use
Amount Financed:	\$3,239,624.00	October 2031	\$463,801.12	\$399,747.45	Payment #3/3 Years Use
		October 2032	\$463,801.12	\$399,747.45	Payment #4/4 Years Use
Balloon Payment 8 yr:	\$831,650.04	October 2033	\$463,801.12	\$399,747.45	Payment #5/5 Years Use
Balloon Payment 10 yr:	\$675,715.65	October 2034	\$463,801.12	\$399,747.45	Payment #6/6 Years Use
		October 2035	\$463,801.12	\$399,747.45	Payment #7/7 Years Use
		October 2036	Balloon Payment	\$399,747.45	Payment #8/8 Years Use
		October 2037		\$399,747.45	Payment #9/9 Years Use
		October 2038		Balloon Payment	10 Years Use
		Rates	5.05%	5.10%	
		Total Payments	\$3,246,607.84	\$3,597,727.05	

* Rates as of January 6, 2026 and are fixed at closing.

* Based on 10k mileage per year

What is a Municipal Lease



What Is a Municipal Lease?

A municipal lease is similar to an installment sales contract or loan. The distinguishing features of a municipal lease are “tax-exempt interest” and a “non-appropriation clause.” In a municipal lease, the Lessee (Fire Department) owns the asset subject to the Lessor’s (PNC Bank) security interest and has lien-free ownership at the end of the term after completing all payments.



Tax-Exempt Interest

The interest income on a municipal lease is exempt from federal tax. The Lessor passes these tax savings to the Lessee in the form of a lower interest rate. The current federal corporate tax rate is 21%, which means a municipality can borrow at an interest rate that is 79% of the rate issued to a commercial entity.



Non-Appropriation Clause

A non-appropriation clause enables the Lessee to terminate the lease agreement at the end of the current appropriation period without further obligation or penalty. This may be done only in cases where the Lessee was unable to obtain funding for future payment obligations under the lease. The non-appropriation clause enables the Lessee to account for the lease obligation as a current expense instead of debt. In the vast majority of states, a municipal lease can be approved without a time-consuming and expensive voter referendum since it is not accounted for as debt. Please note that a non-appropriation clause is not available for volunteer fire departments.

** Some Volunteer Fire Departments depending on legal structure might not receive a “non-appropriation” clause and may have to hold a public hearing to receive tax-exempt interest.*

Benefits of a Municipal Lease

Conserve Cash

With leasing, a department only has to come up with a fraction of the cost of the apparatus versus the entire amount and can spread the entire capital cost gradually over time. Leases do not require down payments and tend to have faster processing times and lower legal and administrative expenses than bonds or grants.

Lower Cost with Prepay Discounts

In a lease, PNC Bank prepays the order and becomes eligible for Pierce's prepay discount program, which reduces the cost of the apparatus, lowers annual payments thus conserving even more cash. A lease with prepay discounts is generally more cost effective than a bond or grant financing that does not feature prepay discounts.

Defer Payments to Future Budget Years

Payments in a lease begin one year from the time of the apparatus order allowing a department to purchase at today's cost and interest rates. The interest rate and payments are fixed at the time of order which simplifies the budgeting process. A department needs the money in next year's budget to purchase the apparatus today. In certain situations, payments can be deferred even longer.

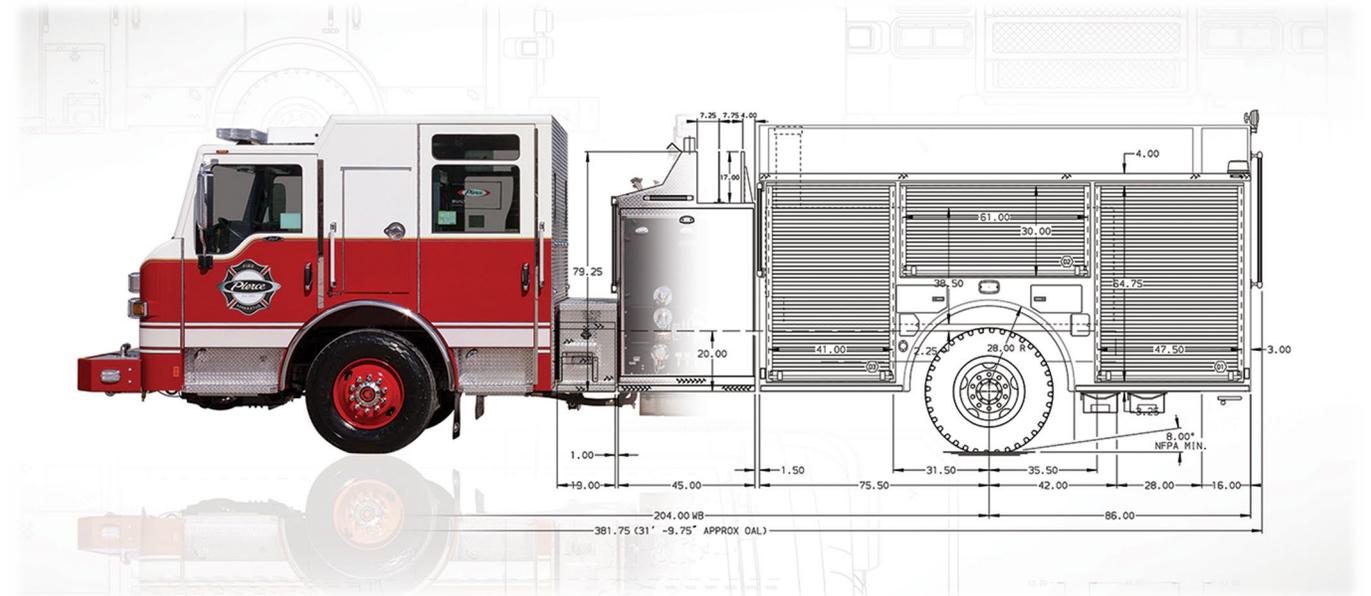
Maintain Fleet Replacement Plans

Fire apparatus(s) are often the most valuable assets in public safety and a lease plan enables a department to adhere to its fleet replacement plans in any economic environment through line-item budgeting of the apparatus investment. Older apparatus with escalating maintenance costs and depreciating resale values can be replaced with newer apparatus with lower maintenance and warranties. Maintaining fleet replacement plans is critical to matching the new technology and infrastructure demands of communities today. The new apparatus offers the latest advancements in both safety and operational efficiencies benefiting communities and their first responders.

All kinds of plans for all kinds of departments

- 🔥 The same logic behind our custom chassis applies to our financial services: Tailor the product to the department, not the other way around.
- 🔥 Through the Pierce Financial Solutions program, PNC Bank provides the industry's most extensive line of lease plans for fleet replacement. With industry-leading tax-exempt rates, zero documentation fees, flexible payment plans and quick approvals that can bypass voter referendums, we make it easy to get behind the wheel of your new Pierce.
- 🔥 Pierce and PNC Bank partner to provide a tax-exempt municipal leasing program that has financed > \$1.5 Billion in Pierce Apparatus!

Customized Financing



For a One-of-a-Kind Customized Apparatus.

The Pierce Program Advantage



- 🔥 Financing from PNC Bank (4th largest bank-owned leasing company in U.S.)
- 🔥 Flexible payment structures to meet your budget requirements
- 🔥 Deferred payment option to simplify budgeting
- 🔥 Industry's most extensive lines of lease plans for fleet replacement
- 🔥 Prepay program to lower payments and eliminate interest rate risk
- 🔥 100% Financing with no documentation fees
- 🔥 Highly Competitive tax-exempt interest rates
- 🔥 Dedicated Account Executive to assist you through the entire financing process



Finance Program Options

Lease Purchase Plan

With a lease purchase plan, you can purchase the apparatus gradually over time. This allows you to use available capital for operations or other needs. At the end of the lease, you can purchase the apparatus for just \$1. Terms for this plan range from 2 to 15 years (10 years for apparatus with commercial chassis).



Choose a lease purchase if:

You prefer ownership of the apparatus and need to spread capital costs over time.

Turn-In Lease Plan

The turn-in lease plan contains a “balloon payment” for the estimated resale value of the apparatus at the end of the lease. A department has two options at lease term:

1. Purchase the apparatus by paying off or refinancing the “balloon payment.”
2. Return the apparatus to Pierce and lease a new Pierce apparatus (Pierce pays off the balloon payment).

Terms for this plan range from 2 to 10 years of use. This lease contains mileage and apparatus condition provisions, with 10,000 and 15,000 annual mileage options available.

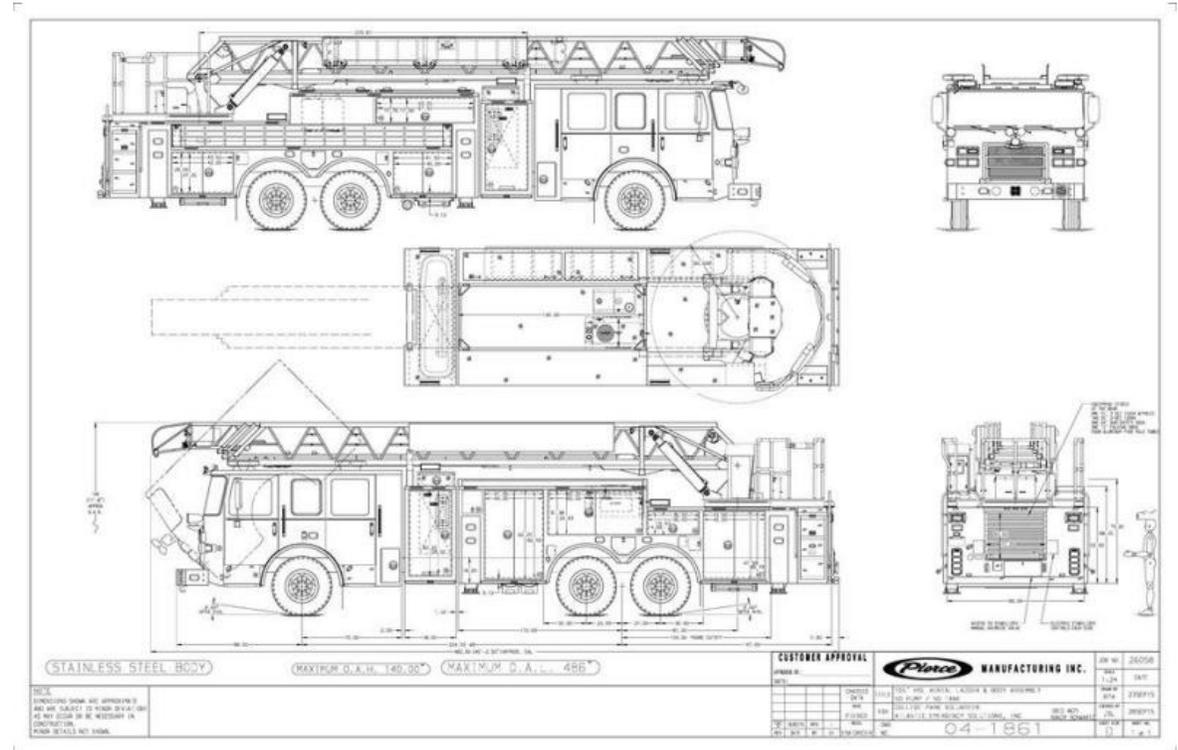


Choose a turn-in lease if:

You want to pay for the use of the apparatus over the lease term and need a flexible, cost-effective fleet management program.

Lease Start Options

- 🔥 East Fork Fire can start the financing at any time from the date of order to the date of delivery
- 🔥 East Fork Fire will receive all remaining Pierce prepay discounts from the financing start date to the date of delivery.



Making Lease Payments Prior To Delivery

Lease payments made prior to delivery have two layers of protection:

1. Pierce Performance Bond

Ensures that the customer will receive the apparatus in accordance with the terms of the contract agreement. Guarantees one year warranty will be performed.

2. PNC “Four Party Agreement” in lease contract

If Pierce fails to deliver Equipment, then Pierce shall pay to Lessee the Lessee’s payments and the amount owed to PNC (the lease is refunded).





Program Contacts



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Matthew Titel
Manager, Customer Finance
mtitel@piercemfg.com
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Kim Simon
Vice President – Account Executive
kim.simon@pnc.com
614.670.3994



RESOLUTION NO. 2026R-01

WHEREAS the East Fork Fire Protection District is a political subdivision of the State in which District is located in Nevada (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the District (“District Board”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the District.

WHEREAS the District Board hereby finds and determines that the execution of one or more Master Lease Turn In Agreements (“Leases”) in the principal amount not exceeding \$4,758,326 for the purpose of leasing the property (“Equipment”) for the term of the Turn In Lease Agreement is appropriate and necessary to the functions and operations of the District.

WHEREAS the District Board elects a Turn In Option for the Pierce Pumpers with Return & Maintenance as the End of Lease Rider with PNC Bank, National Association (“Lessor”).

WHEREAS, PNC Bank, National Association (“Lessor”) shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Resolved by the Board Directors of the of the East Fork Fire Protection District, Nevada:

Section 1. Either the District Fire Chief OR Director of Finance/CFO (each an “Authorized Representative”) acting on behalf of the District, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form and in the amounts set forth in the document presently before the District Board , which document is available for public inspection at the office of the District. Each Authorized Representative acting on behalf of the District is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the District to execute and deliver agreements and documents relating to the Leases on behalf of the District.

Section 3. The aggregate original principal amount of the Turn in Leases shall not exceed the amount stated above and shall bear interest as set forth in the Turn in Leases.

Section 4. The District’s obligations under the Turn in Leases shall be subject to annual appropriation or renewal by the District Board as set forth in each Lease and the District’s obligations under the Turn In Leases shall not constitute general obligations of the District or indebtedness under the Constitution or laws of the State.

Section 5. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on February 17th, 2026.

LESSEE: East Fork Fire Protection District

VOTE: Ayes Directors: _____

 Nays Directors: _____

 Absent Directors: _____

SECRETARY
Nathan Leising, Board of Directors
East Fork Fire Protection District

ATTEST:

Jolene Polish
Board Clerk

EAST FORK FIRE PROTECTION DISTRICT

TYPE 1 APPARATUS STATUS AND REPLACEMENT PLAN



BACKGROUND

The East Fork Fire Protection District serves approximately 96% of Douglas County, Nevada, covering more than 695 square miles, including the communities of Gardnerville, Minden, Genoa, Topaz Ranch Estates, and surrounding rural areas. The District currently responds to over 7,000 calls for service annually, a volume that continues to increase year-over-year.

Type 1 engines serve as the District's primary fire suppression apparatus. In addition to structural fire responses, Type 1 engines are routinely dispatched to motor vehicle collisions, hazardous conditions and hazardous materials incidents, miscellaneous service calls, and high-priority emergency medical responses. Fleet maintenance is

performed by the District Mechanic, with specialized mechanical and electrical repairs outsourced as needed.

CHALLENGES

The District does not currently have an established service-life or replacement criterion for Type 1 apparatus. The existing frontline fleet ranges in age from 2010 to 2020, while the reserve fleet includes units from 2006–2007. Increased call volume has resulted in accelerated wear, high mileage, and rising maintenance demands.

Frontline Type 1 engines currently average approximately 95,000 miles, while the reserve fleet averages 139,341 miles between the two units. As reserve apparatus continue to age, parts availability and reliability will become increasingly challenging, raising both operational and financial risks.

REPLACEMENT STANDARDS

The National Fire Protection Association (NFPA), fire chiefs, fleet mechanics, and industry experts agree that apparatus replacement decisions should be based on multiple factors, including:

- Apparatus age
- Mileage
- Technological advancements
- NFPA recommendations
- Annual maintenance costs
- Preventive maintenance trends

These benchmarks provide a framework for developing a sustainable, reliable fleet replacement strategy.

FLEET REPLACEMENT PLAN

The proposed fleet replacement plan will be implemented in two phases:

- **Phase One:** Acquisition of one Type 1 engine, delivery expected within the next 12 months (already on order). This unit will replace the remaining 2010 frontline engine, which will be transitioned into reserve status.
- **Phase Two:** Acquisition of three Pierce Type 1 engines, delivery anticipated within 36 months. These additions will allow remaining frontline engines to be moved into

reserve status, ensuring dependable backup apparatus during maintenance cycles and unplanned repairs.

This approach improves operational readiness while spreading capital impact over time.

BENEFITS OF LEASING (TURN-IN) VS. PURCHASE

The purchase price of a new Type 1 engine is approximately \$1.2 million. Establishing a sustainable replacement program under current fleet conditions presents a significant financial challenge if relying solely on outright purchases.

Municipal leasing through Pierce Manufacturing, via Pierce Financial Solutions offered by PNC Equipment Finance, provides a cost-effective alternative tailored specifically for fire service fleet replacement. This program offers tax-exempt interest rates, zero documentation fees, and flexible payment structures that may bypass voter referendum requirements.

KEY ADVANTAGES

Conserve Cash

Leasing allows the District to acquire apparatus with a fraction of the upfront cost and spread capital expenditures over time. Leases typically require no down payment and carry lower legal and administrative costs than bond financing.

Deferred Payments

Lease payments typically begin one year after apparatus order, allowing the District to secure today's pricing and interest rates while budgeting for payments in future fiscal years. Rates and payments are fixed at the time of order, simplifying long-term financial planning. In some cases, payments may be deferred even longer.

Turn-In Lease Option

Under a turn-in lease, the District pays for the use of the apparatus over a 10-year term, with a balloon payment reflecting the estimated resale value at lease end. At the conclusion of the term, the District may return the apparatus to Pierce and acquire a new Pierce unit, with Pierce paying the balloon payment on the District's behalf. This option supports predictable fleet rotation, minimizes long-term risk, and provides a flexible, cost-effective fleet management solution.

CURRENT STATUS

Year	Apparatus	Mileage
2010	E-4	150,000
2019	E-7	80,000
2020	E-12	60,000
2019	E-14	90,000
Reserve		
2006	Reserve 1	147,000
2007	Reserve 2	131,000

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Possible Action.** Discussion and possible action to approve a one-year contract for service with ARC Health and Wellness for both staff and volunteer physicals at an estimated cost of \$115,000 per fiscal year, and to authorize the District Fire Chief to sign all related documents. (Brad Driscoll, Division Chief) 15 Minutes.
2. **Recommended Motion:** Motion to approve a contract for service with ARC Health and Wellness at an estimated cost of \$115,000 per fiscal year, and to authorize the District Fire Chief to sign all related documents.
3. **Funds Available:** Yes **Amount:** \$115,000
Fund Name: General **Account Number:** 521-140
4. **Prepared by:** Holly Megee, Director of Administrative Services
5. **Meeting Date:** February 17, 2026 **Time Required:** 15 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** The East Fork Fire Protection District is required under Nevada Revised Statutes to provide annual physical examinations for uniformed/sworn personnel. ARC Health and Wellness offers an on-site physical examination program for both staff and volunteers. ARC Health and Wellness provides the best overall value at a cost of \$1,075 per physical examination, in compliance with NFPA 1582 and NRS 617. There is no increase in the per-exam cost compared to the prior year.

The physical examination for uniformed/sworn personnel includes enhanced testing and cancer screening, including ultrasound imaging. These additional measures are appropriate given ongoing concerns regarding firefighter exposure to carcinogens.

The proposed contract term is effective February 17, 2026, through February 28, 2027. Administration recommends approval of the contract.

Agenda Item #8

MEMORANDUM OF UNDERSTANDING
BETWEEN
ARC HEALTH AND WELLNESS
AND
EAST FORK FIRE DISTRICT

THIS Memorandum of Understanding is made between East Fork Fire District, Participating Employer (hereinafter the "Employer"), and ARC Health and Wellness (hereinafter "ARC").

WHEREAS the Employer and ARC, have entered a Memorandum of Understanding (hereinafter "MOU") to provide annual Heart and Lung physicals for eligible participants.

WHEREAS the MOU provides that the Employer will compensate ARC for each Heart and Lung physical performed.

WHEREAS the MOU provides that ARC and the Employer will mutually agree on a time and place to perform the Heart and Lung physicals.

WHEREAS the MOU further provides that ARC and the Employer may agree that additional testing may be performed at the Employer's request.

NOW THEREFORE, in support of the above, the Parties agree to the following:

ARC will perform Heart and Lung physicals at a designated District location, to complete NFPA 1582 Compliant . NRS 617 examinations. Hereinafter referred to as the "testing period."

Employer agrees to identify to ARC all participants that will be receiving a Heart and Lung physical by providing a completed roster with employee last name, first name, DOB, gender, phone number and email address to ARC Health and Wellness, no later than thirty (30) days prior to testing.

If ARC Heart and Lung exams are conducted on-site a representative of ARC will reach out to employer for coordination of the location of the mobile unit and/or onsite visit.

Employer will use its best efforts to communicate to employees that the exam paperwork is required to be completed prior to exam. Required paperwork will be provided electronically to Employer two weeks prior to the exam.

Upon receipt of exam invoice, Employer agrees to make payment to ARC within thirty (30) days from the date of the invoice.

East Fork Fire District guarantees a minimum payment of **\$1,075.00 per member as outlined.**

1582 Extended Panel	\$	675.00 (Includes Stress EKG)
Hep A		35.00
Hep B		35.00
Hep C		35.00
HIV Screening		40.00
PPD TB Skin Test		40.00
Ultra Sound Screening		150.00
Two View Chest X ray		65.00
Total		1,075.00 (Per employee)

ARC Health and Wellness

East Fork Fire District

By: _____

By: _____

Paul Granstrom

Print Name: _____

Title: President

Title: _____

Date: _____

Date: _____

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

EAST FORK FIRE PROTECTION DISTRICT

AND

ARC HEALTH AND WELLNESS

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between the East Fork Fire Protection District ("East Fork"), a political subdivision of the State of Nevada, and ARC Health and Wellness, ("Contractor"). The District and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, East Fork requires the services of Contractor herein specified are both necessary and desirable and in the best interest of East Fork;

WHEREAS, Contractor represents that he is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, East Fork and Contractor mutually agree as follows:

1. EFFECTIVE DATE OF CONTRACT. This Contract shall be effective upon joint signatures and will be effective through February 28, 2027.

2. SERVICES TO BE PERFORMED. The Parties agree that the services to be provided are physical examinations for volunteer and career firefighters as outlined below:

ARC will perform Heart and Lung physicals either at East Fork Fire Protection District, 1694 County Road, Minden, NV 89423 or other designated District location or at their established Reno, Nevada Office, between February 17, 2026, and February 28, 2027, hereinafter "testing period." Physicals will, span two (2) fiscal year budget periods. Physicals will comply with NFPA 1582 / NRS 617 examinations.

Employer agrees to identify to ARC all participants that will be receiving a Heart and Lung physical by providing a completed roster with employee last name, first name, DOB, gender, phone number and email address to ARC Health and Wellness, no later than thirty (30) days prior to testing.

If ARC Heart and Lung exams are conducted on-site a representative of ARC will reach out to employer for coordination of the location of the mobile unit and/or onsite visit.

Employer will use its best efforts to communicate to employees that the exam paperwork and lab work is required to be completed prior to exam. Required paperwork will be provided electronically to Employer two weeks prior to the exam.

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 2 at a cost reflected below.

East Fork Fire Protection District guarantees a minimum payment of **\$1,075.00 per member as outlined.**

1582 Extended Panel	\$ 675.00 (Includes Stress EKG)
Hep A	35.00
Hep B	35.00
Hep C	35.00
HIV Screening	40.00
PPD TB Skin Test	40.00
Ultrasound Screening	150.00 (Cancer Screen)
Two View Chest X ray	65.00
Total	1,075.00 (Per employee/volunteer)

All Lab work will be conducted through Lab Corp/Quest Diagnostics and is included in the 1582 Extended Panel Cost.

The Contractor will submit an invoice for payment within 15 days of the end of the month and must submit a detailed summary of the expenditures reported in a form that supports the approved budget.

Upon receipt of exam invoice, Employer agrees to make payment to ARC within thirty (30) days from the date of the invoice.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor shall have the status of an independent contractor and that this contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 284.713, as necessarily adapted, to the Parties, including the understanding that Contractor is not an employee of East Fork and that there will be no:

- (1) Withholding of income taxes by the East Fork:
- (2) Industrial insurance coverage provided by the East Fork
- (3) Participation in group insurance plans which may be available to employees of East Fork
- (4) Participation or contributions by either the independent contractor or the District to the public employee's retirement system
- (5) Accumulation of vacation leave or sick leave
- (6) Unemployment compensation coverage provided by East Fork if the requirements of NRS 612.085 for independent contractors are met.

5. INDUSTRIAL INSURANCE. Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of East Fork to make any payment under this contract, to provide East Fork with a work certificate issued by a qualified insurer in accordance with NRS § 616B.627. Contractor agrees, prior to commencing any work under the Contract, to complete and to provide the following written request to the qualified insurer:

ARC Health and Wellness has entered into a contract with East Fork Fire Protection District to perform work from February 17, 2026 to February 28, 2027, and requests that an industrial insurance provider qualified and licensed to offer such insurance within Nevada, provide to East Fork Fire Protection District: 1) a certificate of coverage issued pursuant to NRS § 616B.627 and 2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:

East Fork Fire Protection District
1694 County Road
Minden, Nevada 89423

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the Contract. If Contractor does not maintain coverage throughout the entire term of the Contract, Contractor agrees that East Fork may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract.

Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that he is a sole proprietor and that:

1. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions, and provisions of chapters 616A to 616D, inclusive, of NRS; and
2. Is otherwise in compliance with those terms, conditions, and provisions .

6. TERMINATION OF CONTRACT. This Contract may be revoked without cause by either Party prior to the end of the term set forth in paragraph (1), provided that a revocation shall not be effective until 30 days after a Party has served written notice upon the other Party. The Contractor shall submit invoices for work performed through the date notice was given.

7. LICENSING AND PROFESSIONAL HEALTH CARE LIABILITY. Contractor agrees to maintain all necessary licenses in active status and good standing for the State of Nevada during the term of this Contract. Failure to maintain this license will result in immediate termination of this contract.

8. CONSTRUCTION OF CONTRACT. This Contract shall be construed and interpreted according to the laws of the State of Nevada and any litigation surrounding this Contract must be filed and litigated in the Ninth Judicial District Court, in and for the County of Douglas, State of Nevada.

9. APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local, state, and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this Contract including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws.

10. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract unless made in accordance with the provisions of NAC 450B.505(5) and only with the prior written authorization of the Chief of the East Fork Fire Protection District.

11. EAST FORK INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this Contract shall be subject to inspection, examination and audit by East Fork, including, but not limited to, the contracting agency or any authorized representative.

12. DISPOSITION OF CONTRACT MATERIALS AND COPYRIGHT. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract shall be the exclusive property of East Fork Fire Protection District and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to East Fork upon completion of the project, or termination or cancellation of this Contract. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this Contract without the prior written consent of East Fork.

13. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents ever submitted, filed, or deposited with East Fork by Contractor (including those remitted to East Fork by Contractor pursuant to Paragraphs 4, 5 10 and 11 of the Contract), unless designated as confidential by a specific statute of the State of Nevada, shall be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS §0.039, or governmental entity.

14. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the East Fork Fire Protection District its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this Contract by Contractor.

15. MODIFICATION OF CONTRACT. This Contract constitutes the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

16. PHOTOGRAPHIC LIKENESS. The Contractor allows East Fork to take photographs of the Contractor while in the workplace for purposes of training, advertising, and awareness.

17. HEALTH INFORMATION PORTABILITY AND ACCOUNTABILITY ACT. The Contractor agrees to follow the requirements of the Health Information Portability and Accountability Act, as amended, and as more fully outlined in **Attachment A**.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

CONTRACTOR

Paul Granstrom, President (Date)

EAST FORK FIRE PROTECTION DISTRICT

District Fire Chief (Date)

ATTEST:

Jolene Polish, Board Clerk (Date)

ADDENDUM A

HEALTH INFORMATION PORTABILITY AND ACCOUNTABILITY ACT

This "Attachment B – Health Information Portability and Accountability Act" is made part of this Agreement to ensure that Contractor will appropriately safeguard protected health information ("PHI") that is created, received, maintained, or transmitted on behalf of East Fork Fire and Paramedic Districts in compliance with the applicable provisions of Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, *et seq.*, as amended ("HIPAA"), and with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, *et seq.*, the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act").

A. General Provisions

1. **"Contractor"** shall mean ARC Health and Wellness
2. **Meaning of Terms.** The terms used in this Agreement shall have the same meaning as those terms defined in HIPAA.
3. **Regulatory References.** Any reference in this Agreement to a regulatory section means the section currently in effect or as amended.
4. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA.

B. Obligations of Contractor

Contractor agrees that it will:

1. Not use or further disclose PHI other than as permitted or required by this Agreement or as required by law;
2. Use appropriate safeguards and comply, where applicable, with the HIPAA Security Rule with respect to electronic protected health information ("e-PHI") and implement appropriate physical, technical and administrative safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement;
3. Report to East Fork Fire Protection District any use or disclosure of PHI not provided for by this Agreement of which it becomes aware, including any security incident (as defined in the HIPAA Security Rule) and any breaches of unsecured PHI as required by 45 CFR §164.410. Breaches of unsecured PHI shall be reported to East Fork Fire Protection District without unreasonable delay but in no case later than 60 days after discovery of the breach;
4. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of

Contractor agree to the same restrictions, conditions, and requirements that apply to Contractor with respect to such information;

5. Make PHI in a designated record set available to East Fork Fire Protection District and to an individual who has a right of access in a manner that satisfies East Fork Fire and Paramedic Districts' obligations to provide access to PHI in accordance with 45 CFR §164.524 within 30 days of a request;
6. Make any amendment(s) to PHI in a designated record set as directed by East Fork Fire Protection District, or take other measures necessary to satisfy East Fork Fire Protection Districts' obligations under 45 CFR §164.526;
7. Maintain and make available information required to provide an accounting of disclosures to East Fork Fire Protection District or an individual who has a right to an accounting within 60 days and as necessary to satisfy East Fork Fire Protection Districts' obligations under 45 CFR §164.528;
8. To the extent that Contractor is to carry out any of East Fork Fire Protection Districts' obligations under the HIPAA Privacy Rule, Contractor shall comply with the requirements of the Privacy Rule that apply to East Fork Fire Protection District when it carries out that obligation;
9. Make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Contractor on behalf of East Fork Fire Protection District, available to the Secretary of the Department of Health and Human Services for purposes of determining Contractor and East Fork Fire Protection District's compliance with HIPAA and the HITECH Act;
10. Restrict the use or disclosure of PHI if East Fork Fire Protection District notifies Contractor of any restriction on the use or disclosure of PHI that East Fork Fire Protection District has agreed to or is required to abide by under 45 CFR §164.522; and
11. If East Fork Fire Protection District is subject to the Red Flags Rule (found at 16 CFR §681.1 *et seq.*), Contractor agrees to assist East Fork Fire and Paramedic Districts in complying with its Red Flags Rule obligations by: (a) implementing policies and procedures to detect relevant Red Flags (as defined under 16 C.F.R. §681.2); (b) taking all steps necessary to comply with the policies and procedures of East Fork Fire Protection District's Identity Theft Prevention Program; (c) ensuring that any agent or third party who performs services on its behalf in connection with covered accounts of East Fork Fire Protection District agrees to implement reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft; and (d) alerting East Fork Fire Protection District of any red flag incident (as defined by the Red Flag Rules) of which it becomes aware, the steps it has taken to mitigate any potential harm that may have occurred, and provide a report to East Fork Fire Protection District of any threat of identity theft as a result of the incident.

C. Permitted Uses and Disclosures by Contractor

The specific uses and disclosures of PHI that may be made by Contractor on behalf of East Fork Fire Protection District include:

1. The review of patient care information for providing advice to East Fork Fire Protection District concerning a particular ambulance incident;
2. The review of patient care information and other medical records and submission of that information to carriers, insurers, and other payers and assisting East Fork Fire Protection District in an insurance or Medicare audit or other similar action; and
3. Other uses or disclosures of PHI as permitted by HIPAA necessary to perform the services that Contractor has been engaged to perform on behalf of East Fork Fire Protection District.

D. Termination

1. East Fork Fire Protection District may terminate this Agreement if East Fork Fire Protection District determines that Contractor has violated a material term of the Agreement.
2. If either party knows of a pattern of activity or practice of the other party that constitutes a material breach or violation of the other party's obligations under this Agreement, that party shall take reasonable steps to cure the breach or end the violation, as applicable, and, if such steps are unsuccessful, terminate the Agreement, if feasible.
3. Upon termination of this Agreement for any reason, Contractor shall return to East Fork Fire Protection District or destroy all PHI received from East Fork Fire Protection District, or created, maintained, or received by Contractor on behalf of East Fork Fire Protection District that Contractor still maintains in any form. Contractor shall retain no copies of the PHI. If return or destruction is infeasible, the protections of this Agreement will extend to such PHI.

Reviewed and Acknowledged by: _____
Paul Granstrom, President (Date)



650--Operations Fund

**East Fork Fire Protection District
Budget Performance Report**
58 % of Year Elapsed

	Amended Budget	Year To Date 01/31/2026			
	Amended Budget	Year to Date Actual	Remaining budget	% Used	% Remaining
Fund 650 - Operations					
Revenue					
Taxes	13,539,940.00	8,818,233.14	4,721,706.86	65 %	35 %
Intergovernmental Revenue	4,107,319.00	1,495,981.97	2,611,337.03	36 %	64 %
Charges For Services	5,070,208.00	3,723,304.42	1,346,903.58	73 %	27 %
Miscellaneous Revenue	324,185.00	221,076.70	103,108.30	68 %	32 %
Other Financing Sources	5,000.00	22,562.50	(17,562.50)	451 %	(351) %
Beg. Fund Bal./Reserves	6,881,827.00	0.00	6,881,827.00	0 %	100 %
Total Revenues	29,928,479.00	14,281,158.73	15,647,320.27	48 %	52 %
Expenses - All (Fund 650)					
Dept 231 - Administration					
Expenses - Salary, Wages & Benf					
Salaries & Wages	11,047,880.00	6,977,579.60	4,070,300.40	63 %	37 %
Employee Benefits	8,181,539.00	4,995,262.76	3,186,276.24	61 %	39 %
Total - Salary, Wages & Benf	19,229,419.00	11,972,842.36	7,256,576.64	62 %	38 %
Service & Supplies	402,632.00	218,447.37	184,184.63	54 %	46 %
Total Dept 231 - Administration	(19,632,051.00)	(12,191,289.73)	(7,440,761.27)	62 %	38 %
Dept 232 - Fire Prevention					
Service & Supplies	23,250.00	20,143.44	3,106.56	87 %	13 %
Total Dept 232 - Fire Prevention	(23,250.00)	(20,143.44)	(3,106.56)	87 %	13 %
Dept 235- Training					
Service & Supplies	123,900.00	90,629.87	33,270.13	73 %	27 %
Total Dept 235 - Training	(123,900.00)	(90,629.87)	(33,270.13)	73 %	27 %
Dept 251 - Suppression					
Service & Supplies	2,917,307.00	2,003,553.77	913,753.23	69 %	31 %
Expenses - Capital Outlay/Projects	3,588,298.00	1,235,644.88	2,352,653.12	34 %	66 %
Total Dept 251- Suppression	(6,505,605.00)	(3,239,198.65)	(3,266,406.35)	50 %	50 %
Dept 297 - Debt Service					
Service & Supplies	448,545.00	237,218.50	211,326.50	53 %	47 %
Total Dept 297 - Debt Service	(448,545.00)	(237,218.50)	(211,326.50)	53 %	47 %
Other Financing Uses	(334,653.00)	0.00	(334,653.00)	0 %	100 %
Ending Fund Bal./Reserve	2,860,475.00	0.00	2,860,475.00	0 %	100 %
Total Expenses - All (Fund 650)	29,928,479.00	15,778,480.19	14,149,998.81	53 %	47 %
Total Fund 650 - Operations	0.00	(1,497,321.46)	1,497,321.46	0 %	0 %

East Fork Fire Protection District

AGENDA ACTION SHEET

1. **Title: For Presentation Only.** Reports/updates from East Fork Professional Firefighters Association concerning the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action will be taken on these reports/updates. (Michael Sommers, President) 5 Minutes.
2. **Recommended Motion:** For Presentation Only. No motion or action is necessary.
3. **Funds Available:** NA **Amount:** NA
Fund Name: NA **Account Number:** NA
4. **Prepared by:** Alan Ernst, District Fire Chief
5. **Meeting Date:** February 17, 2026 **Time Required:** 5 Minutes
6. **Agenda:** Administrative Agenda
7. **Background Information:** This portion of the meeting will allow for reports and updates from East Fork Professional Firefighters Association including, but not limited to, the various assignments and committees they may be a member of, liaison to, or meetings/functions they have attended. No action taken on these reports/updates.

Agenda Item # 10

MESSAGE FROM THE FIRE CHIEF

This month marks several important milestones for our organization and reinforces the strong momentum we continue to build together.

First, I am proud to recognize the successful graduation of our regional fire academy. We had three recruits complete the academy, an achievement that reflects not only their dedication and perseverance, but also the strength of our regional training partnerships. Completing the academy is no small task, and these individuals should be proud of the commitment they have shown to our profession and to the communities we serve.

We have also formally begun the budget development process for Fiscal Year 2026/2027. This is a critical time for thoughtful planning as we evaluate current operations, anticipate future needs, and ensure we are being responsible stewards of public resources. The budget process allows us to align funding with organizational priorities while maintaining the high level of service our community expects.

Additionally, our leadership team recently held a strategic planning meeting where we conducted a fresh SWOT analysis of the organization. Through this process, we collectively identified a new thematic goal of Organizational Health, which we will focus on over the next six to eight months. This theme will guide our efforts as we strengthen internal systems, support our people, and ensure the long-term sustainability of the organization.

I want to thank everyone for their continued professionalism, engagement, and commitment. The progress we are making is a direct result of the hard work and dedication of our members, and I look forward to the work ahead as we continue moving forward together.



HUMAN RESOURCE/ADMINISTRATION

Fuels Crew:

We received an impressive 77 applications for the Fuels Crew. Interviews will be conducted during the last week of February and will continue through the first week of March.

Lateral Firefighter:

Two Lateral Firefighter/Paramedics have been hired and are scheduled to begin on February 23, 2026.

February Anniversaries

The District proudly recognizes the following team members for their dedicated service and continued commitment.

Service Anniversaries

- Donita Elam-6 years-February 8
- Chris Lang-7 years-February 9
- Mark Klitsie-7 years-February 9
- Ahleia Brown-7 years-February 9
- Joe Almeida-2 years-February 10
- Paul Tschirhart-2 years-February 10
- Ty Tremaine-2 years-February 10
- Zac Pedersen-20 years-February 11
- Chad Sheldrew-20 years-February 11
- Mike Randall-28 years-February 11
- Dylan Van Dyk-2 years-February 20
- Jace Keema-2 years-February 20
- Gary Powers-39 years-February 20
- David Tonello-1 year-February 22
- Nicole Hubbard-1 year-February 22
- Charles Voss-1 year-February 22
- Susan Kennedy-8 years-February 24

EFFPD

EMERGENCY OPERATIONS

FEBRUARY 2026

Significant Incidents and Updates

Emergency Operations

Call Summary January:

- Total Calls for Service: 654
- YTD: 654
- Air 12 Calls for Service: 1

Major Incidents January:

- Crews responded to a structure fire in Gardnerville. An exterior fire that extended into the attic space of the home. East Fork was supported by TDFD and Carson Fire.
- East Fork provided station coverage to TMFPD which allowed units to attend a funeral service.



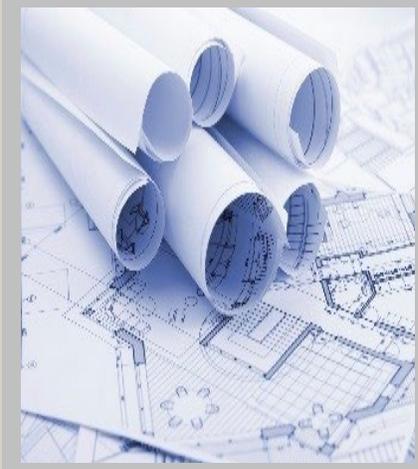
Risk Management/Safety

Safety Topic for January:

- Utility Emergencies

Work-Related Injuries for January:

- Injuries: 1
- Accidents - 0



FIRE PREVENTION

CURRENT PROJECTS

- 2024 Code in effect
- Wildland Urban Interface Conference in March
- EduCode in Las Vegas in February

UPDATES

- Construction inspections continue
- Annual inspections in process. Businesses are refusing to allow EFFPD to inspect.

LOOKING AHEAD AT SUBMITTALS

- Special event venue denied for code violations

PLAN REVIEW: January

- 22 submitted
- 30 approved

INSPECTION: January

- 11 Annual
- 15 Construction
- 6 Pre-Plans



EFFPD

BUSINESS OPERATIONS

WHAT'S NEW

➤ Fleet

- The Type 3 apparatus remount is complete and ready to be placed in service following completion of personnel training.
- All apparatus have been equipped with iPads for Mobile Data Computer (MDC) functions and charting. The system is currently being monitored for performance, with no significant issues identified.
- The Type 1 apparatus fleet replacement plan has been submitted for Board consideration and approval.

➤ Facilities

- Installation of the Station Alerting System has been completed at Stations 7, 12, and 14. Equipment for Station 4 has been delivered, and installation is underway.
- Heating system repairs have been completed.
- Replacement windows for Station 14 have been ordered as part of the Station Habitability Improvement Program.
- The Nevada Division of Forestry has initiated modifications at Station 15 to support housing of the joint hand crew.

➤ Community

- The Explorer Program has begun wildland fire training.

FINANCE DIVISION

Updates:

- ❖ March 17th FY 26-27 tentative budget presentation



